



FY 2008 BUDGET

Town of Holden • Massachusetts

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BUDGET SUMMARY

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
General Government	3,076,625	3,305,377	3,272,317	3,725,718	3,534,405
Public Safety	2,697,033	3,048,945	3,061,519	3,713,322	3,137,329
Public Works	2,349,643	2,439,621	2,404,965	3,370,313	2,426,279
Human Services	147,431	180,976	174,981	187,799	187,799
Culture	599,775	640,180	640,233	722,844	675,724
TOTAL MUNICIPAL	8,870,507	9,615,099	9,554,015	11,719,996	9,961,536
TOTAL DEBT	3,648,744	3,591,169	3,591,169	3,668,806	3,668,806
TOTAL EDUCATION	19,416,072	19,516,158	19,516,158	20,726,407	20,726,407
TOTAL MUNICIPAL, DEBT AND EDUCATION	31,935,323	32,722,426	32,661,342	36,115,209	34,356,749
Water/Sewer Enterprise Fund	3,939,594	4,266,310	4,183,330	4,509,528	4,370,548
DPW Depreciation Fund	296,318	238,619	238,619	453,000	293,000
Recreation Revolving Fund	263,746	312,278	315,643	405,807	405,807
After School Revolving Fund	223,436	234,284	228,080	241,894	241,894
Cable Revolving Fund	207,203	176,594	178,025	184,237	184,237
Solid Waste Enterprise Fund	872,536	917,162	917,601	1,142,397	1,124,228
Inspection Revolving Fund	167,477	248,575	237,550	227,085	245,254
TOTAL OTHER FUNDS	5,970,310	6,393,822	6,298,848	7,163,948	6,864,968

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
GENERAL GOVERNMENT					
Moderator	100	165	165	165	165
Finance Committee	1,330	61,500	1,455	62,065	62,065
Selectmen	16,222	18,027	17,957	18,172	23,172
Town Manager	167,201	177,979	177,239	188,068	188,068
Information Technology	154,657	165,015	168,965	211,185	211,185
Personnel	58,816	61,421	66,421	118,460	78,460
Finance					
Accounting	118,853	123,456	123,455	126,845	126,845
Treasurer/Collector	221,067	245,507	245,507	238,939	238,939
Assessors	199,736	177,643	205,643	209,691	190,598
Legal	140,930	150,000	150,000	150,000	150,000
Town Clerk	164,949	190,182	191,041	188,024	188,024
Non-Departmental					
Insurance	1,065,912	1,164,630	1,162,922	1,456,550	1,319,330
Retirement	510,160	498,342	498,342	521,077	521,077
Debt Service	3,648,744	3,591,169	3,591,169	3,668,806	3,668,806
Growth Management	256,692	271,510	263,205	236,477	236,477
TOTAL	6,725,369	6,896,546	6,863,486	7,394,524	7,203,211

DEPARTMENT Moderator	FUNCTION Moderator	FUNCTION CODE 01-114
DEPARTMENT HEAD George Balko, III	PREPARED BY	
TOWN MANAGER HIGHLIGHTS		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
100	100	100	Personal Services	100	100
0	65	65	Operating Expense	65	65
100	165	165	Total Budget	165	165

FINANCING PLAN					
100	165	165	General Fund	165	165
100	165	165	Total	165	165

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
100	100	100	5120 Moderator	100	100
100	100	100	*Total Pers Services*	100	100
0.00	0.00	0.00	# Personnel F/T	0.00	0.00
1.00	1.00	1.00	# Personnel P/T	1.00	1.00
0	15	15	5731 Association Dues	15	15
0	50	50	5733 Expense/Meetings	50	50
0	65	65	*Total Expense*	65	65
100	165	165	*Total Budget*	165	165

DEPARTMENT Finance Committee	FUNCTION Finance Committee	FUNCTION CODE 01-131
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DEPARTMENT HEAD Paul Challenger, Chairman	PREPARED BY
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TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
0	600	0	Personal Services	600	600
1,330	900	1,455	Operating Expense	1,465	1,465
0	60,000	0	Reserve Fund	60,000	60,000
1,330	61,500	1,455	Total Budget	62,065	62,065

FINANCING PLAN					
1,330	61,500	1,455	General Fund	62,065	62,065
1,330	61,500	1,455	Total	62,065	62,065

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
0	600	0	Clerical	600	600
0	600	0	*Total Pers Services*	600	600

0.00	0.00	0.00	# Personnel F/T	0.00	0.00
1.00	1.00	1.00	# Personnel P/T	1.00	1.00
50	180	60	5343 Postage	75	75
308	150	150	5421 Office Supplies	150	150
215	220	220	5731 Association Dues	240	240
757	350	1,025	5733 Expense of Meetings	1,000	1,000
0	60,000	0	5781 Reserve Fund	60,000	60,000
1,330	60,900	1,455	*Total Expense*	61,465	61,465
1,330	61,500	1,455	*Total Budget*	62,065	62,065

DEPARTMENT Board of Selectmen	FUNCTION Board of Selectmen	FUNCTION CODE 01-122
DEPARTMENT HEAD David J. White, Chairman	PREPARED BY Brian J. Bullock	
TOWN MANAGER HIGHLIGHTS		
Includes \$5,000 as a matching contribution to conduct a Memorial Day parade.		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
6,887	7,902	7,986	Personal Services	8,072	8,072
9,335	10,125	9,971	Operating Expense	10,100	15,100
16,222	18,027	17,957	Total Budget	18,172	23,172

FINANCING PLAN					
14,800	12,000	12,000	Alcohol Licenses	12,000	12,000
2,990	4,000	4,000	Licenses/Permits	3,000	3,000
2,764	100	100	Fees	100	100
0	1,927	1,857	General Fund	3,072	8,072
20,554	18,027	17,957	Total	18,172	23,172

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
5,150	5,150	5,150	5120	Selectmen Salary	5,150	5,150
1,737	2,752	2,836	5122	Selectmen Clerical	2,922	2,922
6,887	7,902	7,986		*Total Pers Services*	8,072	8,072
0.00	0.00	0.00		# Personnel F/T	0.00	0.00
6.00	6.00	6.00		# Personnel P/T	6.00	6.00
356	450	400	5301	Advertising	400	400
312	525	500	5343	Postage	500	500
950	950	950	5421	Office Supplies	950	950
1,000	1,000	1,000	5710	Car Allowance	1,000	1,000
2,621	2,700	2,621	5731	Association Dues	2,700	2,700
3,062	3,500	3,500	5733	Expense of Meetings	3,500	3,500
1,034	1,000	1,000	5780	Employee Appreciation	1,050	1,050
0	0	0		Memorial Day Parade	0	5,000
9,335	10,125	9,971		*Total Expense*	10,100	15,100
16,222	18,027	17,957		*Total Budget*	18,172	23,172

DEPARTMENT Town Manager	FUNCTION Town Manager	FUNCTION CODE 01-123
DEPARTMENT HEAD Brian J. Bullock	PREPARED BY Brian J. Bullock	

TOWN MANAGER HIGHLIGHTS

Includes \$2,500 for the Town's membership assessment to the regional MORE group.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
151,333	155,429	155,229	Personal Services	161,118	161,118
15,868	22,550	22,010	Operating Expense	26,950	26,950
0	0	0	Capital Outlay	0	0
167,201	177,979	177,239	Total Budget	188,068	188,068

FINANCING PLAN

563	100	100	Miscellaneous	100	100
2,000	2,000	2,000	Light Dept Reimburse	2,000	2,000
164,638	175,879	175,139	General Fund	185,968	185,968
167,201	177,979	177,239	Total	188,068	188,068

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
53,589	56,345	56,345	5110	Town Manager	58,080	58,080
26,548	26,538	26,538	5111	Administrative Asst.	27,440	27,440
14,842	14,483	14,483	5112	Clerical	15,570	15,570
56,354	57,863	57,863	5113	Asst. Town Mgr	59,828	59,828
0	200	0	5119	Senior Clerk PT	200	200
151,333	155,429	155,229		*Total Pers Services*	161,118	161,118

2.00	2.00	2.00		# Personnel F/T	2.00	2.00
0.00	1.00	0.00		# Personnel P/T	1.00	1.00
				Equipment		
166	250	250	5242	Maintenance	250	250
99	1,000	1,000	5301	Advertising	1,000	1,000
480	500	480	5308	Holden Days	500	500
0	0	0	5340	N Cell Phone Expense	1,200	1,200
718	1,600	1,200	5343	Postage	1,200	1,200
3,288	2,200	2,580	5410	Petro	3,000	3,000
2,923	3,500	3,500	5421	Office Supplies	3,500	3,500
4,346	4,500	4,500	5422	Printing	4,500	4,500
901	500	500	5480	Vehicle Maintenance	600	600
157	1,000	1,000	5510	Training	1,000	1,000
0	0	0	5691	Regionalism	2,500	2,500
0	2,500	2,000	5720	Out of State Travel	2,500	2,500
1,182	2,000	2,000	5731	Association Dues	2,200	2,200
403	500	500	5732	Subscriptions	500	500
1,205	2,500	2,500	5733	Expense of Meetings	2,500	2,500
15,868	22,550	22,010		*Total Expenses*	26,950	26,950
167,201	177,979	177,239		*Total Budget*	188,068	188,068

DEPARTMENT Town Manager	FUNCTION Information Technology	FUNCTION CODE 01-155
DEPARTMENT HEAD Brian J. Bullock	PREPARED BY Jacquelyn M. Kelly	

TOWN MANAGER HIGHLIGHTS

IT has become a crucial backbone to all town operations. Maintenance, security, and development of our IT systems are a priority of the Selectmen and management. An additional IT technician will allow better maintenance and security of our network (and MUNIS), will increase the responsiveness of the IT Department, and will free-up some of the System Administrator's time to allow him to address GIS and other higher order IT needs.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
61,248	63,775	63,775	Personal Services	105,445	105,445
93,409	101,240	105,190	Operating Expense	105,740	105,740
154,657	165,015	168,965	Total Budget	211,185	211,185

FINANCING PLAN					
Actual	Budget	Estimate		Request	Manager
9,000	9,000	9,000	Light Reimbursement	9,000	9,000
7,500	6,000	6,000	Water/Sewer Reimbursement	6,000	6,000
138,157	150,015	153,965	General Fund	196,185	196,185
154,657	165,015	168,965	Total	211,185	211,185

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
57,648	58,575	58,575	5111	System Admin.	60,565	60,565
3,600	5,200	5,200	5119	System Adm PT	5,220	5,220
0	0	0	N	IT Technician	39,660	39,660
61,248	63,775	63,775		*Total Pers Services*	105,445	105,445
1.00	1.00	1.00		# Personnel F/T	2.00	2.00
1.00	1.00	1.00		# Personnel P/T	1.00	1.00
5,069	4,700	4,700	5242	Hardware Maint	4,700	4,700
43,740	45,000	47,500	5243	Software Support	47,500	47,500
425	3,000	2,500	5311	Software Purchase	2,500	2,500
156	150	150	5343	Postage	150	150
2,054	3,000	2,950	5421	Office Supplies	3,000	3,000
1,185	2,000	2,000	5510	Training	2,000	2,000
150	150	150	5710	Car Allowance	150	150
0	0	0	5720	Out of State Travel	0	0
75	120	120	5731	Association Dues	120	120
15	120	120	5733	Expense of Meetings	120	120
24,280	26,000	27,500	5783	License/Internet Access Fees	27,500	27,500
16,260	17,000	17,500	5794	Hardware Equip Purchase	18,000	18,000
93,409	101,240	105,190		*Total Expense*	105,740	105,740
154,657	165,015	168,965		*Total Budget*	211,185	211,185

DEPARTMENT Town Manager	FUNCTION Personnel	FUNCTION CODE
DEPARTMENT HEAD Brian J. Bullock	PREPARED BY Brian J. Bullock	
TOWN MANAGER HIGHLIGHTS		
<p>Approved FY 07 budget contained \$115,000 for wage adjustments. As contract settlements have occurred, dollars from this account have been transferred to those Departments affected and the budgeted and estimated amounts for wage adjustment in this budget have been lowered.</p>		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
55,127	56,021	61,021	Personal Services	113,010	73,010
3,689	5,400	5,400	Operating Expense	5,450	5,450
58,816	61,421	66,421	Total Budget	118,460	78,460
58,816	61,421	66,421	General Fund	118,460	78,460
58,816	61,421	66,421	Total	118,460	78,460

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
25,212	26,538	26,538	5111	Admin Asst/Personnel	27,440	27,440
12,595	14,483	14,483	5112	Clerical	15,570	15,570
0	5,000	5,000	5119	Intern	5,000	5,000
17,320	10,000	15,000	5143	Incentive Plan	15,000	15,000
0	0	0	5150	Wage Adjustment	50,000	10,000
55,127	56,021	61,021		*Total Pers Services*	113,010	73,010
0.00	0.00	0.00		# Personnel F/T	0.00	0.00
1.00	1.00	1.00		# Personnel P/T	1.00	1.00
1,244	1,200	1,200	5301	Advertising	1,250	1,250
0	200	200	5304	Physicals	200	200
1,580	1,600	1,600	5306	Drug/Alcohol Testing	1,600	1,600
0	600	600	5343	Postage	600	600
644	800	800	5421	Office Supplies	800	800
221	1,000	1,000	5510	Training	1,000	1,000
3,689	5,400	5,400		*Total Expense*	5,450	5,450
58,816	61,421	66,421		*Total Budget*	118,460	78,460

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DEPARTMENT Finance	FUNCTION Accounting
DEPARTMENT HEAD Brian J. Bullock	PREPARED BY Helen M. Graf

TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
97,638	101,486	101,485	Personal Services	104,875	104,875
21,215	21,970	21,970	Operating Expense	21,970	21,970
118,853	123,456	123,455	Total Budget	126,845	126,845

5,000	5,000	5,000	Light Dept Reimb	5,000	5,000
113,853	118,456	118,455	General Fund	121,845	121,845
118,853	123,456	123,455	Total	126,845	126,845

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
63,382	65,188	65,187	5111 Town Accountant	67,401	67,401
34,256	36,298	36,298	5112 Clerical	34,474	37,474
97,638	101,486	101,485	*Total Pers Services*	104,875	104,875
2.00	2.00	2.00	# Personnel F/T	2.00	2.00
0.00	0.00	0.00	# Personnel P/T	0.00	0.00

219	500	500	5242 Equipment Maintenance	500	500
19,500	19,500	19,500	5300 Audit	19,500	19,500
150	100	100	5343 Postage	100	100
894	1,200	1,200	5421 Office Supplies	1,200	1,200
70	70	70	5731 Association Dues	70	70
382	600	600	5733 Expense Meetings	600	600
21,215	21,970	21,970	*Total Expense*	21,970	21,970
118,853	123,456	123,455	*Total Budget*	126,845	126,845

DEPARTMENT Finance	FUNCTION Treasury/Collection	FUNCTION CODE 01-145
DEPARTMENT HEAD Brian J. Bullock	PREPARED BY Jean T. Berg	
TOWN MANAGER HIGHLIGHTS		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
171,067	177,107	177,107	*Total Pers Services*	185,339	185,339
50,000	68,400	68,400	Operating Expense	53,600	53,600
221,067	245,507	245,507	Total Budget	238,939	238,939

FINANCING PLAN					
40,000	40,000	40,000	Light Reimbursement	40,000	40,000
8,750	8,750	8,750	Water/Sewer Reimburse	8,750	8,750
10,000	10,000	10,000	Recreation Reimburse	10,000	10,000
19,675	25,000	20,000	Cert. of Municipal Liens	20,000	20,000
7,953	4,000	4,000	Private Duty Surcharge	4,000	4,000
2,883	4,500	1,500	Insf Check Charges	1,500	1,500
1,120	200	200	Cert. to Dissolve Betterments	200	200
8,220	6,000	6,000	Motor Vehicle Fees	6,000	6,000
115	0	0	Miscellaneous	0	0
129,916	90,000	90,000	Tax Interest	90,000	90,000
277,149	250,000	300,000	Investment Income	350,000	350,000
505,781	438,450	480,450	Total	530,450	530,450

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
63,382	65,187	65,187	5111	Treasurer/Collector	67,401	67,401
107,081	111,320	111,320	5112	Clerical	116,938	116,938
604	600	600	5132	Overtime	1,000	1,000
171,067	177,107	177,107		*Total Pers Services*	185,339	185,339
4.00	4.00	4.00		# Personnel F/T	4.00	4.00
0.00	0.00	0.00		# Personnel P/T	0.00	0.00
3,310	1,500	1,500	5242	Equipment Maint.	1,500	1,500
3,999	4,000	4,000	5301	Tax Title/Advertising	4,000	4,000
9,999	10,000	10,000	5305	Tax Foreclosure	10,000	10,000
13,859	15,000	15,000	5343	Postage	15,000	15,000
1,500	1,500	1,500	5421	Office Supplies	1,500	1,500
181	1,000	500	5422	Checks	500	500
900	1,000	1,500	5423	Envelopes	1,500	1,500
7,352	8,000	8,000	5580	Expense of Tax Bills	8,000	8,000
750	1,000	1,000	5710	Car Allowance	1,000	1,000
260	400	415	5731	Association Dues	600	600
593	1,000	985	5733	Expense/ Meetings	1,000	1,000
7,297	9,000	9,000	5784	Bank Charges	9,000	9,000
0	15,000	15,000		GASB #45	0	0
50,000	68,400	68,400		*Total Expense*	53,600	53,600
221,067	245,507	245,507		*Total Budget*	238,939	238,939

DEPARTMENT Assessors	FUNCTION Assessment/Taxation	FUNCTION CODE 01-141
DEPARTMENT HEAD Beverly L. Potvin	PREPARED BY Beverly L. Potvin	

TOWN MANAGER HIGHLIGHTS

Includes funding to expand the hours of the Data Collector from 19 to 25 per week. This more modest increase is included to allow the town to respond to the increasing requirements of state regulators as well as provide adequate management of our 2 plus billion dollar tax base.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
155,068	158,493	158,493	Personal Services	189,341	170,248
44,668	19,150	47,150	Operating Expense	20,350	20,350
199,736	177,643	205,643	Total Budget	209,691	190,598

FINANCING PLAN

50,858	47,566	47,566	Worcester in Lieu Tax	47,566	47,566
650,507	650,507	650,507	DCR in Lieu Tax Urban	650,507	650,507
88,236	43,921	43,921	Redevelopment	43,921	43,921
2,549	2,539	2,539	Holden Housing in Lieu Tax	2,539	2,539
1,485	2,105	2,105	Farm Animal/Forest Products	2,105	2,105
513	500	500	Miscellaneous	500	500
794,148	747,138	747,138	Total	747,138	747,138

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
72,638	74,183	74,183	5110	Principal Assessor	76,703	76,703
63,580	64,593	64,593	5112	Clerical	66,778	66,778
14,250	15,117	15,117	5119	Data Collector	39,660	20,567
1,600	1,600	1,600	5120	Board of Assessors	3,200	3,200
3,000	3,000	3,000	5126	Mapper	3,000	3,000
155,068	158,493	158,493		*Total Pers Services*	189,341	170,248

3.00	3.00	3.00		# Personnel F/T	4.00	3.00
4.00	4.00	4.00		# Personnel P/T	3.00	4.00

338	450	450	5242	Equipment Maintenance	450	450
1,050	1,550	1,550	5343	Postage	1,650	1,650
2,378	2,500	2,500	5421	Office Supplies	2,500	2,500
2,428	2,400	2,400	5422	Printing	2,500	2,500
2,285	2,200	2,500	5510	Personnel Training	2,500	2,500
4,628	4,800	5,000	5710	Car Allowance	5,000	5,000
0	400	400	5720	Out of State Travel	400	400
376	500	500	5731	Association Dues	500	500
125	350	350	5732	Subscriptions	350	350
560	1,000	1,000	5784	Deeds/Abstracts	1,000	1,000
30,000	2,500	30,000	5791 C	Revaluation	3,000	3,000
500	500	500	5794	Office Equipment	500	500
44,668	19,150	47,150		*Total Expense*	20,350	20,350
199,736	177,643	205,643		*Total Budget*	209,691	190,598

DEPARTMENT Legal	FUNCTION Legal Services	FUNCTION CODE 01-1512
DEPARTMENT HEAD	PREPARED BY Brian J. Bullock	
TOWN MANAGER HIGHLIGHTS		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
140,930	150,000	150,000	Operating Expense	150,000	150,000
140,930	150,000	150,000	Total Budget	150,000	150,000

FINANCING PLAN					
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140,930	150,000	150,000	General Fund	150,000	150,000
140,930	150,000	150,000	Total	150,000	150,000

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
88,091	115,000	115,000	5300 Town Counsel	115,000	115,000
52,839	35,000	35,000	5302 Labor Expense	35,000	35,000
140,930	150,000	150,000	*Total Expense*	150,000	150,000
140,930	150,000	150,000	*Total Budget*	150,000	150,000

DEPARTMENT Town Clerk	FUNCTION Town Clerk	FUNCTION CODE 01-161
DEPARTMENT HEAD Kathleen M. Peterson	PREPARED BY Kathleen M. Peterson	

TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
143,231	161,224	162,008	Personal Services	163,633	163,633
21,718	28,958	29,033	Operating Expense	24,391	24,391
164,949	190,182	191,041	Total Budget	188,024	188,024

FINANCING PLAN					
30,141	20,000	30,000	Fees	30,000	30,000
270	300	350	Selectmen License Fee	350	350
			By-law Reg		
100	75	150	Citation	150	150
192	150	150	Record Deed Cemetery	150	150
17,607	14,000	17,200	Licenses & Permits	17,200	17,200
227	150	125	Miscellaneous	125	125
116,412	155,507	143,066	General Fund	140,049	140,049
164,949	190,182	191,041	Total	188,024	188,024

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
63,382	65,188	65,188	5110 Town Clerk	67,402	67,402
65,629	69,495	69,495	5112 Clerical	74,735	74,735
5,585	5,150	5,650	5125 Registrar/Census Coll. Election/Town Meeting	5,650	5,650
8,213	20,319	20,319	5126 Personnel	14,630	14,630
422	1,072	1,356	5132 Overtime	1,216	1,216
143,231	161,224	162,008	*Total Pers Services*	163,633	163,633
3.00	3.00	3.00	# Personnel F/T	3.00	3.00
55.00	57.00	57.00	# Personnel P/T	57.00	57.00
2,402	2,500	2,500	5242 Equipment Maintenance	2,500	2,500
2,120	1,500	1,500	5311 Record Preservation	1,500	1,500
1,232	1,420	1,420	5343 Postage	1,566	1,566
2,779	3,000	3,000	5421 Office Supplies	3,000	3,000
4,857	5,703	5,703	5422 Printing	5,755	5,755
0	0	0	5423 Precinct Change Election/Town Meeting	0	0
2,260	8,380	8,380	5582 Supplies	3,140	3,140
4,054	4,350	4,350	5583 Census	4,350	4,350
84	200	200	5710 Car Allowance	200	200
225	225	300	5731 Association Dues	300	300
275	280	280	5732 Subscriptions	280	280
477	400	400	5733 Expense of Meetings	500	500
953	1,000	1,000	5794 Office Equipment	1,300	1,300
21,718	28,958	29,033	*Total Expense*	24,391	24,391
164,949	190,182	191,041	*Total Budget*	188,024	188,024

DEPARTMENT Non-Departmental	FUNCTION Insurance	FUNCTION CODE 01-900
DEPARTMENT HEAD	PREPARED BY Jean T. Berg	

TOWN MANAGER HIGHLIGHTS

Includes a projected 15% increase in our health insurance premiums for FY 08.
Actual numbers will be available in late Spring.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
1,065,912	1,164,630	1,162,922	Operating Expense	1,456,550	1,319,330
1,065,912	1,164,630	1,162,922	Total Budget	1,456,550	1,319,330

FINANCING PLAN

1,065,912	1,164,630	1,162,922	General Fund	1,456,550	1,319,330
1,065,912	1,164,630	1,162,922	Total	1,456,550	1,319,330

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
31,285	35,000	40,073	5171 Workers Compensation	40,000	40,000
41,982	45,000	46,000	5173 Town Medicare	50,000	50,000
7,815	8,000	8,000	5174 Life Insurance	8,100	8,100
814,360	910,000	910,000	5175 Health Insurance	1,100,000	1,050,000
0	0	0	5176 School Ret Life Insurance	1,020	0
0	0	0	5178 School Ret Health Insur.	86,200	0
21,570	11,000	11,000	5740 Unemployment Insurance	20,000	20,000
126,657	127,000	126,355	5741 Property/General Liability	127,000	127,000
2,932	3,000	2,980	5742 Police Accident Ins	3,000	3,000
18,385	24,400	17,284	5743 Fire Accident Ins	20,000	20,000
926	1,230	1,230	5744 Official Bonds	1,230	1,230
1,065,912	1,164,630	1,162,922	*Total Expense*	1,456,550	1,319,330
1,065,912	1,164,630	1,162,922	*Total Budget*	1,456,550	1,319,330

DEPARTMENT Non-Departmental	FUNCTION Retirement Assessment	FUNCTION CODE 01-911
DEPARTMENT HEAD	PREPARED BY Jean T. Berg	
TOWN MANAGER HIGHLIGHTS		
<p>The retirement budget is based upon the FY08 assessment as received from the Worcester Regional Retirement System in December, 2006. The base retirement assessment is up 3.39% over FY 07, while the ERI Surcharge shows an increase of 4.5%. The allocation of retirement costs among the various budget entities always shifts from year to year, depending upon salary and personnel changes in each area of the budget. For FY08, the general fund cost will increase 4.56% over FY07.</p>		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
510,160	498,342	498,342	Operating Expense	521,077	521,077
510,160	498,342	498,342	Total Budget	521,077	521,077

FINANCING PLAN					
Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
510,160	498,342	498,342	General Fund	521,077	521,077
510,160	498,342	498,342	Total	521,077	521,077
510,160	471,468	471,468	5177 Retirement	492,994	492,994
0	26,874	26,874	Pension Surcharge	28,083	28,083
510,160	498,342	498,342	*Total Expense*	521,077	521,077
510,160	498,342	498,342	*Total Budget*	521,077	521,077

DEPARTMENT	FUNCTION	FUNCTION CODE
Non-Departmental	Debt Service	01-710
DEPARTMENT HEAD	PREPARED BY	
	Jean T. Berg	

TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
3,648,744	3,591,169	3,591,169	Operating Expense	3,668,806	3,668,806
3,648,744	3,591,169	3,591,169	Total Budget	3,668,806	3,668,806

FINANCING PLAN

2,050,210	2,050,210	2,050,210	SBAB	2,221,979	2,221,979
32,557	32,557	32,557	Connection Loan	71,940	71,940
1,565,977	1,508,402	1,508,402	General Fund	1,374,887	1,374,887
3,648,744	3,591,169	3,591,169	Total	3,668,806	3,668,806

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object		Request FY 2008	Manager FY 2008
					Description	
EXEMPT DEBT						
61,190	58,779	58,779	5910	DE	Library	51,432
366,522	342,101	342,101	5912	DE	Mountview	322,711
2,778,194	2,788,931	2,788,931	5921	DE	School Building	2,800,124
2,962	4,053	4,053	5917	DE	Municipal Pool	0
3,208,868	3,193,864	3,193,864			sub-total	3,174,267

NON-EXEMPT DEBT

54,500	52,680	52,680	5915		Quint Fire Truck	50,820	50,820
3,847	3,847	3,847	5925		Septic Repair	3,847	3,847
32,557	32,557	32,557	5928		Connection Loan Debt	71,940	71,940
90,904	89,084	89,084			sub-total	126,607	126,607

INFRASTRUCTURE INVESTMENT FUND

184,972	194,221	194,221	5918	A	Infrastructure Investment	203,932	203,932
64,000	64,000	64,000	5919	A	Underground Utilities	64,000	64,000
50,000	50,000	50,000	5891	A	Senior Center	50,000	50,000
0	0	0	5927	A	Municipal Pool	See Note	
	0	0	5923	A	Additional IIF	0	0
50,000	0	0	5924	A	Zottoli Purchase/Rec Fields	50,000	50,000
348,972	308,221	308,221			sub-total	367,932	367,932

EXEMPT DEBT: General Funds debt that is debt-excluded from Prop 2-1/2. The total will be reduced by SBA reimbursement of \$2,221,979 for a net debt exclusion of \$952,288. This figure does not include additional debt-excluded dollars voted to fund regional high school modulars and the WRHS addition and renovation. Those dollars are included in the WRSD assessment to the Town and are a part of the Education budget.

TRANSFER INTO IIF: the amount to be transferred from the General Fund into the Infrastructure Investment Fund as the GF portion of the offset for projects for which the debt service will be paid out of the IIF. These dollars are included in the Debt Service Budget so that the expense may be accounted for in the budget process. Included in the Recreation budget is an additional \$100,000 to be transferred from the Recreation Revolving Fund into the IIF to offset a portion of the Municipal Pool debt. Those funds will be

3,648,744	3,591,169	3,591,169	*Total Expense*	3,668,806	3,668,806
3,648,744	3,591,169	3,591,169	*Total Budget*	3,668,806	3,668,806

included in the total transferred into the IIF by Special Article . Transfers into the IIF require only a majority vote at town meeting.

TRANSFER OUT OF IIF: Projects whose debt service this year will be funded by a transfer from the IIF. This transfer of \$546,601 requires a Special Article and 2/3rds approval at town meeting.

			Infrastructure Investment Fund		
178,480	171,200	171,200	Underground Utilities	163,760	163,760
187,988	180,488	180,488	Senior Center	172,988	172,988
200,000	200,000	200,000	Municipal Pool	209,853	209,853
566,468	551,688	551,688	*Total*	546,601	546,601

DEPARTMENT Growth Management	FUNCTION Building/Board of Health/Planning/Zoning/Conservation/Hist Dist/Solid Waste	FUNCTION
DEPARTMENT HEAD Dennis J. Lipka	PREPARED BY Dennis J. Lipka	
TOWN MANAGER HIGHLIGHTS		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
174,500	170,430	168,930	Personal Services	189,577	189,577
82,192	101,080	94,275	Operating Expense	46,900	46,900
256,692	271,510	263,205	Total Budget	236,477	236,477

			FINANCING PLAN		
0	500	250	Miscellaneous	500	500
44,805	28,500	16,500	Filing Fees	18,000	18,000
6,050	0	0	Trash Fees	0	0
9,800	5,000	2,500	Zoning Fees	3,250	3,250
35,620	17,000	21,000	Licenses and Permits	22,620	22,620
160,417	220,510	222,955	General Fund	192,107	192,107
256,692	271,510	263,205	Total	236,477	236,477

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
21,688	24,127	24,127	5110	Director/Building Commissioner	23,011	23,011
63,072	64,124	64,124	5111	Senior Planner	67,401	67,401
36,355	36,212	36,212	5112	Clerical	35,522	35,522
50,340	41,767	41,767	5114	Health Agent	41,773	41,773
0	0	0	5119	Zoning Officer Part Time	18,670	18,670
816	0	0	5120	Conservation Agent	0	0
1,788	3,000	1,700	5122	Clerical Meetings	2,000	2,000
441	1,200	1,000	5132	Overtime	1,200	1,200
174,500	170,430	168,930		*Total Pers Services*	189,577	189,577
5.00	5.00	5.00		# Personnel F/T	5.00	5.00
1.00	2.00	2.00		# Personnel P/T	2.00	2.00
1,494	1,800	1,800	5299	Greenways Task Force	1,800	1,800
2,725	3,000	2,500	5301	Advertising	3,000	3,000
7,039	8,500	5,500	5303	Consulting Services	8,500	8,500
1,500	1,750	1,750	5311	Software Purchase	2,100	2,100
839	900	900	5340	Cellphones	1,100	1,100
4,588	4,250	3,750	5343	Postage	4,250	4,250
4,037	4,550	3,975	5421	Office Supplies	4,500	4,500
1,176	1,800	1,800	5500	Public Health Nursing	1,800	1,800
530	1,500	1,100	5509	Train/Educ/Programs	1,800	1,800
0	1,000	750	5510	Technical Ref Books	1,000	1,000
0	2,000	2,000	5582	Non Capital Equipment	2,000	2,000
4,200	4,500	4,500	5710	Car Allowance	5,000	5,000
3,410	3,680	3,650	5730	CMRPC Dues	3,800	3,800
435	1,200	1,200	5731	Association Dues	1,200	1,200
33	800	400	5732	Publications	600	600
0	1,000	500	5733	Expense of Meetings	1,000	1,000
186	1,200	600	5791	Economic Dev	1,200	1,200
0	2,250	2,250	5794	Hardware Purchase	2,250	2,250
50,000	55,000	55,000	5850	Master Plan Phase III	0	0
0	400	350	5860	Sewer Loan Expense	0	0
82,192	101,080	94,275		*Total Expense*	46,900	46,900
256,692	271,510	263,205		*Total Budget*	236,477	236,477

Cons/HDC Meetings - part time employees
 Planning/Zoning/Health Meetings - full time

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
PUBLIC SAFETY					
Police Department	1,723,186	1,899,719	1,912,003	2,270,955	1,895,716
Animal Control	37,944	41,129	41,129	43,536	43,536
Sealer Wgts & Measures	3,114	3,250	3,250	3,250	3,250
Fire Department	919,078	1,089,458	1,090,994	1,380,092	1,179,338
Emergency Management	13,711	15,389	14,143	15,489	15,489
TOTAL	2,697,033	3,048,945	3,061,519	3,713,322	3,137,329

DEPARTMENT Police	FUNCTION Police	FUNCTION CODE 01-210
DEPARTMENT HEAD George R. Sherrill	PREPARED BY George R. Sherrill	

TOWN MANAGER HIGHLIGHTS					
Includes funding for 2 police cruisers in FY 08.					

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
1,502,386	1,620,659	1,629,943	Personal Services	1,640,896	1,640,896
220,800	279,060	282,060	Operating Expense	264,820	254,820
0	0	0	Capital Outlay	365,239	0
1,723,186	1,899,719	1,912,003	Total Budget	2,270,955	1,895,716

FINANCING PLAN					
10,926	10,000	10,000	Fees	11,000	11,000
185	250	150	Licenses & Permits	250	250
3,162	3,000	3,000	Firearms Licenses	3,000	3,000
6,573	3,000	3,000	Private Duty Surcharge	3,000	3,000
100	100	200	By-law Reg Citation	200	200
94,961	60,000	60,000	CDC Fines	70,000	70,000
4,555	5,000	5,000	Parking Tickets	5,000	5,000
280	500	500	Restitution	500	500
120,742	81,850	81,850	Total Revenue	92,950	92,950
1,602,444	1,817,869	1,830,153	General Fund	2,178,005	1,802,766
1,723,186	1,899,719	1,912,003	Total	2,270,955	1,895,716

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
84,078	86,362	86,362	5110 Admin Chief of Police	93,825	93,825
56,685	61,131	61,131	5111 Admin Labor	63,200	63,200
32,993	33,506	33,506	5112 Admin Clerical	34,640	34,640
4,299	8,668	8,668	5113 DARE	8,250	8,250
334,256	347,668	401,026	5114 Crime Labor	368,175	368,175
110,151	117,156	115,450	5115 Invest Detectives	119,365	119,365
340,246	312,789	312,789	5116 Highway Patrolmen	326,194	326,194
152,682	235,729	199,168	5117 Support Dispatchers	217,606	217,606
60,731	62,830	61,000	5119 Support PT Officers & PSA's	63,000	63,000
13,716	17,505	16,810	5121 School Resource Officer	16,810	16,810
13,001	13,911	13,629	5122 PT Secty/28 hrs week	14,542	14,542
6,729	8,000	8,000	5132 Admin Special Details	8,000	8,000
24,704	30,600	30,600	5134 Court Overtime	31,500	31,500
34,169	38,750	38,750	5135 O T Misc & Training	40,000	40,000
37,504	30,600	30,600	5136 Highway OT Det/Invest	31,500	31,500
5,000	5,000	5,000	5140 Performance Bonus	5,000	5,000
5,400	7,000	4,000	5143 Physical Fitness	4,000	4,000
1,500	1,500	1,500	5144 Education	1,500	1,500
16,869	18,000	18,000	5147 Support Shift Differential	20,000	20,000
3,222	3,509	3,509	5148 Holiday Pay	3,609	3,609
164,451	180,445	180,445	5160 Quinn Bill	170,180	170,180
1,502,386	1,620,659	1,629,943	*Total Pers Services*	1,640,896	1,640,896
24.00	24.00	24.00	# Personnel F/T	24.00	24.00
12.00	12.00	12.00	# Personnel P/T	12.00	12.00
15,276	16,000	16,000	5212 Utilities	17,000	17,000
3,601	5,000	5,000	5214 Fuel	5,000	5,000
982	1,370	1,370	5231 Water/Sewer	1,370	1,370
27,757	31,500	31,500	5242 Equipment Maintenance	32,000	32,000

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
1,844	3,500	3,500	5244 Radio Maintenance	3,500	3,500
300	700	700	5248 Generator Maintenance	700	700
846	2,000	2,000	5304 Physicals	2,000	2,000
4,650	6,000	6,000	5340 Pager/Cell Phone	7,000	7,000
1,794	2,000	2,000	5342 Radio Lines	2,500	2,500
1,693	2,000	2,000	5343 Postage	2,500	2,500
41,387	30,000	33,000	5410 Petro Products	45,000	35,000
6,312	5,000	5,000	5421 Office Supplies	6,000	6,000
6,824	9,000	9,000	5430 Building Maintenance	10,000	10,000
16,229	13,000	13,000	5480 Vehicle Maintenance	14,000	14,000
348	500	500	5490 Prisoner Food	500	500
9,937	10,000	10,000	5509 Training & Education	11,000	11,000
495	750	750	5510 Safety Programs	750	750
28,337	31,000	31,000	5581 Uniforms	32,000	32,000
3,433	5,000	5,000	5582 Office Equipment	5,000	5,000
1,578	1,000	1,000	5584 Defib Equipment	1,000	1,000
1,500	1,500	1,500	5731 Association Dues	1,500	1,500
975	1,000	1,000	5732 General Laws	1,000	1,000
197	500	500	5733 Expense of Meetings	500	500
50	500	500	5787 Lockup Fees	500	500
18,681	0	0	5788 Traffic Lines	0	0
101	500	500	5789 Traffic Signs	500	500
25,673	62,000	62,000	5795 C Police Vehicle	62,000	62,000
0	37,740	37,740	5840 C Capital	365,239	0
220,800	279,060	282,060	*Total Expense*	630,059	254,820
1,723,186	1,899,719	1,912,003	*Total Budget*	2,270,955	1,895,716

DEPARTMENT Police Department	FUNCTION Animal Control	FUNCTION CODE 01-292			
DEPARTMENT HEAD George Sherrill	PREPARED BY George Sherrill				
TOWN MANAGER HIGHLIGHTS					
Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
30,687	32,079	32,079	Personal Services	34,486	34,486
7,257	9,050	9,050	Operating Expense	9,050	9,050
37,944	41,129	41,129	Total Budget	43,536	43,536
FINANCING PLAN					
15,322	13,000	13,000	Licenses	15,000	15,000
22,622	28,129	28,129	General Fund	28,536	28,536
37,944	41,129	41,129	Total	43,536	43,536

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
27,282	28,829	28,829	5113	Animal Control Officer	30,986	30,986
2,349	2,500	2,500	5132	Overtime	2,750	2,750
1,056	750	750	5114	Callouts	750	750
30,687	32,079	32,079		*TotalPersServices*	34,486	34,486
1.00	1.00	1.00		# Personnel F/T	1.00	1.00
1.00	1.00	1.00		# Personnel P/T	1.00	1.00
0	250	250	5244	Radio Maintenance	250	250
332	750	750	5343	Postage	750	750
3,492	3,750	3,750	5382	Dog Expense	3,750	3,750
1,767	1,250	1,250	5410	Petro	1,250	1,250
411	1,000	1,000	5480	Vehicle Mainten.	1,000	1,000
600	600	600	5510	Education	600	600
646	600	600	5581	Uniforms	600	600
9	750	750	5582	Equipment	750	750
0	100	100	5731	Association Dues	100	100
7,257	9,050	9,050		*Town Expense*	9,050	9,050
37,944	41,129	41,129		*Total Budget*	43,536	43,536

DEPARTMENT Sealer Weights & Measures	FUNCTION Consumer Protection	FUNCTION CODE 01-244
DEPARTMENT HEAD George R. Sherrill	PREPARED BY Edward Seidler	

TOWN MANAGER HIGHLIGHTS					
Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
2,500	2,500	2,500	Personal Services	2,500	2,500
614	750	750	Operating Expense	750	750
3,114	3,250	3,250	Total Budget	3,250	3,250

FINANCING PLAN					
2,474	2,500	2,500	Weighings	2,500	2,500
640	750	750	General Fund	750	750
3,114	3,250	3,250	Total	3,250	3,250

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
2,500	2,500	2,500	5120 Sealer Wgths/Measures	2,500	2,500
2,500	2,500	2,500	*Total Pers Serv*	2,500	2,500
0.00	0.00	0.00	# Personnel F/T	0.00	0.00
1.00	1.00	1.00	# Personnel P/T	1.00	1.00
139	250	250	5582 Supplies	250	250
200	200	200	5710 Car Allowance Association	200	200
275	300	300	5731 Dues/Ed	300	300
614	750	750	*Total Expense*	750	750
3,114	3,250	3,250	*Total Budget*	3,250	3,250

Fire	Fire	01-220
DEPARTMENT HEAD John Chandler III	PREPARED BY John Chandler III	

TOWN MANAGER HIGHLIGHTS

Includes \$40,000 for capital items including creation of additional office space (10K), conversion of the former Squad vehicle (10K), and the purchase of additional pagers and personal SCBA masks (20K).

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
549,446	620,063	620,599	Personal Services	773,622	670,618
369,632	438,695	439,695	Operating Expense	478,470	468,720
0	30,700	30,700	Capital Outlay	128,000	40,000
919,078	1,089,458	1,090,994	Total Budget	1,380,092	1,179,338

FINANCING PLAN

4,130	500	500	Fees	1,000	1,000
29,350	21,000	22,000	Licenses & Permits	22,000	22,000
230	0	0	Restitution	0	0
885,368	1,067,958	1,068,494	General Fund	1,357,092	1,156,338
919,078	1,089,458	1,090,994	Total	1,380,092	1,179,338

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
102,118	59,240	64,556	5110 Chief	84,936	84,936
57,648	58,576	58,576	5111 Fire Prevention Officer	60,566	60,566
23,342	23,956	23,956	5112 Clerical (75%)	24,761	24,761
163,186	239,615	266,654	5113 Firefighters Full Time	308,724	308,724
0	35,900	0	5115 Additional Firefighters	32,346	0
23,292	23,671	22,527	5116 Mechanic (50%)	23,292	23,292
5,574	5,714	5,548	5117 Deputy Chief	5,714	5,714
138,986	120,000	120,000	5118 Call Firefighters	120,000	120,000
6,226	8,000	13,082	5119 Secretary Part Time	12,800	12,800
20,753	20,000	20,000	5132 Overtime	20,000	20,000
3,221	3,191	2,500	5148 Holiday Pay	3,255	3,255
0	0	1,000	5152 Workers Comp IOD	0	0
5,100	22,200	22,200	5120 Acting Fire Chief	0	0
0	0	0	5121 N Fire Officer	54,998	0
0	0	0	N Weekend Coverage	15,660	0
0	0	0	N Shift Lead Pay	6,570	6,570
549,446	620,063	620,599	*Total Pers Services*	773,622	670,618
9.00	10.00	10.00	# Personnel F/T	12.00	10.00
2.00	2.00	2.00	# Personnel P/T	1.00	1.00
39.00	39.00	39.00	# Personnel On-Call	39.00	39.00

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
6,092	6,400	6,500	5212 Utilities	7,040	7,040
3,576	6,000	6,000	5244 Radio Maintenance	6,000	6,000
2,756	2,800	2,800	5249 Alarm System	2,800	2,800
781	1,200	1,200	5340 Cell Phone/Pagers	1,200	1,200
9,255	9,000	9,000	5410 Petro Products	9,450	9,450
3,884	3,500	4,000	5421 Office Supplies	4,375	4,375
13,871	15,000	15,000	5430 Building Maintenance	15,000	15,000
15,984	19,000	19,000	5480 Vehicle Maintenance	19,000	19,000
460	500	500	5490 Emergency Food	500	500
3,332	4,000	4,000	5500 Hepatitis B Innoculation	4,000	4,000
11,497	8,000	8,000	5510 Train/Education/Programs	12,000	12,000
15,018	12,000	12,000	5581 Uniforms	15,000	15,000
10,257	16,000	16,000	5582 Equipment/Hose	16,000	16,000
0	1,500	1,500	5584 Medical Supplies/Equip.	1,500	1,500
466	700	700	5710 Car Allowance	700	700
964	1,100	1,500	5720 Out of State Travel	3,600	3,600
196,112	201,995	201,995	5880 C Ambulance Service	208,055	208,055
75,327	130,000	130,000	C Lease/Purchase	136,000	136,000
0	30,700	30,700	5890 C Capital Outlay	128,000	40,000
0	0	0	N Call Firefighter Retention	16,250	6,500
369,632	469,395	470,395	*Total Expense*	606,470	508,720
919,078	1,089,458	1,090,994	*Total Budget*	1,380,092	1,179,338

DEPARTMENT Emergency Management	FUNCTION Emergency Preparedness	FUNCTION CODE 01-291
DEPARTMENT HEAD John Chandler III	PREPARED BY John Chandler III	

TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
11,396	12,289	11,041	Personal Services	12,289	12,289
2,315	3,100	3,102	Operating Expense	3,200	3,200
13,711	15,389	14,143	Total Budget	15,489	15,489

FINANCING PLAN

2,116	0	0	State Reimbursement	0	0
11,595	15,389	14,143	General Fund	15,489	15,489
13,711	15,389	14,143	Total	15,489	15,489

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
8,107	8,767	7,784	5112 Clerical (25%)	8,767	8,767
3,289	3,522	3,257	5120 Stipend	3,522	3,522
11,396	12,289	11,041	*Total Pers Services*	12,289	12,289
0.25	0.25	0.25	# Personnel F/T	0.25	0.25
1.00	1.00	1.00	# Personnel P/T	1.00	1.00
1,052	400	402	5421 Office Supplies	400	400
675	1,500	1,500	5510 Training	1,600	1,600
588	1,200	1,200	5582 Emergency Supplies	1,200	1,200
2,315	3,100	3,102	*Total Expense*	3,200	3,200
13,711	15,389	14,143	*Total Budget*	15,489	15,489

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
PUBLIC WORKS					
Administration	143,019	147,257	146,090	150,723	150,723
Engineering	61,918	62,141	61,943	119,036	69,155
Highway Division	1,346,161	1,380,136	1,385,995	2,071,423	1,385,270
Equipment Repair Division	123,386	129,707	128,977	135,648	135,648
Buildings/Grounds	627,353	669,480	624,788	837,333	639,333
Garage Division	47,806	50,900	57,172	56,150	46,150
TOTAL	2,349,643	2,439,621	2,404,965	3,370,313	2,426,279

DEPARTMENT Public Works	FUNCTION Administration Division	FUNCTION CODE 01-421
DEPARTMENT HEAD Larry Galkowski	PREPARED BY Larry Galkowski	

TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
132,660	138,407	138,307	Personal Services	144,023	144,023
10,359	8,850	7,783	Operating Expense	6,700	6,700
143,019	147,257	146,090	Total Budget	150,723	150,723

FINANCING PLAN

143,019	147,257	146,090	General Fund	150,723	150,723
143,019	147,257	146,090	Total	150,723	150,723

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
86,731	91,639	91,639	5110 DPW Director	95,670	95,670
45,929	46,668	46,668	5112 Clerical	48,253	48,253
0	100	0	5132 Overtime	100	100
132,660	138,407	138,307	*Total Pers Services*	144,023	144,023

2.00	2.00	2.00	# Personnel F/T	2.00	2.00
0.00	0.00	0.00	# Personnel P/T	0.00	0.00

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
0	100	0	5244 Radio Maintenance	100	100
4,278	2,500	2,500	5340 Pager/Cell Phone	500	500
270	300	351	5343 Postage	300	300
604	700	636	5410 Petro Products	700	700
2,213	2,450	2,286	5421 Office Supplies	2,450	2,450
126	400	245	5422 Printing	400	400
1,457	750	300	5480 Vehicle Maintenance	500	500
512	650	495	5731 Association Dues	650	650
219	300	238	5732 Books & Periodicals	300	300
680	700	732	5733 Expense of Meetings	800	800
10,359	8,850	7,783	*Total Expense*	6,700	6,700
143,019	147,257	146,090	*Total Budget*	150,723	150,723

DEPARTMENT Public Works	FUNCTION Engineering Div.	FUNCTION CODE 01-411
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DEPARTMENT HEAD Larry Galkowski	PREPARED BY Larry Galkowski
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TOWN MANAGER HIGHLIGHTS

Funding for a second position is not recommended in lieu of GIS responsibilities being reassigned to IT.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
31,215	28,341	28,341	Personal Services	84,686	34,805
30,703	33,800	33,602	Operating Expense	34,350	34,350
61,918	62,141	61,943	Total Budget	119,036	69,155

FINANCING PLAN					
Actual	Budget	Estimate		Request	Manager
3,362	50,000	27,500	Subdivision Inspect. Fees	27,500	27,500
169	200	100	Engineering Maps	200	200
15,300	17,500	16,750	Solid Waste Reimburse	17,500	17,500
43,087	-5,559	17,593	General Fund	73,836	23,955
61,918	62,141	61,943	Total	119,036	69,155

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
31,215	28,341	28,341	5111	Engineers	84,586	34,705
0	0	0	5132	Overtime	100	100
31,215	28,341	28,341		*Total Pers Services*	84,686	34,805
0.50	0.50	0.50		# Personnel F/T	1.50	0.50
0.00	0.00	0.00		# Personnel P/T	0.00	0.00
15,300	17,500	16,700	5299	Post Closure Monitor	17,500	17,500
10,022	10,000	10,250	5303	Consulting Services	10,000	10,000
0	0	987	5340	Pager/Cell Phones	750	750
138	150	140	5343	Postage	150	150
822	2,000	1,270	5410	Petro Products	1,300	1,300
740	500	658	5480	Vehicle Maintenance	700	700
2,406	2,700	2,542	5582	Equipment/Supplies	2,700	2,700
70	100	50	5710	Car Allowance/Mileage	100	100
690	350	480	5731	Association Dues	500	500
515	500	525	5733	Expense of Meetings	650	650
30,703	33,800	33,602		*Total Expense*	34,350	34,350
61,918	62,141	61,943		*Total Budget*	119,036	69,155

*'06 & '07 included in
Administration Budget*

DEPARTMENT Public Works	FUNCTION Highway Division	FUNCTION CODE 01-422
DEPARTMENT HEAD Larry Galkowski	PREPARED BY Larry Galkowski	

TOWN MANAGER HIGHLIGHTS

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
420,917	440,386	440,386	Personal Services	456,620	456,620
415,239	439,750	445,609	Operating Expense	458,650	458,650
274,950	275,000	275,000	Snow Removal	275,000	275,000
235,055	225,000	225,000	Capital Outlay	881,153	195,000
1,346,161	1,380,136	1,385,995	Total Budget	2,071,423	1,385,270

FINANCING PLAN

645	400	405	Street Entry		
1,624	500	1,952	Permits	400	400
			Miscellaneous	1,500	1,500
1,344,537	1,379,636	1,384,043	General Fund	2,069,923	1,383,770
1,346,161	1,380,136	1,385,995	Total	2,071,423	1,385,270

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
72,249	74,183	74,183	5111	Supervisor	76,703	76,703
317,771	327,217	327,217	5116	Labor	339,677	339,677
6,154	5,100	5,100	5118	Seasonal Labor	5,100	5,100
12,125	20,810	20,810	5132	Overtime	21,434	21,434
2,257	2,000	2,000	5140	Police Detail	2,000	2,000
285	1,000	1,000	5142	Out of Class	1,030	1,030
10,076	10,076	10,076	5143	Incentive Plan	10,076	10,076
0	0	0	5144	N One Time Signing Bonus	600	600
420,917	440,386	440,386		*Total Pers Services*	456,620	456,620

9.00	9.00	9.00		# Personnel F/T	9.00	9.00
0.00	0.00	0.00		# Personnel P/T	0.00	0.00
1.00	1.00	1.00		# Personnel Seasonal	1.00	1.00

68,000	68,500	68,500	5211	Light Power/Street Lights	68,500	68,500
0	2,000	1,000	5271	Leased Equipment	2,000	2,000
0	0	0	5340	Pagers/Cell Phones	2,600	2,600
15,891	5,500	4,602	5410	Petro Products	5,500	5,500
12,850	8,000	15,000	5411	Diesel Fuel	15,000	15,000
56,357	60,000	57,872	5480	Vehicle Maintenance	60,000	60,000
4,624	5,000	4,839	5531	Stock	5,000	5,000
650	900	690	5532	Tools	900	900
4,765	7,500	10,125	5537	Misc. Drainage	10,000	10,000
34,983	35,000	35,968	5538	Road/Patch	35,000	35,000
3,548	6,750	5,191	5541	Street Sweeper	6,750	6,750
4,506	4,200	5,667	5581	Uniforms	6,000	6,000
180	400	350	5783	Licenses	400	400
0	20,000	24,024	5788	Line Painting	25,000	25,000

8,885	16,000	11,781	5789	Signs	16,000	16,000
225,055	215,000	215,000	5810	C Resurfacing	661,153	195,000
10,000	0	0	5811	C Sidewalk Maintenance	20,000	0
0	10,000	10,000	5840	C Drainage	0	0
0	0	0	5850	C Vehicles	0	0
228,950	275,000	275,000	5890	C Snow Removal	275,000	275,000
200,000	200,000	200,000	A	DPW Depreciation Exp	200,000	200,000
0	0	0	C	Sidewalk Construction Reserve Fund	200,000	0
46,000	0	0		Snow	0	0
925,244	939,750	945,609		*Total Expense*	1,614,803	928,650
1,346,161	1,380,136	1,385,995		*Total Budget*	2,071,423	1,385,270

see
Depreciation
Fund

to add to
DPW
Depreciation
Fund
see
Depreciation
Fund

DEPARTMENT		FUNCTION			FUNCTION CODE	
Public Works		Equipment Repair			01-423	
DEPARTMENT HEAD		PREPARED BY				
Larry Galkowski		Larry Galkowski				
Actual	Budget	Estimate	APPROPRIATION		Request	Manager
FY 2006	FY 2007	FY 2007	SUMMARY		FY 2008	FY 2008
113,347	116,007	116,007	Personal Services		120,148	120,148
10,039	13,700	12,970	Operating Expense		15,500	15,500
123,386	129,707	128,977	Total Budget		135,648	135,648
FINANCING PLAN						
26,214	34,200	34,200	Mechanic Reimburse		35,910	35,910
97,172	95,507	94,777	General Fund		99,738	99,738
123,386	129,707	128,977	Total		135,648	135,648
Actual	Budget	Estimate	Object		Request	Manager
FY 2006	FY 2007	FY 2007	Description		FY 2008	FY 2008
112,375	113,507	113,507	5116	Equipment Mechanics	117,347	117,347
33	1,148	1,148	5132	Overtime	1,183	1,183
939	1,352	1,352	5142	Work Out of Class	1,393	1,393
0	0	0		One time Bonus	225	225
113,347	116,007	116,007		*Total Pers Services*	120,148	120,148
2.50	2.50	2.50		# Personnel F/T	2.50	2.50
0.00	0.00	0.00		# Personnel P/T	0.00	0.00
0	0	0	5340	Pager/Cell Phones	1,100	1,100
1,751	2,500	2,270	5410	Petro Products	2,500	2,500
1,945	1,500	2,125	5480	Vehicle Maintenance	2,000	2,000
4,459	7,500	6,336	5532	Mechanic Tools	7,500	7,500
1,884	2,000	1,999	5581	Uniforms	2,200	2,200
0	200	240	5783	Licenses	200	200
10,039	13,700	12,970		*Total Expense*	15,500	15,500
123,386	129,707	128,977		*Total Budget*	135,648	135,648

DEPARTMENT Public Works	FUNCTION Buildings/Grounds	FUNCTION CODE 01-471
DEPARTMENT HEAD Larry Galkowski	PREPARED BY Larry Galkowski	

TOWN MANAGER HIGHLIGHTS

The painting of Starbard, Damon and Town Hall needs to be accomplished but will be reviewed for reallocated dollars in FY 07.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
355,658	345,130	343,963	Personal Services	359,365	359,365
271,695	324,350	280,825	Operating Expense	477,968	279,968
0	0	0	Capital Outlay	0	0
627,353	669,480	624,788	Total Budget	837,333	639,333

see DPW
Depreciation Fund

FINANCING PLAN

0	15,000	15,000	N Rec Reimburse Pool Maint.	15,000	15,000
2,377	1,800	1,800	Cemetery Receipts	2,000	2,000
400	2,700	2,700	Public Bldg Rentals Damon House	2,700	2,700
17,100	12,825	12,825	Rental	12,825	12,825
62,001	62,000	62,000	School Rent	62,000	62,000
261	300	300	Miscellaneous	300	300
545,214	589,855	545,163	General Fund	757,508	559,508
627,353	669,480	624,788	Total	837,333	639,333

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
313,856	311,306	311,306	5116 Labor	322,175	322,175
11,900	17,200	17,200	5118 Seasonal Labor	17,716	17,716
13,160	0	0	5119 Compost Operation	0	0
16,537	15,988	14,022	5132 Overtime	16,468	16,468
205	636	285	5142 Out of Class	656	656
0	0	1,150	5143 Incentive Plan	1,750	1,750
			5144 N One Time Signing Bonus	600	600
355,658	345,130	343,963	*Total Pers Services	359,365	359,365

8.00	8.00	8.00	# Personnel F/T	8.00	8.00
3.00	3.00	3.00	# Seasonal	3.00	3.00

32,758	41,000	40,089	5212 Utilities	42,093	42,093
48,866	52,000	41,832	5214 Fuel	45,000	45,000
9,513	24,000	9,759	5231 Water/Sewer	12,000	12,000
2,354	4,000	3,786	5242 Equipment Repair Elevator	4,000	4,000
17,074	12,500	11,542	5247 Maintenance	13,125	13,125
10,441	12,000	8,967	5249 Alarm Monitor	12,000	12,000
3,867	5,000	4,959	5340 Pager/Cell Phone	4,000	4,000
38,957	37,500	29,151	5341 Telephone	35,000	35,000
9,474	13,500	13,812	5380 Trash Removal	14,500	14,500
14,350	14,000	13,374	5410 Petro Products	14,000	14,000
495	500	478	5421 Office Supplies Building	500	500
15,372	25,000	20,393	5430 Maintenance	25,000	25,000
12,867	12,500	12,290	5450 Building Supplies	12,500	12,500
15,254	15,000	14,708	5460 Parks Maintenance	15,000	15,000

4,235	6,000	3,672	5462	Grave Maintenance	6,000	6,000
0	10,000	10,000	5465	Rail Trail	10,000	0
0	7,500	7,500	5466	Damon Paint Materials	0	0
0	8,500	12,500	5467	Paint Starbard/Town Hall	65,000	0
19,993	17,000	14,658	5480	Vehicle Maintenance	17,000	17,000
2,111	2,500	2,393	5532	Tools	2,500	2,500
3,924	4,000	4,722	5581	Uniforms	5,000	5,000
280	350	240	5731	Association Dues	350	350
0	0	0	5820	C Capital Outlay	123,000	0
9,510	0	0	5840	Building Study	0	0
0	0	0	5840	Licenses	400	400
271,695	324,350	280,825		*Total Expense*	477,968	279,968
627,353	669,480	624,788		*Total Budget*	837,333	639,333

see DPW
Depreciation Fund

DEPARTMENT Public Works	FUNCTION Garage Division	FUNCTION CODE 01-422
DEPARTMENT HEAD Larry Galkowski	PREPARED BY Larry Galkowski	
TOWN MANAGER HIGHLIGHTS		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
47,806	50,900	57,172	Operating Expense	56,150	46,150
0	0	0	Capital Outlay	0	0
47,806	50,900	57,172	Total Budget	56,150	46,150

FINANCING PLAN

47,806	50,900	57,172	General Fund	56,150	46,150
47,806	50,900	57,172	Total	56,150	46,150

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
9,393	11,000	10,248	5212 Utilities	11,000	11,000
22,631	13,000	17,432	5214 Fuel	13,000	13,000
649	400	680	5231 Water/Sewer	650	650
1,184	1,500	1,160	5342 Radio Lines	1,500	1,500
13,949	25,000	27,652	5430 Building Maintenance	30,000	20,000
47,806	50,900	57,172	*Total Expense*	56,150	46,150
47,806	50,900	57,172	*Total Budget*	56,150	46,150

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
OTHER FUNDS					
Water/Sewer Enterprise Fund	3,939,594	4,266,310	4,183,330	4,509,528	4,370,548
DPW Depreciation Fund	296,318	238,619	238,619	453,000	293,000
Recreation Revolving Fund	263,746	312,278	315,643	405,807	405,807
After School Revolving Fund	223,436	234,284	228,080	241,894	241,894
Cable Revolving Fund	207,203	176,594	178,025	184,237	184,237
Solid Waste Enterprise Fund	872,536	917,162	917,601	1,142,397	1,124,228
Inspection Revolving Fund	167,477	248,575	237,550	227,085	245,254
TOTAL	5,970,310	6,393,822	6,298,848	7,163,948	6,864,968

DEPARTMENT Public Works	FUNCTION Water/Sewer Enterprise	FUNCTION CODE 60-5-450
DEPARTMENT HEAD Larry Galkowski	PREPARED BY Larry Galkowski	

TOWN MANAGER HIGHLIGHTS

- Recommend budget approved FY07 rate increase be deferred to FY 08 and that available FY 05 & FY 06 Free Cash be used to balance FY 07 budget and offset FY 08.
 \$350,000 rate increase split \$200,000 Sewer (11.9%) and \$150,000 Water (11.2%).
 Based on average residential usage of 670 CF, water impact is \$1.61 and sewer is \$3.85 per month.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
440,798	449,291	455,267	Personal Services	498,464	498,464
3,451,039	3,797,019	3,708,063	Operating Expense	4,011,064	3,872,084
47,757	20,000	20,000	Capital Outlay	0	0
3,939,594	4,266,310	4,183,330	Total Budget	4,509,528	4,370,548

FINANCING PLAN

2,808,704	3,075,645	3,039,636	4210	Water/Sewer Rates	3,189,636	3,050,000
0	200,000	0	4211	W/S Rate Increase	150,000	350,000
18,727	35,000	35,000	4212	Water Miscellaneous	45,392	45,392
115,541	110,000	69,000	4221	Water Connections	81,000	80,000
120,102	131,874	131,874	4222	Cell/Cable Tower Rental	135,830	135,830
0	0	30,000	4223	Sprinkler Charges	30,000	30,000
17,412	6,825	9,893	4227	Septage UBWPAD	9,893	9,893
54,507	20,000	22,311	4280	Interest	30,000	30,000
6,990	3,000	3,000	4320	Liens	3,000	3,000
165,995	90,000	71,553	4321	Inspection Ent. Fees	80,000	80,000
702,736	571,543	450,000	4751	Sewer Project Assmts.	498,998	425,450
355,641	28,318	325,000	3590	Certified Free Cash	228,000	131,578
4,366,355	4,272,205	4,187,267		TOTAL REVENUE	4,481,749	4,371,143
3,939,594	4,266,310	4,183,330		TOTAL EXPEND.	4,509,528	4,370,548
426,761	5,895	3,937		BALANCE	-27,779	595

Lower than anticipated pay-offs

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008	
68,454	70,529	70,529	5110	W/S Superintendent	76,703	76,703	
28,274	30,772	24,724	5111	Engineer	34,705	34,705	50% Civil Engineer
10,879	12,794	11,142	5112	Clerical	20,374	20,374	PT Clerical increase 30 hrs./wk
264,238	255,172	270,218	5116	Labor	280,742	280,742	
39,392	46,350	46,350	5131	Standby	47,741	47,741	
21,210	30,000	25,000	5132	Overtime	30,000	30,000	
4,699	1,000	5,000	5140	Police Detail	5,000	5,000	
579	1,000	630	5142	Work/Out of Class	1,000	1,000	
1,673	1,674	1,674	5143	Incentive Plan	1,674	1,674	
1,400	0	0	5150	Wage Adjustment One time Signing	0	0	
0	0	0		N Bonus	525	525	
440,798	449,291	455,267		*Total Pers Services	498,464	498,464	

8.50	8.50	8.50		# Personnel F/T	8.50	8.50	
1.00	1.00	1.00		# Personnel P/T	1.00	1.00	

0	0	0	5173	Medicare	6,200	6,200	
358	360	360	5174	Life Insurance	360	360	
53,461	60,000	70,224	5175	Health Insurance	72,000	72,000	
37,996	44,536	44,536	5177	Retirement	45,126	45,126	
228,690	215,000	209,763	5211	Light and Power	215,000	215,000	
8,121	4,500	6,297	5214	Fuel	6,000	6,000	
34,200	35,910	35,910	5219	Mechanics Services	35,910	35,910	
6,000	6,000	6,000	5243	Data Processing	6,000	6,000	Fee for IT services provided by Town
88,428	80,000	84,019	5246	Pump Station Maint.	85,000	100,000	
5,685	7,500	6,067	5250	Cleaning Wet Wells	7,500	7,500	

5,801	5,000	5,670	5291	Hydrant Replacement	6,000	6,000	
0	500	0	5304	Physicals	500	500	
1,206,886	1,200,000	1,252,356	5317	MDC Disposal	1,427,630	1,375,650	
5,488	6,000	5,707	5340	Pager/Cell Phones	6,000	6,000	
20,390	20,000	19,450	5342	Telecommunications	20,000	20,000	
192,593	600,000	450,000	5381	Worcester Water	600,000	500,000	Purchase of water via two inter-connections
16,947	13,000	15,659	5410	Petro Products	15,000	15,000	with City of Worcester
9,853	2,500	3,500	5421	Office Supplies	3,500	3,500	
3,429	5,000	3,900	5430	Building Operations	5,000	5,000	
18,956	20,000	18,116	5480	Vehicle Maintenance	20,000	20,000	
33,906	30,000	35,000	5531	Stock	45,000	45,000	
1,391	1,500	1,423	5532	Tools	2,000	2,000	
43,519	50,000	43,895	5535	Chemicals	50,000	50,000	
3,385	5,000	6,048	5538	Misc Patch	7,000	5,000	
38	1,000	250	5539	Meters/Repairs	1,000	1,000	
58,621	65,000	65,000	5580	Billing Expenses	65,000	65,000	Payment to HMLD for W/S Billing Services
3,407	3,600	3,294	5581	Uniforms	3,600	3,600	
22,884	27,428	27,428	5741	Insurance	27,428	27,428	
3,472	1,500	2,006	5783	Licenses	2,500	2,500	
8,750	8,750	8,750	5787	Treas./Collections	8,750	8,750	Payment to Treasurer/Collector for services
1,328,384	1,277,435	1,277,435	5910	Debt Service	1,216,060	1,216,060	
47,757	20,000	20,000	5810	Capital Outlay	0	0	
3,498,796	3,817,019	3,728,063		*Total Expenses*	4,011,064	3,872,084	
3,939,594	4,266,310	4,183,330		*Total Budget*	4,509,528	4,370,548	

TOWN OF HOLDEN

DPW DEPRECIATION FUND

FY 2008 BUDGET

Financing	FY 07 Approved	FY 08 Requested	FY 08 Town Manager
Opening Balance	296,318	238,619	238,619
Cemetery Account	25,000	18,000	18,000
Transfer from Overlay Surplus	0	100,000	50,000
Interest	2,301		
Appropriation	200,000	200,000	200,000
Sub Total	523,619	556,619	506,619
Expenditures			
Public Works Administration			
Highway Garage/Facility Design	100,000	0	0
Public Works Highway			
Truck #14 - Large Dump Truck	100,000	0	0
Sweeper #33 Street Sweeper	0	130,000	130,000
Backhoe #34 Loader/Backhoe	0	75,000	0
Sidewalk Construction (Salisbury Street)	0	200,000	100,000
Public Works Buildings/Grounds			
Truck #37 1 Ton 4x4 Truck w/Rack Body	60,000	0	0
Cemetery Tractor	25,000	0	0
Cemetery Utility Vehicle	0	10,000	10,000
Powered Landscape Rake	0	8,000	8,000
Regional Household Haz-Mat Collection Ctr	0	0	15,000
Pave Cemetery Roads	0	30,000	30,000
TOTALS	285,000	453,000	293,000
Net Fund Balance	238,619	103,619	213,619

CAPITAL EQUIPMENT REQUEST

PROGRAM <i>Vehicles</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Highway</i>	COST CENTER <i>Capital</i>
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Truck #33 – Street Sweeper – This vehicle is a dedicated piece of equipment solely used to sweep the streets. This sweeper is used for approximately 8 to 10 weeks per year on a daily basis. The balance of the year, it is used on an as needed basis. Street sweeping places extensive wear on the collection component of the machine. Sand and debris is collected into a large hopper that is dumped into waiting trucks. The abrasive nature of the sand is wearing on these collection components.

Date/Mileage: 1991 Elgin

Cost to maintain this vehicle for last 3 years: \$ 10,500

Major repairs in last 3 years/cost: Rebuilt the collection components several times.

Safety Considerations: This piece of equipment is generally worn out and will need extensive repairs to the collection components.

Estimated repair costs: \$20,000

2. PLANNED DISPOSITION of		3. FINANCING	
	REPAIR	COST	SOURCE OF FUNDS
Trade-In <input checked="" type="checkbox"/>	Life after repair	Estimate Cost	\$150,000
Transfer <input type="checkbox"/>	Current Trade Value	Less Trade-In	\$20,000
Salvage <input type="checkbox"/>	Repair Cost	Net Cost	\$130,000
Sale <input type="checkbox"/>			DPW Depreciation Fund
Hold for Backup <input type="checkbox"/>			Total \$130,000

CAPITAL EQUIPMENT REQUEST

PROGRAM <i>Vehicles</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Highway</i>	COST CENTER <i>Capital</i>
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1. DESCRIPTION/Purpose and Justification

Truck #34 Ford Backhoe/Loader – This piece of equipment is a combination backhoe and loader on rubber tires. This equipment does double duty in the fact that it is designed to make excavations to depths of 10 – 12 feet deep and can also be used as a traditional loader. On many occasions this piece of equipment is used as a backup during snow storms and is used to load sand into trucks when the other loaders are busy plowing.

Date/Mileage: 1995 Ford 5500 Backhoe

Cost to maintain this vehicle for last 3 years: \$12,500

Major repairs in last 3 years/cost: Re-built the transmission and rear axle, replaced hydraulic valve-box.

Safety Considerations: This piece of equipment is generally worn out and will need extensive repairs to the boom and hydraulic pistons used for the backhoe.

2. PLANNED DISPOSITION of		3. FINANCING	
Trade-In <input checked="" type="checkbox"/>	REPAIR Life after repair	COST Estimate Cost	SOURCE OF FUNDS
Transfer <input type="checkbox"/>	Current Trade Value	\$85,000	
Salvage <input type="checkbox"/>	Repair Cost	Less Trade-In	DPW Depreciation Fund
Sale <input type="checkbox"/>		\$10,000	
Hold for Backup <input type="checkbox"/>		Net Cost	Total \$75,000
		\$75,000	

CAPITAL PROJECT REQUEST

PROGRAM <i>Transportation</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Highway</i>	COST CENTER <i>Capital</i>
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Sidewalk Construction – Based on recent requests from various residents and the Board of Selectmen, the Highway Division is beginning an annual sidewalk expansion program in areas recommended in recent reports prepared by the Transportation Circulation Committee. The Transportation Circulation Committee has prepared a sidewalk needs assessment to identify areas of need. Based on that report, one of the areas includes the construction of a sidewalk from its terminus on Salisbury Street at Twinbrooke Drive to the Fox Hill neighborhood. This would connect a subdivision with more than 150 homes with the Dawson Recreation area and Dawson School.

This is one of several locations identified as a high priority.

Estimate Cost \$200,000 DPW Depreciation Fund \$200,000

CAPITAL EQUIPMENT REQUEST

PROGRAM <i>Vehicles</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Buildings and Grounds</i>	COST CENTER <i>Capital</i>
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1. DESCRIPTION/Purpose and Justification

Cemetery Utility Vehicle – The vehicle is used for various maintenance functions at the cemetery. This vehicle is used when digging graves to remove soil from the site and disposed elsewhere within the cemetery. It is a smaller vehicle that can carry approximately one cubic yard of material and is small enough so that it can be placed between grave stones. It is also small enough and light enough so that it does not damage the lawn areas and is less likely to sink into graves in the older sections of the cemetery. Larger trucks have sunk into some older graves and have caused considerable damage from ruts, etc.

Date/Mileage:

Cost to maintain this vehicle for last 3 years: 0

Major repairs in last 3 years/cost:

Safety Considerations:

2. PLANNED DISPOSITION of		3. FINANCING		
Trade-In <input checked="" type="checkbox"/>	REPAIR Life after repair	COST Estimate Cost	\$12,000	SOURCE OF FUNDS Current Taxes
Transfer <input type="checkbox"/>	Current Trade Value	Less Trade-In	\$2,000	*Borrowing
Salvage <input type="checkbox"/>	Repair Cost	Net Cost	\$10,000	Grants, Etc.
Sale <input type="checkbox"/>				DPW Depreciation Fund
Hold for Backup <input type="checkbox"/>				Total \$10,000
NOTE: Funding for this equipment is proposed to be made from The Cemetery Perpetual Care Fund.				

CAPITAL EQUIPMENT REQUEST

PROGRAM <i>Vehicles</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Buildings and Grounds</i>	COST CENTER <i>Capital</i>
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Powered Landscape Rake – The DPW is requesting approval to purchase a powered landscape rake. This tool is designed to be attached to an existing tractor and would be used to grade/top-dress areas such as: infields of the more than ten baseball/softball fields that we maintain, dirt driveways, such as the one located at the Recreation office, and to grade/rake areas of the cemetery that will be developed.

Date/Mileage: (New)

Cost to maintain this vehicle for last 3 years: 0 New tractor attachment

Major repairs in last

Safety Considerations:

2. PLANNED DISPOSITION of		3. FINANCING	
Trade-In <input type="checkbox"/>	REPAIR Life after repair	COST Estimate Cost	SOURCE OF FUNDS Current Taxes
Transfer <input type="checkbox"/>	Current Trade Value	Less Trade-In	*Borrowing
Salvage <input type="checkbox"/>	Repair Cost	Net Cost	Grants, Etc.
Sale <input type="checkbox"/>			DPW Depreciation Fund
Hold for Backup <input type="checkbox"/>			Total
			\$8,000
NOTE: Funding for this equipment is proposed to be made from the Cemetery Perpetual Care Fund.		*Term of Borrowing	Years
		Annual Cost of Borrowing	

CAPITAL PROJECT REQUEST

PROGRAM <i>Regional Household Haz/Mat Collection Center</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Buildings and Grounds</i>	COST CENTER <i>Capital</i>
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1. DESCRIPTION/Purpose and Justification

The semi-annual Wachusett Earth Day collection is seeking a permanent home on a site adequate for this growing and necessary program. A group representing area towns has been formed to find such a site and has received preliminary approval to use a 2.5 acre site on DCR property off Legg Road. The next step, aside from developing and entering into the necessary legal agreements, is to develop the site to make it ready for its first collection. Survey, tree and stump removal, grading and bringing utilities to the site will all involve an expense of which Holden will be asked to participate on an equitable cost sharing basis. There is no cost for site acquisition but all other expenses will be the responsibility of the participants less any grant funding that is also being pursued. This project is in its infancy so not all of the costs can be known with certainty. In addition, in-kind services will also be solicited to lower actual out of pocket expenses. There is no doubt that having this collection site is necessary from an environmental standpoint as well as a practical assist to our residents who have few other affordable options for this disposal. It is estimated that the \$15,000 requested will cover Holden's share of the development costs for the site to become operational. Ongoing funding of the collection will come from more modest support for the member communities as well as disposal fees assessed from those using the service.

2. FINANCING

COST		SOURCE OF FUNDS	
Estimate Cost	\$15,000	Raise and Appropriate	
Source of Estimate		*Borrowing	
		Other Funds	DPW Depreciation Fund
		<hr/> Total	<hr/> \$15,000

*Term of Borrowing Years

CAPITAL PROJECT REQUEST

PROGRAM <i>Facilities Improvements</i>	DEPARTMENT <i>Department of Public Works</i>	FUNCTION <i>Buildings and Grounds</i>	COST CENTER <i>Capital</i>
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1. DESCRIPTION/Purpose and Justification

Paving Cemetery Roads – The DPW Buildings & Grounds Division is seeking funds to repave roads within the Grove Cemetery. A number of roads have been severely rutted and have deteriorated to the point where damage could be caused to vehicles visiting the cemetery.

2. FINANCING			
COST		SOURCE OF FUNDS	
Estimate Cost	\$30,000	DPW Depreciation Fund	\$30,000
Source of Estimate	Estimate from vendor		
		Total	\$30,000

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
RECREATION REVOLVING FUND						
60,821	63,565	65,187	5110	Recreation Director	67,401	67,401
0	0	15,000	5116	Labor	15,000	15,000
84,913	98,550	93,550	5125	Seasonal Staff	99,141	99,141
0	250	250	5140	Police Detail	250	250
145,734	162,365	173,987		*Total Pers Services*	181,792	181,792
1.00	1.00	1.00		# Personnel F/T	2.00	2.00
1.00	1.00	1.00		# Personnel P/T	1.00	1.00
42.00	43.00	43.00		# Personnel Seasonal	44.00	44.00
4,601	5,800	5,000	5175	Health Insurance	5,800	5,800
6,363	6,363	6,363	5177	Regional Retirement	7,415	7,415
0	15,000	15,000	5212	Utilities	16,000	16,000
2,500	2,500	2,500	5219	Treas/Coll Reimburse	2,500	2,500
0	0	0	5343	Postage	0	0
392	1,000	1,000	5421	Office Supplies	1,000	1,000
108	500	500	5422	Printing	500	500
48,565	21,000	6,000	5430	Holden Pool Expense	7,500	7,500
7,309	9,000	9,000	5510	Snack Bar Expense	10,000	10,000
366	500	500	5511	Committee Expense	500	500
0	0	3,000	5512	Friday Night Movies	4,000	4,000
162	250	250	5581	Uniforms	800	800
15,596	12,000	10,716	5582	Program Supplies	15,000	15,000
32,050	76,000	81,827	5830	C Capital Outlay	153,000	153,000
118,012	149,913	141,656		*Total Expense*	224,015	224,015
263,746	312,278	315,643		*Total Budget*	405,807	405,807

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
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**RECREATION
REVOLVING FUND**

FINANCING PLAN					
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408,945	335,972	337,250	Program Fee/Passes	341,228	341,228
21,102	23,000	22,000	Snack Bar	23,000	23,000
601,320	667,621	667,621	Previous Balance	561,228	561,228
<u>1,031,367</u>	<u>1,026,593</u>	<u>1,026,871</u>	Total Revenue	<u>925,456</u>	<u>925,456</u>
100,000	150,000	150,000	Transfer to IIF	100,000	100,000
<u>263,746</u>	<u>312,278</u>	<u>315,643</u>	Less Expenditures	<u>405,807</u>	<u>405,807</u>
667,621	564,315	561,228	Balance	419,649	419,649

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
AFTER SCHOOL PROGRAM						
19,326	21,582	15,870	5112	Recreation Leader	19,695	19,695
139,761	146,064	146,872	5125	Seasonal Staff & FICA	148,334	148,334
159,087	167,646	162,742		*Total Pers Services*	168,029	168,029
22.00	23.00	23.00		# Personnel P/T	23.00	23.00
8.00	8.00	8.00		# Personnel Seasonal	8.00	8.00
38	50	50	5174	Life Insurance	50	50
8,054	5,800	5,000	5175	Health Insurance	7,200	7,200
4,008	4,263	4,263	5177	Regional Retirement	2,715	2,715
0	15,000	15,000	5212	Utilities	16,000	16,000
7,500	7,500	7,500	5219	Treas/Coll Reimburse	7,500	7,500
117	200	200	5343	Postage	200	200
972	2,000	2,500	5421	Office Supplies	4,000	4,000
2,841	3,000	3,000	5422	Printing	3,500	3,500
17,522	6,000	6,000	5430	Holden Pool Maint	7,500	7,500
20,446	20,000	19,000	5582	Program Supplies	22,000	22,000
593	250	250	5581	Summer Uniforms	250	250
789	1,000	1,000	5710	Car Allowance	1,000	1,000
250	200	200	5731	Dues	200	200
469	1,000	1,000	5733	Expense of Meetings	1,000	1,000
750	375	375	5783	After School Licenses	750	750
64,349	66,638	65,338		*Total Expense*	73,865	73,865
223,436	234,284	228,080		*Total Budget*	241,894	241,894
FINANCING PLAN						
405	250	375		53 D Monthly Interest	500	500
218,193	227,785	228,972		Program Fees	236,952	236,952
9,253	4,415	4,415		Previous Balance	5,682	5,682
227,851	232,450	233,762		Total Revenue	243,134	243,134
0	0	0		Transfer out	0	0
223,436	234,284	228,080		Less Expenditures	241,894	241,894
4,415	-1,834	5,682		Balance	1,240	1,240

DEPARTMENT Cable Revolving Fund	FUNCTION Holden Community Television	FUNCTION CODE
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DEPARTMENT HEAD Brian J. Bullock	PREPARED BY Johnny Suire
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TOWN MANAGER HIGHLIGHTS

Actual	Budget	Estimate	APPROPRIATION	Request	Manager
FY 2006	FY 2007	FY 2007	SUMMARY	FY 2008	FY 2008
60,673	62,725	64,583	Personal Services	69,492	69,492
146,530	113,869	113,442	Operating Expense	114,745	114,745
207,203	176,594	178,025	Total Budget	184,237	184,237

			FINANCING PLAN		
152,325	165,000	165,000	Charter Access Grant	165,000	165,000
291,101	236,222	236,222	Previous Balance	223,197	223,197
443,426	401,222	401,222	Total Revenue	388,197	388,197
207,203	176,594	178,025	Less Expenditures	184,237	184,237
236,223	224,628	223,197	Ending Balance	203,960	203,960

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
47,499	48,724	50,186	5110	Public Access Coord.	53,974	53,974
12,312	13,101	13,497	5119	Public Access Ass't PT	14,518	14,518
862	900	900	5175	FICA	1,000	1,000
60,673	62,725	64,583		*Total Pers Service*	69,492	69,492
1.00	1.00	1.00		# Personnel F/T	1.00	1.00
1.00	1.00	1.00		# Personnel P/T	1.00	1.00
0	5,217	5,217	5177	Regional Retirement	5,694	5,694
12,990	17,000	17,000	5212	Utilities	17,000	17,000
1,075	2,500	2,500	5242	Equipment Maint	2,500	2,500
20,998	24,402	23,575	5270	Studio Rental	24,401	24,401
110	250	250	5343	Postage	250	250
2,805	3,000	3,000	5421	Office Supplies	3,000	3,000
0	400	400	5422	Printing	400	400
0	200	200	5710	Car Allowance	200	200
625	600	1,000	5721	Association Dues	1,000	1,000
161	300	300	5733	Expense Meetings	300	300
107,766	60,000	60,000	5830	Equip. Purchase	60,000	60,000
146,530	113,869	113,442		*Total Expense*	114,745	114,745
207,203	176,594	178,025		*Total Budget*	184,237	184,237

DEPARTMENT Solid Waste Enterprise Fund	FUNCTION Collection/Disposal	FUNCTION CODE 68 Fund
DEPART. HEAD Dennis J. Lipka	PREPARED BY Dennis J. Lipka	
TOWN MANAGER HIGHLIGHTS		
<p>Recommend establishment of a \$25.00 large item sticker fee. Recommend \$3.00 per month rate increase for large Toters and \$1.00 increase for small. Change necessitated by 50% increase in disposal costs, 19% increase in collection costs.</p>		

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
43,612	60,606	56,006	Personal Services	45,006	41,837
828,924	856,556	861,595	Operating Expense	1,097,391	1,082,391
872,536	917,162	917,601	Total Budget	1,142,397	1,124,228

FINANCING PLAN						
858,833	859,250	885,300	4210	User Fees	1,089,600	1,056,912
17,500	18,900	16,500	4220	Misc/Trash Bags	21,500	17,000
0	0	0	4240	Large Item Sticker Fee	0	10,000
2,949	0	4,000	4280	Interest	4,000	4,000
156	0	250	4320	Liens	250	250
0	7,800	0	4323	Earth Day	0	0
50,150	20,862	20,862	4420	Free Cash	57,053	57,053
929,588	906,812	926,912		TOTAL REVENUE	1,172,403	1,145,215
872,536	917,162	917,601		TOTAL EXPEND.	1,142,397	1,124,228
57,052	-10,350	9,311		BALANCE	30,006	20,987

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
16,646	14,411	14,843	5110	Dir of Growth Mgmt	15,340	7,670
15,773	14,152	14,577	5112	Clerical	18,123	7,624
10,339	9,428	9,711	5114	Health Agent	10,443	10,443
0	20,865	15,500	5119	Compost Operation	0	15,000
0	250	125	5122	Clerical Meetings	500	500
854	1,500	1,250	5132	OT (Toter Service/Del)	600	600
43,612	60,606	56,006		*Total Pers Services*	45,006	41,837

2.00	2.00	2.00		# Personnel F/T	2.00	2.00
1.00	1.00	1.00		# Personnel P/T	1.00	1.00
0	300	120	5173	Medicare	400	400
26	30	30	5174	Life Insurance	30	30
1,759	1,800	1,800	5175	Health Insurance	2,000	2,000
2,481	2,450	2,450	5177	Retirement	2,715	2,715
247,385	235,000	235,000	5250	Disposal Fees	390,600	390,600
6,732	10,000	13,500	5251	Toters	5,000	5,000
361,179	370,209	370,209	5252	Solid Waste Collection	410,232	410,232
166,466	170,617	166,456	5253	Recycling	226,764	226,764
0	0	8,500	5245	Post Closure Monitoring	0	0
9,644	9,600	9,600	5298	Earth Day	9,600	9,600
0	450	250	5301	Advertising	450	450
10,000	10,000	8,500	5303	Consulting Svices	2,500	2,500
3,109	4,000	4,000	5343	Postage	4,000	4,000
712	950	800	5421	Office Supplies	950	950
2,624	15,000	16,000	5509	Train/Educ/Programs	5,000	5,000
0	500	325	5510	Technical Ref Books	500	500
0	5,500	5,000	5540	Compost Operations	15,000	0

16,501	18,000	17,500	5580	Billing Expense	18,000	18,000
0	500	400	5582	Non Capital Equipment	500	500
66	250	200	5710	Car Allowance	250	250
195	500	375	5731	Association Dues	500	500
0	150	80	5732	Publications	150	150
45	250	250	5733	Expense of Meetings	250	250
0	500	250	5741	Insurance/Bad Debt	2,000	2,000
828,924	856,556	861,595		*Total Expense*	1,097,391	1,082,391
872,536	917,162	917,601		*Total Budget*	1,142,397	1,124,228

DEPARTMENT	FUNCTION	FUNCTION
Inspection Revolving Fund	Inspection Services	27 Fund
DEPARTMENT HEAD	PREPARED BY	
Dennis J. Lipka	Dennis J. Lipka	

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
129,714	130,567	130,892	Personal Services	136,260	154,429
37,763	118,008	106,658	Operating Expense	90,825	90,825
167,477	248,575	237,550	Total Budget	227,085	245,254

FINANCING PLAN						
52,455	32,000	32,500	4420	Wire Fees	38,000	38,000
67,755	45,000	44,000	4421	Plumbing/Gas Fees	48,000	48,000
195,464	121,475	132,000	4422	Building Fees	125,000	125,000
	0	0		N GIS Fees	18,500	18,500
0	100	150	4840	Miscellaneous	0	0
118,350	266,547	266,547		Previous Balance	237,647	237,647
434,024	465,122	475,197		TOTAL REVENUE	467,147	467,147
167,477	248,575	237,550		TOTAL EXPEND.	227,085	245,254
266,547	216,547	237,647		BALANCE	240,062	221,893

FY 2006	FY 2007	FY 2007		Description	FY 2008	FY 2008
33,915	36,027	37,108	5110	Dir Growth Mgmt	38,351	46,021
27,934	28,740	29,934	5112	Clerical	30,609	41,108
14,010	21,500	23,000	5113	Wire Inspector	24,000	24,000
33,300	26,500	24,000	5115	Gas/Plumbing Inspector	24,000	24,000
20,555	17,000	16,500	5119	Building Inspector	18,500	18,500
0	800	350	5132	OT	800	800
129,714	130,567	130,892		*Total Pers Services*	136,260	154,429
1.00	1.00	1.00		# Personnel F/T	1.00	1.00
3.00	3.00	3.00		# Personnel P/T	3.00	3.00
0	2,000	2,000	5173	Medicare	2,500	2,500
53	75	75	5174	Life Insurance	60	60
8,214	7,900	7,900	5175	Health Insurance	8,000	8,000
6,553	6,683	6,683	5177	Retirement	2,715	2,715
0	250	250	5301	Advertising	250	250
3,234	7,500	7,000	5303	Consulting Services	10,000	10,000
3,445	15,000	8,500	5307	Peer Review	15,000	15,000
5,673	8,000	6,500	5311	Software Purchase	6,500	6,500
0	950	950	5340	Cell Phones	950	950
222	1,500	1,100	5343	Postage	1,500	1,500
1,538	2,250	1,750	5421	Office Supplies	2,250	2,250
1,565	1,750	1,600	5509	Train/Educ/Programs	1,800	1,800
441	850	850	5510	Technical Ref Books	850	850
0	2,000	2,000	5582	Noncapital Equipment	2,000	2,000
3,732	4,800	4,800	5710	Car Allowance	5,200	5,200
425	1,000	600	5731	Association Dues	1,000	1,000
0	1,000	350	5732	Publications	750	750
699	2,000	1,250	5733	Expense of Meetings	2,000	2,000
1,969	2,500	2,500	5794	Hardware Purchase	2,500	2,500
0	50,000	50,000		GIS	25,000	25,000
37,763	118,008	106,658		*Total Expense*	90,825	90,825
167,477	248,575	237,550		*Total Budget*	227,085	245,254

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
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HUMAN SERVICES

Veterans Benefits	3,360	9,575	3,575	4,575	4,575
Senior Citizens	144,071	171,401	171,406	183,224	183,224

TOTAL	147,431	180,976	174,981	187,799	187,799
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DEPARTMENT Human Services	FUNCTION Veteran Services	FUNCTION CODE 01-543
DEPARTMENT HEAD Jacquelyn M. Kelly	PREPARED BY Jacquelyn M. Kelly	

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
3,100	3,100	3,100	Personal Services	3,100	3,100
260	475	475	Operating Expense	475	475
0	6,000	0	Aid & Assistance	1,000	1,000
3,360	9,575	3,575	Total Budget	4,575	4,575
FINANCING PLAN					
0	6,000	0	State Reimbursement	1,000	1,000
3,360	3,575	3,575	General Fund	3,575	3,575
3,360	9,575	3,575	Total	4,575	4,575

Actual FY 2006	Budget FY 2007	Estimate FY 2007	Object Description	Request FY 2008	Manager FY 2008
3,100	3,100	3,100	5120 Veterans Agent	3,100	3,100
0	0	0	5122 Clerical	0	0
3,100	3,100	3,100	*Total Pers Serv.*	3,100	3,100
0.00	0.00	0.00	# Personnel F/T	0.00	0.00
1.00	1.00	1.00	# Personnel P/T	1.00	1.00
0	150	150	5343 Postage	150	150
35	100	100	5421 Office Supplies	100	100
225	225	225	5710 Car Allowance	225	225
0	6,000	0	5770 Aid & Assistance	1,000	1,000
260	6,475	475	*Total Expense*	1,475	1,475
3,360	9,575	3,575	*Total Budget*	4,575	4,575

DEPARTMENT Human Services	FUNCTION Senior Citizens	FUNCTION CODE 01-541
DEPARTMENT HEAD Jacquelyn M. Kelly	PREPARED BY Jacquelyn M. Kelly	

TOWN MANAGER HIGHLIGHTS

Programming: This line item is increased by \$2,000 to support existing and new programs for Seniors.

Senior Van Service: The Council on Aging is exploring the acquisition of a second van to augment transportation services for Seniors. If the WRTA is unable to fund this expanded service, we will look for other opportunities to purchase, operate and maintain a second van through town support.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
128,734	155,056	155,056	Personal Services	164,874	164,874
15,337	16,345	16,350	Operating Expense	18,350	18,350
144,071	171,401	171,406	Total Budget	183,224	183,224

FINANCING PLAN

39,359	38,475	45,194	WRTA/Bus Receipt	46,519	46,519
104,712	132,926	126,212	General Fund	136,705	136,705
144,071	171,401	171,406	Total	183,224	183,224

Actual	Budget	Estimate		Object	Request	Manager
FY 2006	FY 2007	FY 2007		Description	FY 2008	FY 2008
37,073	40,235	40,235	5112	Clerical	39,743	39,743
42,417	44,162	44,162	5113	Coordinator	47,490	47,490
14,619	20,008	20,008	5114	Outreach Workers	23,162	23,162
381	5,457	5,457	5118	Custodian	5,620	5,620
34,244	45,194	45,194	5119	Transportation	48,859	48,859
128,734	155,056	155,056		*Total Pers Services*	164,874	164,874

3.00	3.00	3.00		# Personnel F/T	3.00	3.00
6.00	7.00	7.00		# Personnel P/T	7.00	7.00

631	550	550	5242	Maint of Equipment	550	550
500	500	500	5343	Postage	500	500
5,102	4,600	4,600	5410	Petro Products	4,600	4,600
1,197	1,050	1,050	5421	Office Supplies	1,050	1,050
832	1,050	1,050	5480	Bus Maintenance	1,050	1,050
5,020	5,795	5,800	5490	Nutrition Program	5,800	5,800
555	800	800	5710	Outreach Mileage	800	800
1,500	2,000	2,000	5792	Programs	4,000	4,000
15,337	16,345	16,350		*Total Expense*	18,350	18,350

144,071	171,401	171,406		*Total Budget*	183,224	183,224
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WRSD

FY 2008 Budget

Actual FY 2006	Budget FY 2007	Estimate FY 2007	ASSESSMENT EDUCATION	Request FY 2008	Manager FY 2008
16,127,207	16,259,579	16,259,579	Wachusett Regional School District	16,828,664	16,828,664
1,423,230	1,865,836	1,865,836	Voluntary Contribution	1,931,140	1,931,140
590,177	525,446	525,446	WRSD Transportation	543,837	543,837
0	0	0	High School Debt (Modular)	0	0
0	0	0	High School Debt (Existing)	0	0
760,066	328,463	328,463	New High School Debt (Const)	867,493	867,493
0	0	0	New High School (Land)	0	0
18,900,680	18,979,324	18,979,324	Total WRSD	20,171,134	20,171,134
0	10,000	10,000	Vocational Education Tuition	10,000	10,000
515,392	526,834	526,834	Montachusett Vocational	545,273	545,273
515,392	536,834	536,834	Total Vocational Tuition	555,273	555,273
19,416,072	19,516,158	19,516,158	*Total Expense*	20,726,407	20,726,407
19,416,072	19,516,158	19,516,158	*Total Budget*	20,726,407	20,726,407

	FY 06 Last Year Actual	FY 07 Current Year Budget	FY 07 Current Year Estimates	FY 08 Department Request	FY 08 Manager Approval
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CULTURE

Gale Free Library	595,878	634,345	634,771	716,379	669,259
Historical Commission	3,897	5,835	5,462	6,465	6,465

TOTAL	599,775	640,180	640,233	722,844	675,724
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DEPARTMENT Gale Free Library	FUNCTION Library Services	FUNCTION CODE 01-610
DEPARTMENT HEAD Jane Dutton	PREPARED BY Jane Dutton	

TOWN MANAGER HIGHLIGHTS

Includes \$10,000 for the replacement of the hot water heater.

Actual FY 2006	Budget FY 2007	Estimate FY 2007	APPROPRIATION SUMMARY	Request FY 2008	Manager FY 2008
436,577	459,086	459,086	Personal Services	498,666	481,546
159,301	169,459	169,885	Operating Expense	207,713	177,713
0	5,800	5,800	Capital Outlay	10,000	10,000
595,878	634,345	634,771	Total Budget	716,379	669,259

FINANCING PLAN

17,370	20,000	19,100	Fees/Charges	2,100	2,100
578,508	614,345	615,671	General Fund	714,279	667,159
595,878	634,345	634,771	Total	716,379	669,259

Actual FY 2006	Budget FY 2007	Estimate FY 2007		Object Description	Request FY 2008	Manager FY 2008
69,382	71,182	71,182	5110	Library Director	73,600	73,600
101,310	102,976	102,976	5111	Librarians Salaried	108,319	108,319
265,885	284,928	284,928	5112	Assistant Librarians	316,747	299,627
436,577	459,086	459,086		*Total Pers. Services*	498,666	481,546

7.00	7.00	7.00		# Personnel F/T	7.00	7.00
10.00	10.00	10.00		# Personnel P/T	12.00	10.00

29,795	28,000	30,000	5212	Utilities	30,000	30,000
13,871	18,000	16,000	5214	Fuel	18,000	18,000
0	700	700	5231	Water/Sewer Computer	700	700
946	2,500	2,500	5242	Maintenance	2,500	2,500
26,361	27,054	27,480	5243	CW MARS Capital Equipment	30,583	30,583
5,967	7,000	7,000	5247	Maint	7,000	7,000
1,862	2,230	2,230	5249	Alarm/Monitor	2,230	2,230
1,143	1,600	1,600	5343	Postage	1,600	1,600
1,098	1,100	1,100	5421	Office Supplies	1,100	1,100
3,209	3,200	3,200	5423	Material Processing Building	3,200	3,200
11,514	11,275	11,275	5430	Maintenance	14,000	14,000
100	300	300	5731	Association Dues	300	300
59,158	60,000	60,000	5732	Books & Magazines	90,000	60,000
1,024	1,200	1,200	5733	Expense/ Meetings	1,200	1,200
3,253	5,300	5,300	5794	Office Equipment	5,300	5,300
0	5,800	5,800	5825 C	Capital Outlay	10,000	10,000
159,301	175,259	175,685		*Total Expense*	217,713	187,713
595,878	634,345	634,771		*Total Budget*	716,379	669,259

DEPARTMENT		FUNCTION			FUNCTION CODE	
Historical Commission		Historical Commission			01-691	
DEPARTMENT HEAD		PREPARED BY				
Charles Skillings						
Actual	Budget	Estimate	APPROPRIATION		Request	Manager
FY 2006	FY 2007	FY 2007	SUMMARY		FY 2008	FY 2008
0	300	0	Personal Services		300	300
3,897	5,535	5,462	Operating Expense		6,165	6,165
3,897	5,835	5,462	Total Budget		6,465	6,465
FINANCING PLAN						
3,897	5,835	5,462	General Fund		6,465	6,465
3,897	5,835	5,462	Total		6,465	6,465
0	300	0	5122	Clerical	300	300
0	300	0		*Total Pers Services*	300	300
0.00	0.00	0.00		# Personnel F/T	0.00	0.00
0.00	1.00	0.00		# Personnel P/T	1.00	1.00
181	400	400	5212	Utilities	400	400
2,639	1,750	2,000	5214	Fuel	2,500	2,500
0	100	100	5231	Water/Sewer	100	100
1,050	2,500	2,500	5249	Alarm Monitor	2,500	2,500
0	150	0	5343	Postage	100	100
0	150	100	5421	Office Supplies	100	100
0	100	100	5422	Maps & Photos	100	100
0	60	60	5430	Misc. Repairs	60	60
0	50	0	5582	Supplies	50	50
0	125	125	5731	Association Dues	125	125
27	30	27	5732	Subscriptions	30	30
0	120	50	5733	Expense of Meetings	100	100
3,897	5,535	5,462		*Total Expense*	6,165	6,165
3,897	5,835	5,462		*Total Budget*	6,465	6,465

FY 08 CAPITAL BUDGET

DESCRIPTION	VEHICLE TO BE REPLACED	REQUESTED FY 2008	MANAGER RECOMMENDED	FY 2009	FY 2010	FY 2011	FY 2012
<u>Public Works Highway</u>							
Sweeper #33	1991 Elgin	130,000	130,000				
Backhoe #34		75,000	0				
Truck #13 Large Dump Truck/Sander	1994 Fprd			170,000			
Truck #10 FWD Pickup				50,000			
Truck #48 1 Ton Dump Truck					80,000		
Truck #15 FWD Sander/Dump	1985 Mack				160,000		
Sweeper #47						150,000	
Truck #19 1 Ton Dump Truck	1985 Mack				160,000	80,000	
Truck #46 FWD Sander/Dump							180,000
Replace Snow Plows							30,000
Main Secondaries							
<i>Chapter 90 Funding</i>	<i>75,000</i>						
**Secondaries		362,894	175,000				
Residential Streets		298,259	0				
Sidewalk Construction		200,000	100,000	100,000	100,000	100,000	100,000
Sidewalk Re-Construction							
<i>Chapter 90 Funding</i>	<i>400,000</i>						
Sidewalk Maintenance				20,000	20,000	20,000	20,000
Crack Sealing		30,000	0	30,000	30,000	30,000	30,000
Drainage							
<i>Total Chapter 90 (not included in total)</i>	<i>475,000</i>						
<u>Public Works Bldgs/Grounds</u>							
Powered Landscape Rake		8,000	8,000				
Paint Town Hall		30,000	0				
Paint Starbard Building		35,000	0				
Cemetery Utility Vehicle		10,000	10,000				
Truck #18 1 Ton Truck				80,000			
Truck #38 4 x 4 Pickup Truck				60,000			
Repave Town Hall Parking Lot					30,000		
Trackless Multipurpose Tractor w/Mowers					80,000		
Truck #52					20,000		

Fire							
Payment Replacement Engine 3		76,000	76,000				
Replace Squad		60,000	60,000				
Replace Forestry (74,000)		10,000	10,000				
Replace Engine 1				424,000			
Replace Rescue (300,000)				20,000			
Replace Car 2 (39,500)		with Chief's car					
Exhaust System Chaffins Station				40,000			
Replace Roof Center Station				40,000			
Replace Heating System Center Station				30,000			
Training Building				150,000			
Replace Tanker					300,000		
Replace Chief's Vehicle		45,000	0				
Hydraulic Tools					25,000		
Replace Car 3, SAFE Vehicle				40,000			
Improve Offices/Finish Basement		21,000	10,000				
Replace Engine 6						475,000	
Technology Upgrades		52,000	20,000				
Temporary Fire Dept. Facilities				50,000			
TOTALS		2,073,392	869,000	1,426,000	1,163,000	1,001,000	488,000