



# BOARD OF HEALTH

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HEALTH DEPARTMENT

**Town of Holden  
Board of Health Meeting  
October 18, 2016**

**Members Present:** Ms. Amy Kendrick, Mr. Mark Johnson, Mr. Michael Mazloff,

**Others Present:** Ms. Pamela Harding – Planning and Development, Mr. Philip Leger – Chief of Environmental Health and Response, Ms. Jaime Rice – Regional Public Health Specialist, Coleen Bolen – Chief of Emergency Preparedness, Alissa Errede – Public Health Specialist, Katrina Stanziano - Public Health Specialist, Megan DeNubila – Prevention Specialist/Tobacco Control, Denise Monteiro – Recording Secretary

**Called Board of Health Meeting to Order: 5:03PM**

### **Emergency Preparedness Discussion**

- Emergency Dispensing Site (EDS) - Coleen mentioned it was initiated in order to respond to bioterrorism within 48hrs
- Wachusett High School is now listed as the site, Coleen suggested adding other sites as well
- Pam Harding asked if Wachusett was aware that the school is the site, Coleen responded yes the contact is in place, currently the contact is the facilities manager.
- EDS binders were left for the board to use as resource tools
- PIO (Public Information Officer) form will need to be filled out with contact information

### **Approval of Meeting Minutes** – August 23, 2016 Revised

- Mr. Michael Mazloff made the motion to approve the revised meeting minutes and Mr. Mark Johnson seconded. All in favor – APPROVED w/ correction.

### **Approval of Meeting Minutes** – September 20, 2016

- Mr. Michael Mazloff made the motion to approve the revised meeting minutes and Mr. Mark Johnson seconded. All in favor – APPROVED

**Pam Harding motioned to take Tobacco Compliance Checks/Violations out of order, the board agreed.**

### **Tobacco Compliance Checks/Violations**

- Megan DeNubila asked the board if they would like to move forward with revising the regulations per the suggestions handed out at last month's meeting
- Mr. Michael Mazloff asked Megan to walk through the steps for T-21. Megan recommended that the board review the current regulations and decide which changes they would like to make. She

also recommended they combine the T-21 and the regulations revisions to be done at the same time.

- Ms. Amy Kendrick proposed that each member go through the regulations and recommended revisions and follow up at next month's meeting to decide which ones to go with.

#### **Title V – Mr. Phil Leger, Chief of Environmental Health and Response**

- Mr. Phil Leger reviewed the following Title V list:
  - **Systems Installed**
    - 770 Salisbury St
    - 235 Fisher Rd
  - **Inspections Completed**
    - 100 Manning Street – Passes
    - 198 Holden Street – Passes
    - 170 South Road – Passes
    - 50 Heather Circle – Passes
    - 85 Lovell Road – Conditionally Passes, Replaced D Box, Certificate of Compliance Issued
    - 327 Malden Street – Conditionally Passes

#### **Health Agents Report / Updates – Ms. Jaime Rice, Regional Public Health Specialist**

- Jaime reported that all schools have been inspected
- Big Y has been inspected
- Dominoes is projecting to open next week
- **Housing/Nuisance Updates**
  - **28 Glenwood Street** – Phil Leger reported that the house now has hot water, 215 gallons with 2 adults living there. Polar is contracted to deliver the water. Phil made the recommendation to close the case with an abatement order. Mr. Michael Mazloff moved to go forward with the abatement order, Ms. Amy Kendrick seconded. All in favor – APPROVED
- **Food** – 10 food inspections
  - **Summit Wynds – Catering Permits** – Pam Harding updated the board that a Cease and Desist had been issued on Friday October 14, 2016. A \$100 fee will be issued per event going forward.
- **Housing** – 1 new housing complaint, 3 open housing complaints
- **Nuisance** – 1 nuisance complaint

**Pam Harding thanked Jaime Rice for her efficiency in responding to housing complaints**

#### **CMRPHA Report – Mr. Phil Leger, Chief of Environmental Health and Response**

- The report was distributed to the board

**Other Business**

**Follow Up on Room Rentals and Bed and Breakfast facilities**

- Phil Leger passed out materials on the subject and stated that food permits are required for Bed and Breakfasts

**Adjourn** – Meeting was adjourned at 6:30 pm. Next Board of Health meeting is scheduled for November 15, 2016 at 5:00PM.