

MINUTES OF THE BOARD OF ASSESSORS  
October 31, 2023

9:00 AM

STARBARD BUILDING

Members Present: Rosemary Scully, James Dillon  
Meeting started: 9am...

**1. Acceptance of Minutes:** approve the minutes of the September 26, 2023 meeting.

**2. Motor Vehicle Excise:**

Motor Vehicle Abatements:

September: Levy of 2023 - 43 abatements, \$4,850.64

MVE Reimbursement: FY2023, submitted 9/7/23 \$2,527.28

**3. Fiscal Year 24:**

LA4 and LA13 – DOR approved 10/6/2023

Classification Hearing: Scheduled November 6, 2023, 6:45pm

Board voted to recommend Residential Factor of 1, single tax rate

Personal Exemption forms: applications continue to be returned.

Light Department: Working on lien lists to deliver by November 1<sup>st</sup>.

Munis – Actual Tax billing will begin early on existing version of

Software, then tested on the new version going in to effect December 8<sup>th</sup>.

**4. Supplemental Real estate:**

Supplemental Real Estate: FY2023-2 issued October 20<sup>th</sup>, due November 20<sup>th</sup>.

10 bills – total \$6,158.70            total FY2023 – 41 bills - \$95,693.22

**5. Staff:**

Rose attended “What’s New in Municipal Law” on September 28th.

WCAA Annual Meeting: December 6<sup>th</sup>, Rose, Erica and Michelle will attend.

Cyclical Inspections: Mike and Kathy will continue working on cyclical inspections until weather does not allow, typically by end of November.

Meeting adjourned 9:30am

Next meeting will date to be determined.

Approval of Minutes: \_\_\_\_\_

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