



HEALTH DEPARTMENT

BOARD OF HEALTH

1196 MAIN STREET
HOLDEN, MASSACHUSETTS 01520

TELEPHONE (508) 210-5542
Facsimile (508) 829-0252



Town of Holden
Board of Health Meeting – Remote Meeting
November 10, 2020

Members Present - Mr. Michael Mazloff, Michelle O'Rourke, Stella Adu-Gyamfi

Others Present: Mr. Phil Leger – Chief Regional Public Health Specialist, Pamela Harding – Director Planning & Development, Denise Monteiro – Recording Secretary, Sean Carroll - Director Holden CERT, Jen Renner – Holden CERT, Russ Hall – Holden Fire Chief, Renee Cruzar – Holden CERT and Director of Emergency Shelter Operation for Holden, Rebecca Evanoff – CERT, Paul Hanson – Holden CERT, Stephanie King – Assistant Town Manager, John Woodsmall – Holden DPW Director, Chris Montiverdi – Holden Fire Department, Emergency Management Coordinator, Chris Demoranville – Holden DPW, Peter Lukes – Holden Town Manager, Jamie Terri – Emergency Planner Region 2 Public Health, Isabelle McCauley – Holden DPW

- Michael Mazloff motioned for the meeting to be called to order at 5:32 pm and asked that the attendees introduce themselves
- Pam Harding reviewed a Power Point she put together to discuss plans for Emergency Dispensing Site plans. She and Michael Mazloff attended a table top discussion with Chris Montiverdi in West Boylston.
 - Storage/administration requirements – storage of the vaccine will need to be -100 to -104 degrees F. The vaccine will need to be administered in 2 doses 21-28 days apart and from the same manufacturer. The first people to receive the vaccine will be 1st responders, front line workers. 2nd will be group homes, nursing homes. 3rd will be children and young adults and last will be the remainder of the population.
 - Demographics for Phase 1 and 2 of distribution - The elderly will be a priority as well as people with underlying conditions. Nursing Homes will most likely administer the vaccine in house.
 - Drive thru vs. in building administration – Jamie Terri said with a drive thru you need less people to run it. Mike Mazloff said he did a drive thru flu clinic and it was a challenge to monitor the cars. Jamie said you would usually have a designated parking lot for cars to park to be monitored.
 - Possible Locations – Wachusett High School is equipped. Jamie Terri said Davis School was used on weekends during H1N1 and during the week the Senior Center was used.
 - The Registration Process – Not sure how to divide the town up? Census? Trash route? Phone apps? Jamie Terri said many of the drills she has attended use mysignup.com which is a free app to use for pre-registering. The app enable messages to be sent to people who are registered. Rebecca Evanoff said there is an app that the school uses for parent/teacher conferences that works the same that might be useful for registration.
 - Resources for volunteers – Created an online volunteer form, need nursing required on staff, doctor on call, DPW assistance. Chris Montiverdi and Jamie Terri said when the

H1N1 vaccine came out they only got a couple 100 weekly or monthly and there were specific guidelines to follow. Chris stated that all Holden Paramedics can administer the vaccines. Renee Cruzar stated her Nursing students will be available to administer the vaccines. Jamie Terri said they used Oriol Health Care during H1N1 to help administer the vaccines as well. Pam said she saw in the EDS plan that a nurse can administer 30 vaccines per hour, is that true? Jamie Terri said she saw more than that during H1N1. Phil Leger said pharmacies were not giving vaccines during H1N1 either, and they will be for COVID so that will help.

- Supplies Needed – Alcohol preps, external signage if going drive thru (put car in park, STOP, One Way, Wear Mask), Flagging, sharps container, stool, Freezer??
- Follow up contact for second vaccine administration – Text, phone app, 2nd appointment
- Possible collaboration with regional communities – Michael Mazloff asked if the vaccine is for the Town of Holden only. Chris Montiverdi answered that we cannot exclude anybody. Phil Leger said to keep in mind the vaccination to the general public will not be available right away. Jamie Terri suggest doing an EDS drill soon. Pam Harding would like to do a drive thru drill. Tentative date December 5th 9:30am.
- Chris Montiverdi recommended meeting in a small group to determine a drive thru location and focus on the volunteer needs and staffing. Decide on drive thru or inside work with the CERT team and maybe look at Rutland, Paxton and Princeton.
- Jim – National Disaster Response Team – Worcester Metro Team – Interested in getting involved. Volunteer organization, confident they can supply people to help with set up, registration, parking, etc.
- Michael Mazloff – Thank you everyone for coming.

Meeting adjourned 6:44 PM