



TOWN OF HOLDEN
MASSACHUSETTS
OFFICE OF THE TOWN MANAGER

Jacquelyn M. Kelly
Town Manager

March 4, 2016

TO: Board of Selectmen
FROM: Jacquelyn M. Kelly
Town Manager
SUBJECT: *Town Manager Update*

- 1. Year-to-Date Revenue and Expenditure Reports** – Enclosed are the monthly Revenue and Expenditure Reports for the period ending January 2016, prepared by Lori Rose, Town Accountant.

Information Vote [] Signature []

- 2. Rabies Clinic** – There will be a Rabies Clinic on Saturday, April 2, 2016 at the Public Safety Building rear parking lot. Cats should be brought in carriers to the Clinic from 9 to 10 a.m.; dogs, on leashes, should be brought from 10 to 11 a.m. The cost is \$13 per shot. If there are any questions, please contact the Animal Control Office at 508-210-5649.

Information Vote [] Signature []

- 3. Summer Recreation** – Holden Recreation passes will go on sale beginning Friday, April 1, 2016. Passes are required for admission to the pool, Eagle Lake, tennis courts, and to participate in all instructional programs at the Dawson Recreation area. A Press Release is attached with further information. There will be information and a brochure posted to the Town's Web site and Facebook page and the booklets will be available in the near future.

Information Vote [] Signature []

- 4. DPU Report Signature Page** – Each year, the Light Department files an Annual Report with the MA Department of Public Utilities. It includes the enclosed page that is signed by the HMLD General Manager, myself and the Selectmen/ Light Commissioners. It is due by the end of March. I recommend that the Selectmen sign the page. When we will finalize the report and provide a copy of the submittal.

Information [] Vote [] Signature

- 5. DPW Monthly Reports** – Enclosed are the DPW Monthly Reports for October, November, and December of 2015 and January of 2016, prepared by John Woodsmall, DPW Director.

Information

Vote

Signature

- 6. Composting and Brush Chipping** – The DPW has scheduled dates for Spring Composting and Brush Chipping. Composting takes place at the former landfill site on River Street; the brush chipping is done at the Adams Road DPW Facility, due to the Longhorn Beetle Quarantine area. The hours are 8 a.m. to 2:30 p.m., weather permitting.

Saturday, April 16

Saturday, April 23

Saturday, April 30

Saturday, May 7

Saturday, May 14

Information

Vote

Signature

Should you have any questions regarding these matters, please feel free to contact my office.

Jacquelyn M. Kelly
Town Manager

Cc: Department Heads