

MEETING NOTICE

COMMITTEE NAME	DPW Facility Committee
DATE OF MEETING	September 17, 2015
TIME OF MEETING	7:00 PM
PLACE OF MEETING	Starbard Building

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk
1 copy to Town Manager

This notice submitted by:

Name

Town Clerk Received:

ITEMS TO BE DISCUSSED

1. Introduction of Committee Members
2. Vote on Officers
3. Review of actions taken to date
4. Overview of expected process to be followed
5. Review and discussion of draft needs assessment
6. Meeting Schedule
7. Motion to Adjourn