

**HOLDEN BOARD OF SELECTMEN
MEETING MINUTES
February 22, 2021**

6:31PM

Memorial Hall

Present: Anthony Renzoni, Tyler Gibbs, Chiara Barnes, Geri Herlihy, Robert Lavigne

Others Present: Peter Lukes, Town Manager
Stephanie King, Assistant Town Manager
Liz Fotos, Town Recorder

Sel. Renzoni called the meeting to order at 6:31PM. The Board stood to recite the Pledge of Allegiance.

1. Appointments, Licenses, and Permits

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was, **UNANIMOUSLY VOTED TO APPROVE LENNY SMITH TO THE HISTORIC DISTRICT COMMISSION FOR A THREE YEAR TERM AS PRESENTED.**

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was, **UNANIMOUSLY VOTED TO APPROVE THE ANNUAL COMMON VICTUALER LICENSE FOR QUING HANG WANG OF CHEOY LEE'S AS PRESENTED.**

2. Citizen Address

None

3. Agricultural Commission 61A Parcel Presentation, Jim Dunn

Jim Dunn was present at the meeting and presented: Holden Chapter 61 Parcel Prioritization Results (See Attached)

After the presentation Mr. Dunn opened it up for questions.

Mr. Lukes thanked Mr. Dunn for his work along with the Ag Com. He stated that to have this data in place will help if/when a property comes up.

Sel. Renzoni asked if they could look at land value/ real estate value.

Mr. Dunn replied that it was a difficult problem to wrap your arms around. He stated it was important for the Town to continue to fund the Open Space fund at Town Meeting in order to keep working on conservation efforts.

The Board thanked Mr. Dunn and the Ag Com for all of their work.

4. Board of Registrars Vacancy Nominees, Expires March 31, 2021

The Board invited anyone up to the podium that was present to speak about their nomination to the Board of Registrars.

Margaret Peg Daly was present, she stated that she had moved to Holden after she lost her husband. She stated that she wanted to do something meaningful so she joined the Meals on Wheels and food shelter and then last summer she volunteered with the League of Woman Voters and they worked to register voters. She stated that she felt that this election would be very important and so joined the Democratic Town Committee and worked with the Town Clerk for this election. She stated that it was eye opening to see the amount of work needed. She stated when she heard about this vacancy she thought that it would be a good fit. She asked the Board to consider her for the nomination.

August Mueller was present at the meeting. He stated that he was a six year resident of Holden and had joined the Holden Democratic Town Committee in 2017. He stated that he wanted to become more involved in the voting process and that every citizen should vote and all votes should be counted. He stated he has a background in political committees and has run for the Board of Selectmen in a different town. He stated that now felt like a great opportunity for him to get more involved.

Chairman Lavigne stated that Ms. Johnson was not present and the Town Manager's office was not able to get a hold of her.

Sel. Renzoni thanked both the candidates along with Ms. Johnson for coming out; he stated that he thinks the Board should consider the two candidates in front of them today. He stated that he was going to move one candidate but hoped the other candidate would look at the volunteer list on the town's website as there were 20 vacancies on other Boards and Committees.

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO APPOINT MARGARET PEG DALY AS THE BOARD OF REGISTRARS VAVANCY NOMITTEE TO EXPIRE MARCH 31, 2021.**

5. Town managers Annual Review

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO AUTHORIZE THE CHAIR TO SIGN THE TOWN MANAGER ANNUAL REVIEW ON BEHALF OF THE BOARD AS PRESENTED.**

The Board thanked the Town Manager for his work in an unprecedented year.

6. Town Manager Update

See attached

7. Covid Vaccine Distribution

Mr. Lukes stated that the Town ran through practice sessions in anticipation of getting the vaccine and had emergency management staff and health officials run through the emergency plan that the Town has had on file for several years. He stated that the way the state was operating, they were sending vaccines to regional sites, not through the Town and Holden was a member of the Worcester Health Regional Alliance. He stated that they would be running the vaccination distribution and because the Town was attached to them they were unable to set up their own site.

Mr. Lukes stated that the only way to get the vaccinations was through the regional centers. He stated that the Town went through Rutland because we were not getting what we needed through Worcester. He said through Rutland, the town was able to set up residents for vaccination and used the Code Red System to alert residents in addition to working with the Counsel on Aging in order to set up appointments. Mr. Lukes stated that they will continue to work with the Rutland Clinic to address the 75 year and older and will start booking appointments again tomorrow.

Mr. Lukes stated that it seemed as though the state was vamping up and that they anticipated being able to register 65 and older and people with two co-morbidities. He stated that they were working to gain access to the state system that would tell how many residents were vaccinated. He stated that in addition, the state was starting a super site at Worcester State and they were preparing to do 500 doses a day but could do up to 2000/day when it was running at capacity. He stated this would be a state run site and anyone in any part of MA could go there.

Mr. Lukes stated that based on the age of those eligible for vaccination the Town was working on making calls and helping this group schedule their vaccination and would continue to do so.

Sel. Renzoni stated that after Covid, the Town may reconsider their relationship with the Worcester Health Alliance.

Chairman Lavigne stated that if you were 75 and older or 65 and older and wanted to schedule you could call the Holden Senior Center.

Mr. Lukes stated that currently it was 75 and older but that 65 and older would be starting soon.

Chairman Lavigne asked if spouses of 75 and older were eligible.

Mr. Lukes confirmed they were.

The Board reminded the public to sign up for Code Red messages through the town website or by calling the Town Managers office in order to receive important messages.

Town Manger UPDATE CONT.

See attached

8. WRSD Regional Agreement

Chairman Lavigne stated that every three years the Town reviews the agreement for the five towns. He stated that it was supposed to be reviewed this year but that they received an email from the WRSC Chair asking to postpone this review. He stated that he wanted to open this up for discussion from the Board to see their official opinion on the matter.

Sel. Renzoni stated that he would challenge that the Committee has the time but they are not making the time. He stated that the Committee was obligated to meet and discuss this and he does not think this is good practice for the Board to allow the School Committee to pick and choose which portions of the agreement they were going to abide by. He stated that the Board asked for consideration to better understand the finances and they were not given that consideration. He stated that it is a two way street and the School Committee owes the Town a review. He stated that they were choosing not to honor this.

Chairman Lavigne stated that he was against pushing this. He stated that he knows that it is busy but that the Board wants change and if they had answered some of the Towns concerns back in June it could be a conversation but there is no plan in place and this is a theme coming from them.

Sel. Herlihy asked if this did not get ironed out would the current agreement just roll over three yeas.

Sel. Renzoni asked for the Chair to work with the Town Manager and Town Counsel to see what repercussions there would be if this was not met and if there was any recourse.

Motion by Sel. Renzoni, seconded by Sel. Herlihy, it was **UNANIMOUSLY VOTED TO REJECT THE OFFER TO HOLD THE WRSD REGIONAL AGREEMENT OFF FOR ONE YEAR.**

The Chair stated he would work with the Town Manager to communicate this to the District.

9. Recreation Passes and Participation

Denise Moreno, Recreation Director was present at the meeting.

Ms. Moreno stated that she had reviewed different facilities and provided the information to the Board for review (see attached).

She stated that currently, Holden is below what everyone else charges. She stated last year it was great to open and have families be able to enjoy the facility and she is hoping

that guidelines are lifted this year in order to get back to semi normal participation. She stated last year was devastating to the Recreation Revenue Budget without the all day summer programs and before and after school programs.

Chairman Lavigne asked if there was a proposal for what the rate structure would look like.

Ms. Moreno replied that she felt like they were in a catch-22 in Covid times and did not want people to be shut out of the pool due to finances.

Sel. Renzoni thanked Ms. Moreno for coming in. He stated he agreed that any rate increase would not cover the cost and it would need to be subsidized. He stated he felt as though the Town needed to do what was best for the community. He stated last year as far as they know, there were no Covid transmissions because of the pool and it felt clean and safe for the community. He stated that this is a community asset and the decision point that needed to be made was should they restrict the pool to residents only or open it up to non residents. He stated he thinks if this remains resident only than they will need to have a rate increase. He asked if they could call a Recreation Committee meeting and solicit input from the Committee in order to make a decision.

Chairman Lavigne asked what the break even point was.

Mr. Lukes stated that the summer programs used the schools as a home base and without them it killed the summer program. He stated they may need to change the structure of the camps if they were not allowing non residents to purchase a pool pass.

Ms. Moreno stated that a non resident could come to a summer program without a pass if they doubled the fee of the class or program.

Ms. Barnes asked if they would be able to have the additional programs.

Ms. Moreno replied that the all day program was unlikely to happen as per license has been suspended at this point. She said she is hopeful but does not think it will happen. She stated that that half day will run with some modifications.

Chairman Lavigne asked about the license.

Ms. Moreno replied that she had submitted all the paperwork but there is a new inspector and the schools are not allowing people in to inspect the camp area.

Mr. Lukes replied that if the state allowed it he thinks that the Town could make it happen. He stated that he is hopeful that restrictions would be lifted come summer. He stated that part of the problem was would the schools give them the space or not.

Sel. Renzoni stated that this is something that should be discussed. He stated that they were discussing schools which are tax payer funded. He stated that they need to plan for

the worse case scenario but that the community needs this. He stated that the schools were not giving the kids what they needed and that this would be good for the community. He stated that the Recreation Revolving Fund is healthy and he suggested a rate hike for residents this year. He asked if the Recreation Committee could come to the Board with recommendations next meeting.

Chairman Lavigne suggested coming up with different scenarios to cover their bases.

Ms. Moreno stated that it was getting close to crunch time and that she would have the full day program added to the online registration but would not open registration for it.

Sel. Barnes stated that this ties into the Regional Agreement they discussed earlier along with the before and after school programs.

Sel. Renzoni suggested drafting a letter stating that they Town expects to use the building as a recreational asset. He stated that they are not using it in the summer and barely using it now. He stated he wants to tell the District they intended to use it; not ask.

Sel. Herlihy asked if the District indicated that it could not be used.

Ms. Moreno stated that she did have a conversation with administration and it was said that it would be highly unlikely that they could use it because it is full of equipment. She stated she has not been allowed to go in and look at it.

Ms. King asked if they could move the equipment.

Sel. Renzoni stated that it was the Town's building. He stated that if they were saying that they were not moving it then they were indicating they were not intending to go back to school full time. He stated that we need to move full speed ahead. He stated that no motion was needed unless there is objection.

Sel. Barnes asked about revenues from parties and if that was possible to explore for this summer.

Mr. Lukes replied that it was the Governors limiting amount of people that was preventing that.

Ms. Moreno replied that it was also because she had to split swim sessions to limit capacity.

The Board stated that they would meet in three weeks to solidify this information; Ms. Moreno replied that she was already behind on getting information out to the public.

Chairman Lavigne suggested shifting the meetings to March 8 and March 22nd in order to get the information to Ms. Moreno quicker.

The Board agreed.

10. Selectmen Miscellaneous

Sel. Gibbs: none

Sel. Barnes: none

Sel. Herlihy: none

Sel. Renzoni asked about returning books to the library. Mr. Lukes replied that he would look into it.

Sel. Renzoni stated that he had spoken to the Town Manager about the Memorial Day Parade and that they will move forward with planning. He stated that a band and closing ceremony may be difficult to do but that he has a potential tank in process along with something in the cemetery to honor the war dead. He stated that he is very optimistic that this event can occur to kick off the summer.

Chairman Lavigne asked about the snow budget.

Mr. Lukes replied it was up a little to 60%.

Chairman Lavigne stated that there were openings on Boards and Committees and anyone interested should fill out the Do Something Questionnaire.

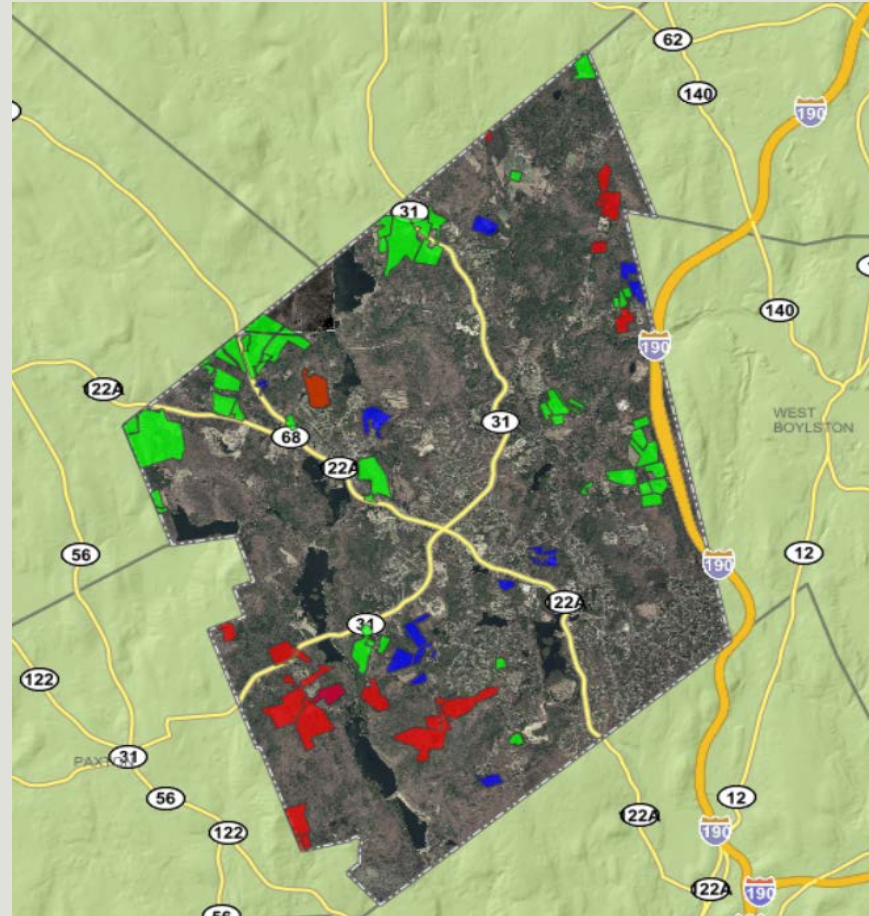
11. Selectmen Subcommittee

Chairman Lavigne stated that the Friends of Eagle Lake was meeting tomorrow.

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO ADJOURN THE FEBRUARY 22, 2021 BOARD OF SELECTMEN MEETING AT 8:24PM.**

APPROVED: July 12, 2021

Holden Chapter 61 Parcel Prioritization Results



■ Holden Agricultural Commission

Introduction

- Background
- Methodology
- Chapter 61A Results
- Chapter 61B Results
- Chapter 61 Results
- Summary
- Next Steps

Background

- MGL Chapter 61 provides significant tax relief for property owners who agree to certain restrictions on the use/sale of their property.
 - Owner must apply initially, be accepted by Assessor, re-enroll annually
 - Chapter 61 -- Forest land: Min 10 acres, Forest Management Plan
 - Chapter 61A -- Agricultural Land: Min 5 acres, minimum \$500 (plus \$5per acre) annual gross income
 - Chapter 61B -- Environmental Preservation/Recreational Land: Min 5 acres
 - If a change of use occurs, owner is subject to back taxes for 5 previous years at 'normal' rate
 - Town gets First Right of Refusal on any sale of Chapter 61 property, with 120 days to exercise this right
 - Town may assign rights to a qualified non-profit
- Historically, Holden never exercised these first right of refusal options
 - Essentially automatic release of many properties to developers without any review

Background (Con't)

- Holden Agricultural Commission established in 2009 by Town Meeting
- One major emphasis of the Ag Comm has been to help preserve Open Space
- In 2013, Ag Comm proposed a Chapter 61 Review Process
 - Each parcel enrolled in any Chapter 61 category will be formally reviewed BEFORE a decision is made on releasing first right of refusal
 - Ag Comm manages the process for Town Manager
 - Contacts all Town Boards and Committees for input
 - Contacts Mass DCR, Mass Audubon, White Oak, Trustees of Reservations, etc. for input
 - Collects inputs and makes formal presentation with recommendation to BOS
 - BOS decides to release property or acquire or assign rights
- Board of Selectmen accepted this as policy
- Process used several occasions since inception
 - 2015 1 2016 1
 - 2017 1 2019 1

Background (Con't)

- Next, Ag Comm proposed creation of an Open Space Preservation Fund to actually make exercising Town's First Right of Refusal possible
- Concept accepted by Manger, BOS, Finance Committee, and Town Meeting vote in 2015
 - Annual input of \$50,000 – Intended to gradually build up to a useful amount
- Next logical step was to try to shorten to timeline for review of Chapter 61 parcels intended for sale/development
 - Ag Comm created a 'Chapter 61 Parcel Prioritization' process

Methodology

- Parcel Prioritization Process
 - Developed a parcel scoring standard
 - Individual, subjective evaluation criteria selected (13 separate items)
 - Weighted each criteria (more important x2, less x 1.5, least x1)
 - 0 – 10 points for each score, with examples to normalize scorers values
 - Result: Single numerical value for ranking each parcel
 - Scoring standard iterated internal to Ag Comm
 - Scoring standard shared with Town Planner, Conservation Commission with feedback
 - Scoring standard shared with Trustees of Reservations with feedback

Methodology (Con't)

Parcel Prioritization Schedule

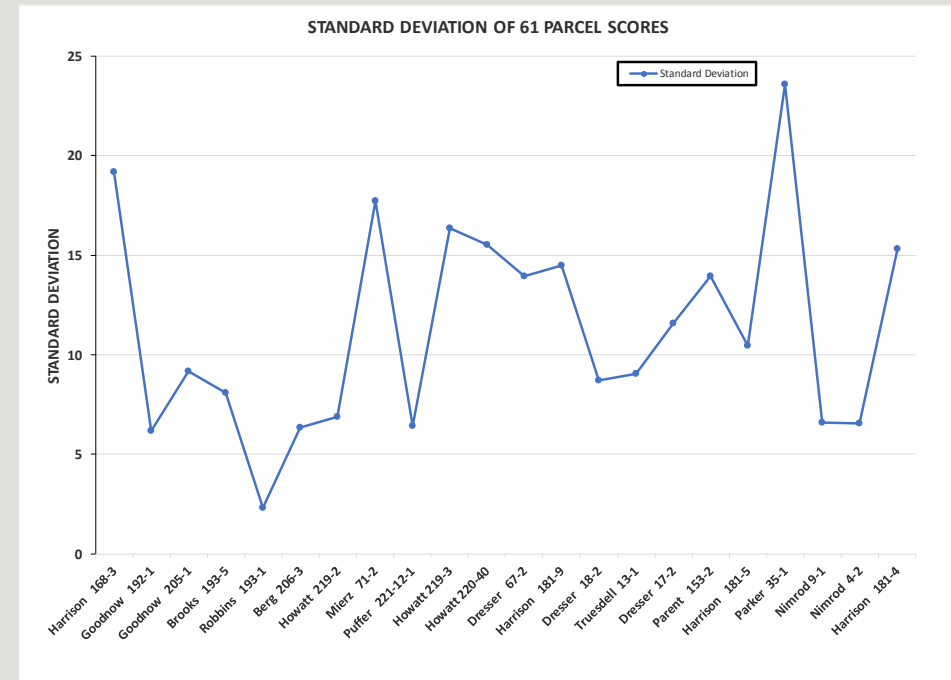
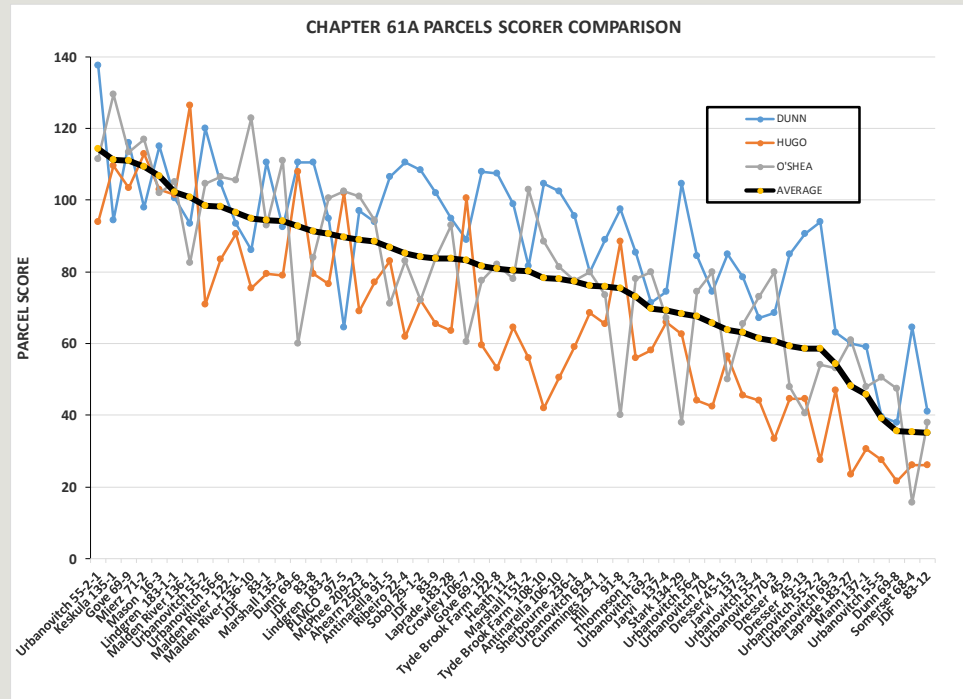
<u>Characteristic</u>	<u>Weight</u>
Residential Development Potential	2.0
Proximity to other preserved/existing Open Space	2.0
Current/Previous Usage	1.5
Ease of access	1.5
Uniqueness	1.0
Aesthetics	1.0
Included structures/residence	1.0
Environmental Protection Potential	1.0
Endangered Wildlife Habitat	1.0
Historical Value	1.0
Income Generation Potential	1.5
Potential to Share Purchase/Use	1.5
Otherwise uncaptured attributes	1.0

Methodology (Con't)

- Parcel Profile created for each parcel
 - Parcel outline with location in town (Town GIS)
 - Nearby zoning (Town GIS)
 - Nearby Chapter 61 parcels (Town GIS)
 - Nearby 'protected' parcels (Town GIS or Mass GIS)
 - Owned by: DCR, City of Worcester, Town, Mass Audubon, Greater Worcester Land Trust, White Oak
 - Flood Zones (Town GIS)
 - Vernal pools and protected species habitats (Town GIS or Mass GIS)
 - Aquifer Protection District (Town GIS)
 - Wetlands (Town GIS)
 - Trails (Town GIS)
 - Assessor records (Town Visions database)
- Sub-Committee of Ag Comm evaluated each of 94 separate parcels
 - Chris Hugo, Tom O'Shea, Jim Dunn
 - 61—22: 61A—55; 61B--17

Methodology (Con't)

- Individual scores tabulated, averaged, and parcels sorted from highest to lowest score
- Looked at standard deviation among scores; re-evaluated some with high deviation

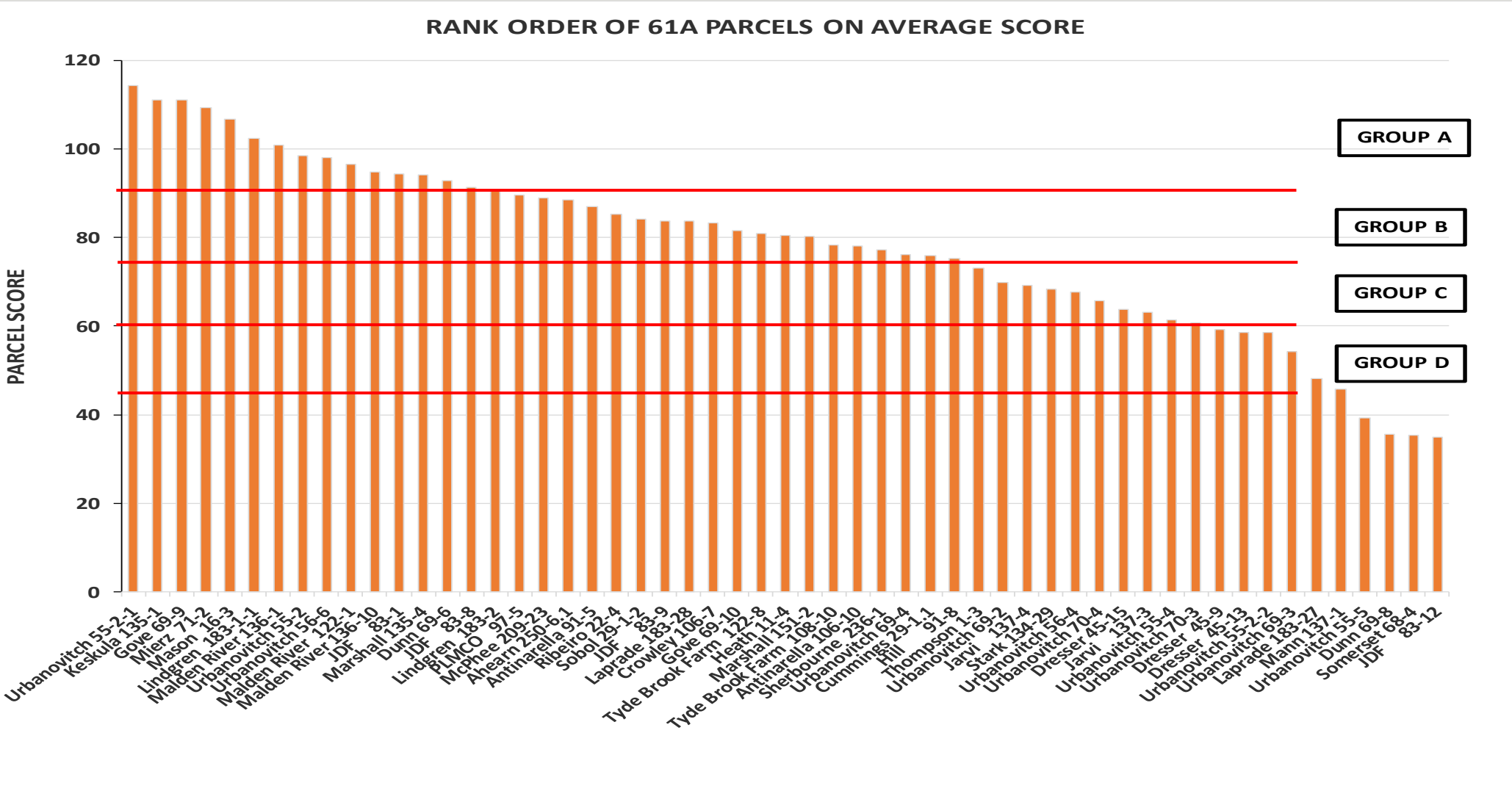


Results

- Team evaluated 61A parcels first, then 61B, then 61
 - Results will be presented in that order in groups and then collected together
- Average scores tended to group themselves
 - Above 90
 - 75 – 90
 - 60 – 75
 - 45 – 60
- Average scores above 90 were designated *High Priority*
 - 175 is theoretical maximum
 - 115 was highest average score achieved

Results (Con't)

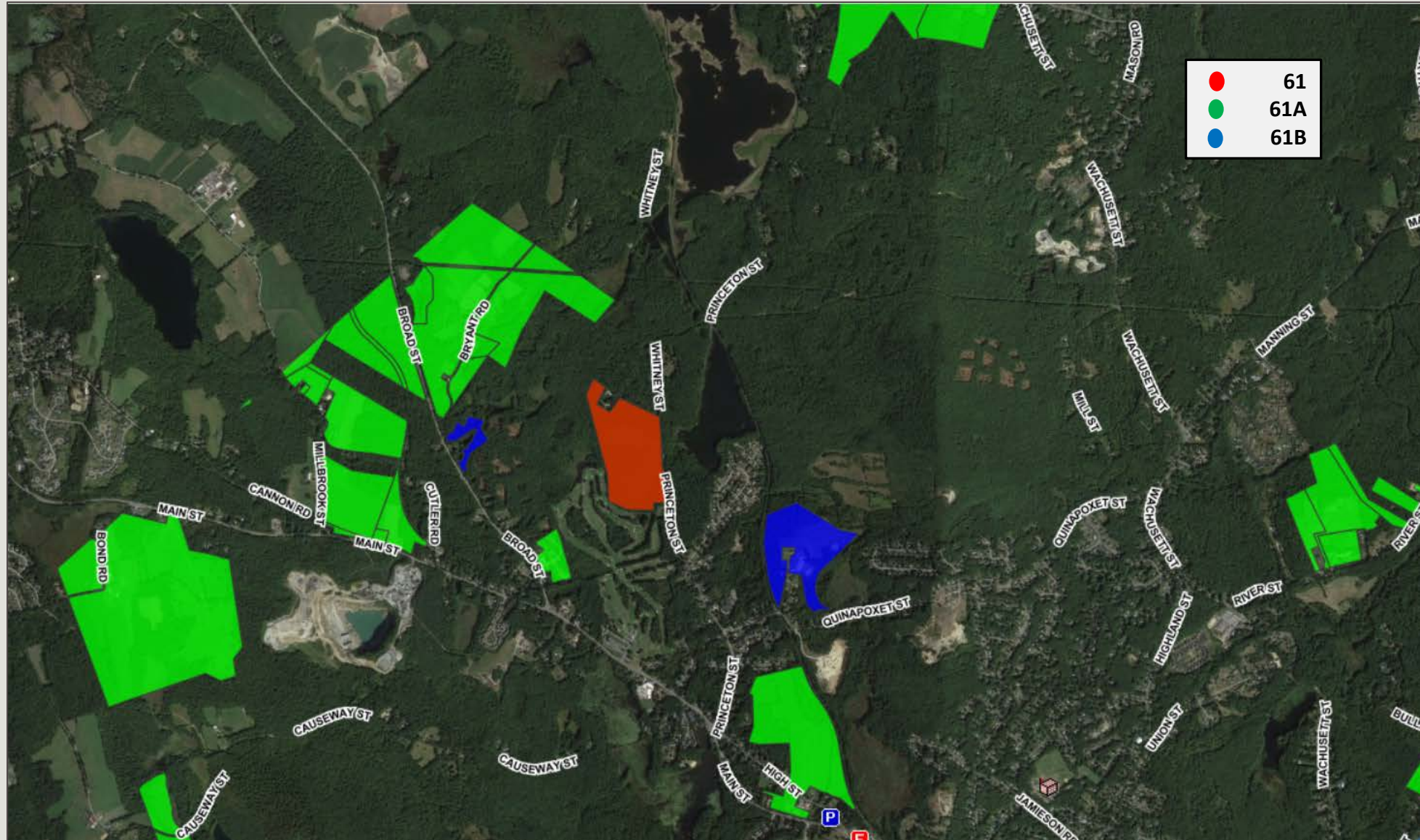
61A Parcel Scoring Results



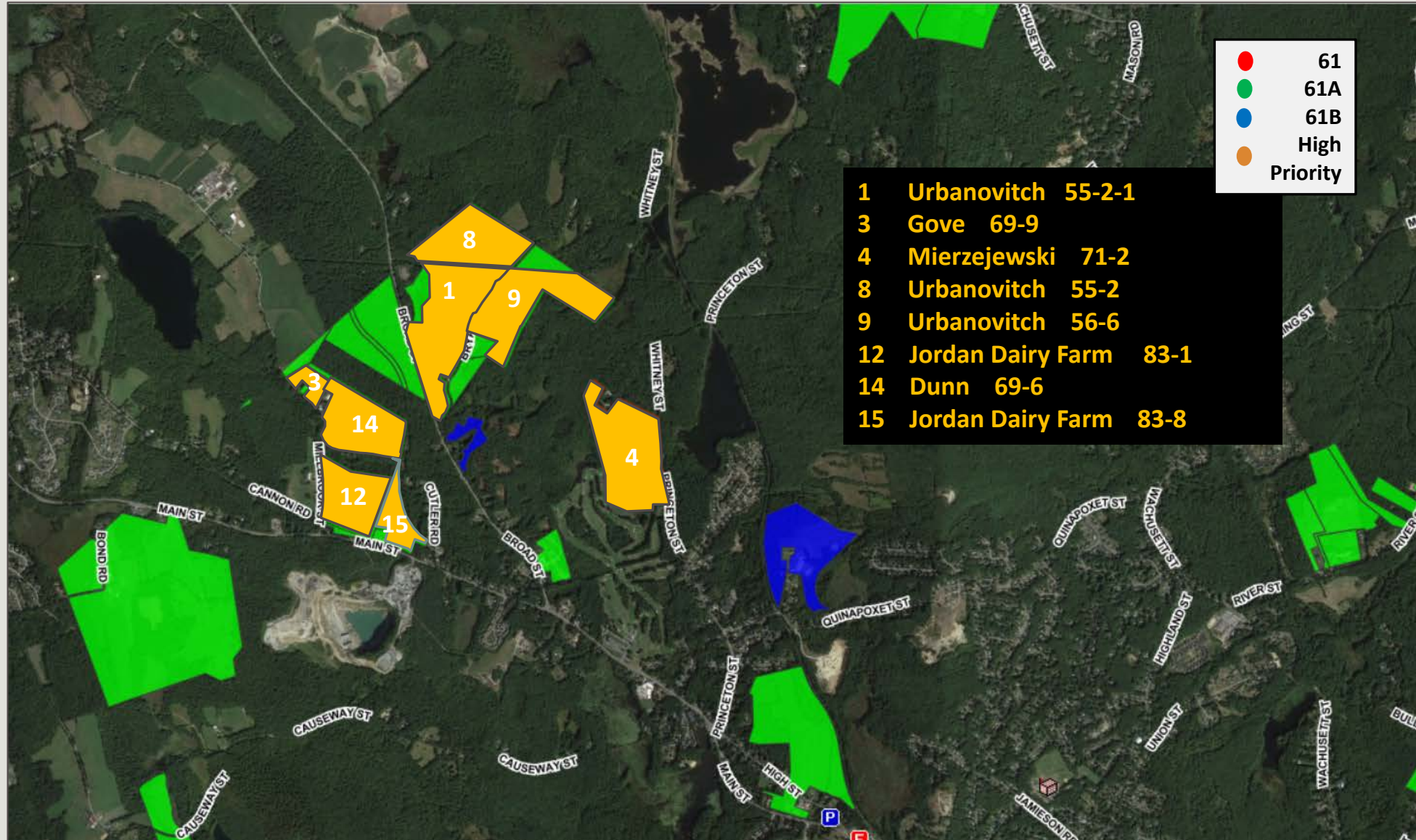
HIGH PRIORITY 61A PARCELS

<u>OWNER</u>	<u>PARCEL NUMBER</u>	<u>OWNER</u>	<u>PARCEL NUMBER</u>
Urbanovitch	55-2-1	Urbanovitch	56-6
Keskula	135-1	Malden River	122-1
Gove	69-9	Malden River	136-10
Mierzejewski	71-2	Jordan Dairy Farm	83-1
Mason	16-3	Marshall	135-4
Lindgren	183-1-1	Dunn	69-6
Malden River	136-1	Jordan Dairy Farm	83-8
Urbanovitch	55-2	Lindgren	183-2

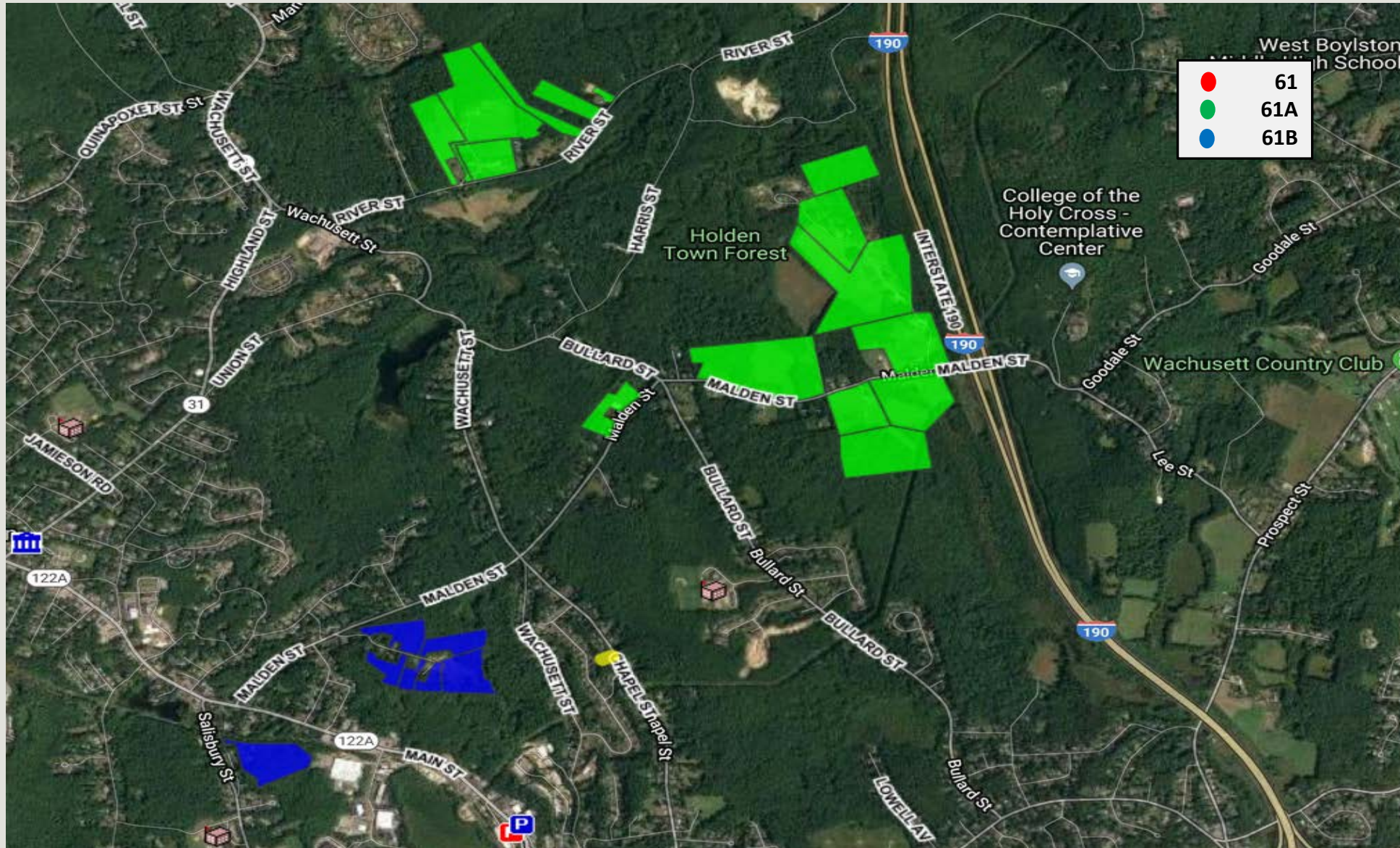
NORTHWEST HOLDEN – ALL CHAPTER 61 PARCELS



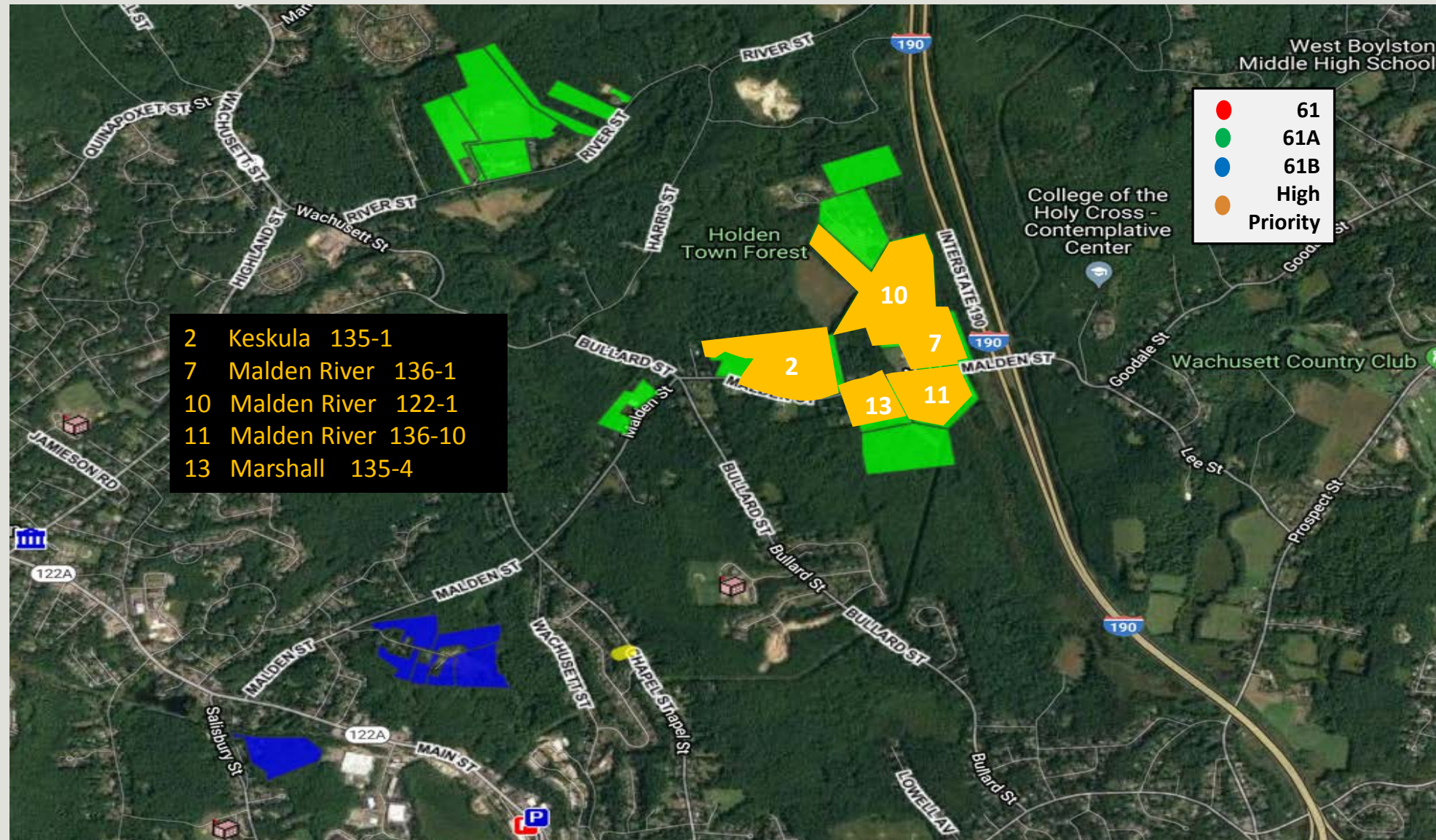
NORTHWEST HOLDEN HIGH PRIORITY 61A PARCELS



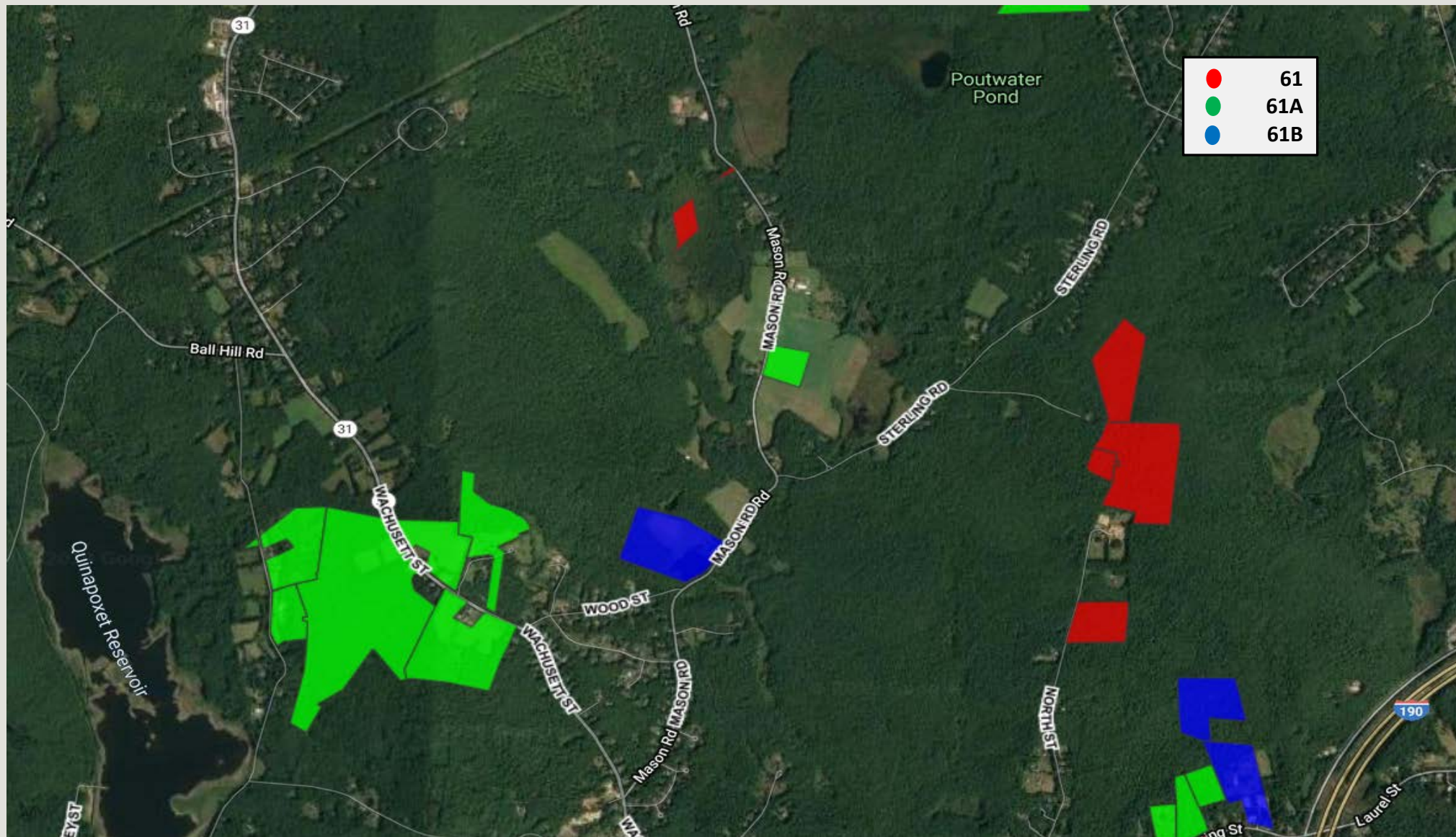
NORTHEAST HOLDEN -- ALL CHAPTER 61 PARCELS



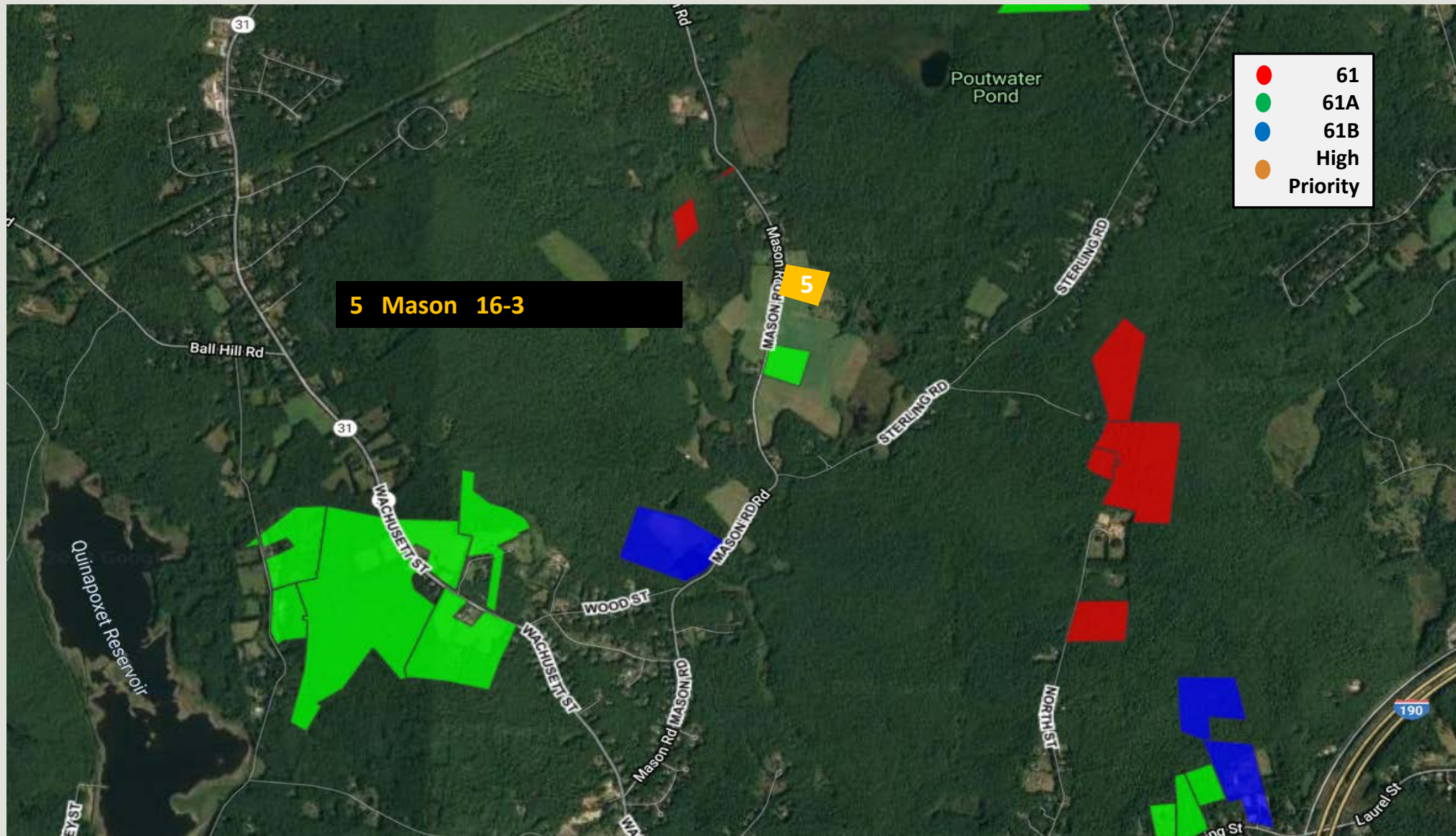
NORTHEAST HOLDEN HIGH PRIORITY 61A PARCELS



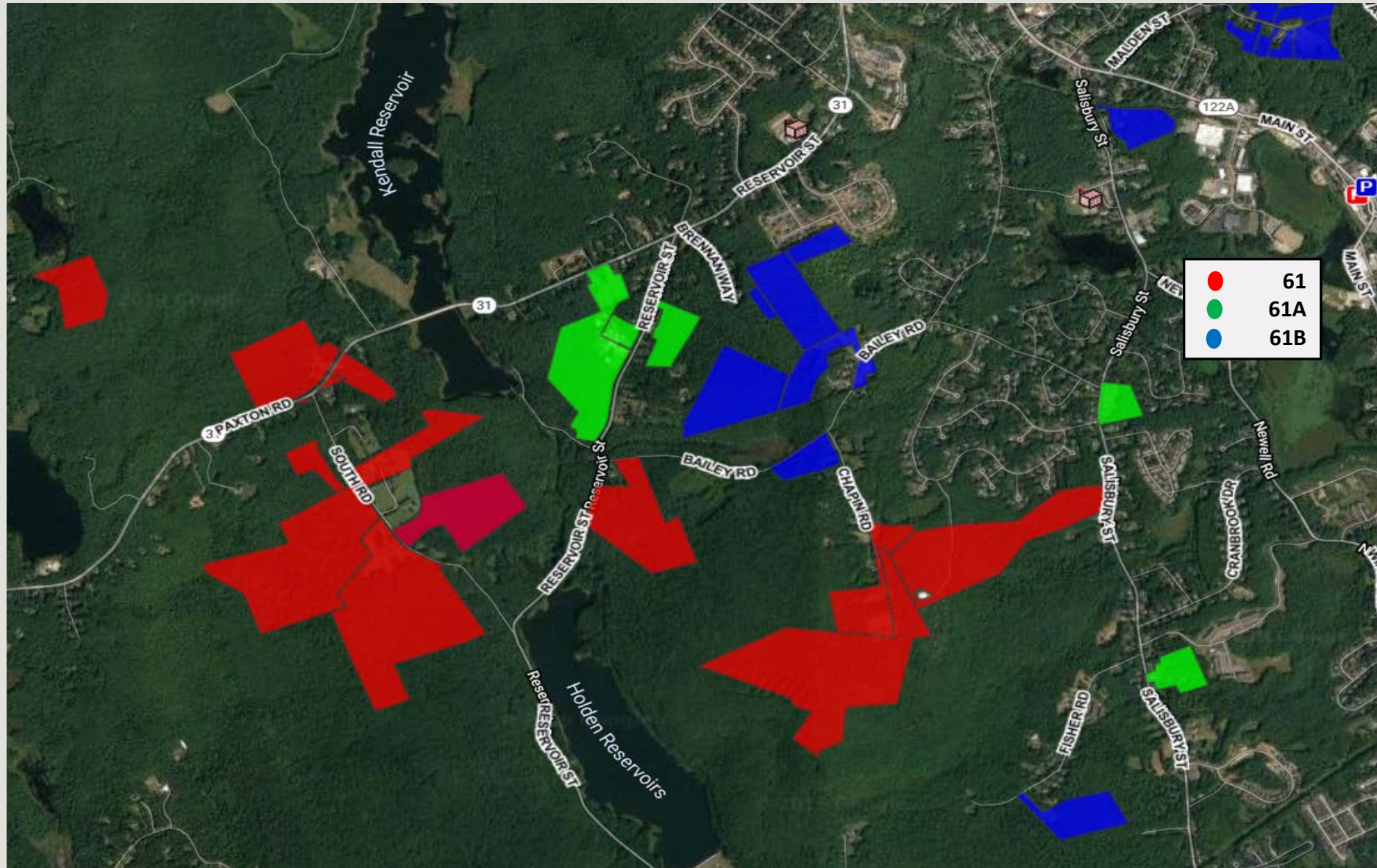
NORTH HOLDEN ALL CHAPTER 61 PARCELS



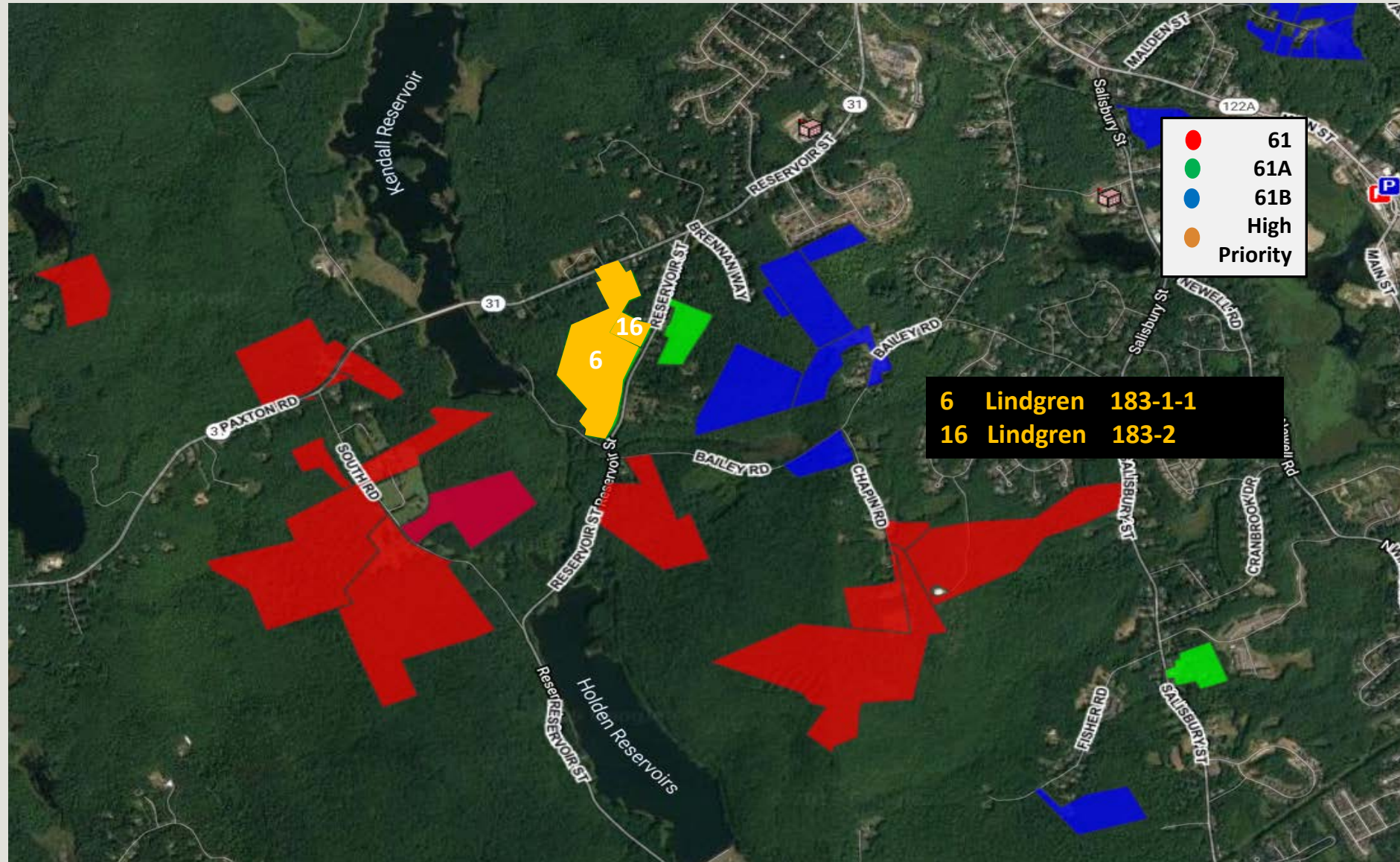
NORTH HOLDEN – HIGH PRIORITY 61A PARCELS



SOUTH HOLDEN ALL CHAPTER 61 PARCELS

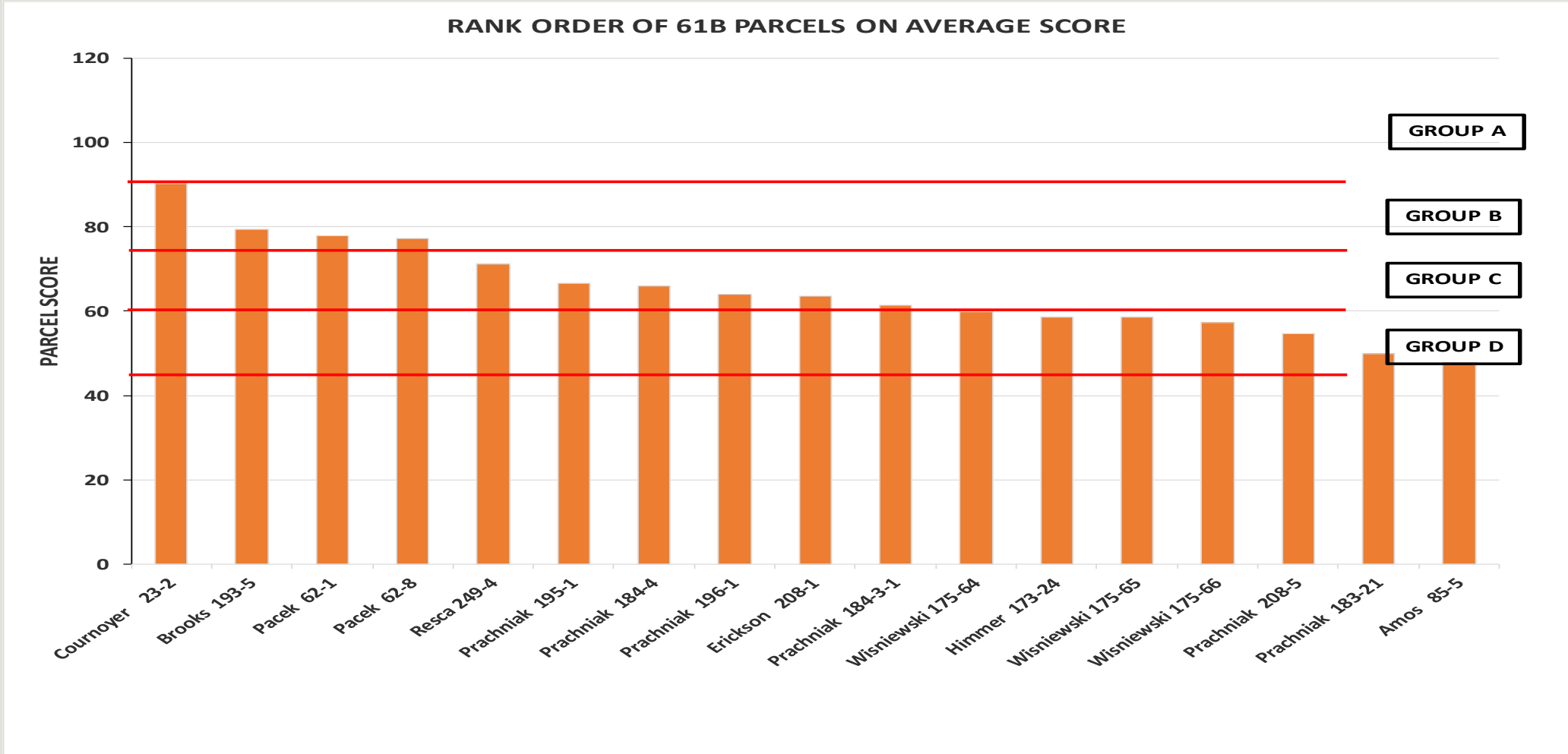


SOUTH HOLDEN – HIGH PRIORITY 61A PARCELS



Results (Con't)

61B Parcel Scoring Results



HIGH PRIORITY 61B PARCELS

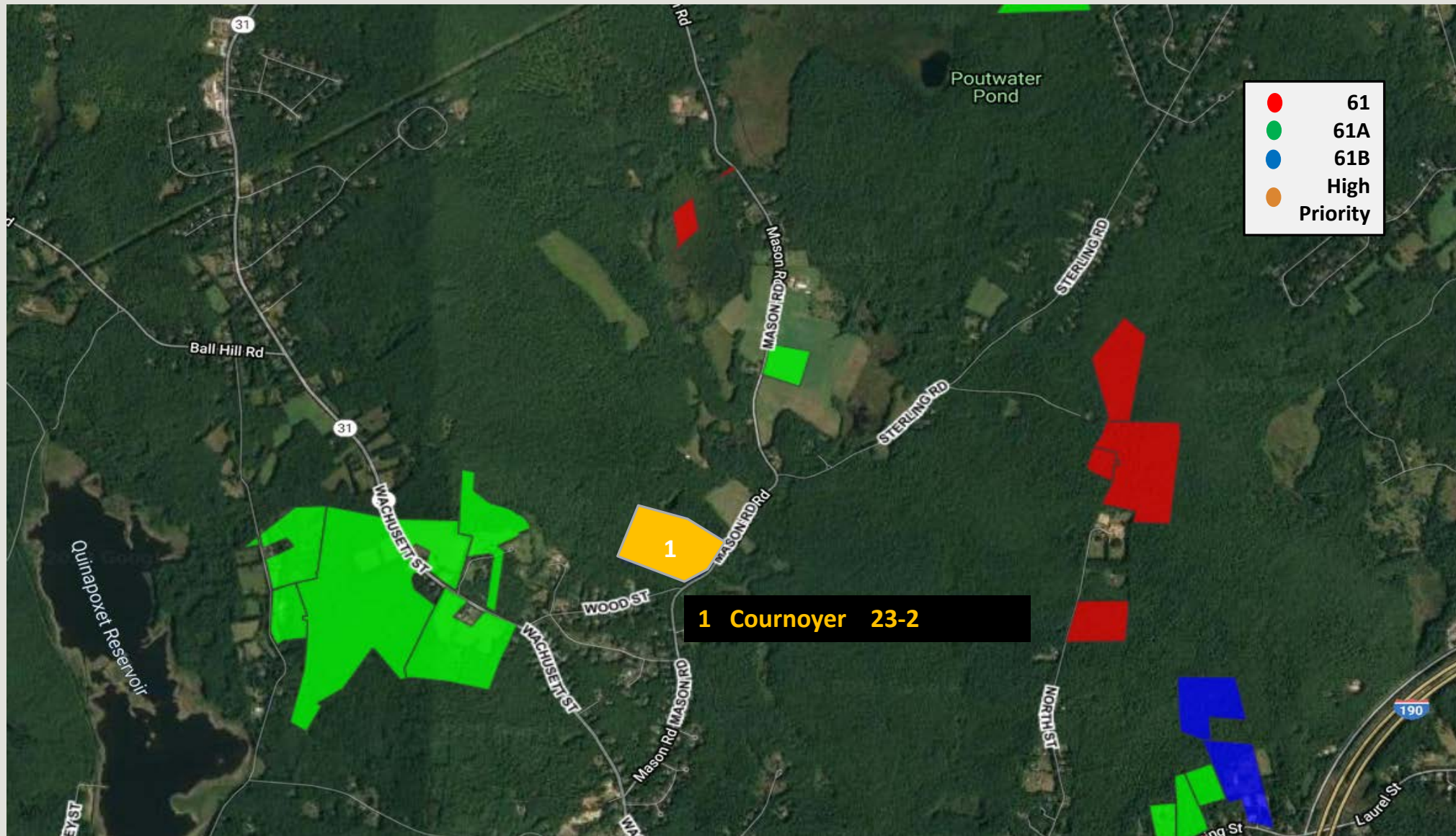
OWNER

PARCEL NUMBER

Cournoyer

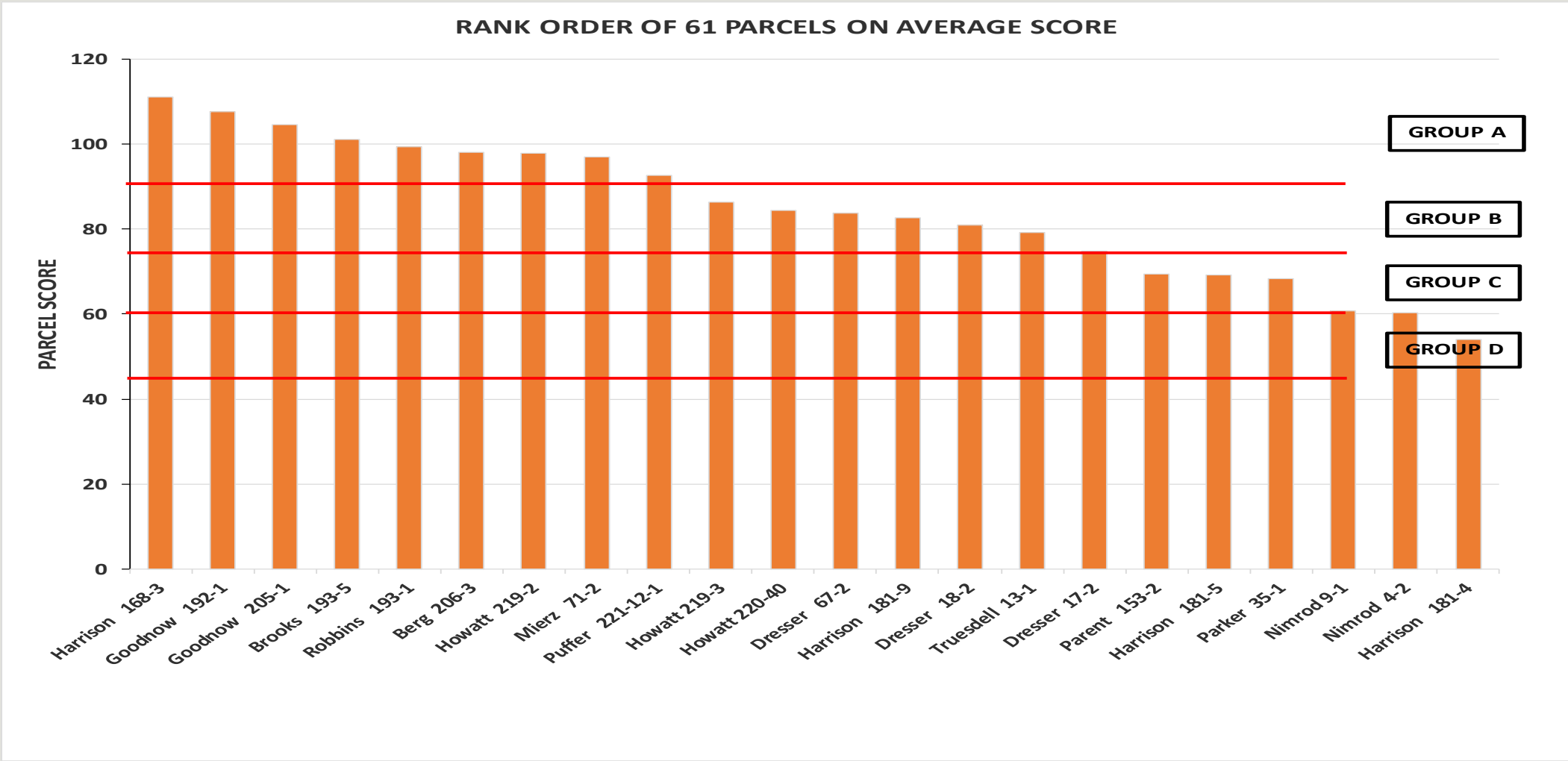
23-2

NORTH HOLDEN – HIGH PRIORITY 61B PARCELS



Results (Con't)

61 Parcel Scoring Results

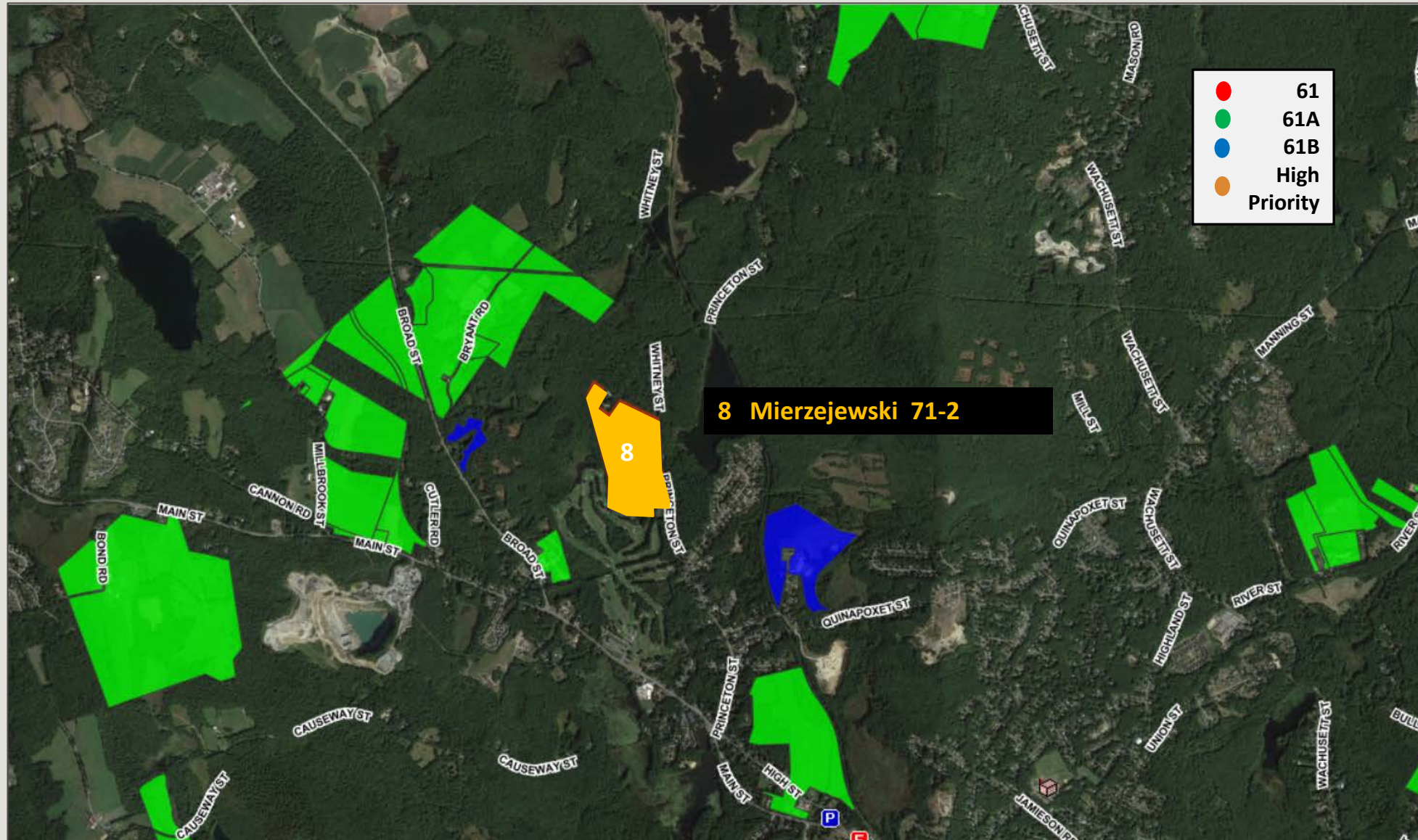


HIGH PRIORITY 61 PARCELS

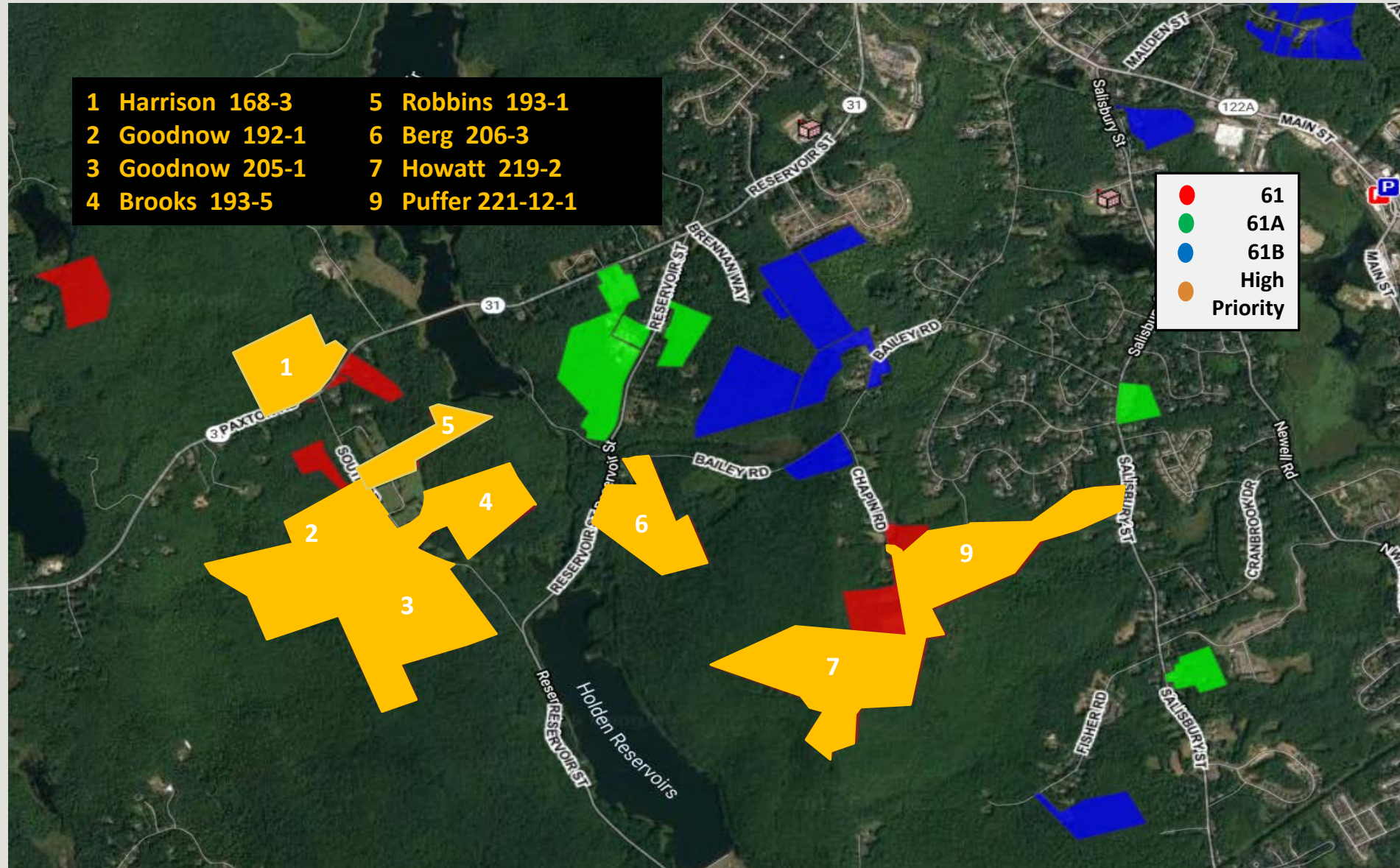
<u>OWNER</u>	<u>PARCEL NUMBER</u>
Harrison	168-3
Goodnow	192-1
Goodnow	205-1
Brooks	193-5
Robbins	193-1

<u>OWNER</u>	<u>PARCEL NUMBER</u>
Berg	206-3
Howatt	219-2
Mierzejewski	71-2
Puffer	221-12-1

CENTRAL HOLDEN – HIGH PRIORITY 61 PARCELS



SOUTH HOLDEN – HIGH PRIORITY 61 PARCELS

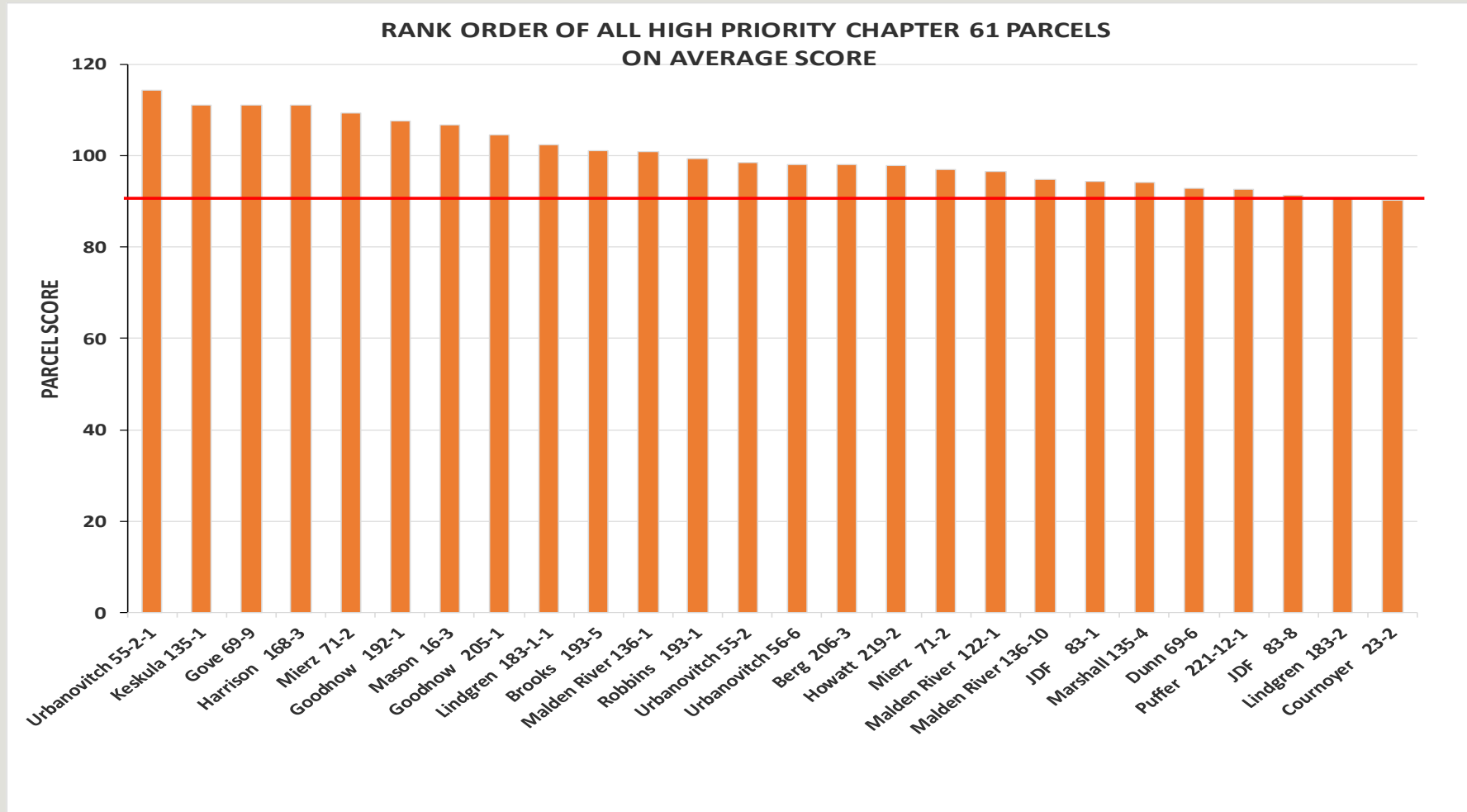


Summary

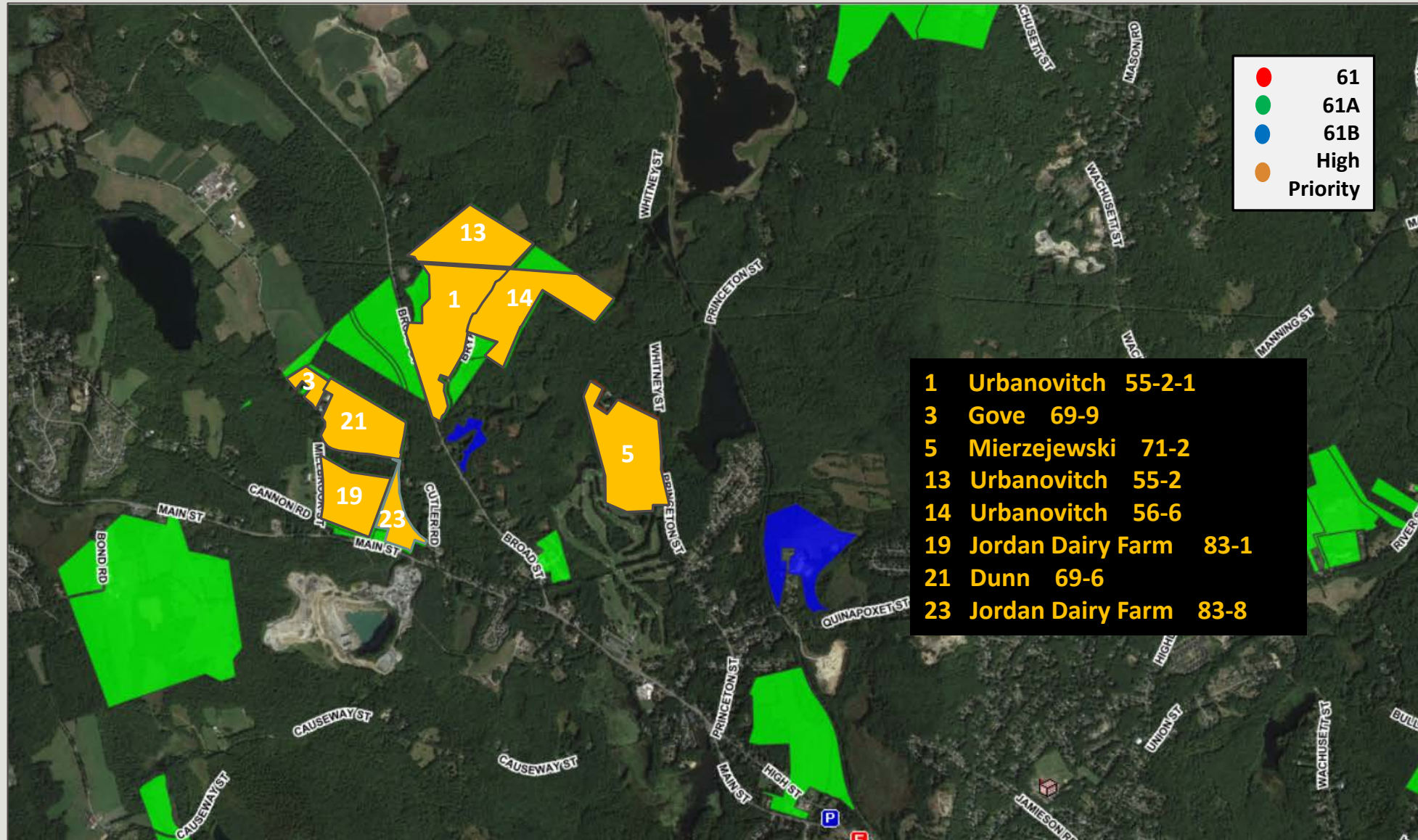
- Twenty six high priority parcels of three types were identified
 - One parcel was in both 61A and 61 lists
- Parcels tended to group themselves by score (25% per group – except for 61B)
- High Priority parcels tend to group themselves by location as well
 - Chapter 61A: Northeast (5/16), Northwest (8/16), and South (2/16)
 - Chapter 61B: Central (1/1)
 - Chapter 61: South (8/9)

Summary (Con't)

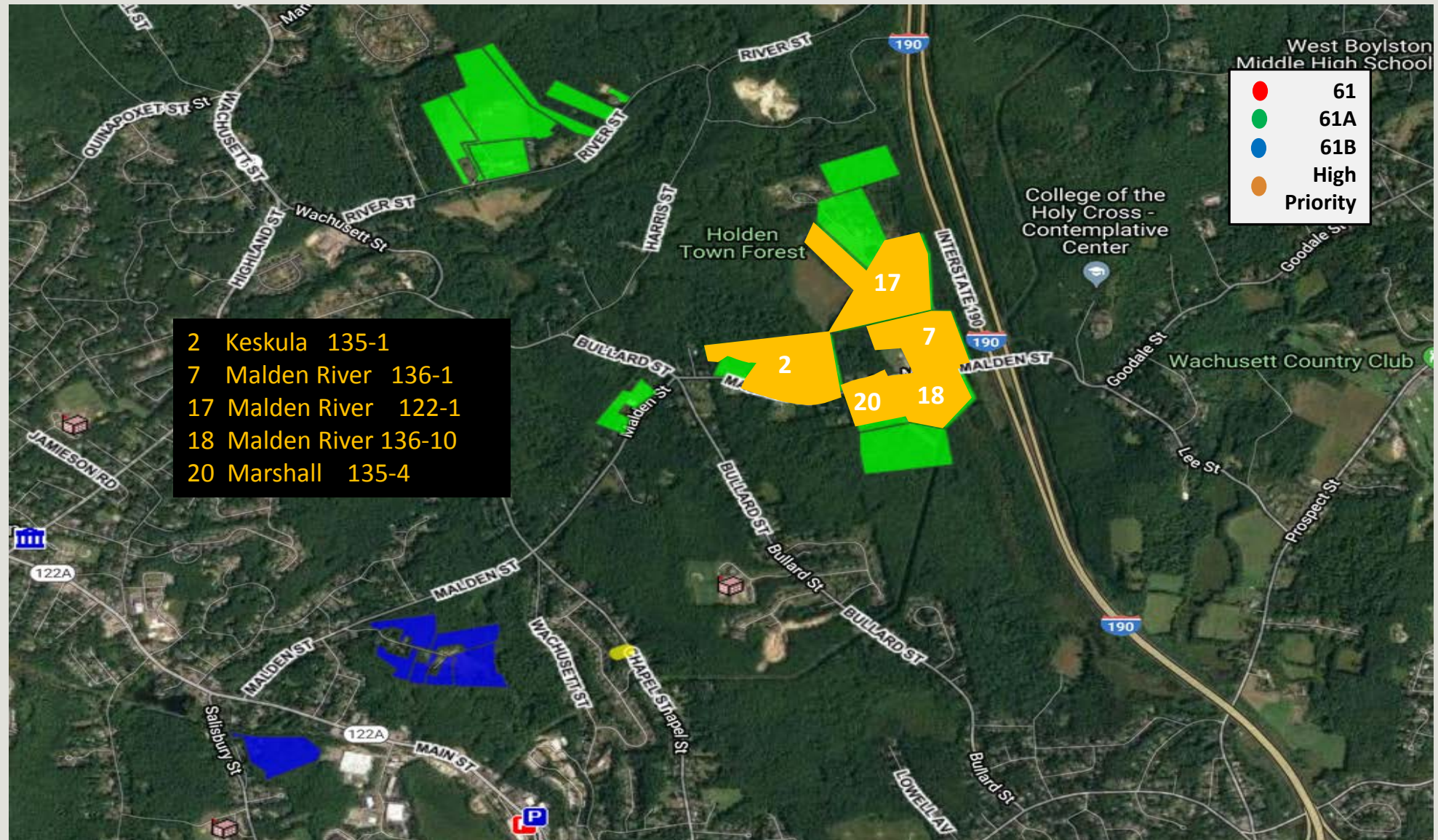
Collecting all three classifications of parcels together



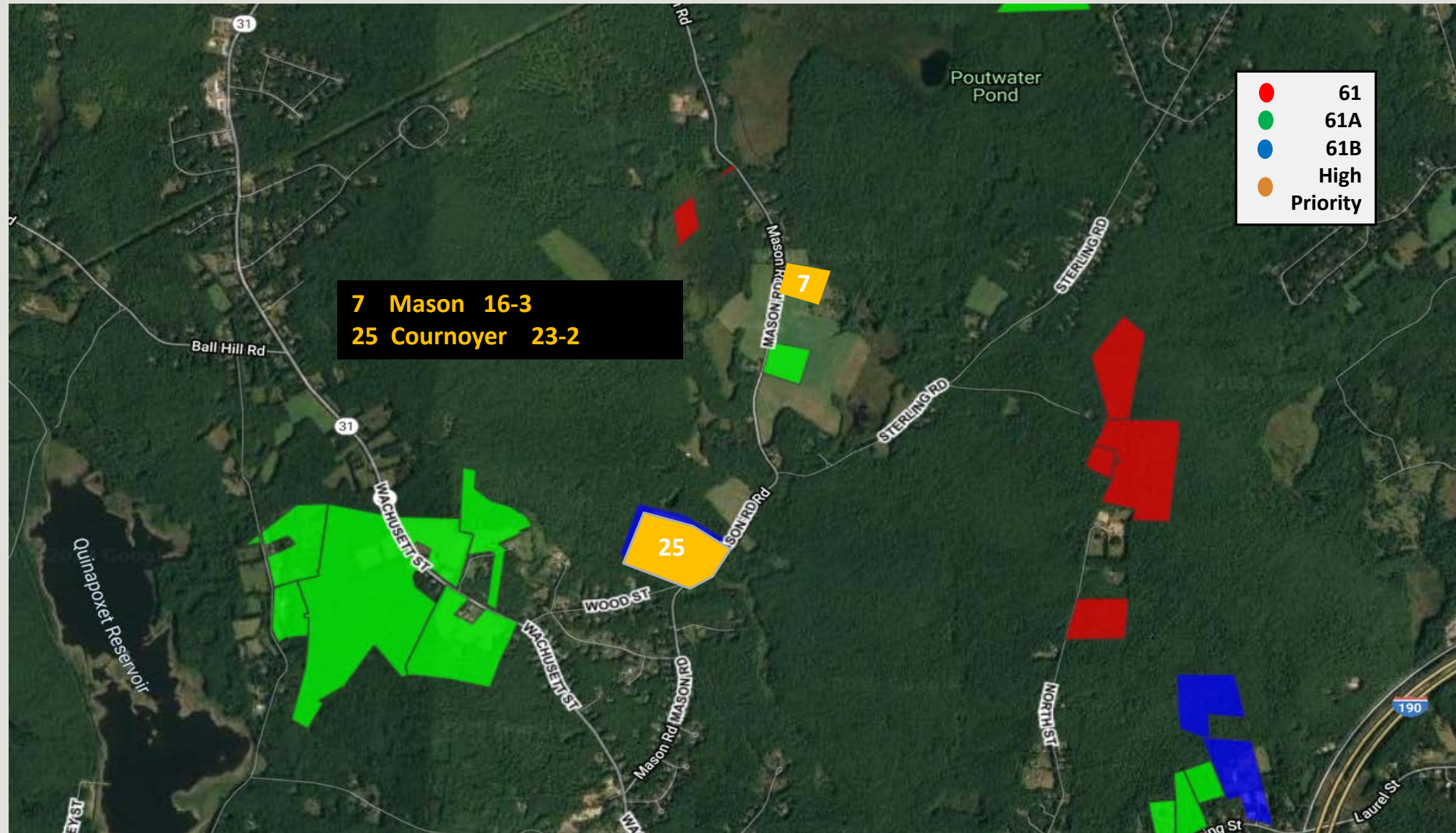
NORTHWEST HOLDEN
ALL HIGH PRIORITY PARCELS



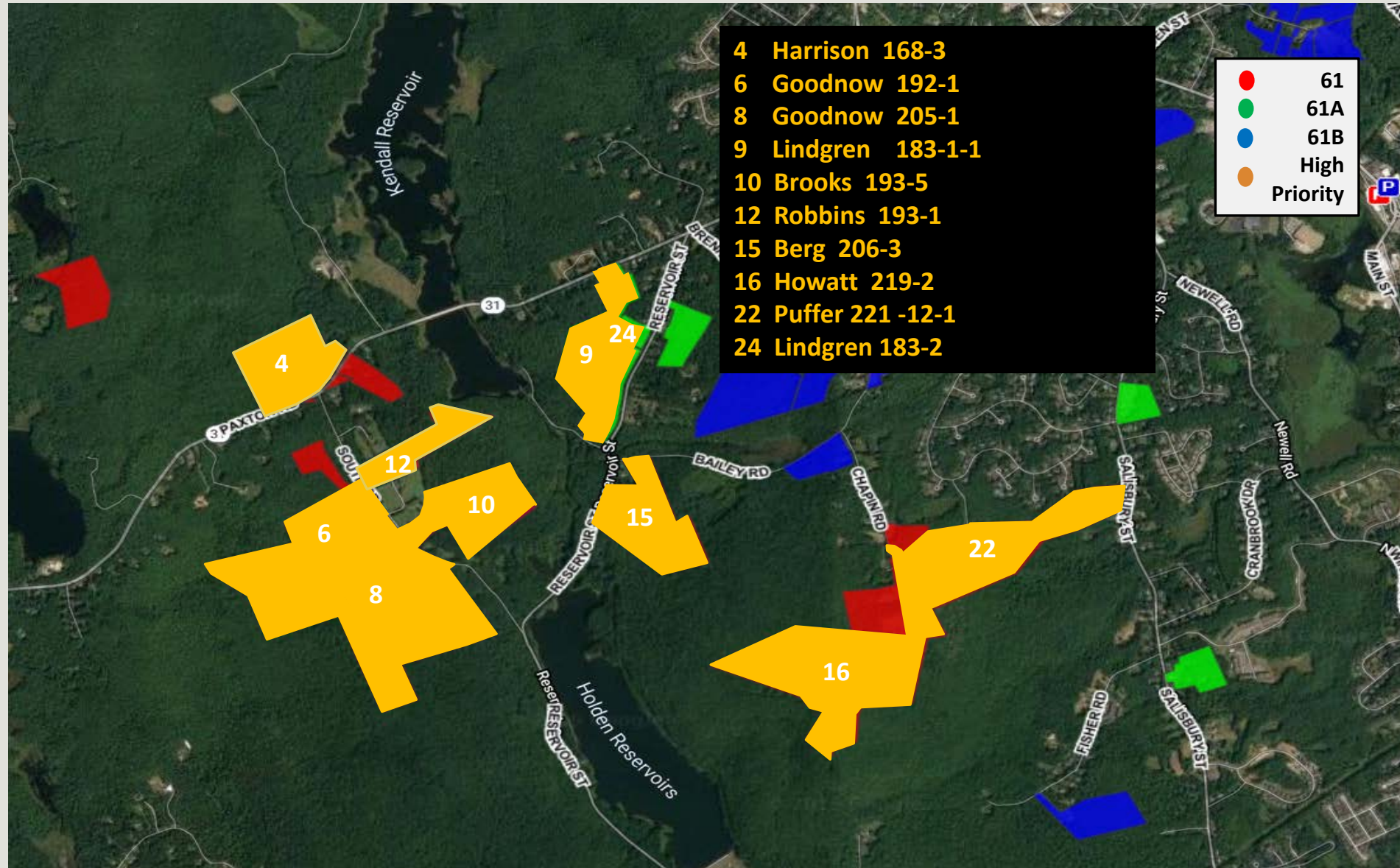
NORTHEAST HOLDEN
ALL HIGH PRIORITY PARCELS



NORTH HOLDEN
ALL HIGH PRIORITY PARCELS



SOUTH HOLDEN
ALL HIGH PRIORITY PARCELS



Next Steps

- Archive this presentation and supporting data
- Use it to assist First Right of Refusal decision process in the future
- Apply to Master Plan implementation taskings re: Open Space
- Apply to Open Space and Recreation Plan update
- Use it to support property acquisition decisions in the future
 - Previously evaluated parcels
 - Apply scoring protocol to proposed acquisitions not already scored
- Carry presentation to interested Land Trusts
- With Town support, initiate pro-active preservation actions
 - Initial contacts with property owners
 - Demonstrate interest
 - Discuss preservation options

Summary

- Ag Comm has completed evaluation, scoring , and prioritization of all Chapter 61, 61A, and 61B parcels in Town
- Results should be used to assist and support future planning initiatives and land acquisition decisions

Questions

Supporting Documentation

- Complete text of MGL Chapter 61 (.pdf)
- Complete text of MGL Chapter 61A (.pdf)
- Complete text of MGL Chapter 61B (.pdf)
- Parcel Scoring Questionnaire (.pdf)
- Parcel Profile package (.pdf)
- Parcel score data processing worksheet (.xls)



TOWN OF HOLDEN
MASSACHUSETTS
OFFICE OF THE TOWN MANAGER

Peter M. Lukes
Town Manager

January 27, 2021

TO: Board of Selectmen

FROM: Peter M. Lukes,
Town Manager

SUBJECT: *Town Manager Update*

1. **Water Sewer Quarterly Report** – Enclosed in your packet is the 2nd quarter FY2021 report for the DPW, including W&S Enterprise revenue and expenses, prepared by DPW Director John Woodsmall.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

2. **HMLD Monthly Report** - Enclosed in your packet is the monthly Expense/Revenue Report for December, 2020 from Holden Municipal Light Department, prepared by HMLD Director Jane Parenteau.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

3. **Town Monthly Report** – Enclosed in your packet is the Town's monthly Expense/Revenue Report for December 2020, prepared by Town Accountant Lori Rose.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

4. **Library Statistics**- Enclosed in your packet are the library statistics for their online and other options for the month of December, 2020, prepared by Library Director Susan Scott.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

5. **Sign Bylaw**- We've seen a proliferation of lawn signs over the last year in town. Due to the emotional nature of the last election season and other factors, we've delayed enforcement of the Holden Bylaw that restricts the use of political lawn signs and signs in general. Now that the election season is over and there seems to be a desire to "lower the volume," the town would like to remind residents that there are restrictions on the placement of lawn signs. This was a bylaw that was created by and passed by residents at the Annual Town Meeting many years ago. A copy is attached to your packet. In years past, the bylaw was self-policed

most of the time by candidates who didn't want to be in violation of the town's bylaws when they themselves were seeking to be policy makers. More recently, individual organizations have produced general philosophical signs and posted them on lawns without regard for our sign bylaw. We are asking residents to abide by the sign bylaw and we are asking the organizations responsible for distributing the lawn signs to also abide by the bylaw. Many newer residents are probably unaware that such rules even exist, and although we are fully aware of everyone's First Amendment rights, we have also created a social contract between residents through this bylaw so that the general atmosphere and character of the town remains aesthetically attractive. The Town intends to create a greater awareness campaign in the coming weeks to try and remind people to follow the sign bylaw.

Information [X]

Vote []

Signature []

- 6. COVID Vaccinations-** All of our First Responders who have requested a vaccination shot have received it. Worcester Regional High School school nurses Occupational Therapists and Physical Therapists have also been offered the vaccine. Home Health Care workers that reside and/or work in Holden under Phase 1 are currently being vaccinated at the Worcester Senior Center through the Central Massachusetts Regional Public Health Alliance contract. All have made appointments for their second vaccination. As we proceed into the second phase of the vaccinations and more populations will have the opportunity to be vaccinated, we need to make several issues clear.

Holden has an extensive Emergency Dispensing Site (EDS) plan in place. The plan has been refined for several years and we held a dry run of a full dispensing site system in early December at the High School. We are fully prepared and able to provide residents with mass vaccinations in an orderly and efficient manner. We do not, as a town, have the ability to make the decision as to when or how much vaccine we receive. The state is in total control of the distribution. There is a significant and widespread shortage of vaccine at this time, statewide. The Town of Holden may be a dispensing site, eligible residents may currently register at "super sites" run by the state as appointments open, locations can be found at <https://www.mass.gov/info-details/covid-19-vaccine-locations-for-individuals-in-phase-1>.

Town Staff is working closely with Alliance and Holden Senior Center to schedule a local vaccination site for the 75+ demographic when vaccine becomes available. The local clinics must complete Phase 1 vaccination categories prior to proceeding with Phase 2, the Town and Alliance are optimistic this will happen shortly, it is difficult to place a definitive time frame on this criteria as quantities and type of vaccine distributed change on a daily basis.

The Town has been hesitant to immediately share information that has come from the various health agencies, because the information often changes, sometimes multiple times in the same day. Therefore, rather than spread inaccurate information which would only add to the hysteria, we have waited until there is absolute certainty and only then have we shared it with the public. We will continue to update residents, mainly through our web site, as to information on vaccinations, timelines, and announcements from the Department of Public Health.

If we are given the opportunity to dispense vaccinations, we will alert residents immediately and provide the notice in a wide-spread format, including the Code Red emergency information system, social media, cable television, and all other media that we have available. I cannot stress enough that the Town does not get to decide how many or when we will be doing vaccinations. We are, however, fully prepared to do so.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

- 7. Film Production** – Although we cannot release details until next week, the Town of Holden has finished negotiating a Site Agreement and will be host to a film production company in the near future for a limited time. The filming will involve the use of town owned property and will last for approximately one week. We do not expect any detours or impact on traffic. However, we will require the public to avoid certain town properties during filming. We will announce the closure of the town properties next week and will alert neighbors through use of the Code Red system. This is a major production company and we are excited to have them filming in the Town of Holden. They will be making a significant donation to Holden Recreation Department as compensation for using our property. We are very grateful because Holden Rec was obviously hit hard financially last year due to COVID regulations and its impact on programs. Many thanks to Recreation Director Denise Morano and several other Department Heads who worked with the production company to fast track permitting and assist with planning that was required to make this possible.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

Should you have any questions regarding these matters, please feel free to contact my office.

Peter M. Lukes
Town Manager

Cc: Department Heads