

MEETING NOTICE

COMMITTEE NAME	HELP at H.O.M.E.
DATE OF MEETING	Tuesday, February 17, 2015
TIME OF MEETING	4:00 p.m.
PLACE OF MEETING	Starbard Building, 1204 Main Street, Holden, MA

Town Clerk Received:

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING

Original and 1 copy to Town Clerk
1 copy to Town Manager

This notice submitted by:

Name/Tele #

1. **Call Meeting to Order**
-Acceptance of September 11, 2014 Minutes
2. **Roles and responsibilities**
-Clerk duties and do we need one?
-Donation receipt letters – process
3. **Welcome Aldrich Relief Fund/CoA update – Faye Ellis**
-Number of families helped, in what way, # of applications in the works
4. **Treasurer’s Report – Jim Robinson**
-Update 2014-2015 and projections
-November fundraising event
-WARF/H@H
5. **Facts (reference manual) –Susie Marsh**
-Information collection process for next booklet
6. **Clergy Outreach – Marty Holman**
7. **Food/WFP Update – Karen Halley**
8. **Set Date for Next Meeting**
9. **Adjournment**