

**HOLDEN BOARD OF SELECTMEN
MEETING MINUTES
March 4, 2019**

6:33PM

Memorial Hall

Present: Chairman Geri Herlihy, Tyler Gibbs, Anthony Renzoni, Jeremy Kurtz (6:34PM)

Not Present: Robert Lavigne

Others Present: Peter Lukes, Town Manager
 Stephen Madaus, Town Counsel
 Liz Fotos, Town Recorder

Chairman Herlihy called the meeting to order at 6:33. The Board stood to recite the Pledge of Allegiance.

1. Appointments, Licenses, and Permits

Chairman Herlihy invited Elena Viapiano up to the podium to discuss The Local Tavern. She asked if they were transferring over the Common Victualer license.

Sel. Renzoni asked Ms. Viapiano what they were doing at the location.

Ms. Viapiano stated that they were making some changes and the bakery was moving. She stated that they were changing the name from Flip Flops to The Local Tavern and that they were changing the menu to use local foods as much as possible. She stated that they have two great chefs and they want to do more high end food at an affordable cost. She stated they were also trying to bring in local beers as much as possible.

Sel. Renzoni asked what the time line was.

Ms. Viapiano stated that they were going to wait until the bakery had moved.

Sel. Kurtz entered the meeting at 6:34PM.

Ms. Viapiano stated that they were also changing the look inside.

Chairman Herlihy asked if they would remain open throughout the renovation.

Ms. Viapiano clarified that they would.

Chairman Herlihy asked if they would have Baked Goods on the menu.

Ms. Viapiano replied that the Baked Kitchen was staying as part of The Local Tavern so that they would have breads and desserts as well.

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was, **UNANIMOUSLY VOTED TO APPROVE ELENA VIAPIANO ON BEHALF OF THE VIAPIANO COMPANIES, INC DBATHE LOCAL TAVERN FORMERLY FLIP FLOPS FOR A COMMON VICTUALER LICENSE SUNDAY-SATURDAY 11:00AM-1:00AM**

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was, **UNANIMOUSLY VOTED TO APPROVE HOLDEN BASEBALL SEASONAL SNACK BAR FOR A COMMON VICTUALER LICENSE AS PRESENTED.**

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was, **UNANIMOUSLY VOTED TO APPROVE A PARADE PERMIT FOR 5K TO BENEFIT DAWSON ELEMENTARY PTA ON APRIL 6, 2019.**

2. Discussion of Waste and Recycling Fees

Pam Harding, Planning Director was present at the meeting.

Mr. Lukes stated that the memo from Ms. Harding indicated that this was phase 2 of the rate change that was approved two years ago. He stated that at the time the Board decided to split the increase up. He stated that they would not be taking a vote at this time and would advertise a hearing in the future.

Ms. Harding stated that about two years ago, the Town approved the Casella contract and they had spoken about a 2.25 rate increase done in two phases; 1.50 and now another 1 which would round out the next three years of the Casella Contract.

Sel. Renzoni asked when they would negotiate a new contract.

Ms. Harding replied in FY 23.

Sel. Renzoni stated that they projections on proposed 2021 showed a deficit; he stated that they would have to do something before that year.

Ms. Harding replied that they were allowed to access the free cash and there was a \$350,000 balance in the account that was on the rate sheet and that was what the balance was for the budget.

Sel. Renzoni asked if that was the budget that was presented to Fin Com.

Ms. Harding replied it was. She stated that after the 5 years there would be a lot of changes with the Wheelabrator and the recycling market after sale.

Sel. Renzoni asked if we were locked into a rate.

Ms. Harding replied we were locked in at \$3/ ton.

Sel. Renzoni stated that he thought it was good to split up the increase and suggested maybe having some analysis when we get to FY22. He stated especially with the changes in recycling it is something they needed to have their eye on.

Ms. Harding replied that it was not an isolated issue to Holden and that they were keeping a close eye on the cost.

Chairman Herlihy asked what others were doing.

Mr. Lukes replied that they were going to do an extensive analysis and that other towns were going to be coming up against the matter before Holden.

Chairman Herlihy asked if there were a lot of options.

Mr. Lukes replied that they were limited but things could change.

Sel. Kurtz stated that he was glad the breakdown was working and that he agreed with Sel. Renzoni that they should review and make sure that we are staying ahead of the curve.

3. Discussion of Inspection Fees

Dave Lindberg, Building Commissioner was present at the meeting.

Mr. Lindberg stated that any construction activity required a permit of some sort. He stated that the permitting was done through the Building Department and that as they had reviewed the fee schedule they realized that some of the fees had not been looked at since 2003 and other since 2009. He stated that they did some analysis of what other towns were charging along with guidelines and came up with proposed increases to help bring the town back to where it ought to be. He stated that the department had increased in efficiency and customer service and had an effective online permitting system and they believe that the proposed fees before the Board reflected all that.

Sel. Renzoni thanked Mr. Lindberg for the analysis. He asked if the proposed fees covered all the fees that were involved with inspections; salaries, management, administrative, etc.

Mr. Lindberg confirmed that they were; he stated that they were more than self sustainable.

Mr. Lindberg stated that an important distinction was that it was a user fee not a tax.

Sel. Renzoni asked if they had realized the increase enough to cover to ensure that they were not putting this on the tax payer.

Mr. Lindberg replied that it was a balance and that they covering costs.

Mr. Lukes stated that inspections have been one of the most efficient operations in town. He stated that it has worked well and is maintained well and Mr. Lindberg keeps up with everything. He stated that he has also had a lot of compliments as far as the technology.

Mr. Madaus stated that with regards to the fee schedule there was a chapter in the bylaw that may require there to be a Warrant Article in order to amend this.

Sel. Renzoni suggested setting this now and if needed look to clean up the bylaw language as well.

Mr. Madaus stated that he would need to look into it however it was possible that a Warrant Article would be required to adopt it.

Sel. Renzoni stated that they should look into the bylaw and vote to ratify that if needed as well. He stated that they have time to research it and that the change would not take place until July 1, 2019 so the Town could look at all necessary things surrounding this.

Mr. Lukes replied that if they needed to they could add a Warrant Article as well.

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO SET THE INSPECTION FEE SCHEDULE AS PRESENTED.**

4. Discussion of Weights and Measures

Ms. Harding stated that this was another long standing fee schedule that had not been touched. She stated that it used to be with the police department but about 20 years ago they researched what other communities were doing and discussed with the Town Sealer and came up with a proposed schedule before the Board.

Sel. Renzoni asked how they did weights and measure.

P. Harding replied by contract.

Sel. Renzoni asked if this would cover all expenses.

P. Harding replied that it should.

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO ADOPE THE WEIGHTS AND MEASURES CHANGES AS PRESENTED.**

5. Town Manager Update

See Attached

6. Selectmen Minutes

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED AO APPROVE THE JANUARY 7, 2019 BOARD OF SELECTMEN MEETING MINUTES AS PRESENTED.**

Motion by Sel. Kurtz, seconded by Sel. Gibbs, it was **VOTED TO APPROVE THE JANUARY 22, 2019 BOARD OF SELECTMEN MEETING MINUTES BY A VOTE OF 3-0-1** (Renzoni: abstain).

Motion by Sel. Renzoni, seconded by Sel. Gibbs, it was **UNANIMOUSLY VOTED TO APPORVE THE FEBRUARY 4, 2019 BOARD OF SELECTMEN MEETING MINUTES AS CORRECTED.**

7. Citizen's Address

None

8. Selectmen Miscellaneous

Sel. Renzoni stated that the veteran that the Memorial Day Parade was dedicated to last year had passed away. He stated that he was a great guy and that he (Renzoni) was happy that they were able to do that.

Sel. Gibbs: none.

Sel. Kurtz asked if the DPW would allocate some people to the snow banks that have gotten high and made visibility difficult.

Mr. Lukes replied that they would be working on that along with sidewalks. He stated that it was part of the clean up but it just happened after the fact.

9. Selectmen Subcommittee

Sel. Renzoni stated that the Veterans Advisory Committee was meeting and that they were working on parade things. He stated that they have a keynote speaker locked in and that they were working on some vehicles.

Sel. Renzoni stated that he did not attend the last Fin Com meeting but that it was about General Government and that he had heard it was fairly uneventful.

Mr. Lukes replied that it was Town Government; himself, Assessor, Town Accountant and more.

Sel. Renzoni stated that the next hearing would be for HMLD, Council on Aging, and Cable.

Sel. Renzoni stated that is other committee was the Master Plan Committee. He stated that the document was moving along on time and under budget and that they still wanted to hear from the public.

Sel. Gibbs: none

Chairman Herlihy stated that the DPW Building Committee was meeting tonight and that they were working on building design.

Motion by Sel. Gibbs, seconded by Sel. Kurtz, it was **UNANIMOUSLY VOTED TO ADJOURN THE MARCH 4, 2019 BOARD OF SELECTMEN MEETING AT 7:05PM.**

APPROVED: _____5/6/19_____