



TOWN OF HOLDEN
MASSACHUSETTS
OFFICE OF THE TOWN MANAGER

Jacquelyn M. Kelly
Town Manager

December 4, 2015

TO: Board of Selectmen
FROM: Jacquelyn M. Kelly
Town Manager
SUBJECT: *Town Manager Update*

- 1. WRSD Budget Roundtable** – The District will be hosting another FY 2017 Budget Roundtable on Tuesday, January 5, 2016 at 6:30 p.m. in the Central District Office Curriculum Center. An invitation from the Superintendent of Schools is enclosed.

Information Vote [] Signature []

- 2. HMLD Monthly Report** – Enclosed is the October 2015 Monthly Report for the Light Department, prepared by Jim Robinson, General Manager.

Information Vote [] Signature []

- 3. Year-to-Date Revenue and Expenditure Reports** – Lori Rose, Town Accountant, has prepared the enclosed Year-to-Date Revenue and Expenditure Reports for the period ending October 2015.

Based on the information contained in the October reports, we (Finance Officials, Department Heads, etc.) will be heavily involved in preparing the FY 2017 Operating and Capital Budgets over the next few months.

Information Vote [] Signature []

- 4. Annual MMA Meeting and Trade Show** – The MMA Meeting and Trade Show will take place on January 22 – 23, 2016 at the Hynes Convention Center, Boston. I am enclosing a

booklet on the planned events. If you plan to attend, please contact the Town Manager's Office and we will assist you with registration.

Information

Vote

Signature

Please contact me should you have any questions concerning this memorandum

Jacquelyn M. Kelly
Town Manager

Cc: Department Heads