

## Help @ Home Minutes, February 6, 2024

Senior Center

Present: Susan Marsh, Colleen Clifford, Marty Holman, Steph King, and Marcia Sherbourne.

The meeting was called to order at 4:10 by Susan Marsh.

Minutes of January 12, 2024 were read and approved.

Steph King, Assistant Town Manager, attended our meeting. She has agreed to be liaison between Help @ Home and the Town Manager's office.

**Finances.** Colleen gave us a great review of the expenses for 2023. Total disbursed in 2023 was \$44,510.97. This was higher than in previous years.

- **Duties of treasurer.** We reviewed the preliminary duties outlined in 2008. Colleen will confer with Lori Rose about getting financial reports.
- **HCOA.** Treasurer's duties include attending the meetings of the HCOA. Steph King already attends these meetings, but Susan Marsh will also attend when possible. HCOA meetings are usually the first Wednesday of each month at 8:00 am.
- **Criteria for need, and criteria for expenditures.** Marty will put together tentative guidelines in consultation with outreach workers Paula and Dale.

**Quick Reference Guide.** This flyer will substitute for the full booklet. After the full booklet is updated, it could still exist as a pdf even if we do not print it. Susan will get printing prices.

**Bags of household and personal items.** Fifteen housebound people receive Food Pantry deliveries from Senior Center volunteers. Paula is putting together bags that could go to these people. So far she has spent \$92.99 on supplies, out of the \$2,000.00 allocated from H@H.

**Clergy outreach.** Marty reported that churches have people asking for services like snow shoveling, raking, mowing lawns, but few from Holden who are asking for money. Churches have "giving trees" at Christmas time, as do some schools. Some schools have a room set aside for clothing and other personal items.

**Review of the H@H page on the Town website.** Tabled until the next meeting.

The next meeting is March 5, 4:00 pm, at the Starbard Building.

Meeting adjourned at 5:40 pm.

Minutes submitted by Marcia Sherbourne