

MEETING NOTICE

COMMITTEE NAME	DPW Facility Committee
DATE OF MEETING	April 5, 2016
TIME OF MEETING	7:00 PM
PLACE OF MEETING	Senior Center, Dining Room, 1130 Main Street, Holden, MA 01520

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk  
1 copy to Town Manager

This notice submitted by:

Name

Town Clerk Received:
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ITEMS TO BE DISCUSSED

1. Review and approval of meeting minutes
2. Discussion of upcoming meetings with Finance Committee and Board of Selectmen to provide an update on the Facility Committee's activities and progress to date
3. Review proposed scope of services and estimated cost for "Due Diligence & Schematic Design" (DD&SD) Phase
4. Vote to recommend to Town Manager placement of a warrant article for funding of DD&SD Phase
5. Update on review of 18 Industrial Drive
6. Update on site assessment process
7. Coordination of April 30 Open House
8. Old Business
9. New Business
10. Set future meeting schedule