

MEETING NOTICE

COMMITTEE NAME	DPW Facility Committee
DATE OF MEETING	October 1, 2015
TIME OF MEETING	7:00 PM
PLACE OF MEETING	Starbard Building, 1204 Main Street, Holden, MA 01520

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk  
1 copy to Town Manager

This notice submitted by:

Name

Town Clerk Received:

ITEMS TO BE DISCUSSED

1. Review and approval of meeting minutes
2. Discussion of the DPW facilities tour on 9/22/15
3. Overview of Massachusetts procurement process
4. Procurement of site assessment services
5. Discussion of web/social media page content and design
6. Review press release from Town Manager's office
7. Set schedule for upcoming meetings