



HEALTH DEPARTMENT

BOARD OF HEALTH

1196 MAIN STREET
HOLDEN, MASSACHUSETTS 01520

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**Town of Holden
Board of Health Meeting
February 23, 2016**

Members Present: Mr. Mark Johnson, Mr. Bruce Pennino, Amy Kendrick

Others Present: Koby Owusu Ansah – Regional Public Health Specialist, Coleen Bolen – Chief of Emergency Preparedness, Michael Borowiec Emergency Preparedness Coordinator (Region 2), Pamela Harding- Planning and Development, Jim Ethus- Blue Plate Restaurant

Called Board of Health Meeting to Order: 5:01PM

Emergency Preparedness Discussion –

- Emergency Dispensing Site (EDS) - Coleen mentioned it was initiated in order to respond to bioterrorism within 48hrs but now geared towards flu planning.
- Jamie Terry is the Emergency Planner (EP) for all the towns in the alliance.
- Pamela Harding opted to be added to the list and suggested also to add Carol Perkins. Other suggested names include Police and Fire Chiefs.
- Coleen and Mike offered assistance to help update the towns EDS plan with appropriate staff.
- Coleen and Mike also discussed appointing Public Information Officer (PIO) for Board of Health liaison.
- Coleen shared the updated Regional 24/7 Call Down list with Board. She suggested towns can add more people to the list. Karyn Clark has also sent a memo regarding after hours emergency call number to all responsible parties in the alliance.

Approval of Minutes – Mark Johnson proposed approving revised June 16, 2015 and January 28, 2016 meeting minutes. Minutes were seconded by Bruce Pennino.

Revision of Environmental, Tobacco, Smoke (ETS) – Board Chairperson signed ETS regulations

Title V - Systems Installed/Local Upgrade Approval

- Follow-up on 765 Salisbury St – additional information was presented to Board members per request from January 28th 2016 Board of Health Meeting.
- Mark mentioned the locust map needed to be drawn to scale. Plan is incomplete and wanted more details that are required per Title V requirement.
- Lot 4, Princeton St – postponed for next Board of Health meeting

Health Agents Report / Updates

- **Mr. Koby Owusu Ansah, Regional Public Health Specialist**
 - **Housing/Nuisance**
 - 15 Park Avenue – abandoned property; exterior structure not in bad shape. Not many trash and debris found.
 - 54 Salisbury Street – Complaint was about trash issues – inspection revealed lots of trash and miscellaneous construction materials on property.
 - 27 Wyoming Drive - Complaint was about trash issues – inspection revealed trash and miscellaneous materials on property. Site is also a private daycare facility.
 - 28 Glenwood Street – no water issue – complaint yet to be investigated.
 - **Food**
 - Blue Plate – Koby mentioned the establishment has not renewed their permit to operate food business for 2016 upon persistent attempt by the Health Department, and asking the Board to consider to revoke permit within a certain timeframe of non-compliance.
 - Jim – said he’s here to represent Brad and Carolyn (owners). He said the owners are working with Julie VanArsdalen but are yet to fulfil requirements for the food application.
 - Koby mentioned there are a total of 7 food establishments without a valid 2016 permit.
 - Mark Johnson said a formal letter has to be sent to all food establishments in violation. He further said completed food applications with necessary documentations should be received by Board of Health by March 15th 2016 or they will be put on the agenda for March 22nd 2016 Board of Health meeting for possible cease and desist.
 - Food Inspections - 20 total inspections
 - 15 routine inspections
 - 2 initial complaints investigations
 - 3 follow up to complaint investigations
 - Koby mentioned Tom Walsh is the new Animal Inspector

Adjourn – Next Board of Health meeting scheduled for March 22nd 2016. Meeting was adjourned at 6:30pm