

MEETING MINUTES

June 3, 2019

6:33PM

Memorial Hall

Present: Chairman Renzoni, Tyler Gibbs, Chiara Barnes, Robert Lavigne

Not Present: Geri Herlihy

Others Present: Peter Lukes, Town Manager
Stephen Madaus, Town Counsel
Liz Fotos, Town Recorder

Chairman Renzoni called the meeting to order at 6:33PM. The Board stood to recite the Pledge of Allegiance.

1. Appointments, Licenses, and Permits

Motion by Sel. Lavigne, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO APPROVE THE COMMON VICTUALER LICENSE FOR BAKE SALE/ CRAFT FAIR, FOR COLONY HOUSING RETIREMENT HOMES AS PRESENTED.**

Motion by Sel. Gibbs, seconded by Sel. Lavigne, it was **UNANIMOUSLY VOTED TO APPROVE THE COMMON VICTUALER LICENSE FOR THE SNACK SALES/ HOLDEN RECREATION AS PRESENTED.**

2. Town Manager Update

Eagle Lake Dam: The Massachusetts Department of Conservation and Recreation has added Eagle Lake Dam to a list of thirteen other privately owned, high hazard dams across the state which will receive a full review by their engineering contractors, Tighe and Bond will evaluate the dam and produce a study as to pertinent dam information, deficiencies, challenges of ownership, benefits of the dam, funding challenges and long-term outlook for the dam. The study is entirely paid for by the Commonwealth of Massachusetts and is being performed at the direction of Governor Baker as presented in House Bill 4884. The goal of the study is to compile information on these dams that are known to be in poor or unsafe condition, and evaluate needed capital improvement, funding mechanism, to support the capital improvements, including federal, state, local, and private funding opportunities. DCR intends to conduct interviews with local stakeholders including town officials, and my office looks forward to working with them, Governor Baker's administration and local stakeholders to find reasonable solutions for the future of the dam, Eagle Lake, and the Eagle Lake recreation area.

Sel. Lavigne thanked Mr. Lukes for this move forward for the Eagle Lake Committee. He stated that he once again wanted to get out there for anyone interested in information on

this matter should reach out to someone on the Board or the Town Managers Office. There is a lot of information flying around that is not accurate. He again thanked the Manager for his work.

Public Flag Displays: The bunting went up on town buildings prior to the Memorial Day parade. New flags had been purchased and were posted on our light poles along Main Street by the Holden Municipal Light Department. I would like to thank them for this annual contribution to the town. We also erected a new flagpole in front of the Starbuck building last week. There had been a flagpole at the location until it rotted out and fell in 2015. The estate of Brian Forts made a donation to the town last year and we felt it would be fitting to go toward the replacement of the flagpole. A small ceremony was held last week honoring Brian and dedicating the pole and the flag to him. Many thanks to the honor guards of HPD and HFD for leading the ceremony and thanks to the Forts family and friends who attended.

WRSD Municipal Representative: Under Chapter 150 E of Mass General Law, Wachusett Regional School District requires a municipal representation for Negotiations. The current member representative is term limited, and a new representative will need to be elected by the member towns. The election has been scheduled for June 10, 2019 at 6:00PM in the Media Center of the high school. The representative to vote for this position is historically either the chief executive officer of the town or the Chair of the Board of Selectmen but either can designate someone to attend in their place if they so choose.

Mr. Lukes stated that this does not need to be a Board member but someone to represent Holden.

Sel. Lavigne stated he was unable to do it. Sel. Gibbs stated that he was unable to attend on the 10th.

Motion by Sel. Lavigne, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO SELECT SEL. HERLIHY TO ATTEND THE ELECTION ON JUNE 10, 2019 AT 6:00PM IN THE MEDIA CENTER OF THE HIGH SCHOOL AND TO AUTHORIZE THE CHAIR TO SELECT SOMEONE ELSE IF SHE IS UNABLE TO ATTEND.**

Active Threat Response Training Program: Over the summer, Town of Holden employees in each of our buildings will participate in a program being designed and managed by Holden Police and Holden Fire to help employees react to an active hostile event. Unfortunately we do run into the occasional hostile or unreasonable citizen who may or may not be a Holden resident at one of our town offices. The nature and layout of many of our offices does not provide suitable security for many employees and this three to four hours of training will be very helpful in providing a foundation for how we can react when faced with limited options. Many thanks to Holden PD, FD and Emergency Management for their efforts in putting this together.

Year-to-Date Revenue and Expenditure Reports: Lori Rose, Town Accountant has prepared the enclosed monthly Year-to-Date and Expenditure Reports for the month ending April 2019.

3. Vote on Borrowing for Mountview Middle School and Water/ Sewer Project

Lori Rose, Town Accountant was present. She stated that they sold a BAN to continue the borrowing for Mountview and the Board of Selectmen needed to vote to accept these.

Sel. Lavigne asked what firm was used.

Ms. Rose stated that the Town's financial advisors went out to bid on the 29th and Eastern Bank won. She stated that was the 2.5% but the net was 1.763%. She stated that they added a little more to Mountview for additional costs that have come up and they were hopeful that in a year from now they can do the permanent borrowing.

Ms. Rose stated that the water/sewer projects were both BANs as well.

Sel. Renzoni asked why Mountview was still spending and not yet closed out.

Mr. Lukes replied that they were wrapping up the last little bit now.

Motion by Sel. Gibbs, seconded by Sel. Lavigne, it was **UNANIMOUSLY VOTED TO APPROVE THE VOTE ON BORROWING FOR MOUNTVIEW MIDDLE SCHOOL AND WATER/SEWER PROJECTS AS PRESENTED (see attached).**

4. Board of Selectmen Code of Conduct

Sel. Renzoni stated that he asked the Town Manager to put this on the agenda because there are new members of the Board. He stated that in 2014 the Board did not have a Code of Conduct Policy in place, the Board worked to adopt one and it is the policy of the Board to acknowledge receipt and that they will comply with it. He stated this was simply administrative stuff that needed to be done.

5. Selectmen Minutes

Motion by Sel. Lavigne, seconded by Sel. Gibbs, it was **VOTED TO APPROVE THE APRIL 1, 2019 BOARD OF SELECTMEN MEETING MINUTES AS PRESENTED BY A VOTE OF 3-0-1** (Barnes: abstain).

Motion by Sel. Lavigne, seconded by Sel. Gibbs, it was **VOTED TO APPROVE THE APRIL 22, 2019 BOARD OF SELECTMEN MEETING MINUTES AS PRESENTED BY A VOTE OF 3-0-1** (Barnes: abstain).

Motion by Sel. Gibbs, seconded by Sel. Lavigne, it was **VOTED TO APPROVE THE APRIL 1, 2019 BOARD OF SELECTMEN/ HDC INTERVIEW MEETING MINUTES AS PRESENTED BY A VOTE OF 3-0-1.** (Barnes: abstain).

Motion by Sel. Lavigne, seconded by Sel. Gibbs, it was **VOTED TO APPROVE THE MAY 6, 2019 BOARD OF SELECTMEN MEETING MINUTES AS PRESENTED BY A VOTE OF 3-0-1** (Barnes: abstain).

6. Selectmen Miscellaneous

Sel. Gibbs: none

Sel. Barnes: none

Sel. Lavigne thanked Sel. Renzoni for his work on the Memorial Day Parade. He stated that it was a great event and thanked him for his efforts.

Sel. Lavigne stated that he was hoping that at the next meeting the Board could discuss the summer schedule.

Mr. Lukes stated that there were also a lot of questions about July 5th and wanted the Board to consider what they wished to do for it.

Sel. Renzoni suggested having a vote on it for the next meeting.

Sel. Renzoni thanked Mr. Lukes and his office for their help with the Memorial Day Parade. He stated that it was a lot of work and every year is different. He stated that the fire trucks and cheerleaders were well received and that the speech was awesome. He thanked the Police and Fire Chiefs and the Honor Guard for their support.

Sel. Renzoni stated that they were tentatively looking at summer dates of July 15th and August 19th, he asked the Board members to look at their summer schedules so they could vote at the next meeting.

Sel. Renzoni asked when Holden Days is this year.

Mr. Lukes replied it is August 24, 2019.

Citizens Address

7. Citizens Address

None

8. Selectmen Miscellaneous

Sel. Renzoni stated that the Starbard Scholarship was approved at a prior meeting. He asked about the advertisement of it.

Mr. Lukes replied that it had been advertised but he was unsure if they had received anything back.

Sel. Renzoni asked if there was a plan for the flag pole at the Senior Center.

Mr. Lukes replied that there was no plan, they were working on things piece by piece and they would get there.

9. Selectmen Subcommittee

Sel. Gibbs: none

Sel. Lavigne: none

Sel. Barnes: none

Sel. Renzoni stated his update was the parade.

Motion by Sel. Lavigne, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO ADJOURN THE JUNE 3, 2019 BOARD OF SELECTMEN MEETING AT 7:01PM.**

APPROVED: _____ 7/15/19 _____

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Holden, Massachusetts, certify that at a meeting of the board held June 3, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of \$2,020,000 2.50 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated June 14, 2019, and payable June 12, 2020, to Eastern Bank at par and accrued interest, if any, plus a premium of \$14,786.40.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 22, 2019, and a final Official Statement dated May 29, 2019, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the and Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b) at least 48 hours, not including Saturdays, Sundays and legal holidays,

prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: June 3, 2019

Clerk of the Board of Selectmen

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