

**HOLDEN OPEN SPACE AND RECREATION COMMITTEE**  
**REMOTE MEETING**  
**MAY 4, 2021**  
**MINUTES**

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**MEMBERS PRESENT:**

Danielle Marini, CMRCP  
Cathy Doherty, Committee Chair  
Glenda Williamson, Secretary  
Pamela Harding, Planning Dept.  
Denise Morano, Holden Recreation  
Erin Bradbury, Holden Recreation  
Jim Dunn, Ag. Commission  
Richard Callahan, WOLCS, Bee Keepers, Wildlife  
Mike Savino, Recreation/Sports  
David Murphy, Holden Youth Soccer  
Jean-Paul Paulynice, Nature/Recreation/Public Outreach and Education

**NOT PRESENT:**

Kenneth Strom, WOLCS, Holden ConComm  
Scott Verrier, Recreation, Sports  
Steve Jaslowich, Holden Youth Soccer  
Dan Prosser, Eagle Lake

**AGENDA:**

1. Approval of 4-12-2021 Minutes
2. Public Forum and Planning
  - a. Date and Time
  - b. Location
  - c. Format
  - d. Food, Raffle, Photo Contest, etc.
3. Trail Mapping
4. ADA Self-Assessment Check-In
5. Next Steps: Review Draft Sections
6. Next Meeting
7. Adjourn

### 1. Approval of Minutes

C. Doherty, Committee Chair, asked for a motion to approve the April 12, 2021 meeting minutes. Motion by D. Morano, seconded by R. Callahan, all in favor.

### 2. Public Forum and Planning

D. Marini asked if Trout Brook was still a possibility for the public forum. D. Morano stated that she would need a specific date in order to reserve the facility. Possible dates discussed were Saturday June 12<sup>th</sup> or Saturday, June 19<sup>th</sup>, with the 12<sup>th</sup> as the preferred date. D. Morano is to check availability and get back to the Committee on this. The Committee discussed possible times for the public forum. It was decided that 9:00 am to 11:00 am would work best in terms of public attendance. C. Doherty suggested that the public be allowed to “drop-in” as opposed to a two hour commitment of time. D. Marini suggested that the forum be a “Rolling Workshop”. D. Marini will give a brief presentation at the Forum and will post the presentation material on the website beforehand. She will prepare maps and other presentation materials and forward to the Committee for review. There will be several stations at the forum, with each displaying various OSRP maps (i.e. protected open space, water resources, etc).

M. Savino mentioned that the plans for the Skate Park should be displayed to bring attention to this possibility. R. Callahan will send an invite to the WOLCS members that could help to display and discuss their trail system. D. Morano mentioned that it may be possible to raffle off some of the Recreation Department calendars and she is to check availability. Outreach materials to promote the forum will be distributed whenever possible and advertised at appropriate venues, i.e. annual town meeting, Holden Garden Club, a flier in the HMLD mailing, electronic sign boards in town.

### 3. Trail Mapping

Eagle Lake Trails, Eagle Lake Wildlife Sanctuary, Mill Street Loop, Holden Town Forest

D. Marini asked about the specific trails, she will contact MA Audubon to ask permission to map their sanctuary trail at Eagle Lake. The Committee is to determine if the landowner of the Mill Street loop will allow mapping here. R. Callahan asked about bike trails. D. Marini stated that they still need to determine if there will be any bike trails added to the mapping. G.

Williamson mentioned that the West Boylston OSRP committee is interested in trail mapping at the “Blueberry Hill” parcel that abutts open space in Holden. This would be a joint effort between the two towns to create a trail across both parcels. The trail on the Holden parcel will need to be mapped and added to the inventory.

#### 4. ADA Self-Assessment Check-In

G. Williamson asked where she could get blank ADA Assessment forms, D. Marini said that she could forward them. The Committee needs to determine the responsible party for completing the forms. D. Morano asked who in Town is the ADA Compliance officer. P. Harding said that she would look into this.

#### 5. Next Steps

D. Marini stated that she has prepared draft sections 3 and 4 of the OSRP and has placed them in the shared electronic folder. The Committee is to review these two sections and provide edits/comments.

6. Next Meeting is Tuesday, May 25<sup>th</sup> at 5:00 PM

7. Meeting adjourned at 6:56 PM

*Minutes submitted by Glenda Williamson, OSRP Secretary*