

**HOLDEN BOARD OF SELECTMEN
MEETING MINUTES
November 20, 2023**

6:30PM

Memorial Hall

Present: Stephanie Mulroy, Anthony Renzoni, Thomas Curran, Richard Bates
(participating remotely), Geri Herlihy

Others Present: Peter Lukes, Town Manager
Stephanie King, Assistant Town Manager
Steven Madaus, Town Counsel
Liz Fotos, Town Recorder (Participating remotely)

Chairman Mulroy called the Board of Selectmen meeting to order. The Board stood to recite the Pledge of Allegiance. Chairman Mulroy stated that Sel. Bates was participating remotely this evening and all votes would be taken by a roll call vote.

1. Citizens Address

None

2. Appointments, Licenses, Permits

Motion by Sel. Renzoni, seconded by Sel. Herlihy, it was **UNANIMOUSLY VOTED BY A ROLL CALL VOTE TO APPOINT: ALANA GARRIGUES, ERICA MCCARTHY, KATHLEEN QUINN AND SUE GARRISON TO THE HOLDEN CULTURAL COUNCIL FOR A TERM OF 11/20/23-11/20/26 AS PRESENTED.** (Bates: yes; Curran: yes; Herlihy: yes; Renzoni: yes; Mulroy: yes).

Motion by Sel. Renzoni, seconded by Sel. Herlihy, it was **UNANIMOUSLY VOTED BY A ROLL CALL VOTE TO APPROVE THE PARADE PERMIT FOR HOLDEN RECREATION DEPARTMENT FOR THE PARADE OF LIGHTS ON 12/3/23 AS PRESENTED.** (Bates: yes; Curran: yes; Herlihy: yes; Renzoni: yes; Mulroy: yes).

3. Thanksgiving Holiday Hours

Mr. Lukes stated that traditionally the Board of Selectmen has voted to close the Town Offices on the Friday after Thanksgiving. He stated this included only non essential personnel.

Motion by Sel. Renzoni, seconded by Sel. Herlihy, it was **UNANIMOUSLY VOTED BY A ROLL CALL VOTE TO CLOSE NON ESSENTIAL OFFICES ON FRIDAY, NOVEMBER 24, 2023 AT THE TOWN MANAGERS DISCRETION AS PRESENTED.** (Bates: yes; Curran: yes; Herlihy: yes; Renzoni: yes; Mulroy: yes).

4. Torrey Lane Estates Condominiums Plowing

Mr. Woodsmall, Director of DPW, was present at the meeting.

Mr. Lukes stated that a memo was sent to the Board through the Town Manager's Office from Mr. Woodsmall.

Mr. Woodsmall stated that this is a subdivision that was approved from the Planning Board, but the developer defaulted and did not bring the road to the point where it was taken over as a public way by Town Meeting. He stated the Planning Board had declared this developer in default which meant that the town now has access to their security bond. He stated the road was substantially completed about two years ago but we do not currently maintain it because it is still private property. He stated this has come up in the past with other properties, but because this property was always meant to be part of the town's network and we are taking over the completion of it; it is sensible for us to take over the plowing officially.

He stated he recommends we accept this in this particular instance.

Sel. Renzoni asked if this would be ready for Annual Town Meeting for acceptance.

Mr. Woodsmall replied that that was the goal.

Sel. Curran asked if they approved it this winter, but it was not ready for May what would happen for next winter?

Mr. Woodsmall replied that generally speaking the Board could condition it, but because we know the tasks that needed to be done and we have the bond, but he does not feel that there is any reason to limit it to just one. He stated for all approved private roads, they inspect the roads and if anything needs to be maintained or fixed, abutters are notified if we did not immediately accept it.

Chairman Mulroy asked what was left to complete on this road.

Mr. Woodsmall stated some repairs to storm water basin, survey work, installation of granite bounds, development of the as-built plans, and street acceptance plans.

Sel. Curran asked if those remaining items could be finished by Town Meeting.

Mr. Woodsmall replied they had not planned on it, but with the money available they could get that work done.

Motion by Sel. Renzoni, seconded by Sel. Herlihy, it was **UNANIMOUSLY VOTED BY A ROLL CALL VOTE TO AUTHORIZE THE DPW TO PERFORM SNOW AND ICE OPERATIONS FOR TORREY LANE ESTATES CONDOMINIUMS**

FOR THIS WINTER AS PRESENTED. (Bates: yes; Curran: yes; Herlihy: yes; Renzoni: yes; Mulroy: yes).

5. Town Manager Update

See Attached

6. Selectmen Minutes

None

7. Selectmen Miscellaneous

Sel. Herlihy stated that Holden Historical Commission reached out and they are in need of a new member. They are having trouble reaching quorum.

Sel. Bates stated that he did a review of Chapter 9.5; Sewer Rules and Regulations and sent an email and asked for this to be added to a future meeting to have a time frame added for response to applicants. He stated that the appeals process was given thirty days to appeal but there is nothing in the bylaw that says the town has a time frame to respond.

Chairman Mulroy wanted to bring up the ice rink that was donated on behalf of EJ's painting. Mr. Jacobson wanted to offer his services to help maintain the rink.

Mr. Lukes stated that he would pass that request to the Fire Department.

Chairman Mulroy stated that he also was requesting a sign to commemorate EJ's Painting.

8. Selectmen Subcommittees

None

Motion by Sel. Renzoni, seconded by Sel. Herlihy, it was **UNANIMOUSLY VOTED BY A ROLL CALL VOTE TO ADJOURN THE NOVEMBER 20, 2023 BOARD OF SELECTMEN MEETING AT 6:52PM.** (Bates: yes; Curran: yes; Herlihy: yes; Renzoni: yes; Mulroy: yes).

APPROVED: 1/22/24