



TOWN OF HOLDEN
MASSACHUSETTS
OFFICE OF THE TOWN MANAGER

Jacquelyn M. Kelly
Town Manager

March 18, 2016

TO: Board of Selectmen

FROM: Jacquelyn M. Kelly
Town Manager

SUBJECT: *Town Manager Update*

- 1. Annual Statistical Report** – The Water Sewer Division’s 2015 Annual Statistical Report was submitted to the Department of Environmental Protection this week. Our calculations result in Unaccounted for Water at 15.3%, down from 21% in the prior year. However, we expect that this number will be "adjusted" by Massachusetts Department of Environmental Protection, as they lack, in our opinion, a clear and consistent methodology to compute UAW and exhibit inconsistency in reviewing public water suppliers' calculations. Last year we submitted an UAW of approximately 20%, and DEP adjusted it upwards to 21%.

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- 2. Rabies Clinic** – There will be a rabies clinic on Saturday, April 2, 2016 at the Public Safety Building rear parking lot. Cats should be brought in carriers to the clinic from 9 to 10 a.m.; dogs, on leashes, should be brought from 10 to 11 a.m. The cost is \$13 per shot. If there are any questions, please contact the Animal Control Office at (508) 210-5649.

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- 3. WRSD FY 2017 Budget/ Assessment** – Enclosed are three items related to the proposed FY 2017 Budget for the School District. One is the budget booklet dated February 22, 2016 containing the original proposed assessments for member towns. I’m also enclosing a letter I received this week from the Superintendent with a revised budget assessment based on the School Committee’s vote (Monday, March 14, 2016) along with draft warrant articles for this May’s annual town meeting. The Town’s Assessment letter is also enclosed.

The actual assessment is above what is proposed in the District’s February 22, 2016 Booklet in the total amount of \$137,885. This difference primarily represents our share of a capital project which was added by the District School Committee to upgrade information

- 8. Composting and Brush Chipping** – The DPW has scheduled dates for Spring Composting and Brush Chipping. Composting takes place at the former landfill site on River Street; the brush chipping is done at the Adams Road DPW Facility, due to the Longhorn Beetle Quarantine area. The hours are 8 a.m. to 2:30 p.m., weather permitting.

Saturday, April 16
Saturday, April 23
Saturday, April 30
Saturday, May 7
Saturday, May 14

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- 9. Holden Municipal Light Department, Monthly Report** – Enclosed is the HMLD's February 2016 Monthly Report prepared by Jim Robinson, General Manager.

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Should you have any questions regarding these matters, please feel free to contact my office.

Jacquelyn M. Kelly
Town Manager

Cc: Department Heads