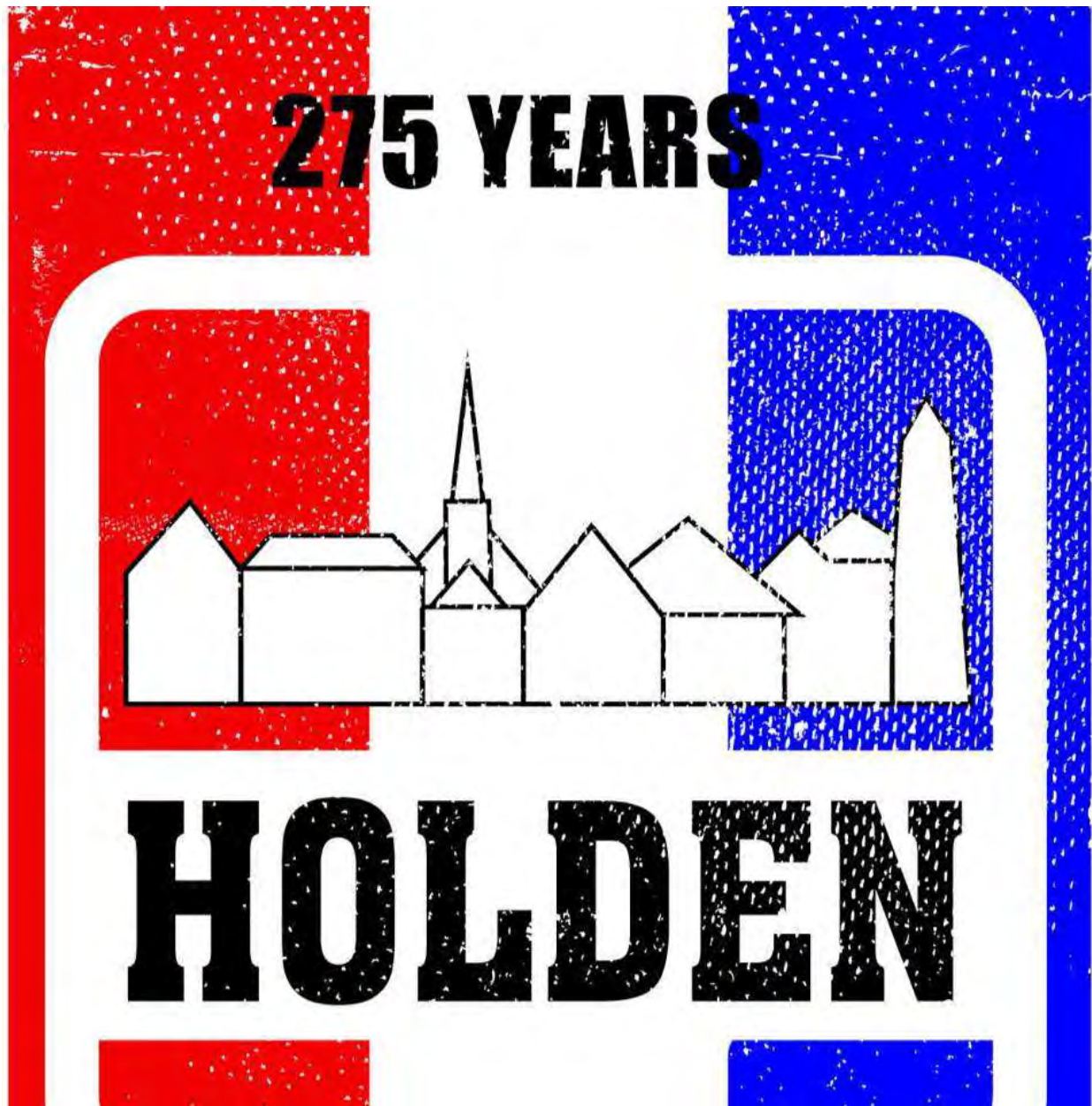


Holden, Massachusetts
2016 Annual Town Report



YEAR ENDING DECEMBER 31, 2016

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TOWN REPORT DEDICATION



Jefferson native Stephen Nowak graduated from Holden High School at the height of World War II. As many of the greatest generation did, he was compelled to serve his country and immediately enlisted in the United States Marine Corp. After receiving additional training he was assigned and graduated from both Advanced Infantry Training Regiment in North Carolina and Sea School in Portsmouth, NH. Steve was assigned to the South Pacific Theater of Operations aboard the aircraft carrier USS Franklin, also known as "Big Ben," from April of 1944 to March of 1945. Steve received our nation's second highest award, "The Navy Cross," for his extraordinary heroism on March 19, 1945 when the Franklin was attacked by Japanese kamikazes. Steve was also the recipient of the American Campaign Ribbon with Bronze Star, Asiatic-Pacific Campaign Medal with Bronze Star, World War II Victory Ribbon and the Philippine Liberation Medal with Bronze Star.

After returning home from the war, Steve married the love of his life, Shirley G. Smith of Worcester, on December 6, 1944 at St. Mary's Church in Jefferson. They remained in Jefferson where they raised their two sons and shared 64 years of marriage together. His working career included 35 years as both a postal carrier for the U.S. Postal Service and a part-time patrolman with the Holden Police Department where he was the School Liaison Officer representing the Wachusett area. He also worked as an assistant with his dear friends, Adin and Dot Miles, at Miles Funeral Home in Holden. He was an active member of the Legion of Valor, Tun Tavern Society of Central Mass., Polish American Veteran's in Worcester, Disabled American Veterans, Post #4, and was one of the founders and Commander of the Veteran and Foreign Wars, Holden Chapter.

In his spare time, Steve volunteered his time in his boy's activities including coaching Pee Wee Hockey League for five years leading them to a State Level Championship, and was treasurer of the Wachusett Skating Association for ten consecutive years.

Stephen Nowak, 91, passed away on February 6, 2017. The Town of Holden's 2016 Annual Town report is dedicated to him.

OUR LEGISLATORS

UNITED STATES SENATORS

The Honorable Elizabeth A. Warren (D)

Washington Office

317 Hart Senate Office Building
2 Russell Courtyard
Washington, DC 20510

(202) 224-4543

Boston Office

2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203

(617) 565-3170

The Honorable Edward J. Markey (D)

Washington Office

218 Russell Senate Office Building
Washington, DC 20510

(202) 224-2742

Boston Office

975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02201

(617) 565-8519

REPRESENTATIVE IN CONGRESS – THIRD DISTRICT

The Honorable James P. McGovern (D)
438 Cannon House Office Building
Washington, DC 20515

(202) 225-6101

34 Mechanic Street, 1st Floor
Worcester, MA 01608

(508) 831-7356

STATE SENATOR – FIRST WORCESTER DISTRICT

The Honorable Harriette L. Chandler (D)
State House, Room 312C, Boston, MA 02133

(617) 722-1544

Worcester Office
Harriette.Chandler@masenate.gov

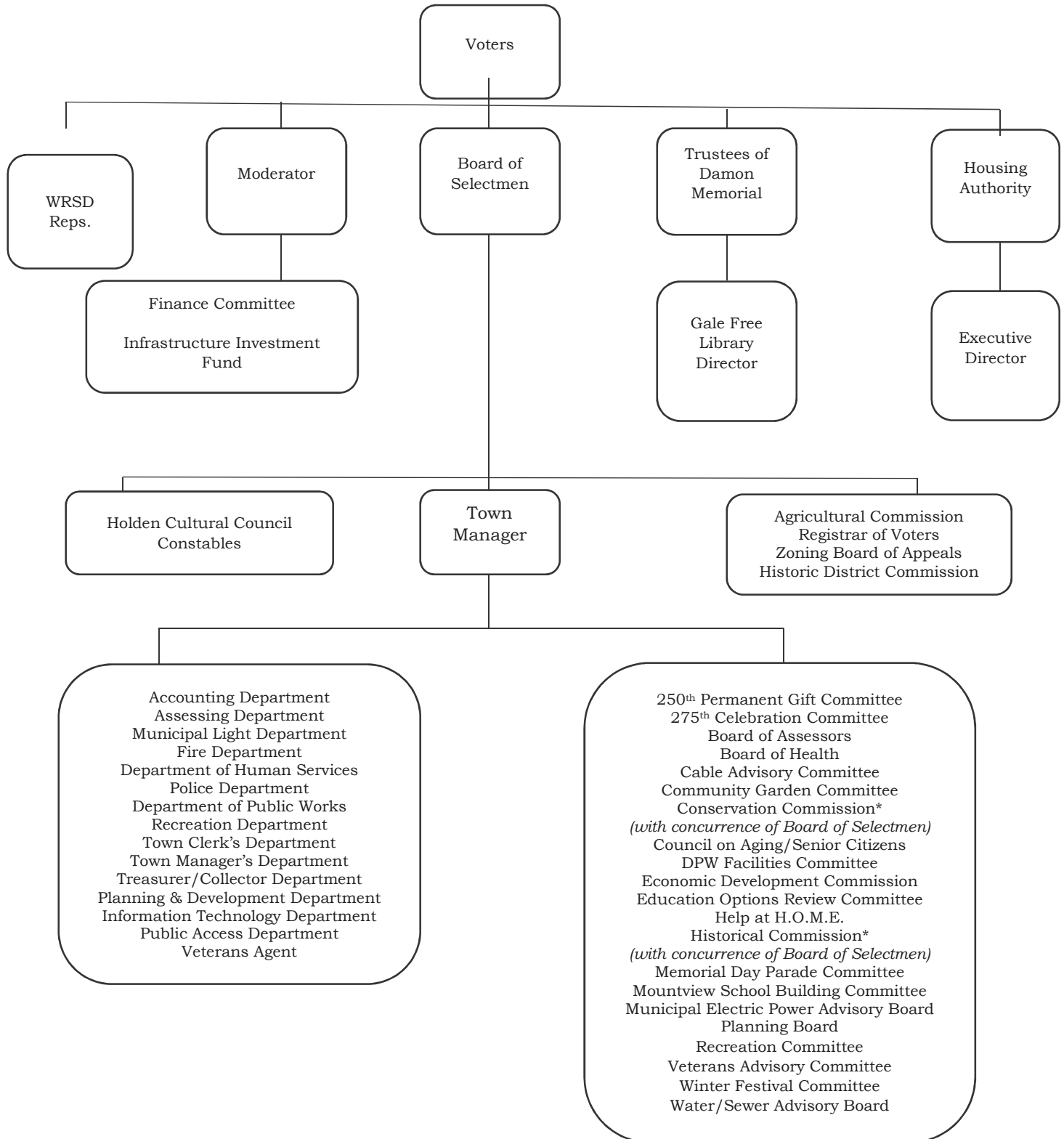
(508) 797-3373

STATE REPRESENTATIVE – FIRST WORCETER DISTRICT

The Honorable Kimberly N. Ferguson (R)
State House, Room 473B, Boston, MA 02133
Kimberly.Ferguson@mahouse.gov

(617) 722-2263

TOWN OF HOLDEN ORGANIZATIONAL CHART



REPORT OF THE TOWN CLERK

Cheryl Jenkins – Town Clerk (retired Dec. 2016)

Dale Hickey – Assistant Town Clerk (appointed Town Clerk Dec. 2016)

Elizabeth Monahan – Senior Clerk (appointed Assistant Town Clerk Dec. 2016)

Wardens

Beth T. Clay

Nina A. Gibbons

Patricia A. Bocian, Resigned 11/14/2016

Renate L. Hillhouse

Cynthia A. Patterson

Election Officers

Donald R. Bocian, Pauline A. Brodeur, Carol A. Coolidge, Faye M. Ellis, Susan E. Enman, Marta C. Ferreira, Nancy R. Fournier, Betty A. Hale, Michael A. Lupienski, Gayle C. Marshall, Janet A. Monroy, Margaret E. Regele, Ann A. Scalzulli, Valeda C. Schmucki, Marcia G. Sherbourne, Mary L. Sloan, Susan H. Stafford, Cynthia M. Stark, Helen F. VanDeMark, Kathleen E. Welsh, Barbara A. French, Constance J. Hamilton, Karen L. Taylor, Robert M. Jacobsen.

Election Alternates

Kenneth R. Carroll, Ronna J. Cuker, Robert L. Davis, Mariana G. DePerrio, Karin M. Komenda, Jane Ellen Lacroix, Maureen A. Locke, Cynthia L. Mason, Stephen A. Mentzer, Dianne Milewski, Jo-Anne M. O'Rourke, Denise M. G. Ross, Albert S. VanDeMark, Claude S. Thompson, Audrey M. Silveri, Michele J. Moran, Nancy B. Owens, Robin R. Owens, Coral A. Titone, Faith M. Keskula, Richard D. Henderson, Janice M. MacFarlane, James W. MacFarlane, Lori B. Tokarowski, Diane Forester, Karen A. Cavan, Andrea M. Cordwell, Karen M. Tremblay, Linda A. Williams, Betty J. Carlson, Cynthia L. Smith, Laurie A. Smith, David J. Hillhouse, Kathleen G. Franco, Rodney A. White, Eugene G. Sullivan, Carolyn L. Bourget, Roberta Hanlon, Asima Silva, Susan M. Medine.

REPORT OF THE TOWN CLERK



The Board of Selectmen and Town Manager Jacquelyn Kelly recognized Town Clerk Cheryl Jenkins for her more than 35 years of public service.



(l.) Dale Hickey, former Assistant Town Clerk, was sworn in as Holden's Town Clerk in December 2016. (r. pictured l. to r.) Selectman Timothy Ethier, Town Manager Jacquelyn Kelly, Town Clerk Dale Hickey, former Town Clerk Cheryl Jenkins, new Assistant Town Clerk Elizabeth Monahan, and Selectman Anthony Renzoni.

All the statistics for the Town Clerk's Office may be found inside the back cover of this town report.

REPORT OF THE TOWN CLERK BOARDS, COMMITTEES, COMMISSIONS

ELECTED OFFICIALS

MODERATOR

George A. Balko III	2017
---------------------	------

BOARD OF SELECTMEN, LIGHT AND WATER/SEWER COMMISSIONERS

Kenneth O'Brien, Vice Chair	Resigned May 2016	2017
Timothy C. Ethier, Vice Chair		2018
Anthony M. Renzoni, Chair		2018
Geraldine A. Herlihy, Clerk		2019
Jeremy W. Kurtz		2019
Erik D. Scheinfeldt	(To Fill a Vacancy)	2017

TRUSTEES OF DAMON MEMORIAL

Stephanie J. Adams	2017
Stephanie T. Borg	2017
Richard S. Maurer	2018
Alan N. Degutis	2018
Nina Mazloff	2019
Virginia B. Powell-Brasier	2019

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE

(Holden's Representation on a 22-member Committee)

Stacey L. Jackson	2017
Michael J. Dennis	2017
Scott H. Brown	2017
Asima Silva	2018
Thomas P. Curran	2019
Christina M. Smith	2019
Kenneth V. Mills	2019
Adam C. Young	2018
Linda M. Long-Bellil	2018
Robert M. McCarthy	2017

HOLDEN HOUSING AUTHORITY

Vacant (State Appointee)	
Karen O'Connor, Vice Chair	2021
Matthew R. Talancy, Chair	2017
Clare L. Zukowski, Treasurer	2018
Martin E. Gibbons	2019

**APPOINTED BY THE MODERATOR
FINANCE COMMITTEE**

William M. Randell Jr.	2017
Paul L. Challenger	2017
Marilynn L. Foley, Clerk	2017
David P. Fitzpatrick	Resigned July 2016 2018
Karl K. Makela	2018
John R. Lambert, Vice Chair	2018
Alan R. Berg	2019
Joseph J. Dolak	2019
David J. White, Sr. Chair	2019

INFRASTRUCTURE INVESTMENT FUND

Deborah W. McDonnell, Chair	Resigned June 2016 2015
John R. Lambert	2018
Paul L. Challenger	2018
Alan R. Berg	2018
Karl K. Makela	2018
Edmond G. Benoit	2018
Dawn E. Michanowicz	2018

APPOINTED BY THE MODERATOR AND THE SELECTMEN MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT (Holden's Representation on a 22-Member Committee) James W. Cournoyer
--

APPOINTED BY THE SELECTMEN TOWN MANAGER
--

Jacquelyn M. Kelly

AGRICULTURAL COMMISSION

Eileen T. Charbonneau	2019
James C. Dunn	2017
Denise M. Cummings	2018
Maleah FT Gustafson	2019
Steven J. D'Aquila	2018

CULTURAL COUNCIL

Chelsea Taylor	2018
Simon H. Gregory	2017
Kathleen E. Welsh	2017
Jane Becker	2018
Mary L. Copeland, Chair	2017
Nancy S. Rocheleau	2017

CONSTABLES

Barbara Stacy Smith	2016
Matthew J. Atanian	2019
Kimberly E. Lynch	2017
Daniel B. Gately	2017

HISTORIC DISTRICT COMMISSION

Lawrence T. Kowalczyk, Chair	2018
Karen S. Clickner	2019
Michelle Leveillee	Resigned Oct. 2016 2016
Susan M. Kowalczyk	2019
Lance G. Lazar	2019
Jeff deValdivia	Resigned Feb. 2016 2017
Nicholas M. Langhart	2017
Matthew Vajda, Alternate Member	2019
Joseph Clancy, Jr.	2019
Patrick Perkins	2017

BOARD OF REGISTRARS OF VOTERS

Azim S. Rawji	2018
Bonnie M. Prescott	2019
S. Jane Arntz	2017
Cheryl A. Jenkins	Retired Dec. 2016
Dale T. Hickey	Appointed Dec. 2016

ZONING BOARD OF APPEALS

Frederick J. Lonardo	2017
Silveo R. Annunziata	2017
Robert A. Butler (1st Alternate)	2017
Ronald E. Spakauskas, Chair	2018
James A. Deignan	2018
Roy Fraser, III	2019

APPOINTED BY THE TOWN MANAGER

ASSISTANT TOWN MANAGER

Peter M. Lukes

OPERATING DEPARTMENTS

ACCOUNTANT

Lori A. Rose

BOARD OF ASSESSORS/FENCE VIEWERS

Rosemary Scully, Principal Assessor	2019
James R. Dillon, Assessor	2017
Robert W. Fitzgerald, Assessor	2017

ASSISTANT FIRE CHIEF/FIRE PREVENTION

Russell A. Hall

FIRE CHIEF/FOREST WARDEN

John Chandler, III

DIRECTOR OF PLANNING & DEVELOPMENT

Pamela A. Harding

David G. Lindberg, Building Commissioner

LIGHT DEPARTMENT/GENERAL MANAGER

James S. Robinson

POLICE CHIEF

David A. Armstrong

PUBLIC WORKS DIRECTOR

John R. Woodsmall

RECREATION DIRECTOR

Denise M. Morano

SEALER OF WEIGHTS & MEASURES

Edward R. Seidler

TOWN CLERK

Cheryl A. Jenkins Retired Dec. 2016

Dale T. Hickey Appointed Dec. 2016

TOWN COUNSEL

Stephen F. Madaus

Demitrios Moschos (Special-Labor Relations)

TREASURER/COLLECTOR

Sharon A. Lowder

VETERANS AGENT

Karen R. Greenwood

BOARDS AND COMMISSIONS

CABLE ADVISORY COMMITTEE

Patricia A. Popple	2019
Lawrence D. Popple, Chair	2019
Louis D. Tilson	2017
Christopher C. Hugo	2018
Henry C. Ouellette	2018
Elizabeth Axelson	2019

CONSERVATION COMMISSION

Michael J. Krikonis	2019
Robert S. Lowell	2017
Luke L. Boucher	2017
Kenneth T. Strom	2017
Michael J. Scott	2017
Anthony J. Costello	2018
Matthew J. Kennedy, Chair	2018

COUNCIL ON AGING/SENIOR CITIZENS COMMITTEE

Susan H. Sullivan	2019
Rebecca A. Tornblom	2019
Richard S. Mansfield Jr.	2018
Eric Johansen	2019
Faye M. Ellis	2018
Maureen A. Locke	2018
Wayne D. Howard	2018

ECONOMIC DEVELOPMENT COMMISSION

Jeremy W. Kurtz, Chair	2019
Donald A. Cantin	Resigned Dec. 2016 2016
Jennifer J. Stanovich	2019
Ralph J. Spokis	2019
Brian R. Forts	2017
Peter Lukes (ex officio)	
Robert E. Evans	2017
Robert P. Lavigne	Resigned May 2016 2017

BOARD OF HEALTH

Michael Mazloff	2017
Bruce J. Pennino	Resigned June 2016 2017
Mark R. Johnson, Chair	2018
Amy E. Kendrick	2019

HELP AT H.O.M.E.

Brian J. Bullock	2017
Susan E. Marsh	2018
Faye M. Ellis	2018
James S. Robinson	2019
Joseph G. Sullivan	2019
Karen A. Halley, Chair	2019

HISTORICAL COMMISSION

Charles T. Skillings, Chair	2019
Ida J. Nystrom	2018
James S. Brantl	2019
Steven Cook	2018
Janis Gage	2017

MUNICIPAL ELECTRIC POWER ADVISORY BOARD

J. Gary Harrington	2019
Peter S. Liddy	2016
Thomas V. Runstrom	2019
Scott R. Carlson	2017
John D. Shepherd	2017
Joseph G. Sullivan	2018

MOUNTVIEW SCHOOL BUILDING COMMITTEE

David J. White Sr.	Darryll McCall
Christopher A. Lucchesi	Paul L. Challenger
Robert M. McCarthy	C. Eric Githmark
Margaret J. K. Watson	Jacquelyn M. Kelly
Lawrence H. Galkowski	Gary Kaczmarek

PLANNING BOARD

Scott R. Carlson	2019
John M. Michalak	2017
William J. Ritter, Chair	2017
Tina Stratis	2018
Otto R. Lies	2018
Jeffrey M. Head	2018
Robert V. Ricker	2018

RECREATION COMMITTEE

Lisa M. Post, Chair	2019
Melissa A. Staiti	2019
Nancy B. Owens	2017
Robin H. Grady	2017
Erin O. Bradbury	2018

WATER-SEWER ADVISORY BOARD

Lawrence T. Kowalczyk	2015
James S. Brantl	Resigned 2015
Brian R. Forts	2015
Ryan Mouradian (ex officio)	
Eugene P. Stirchak	2016
John M. Michalak	2016

250th ANNIVERSARY PERMANENT GIFT COMMITTEE

Marilynn L. Foley, Secretary	Roy Fraser, III
Jane Becker	Emma Riffelmacher

WINTER FESTIVAL COMMITTEE

Glenn R. Gaudette	2019
Nancy Gaudette	2019
Robert P. Lavigne	Resigned May 2016 2016
Darla L. Lavigne	Resigned May 2016 2016
Beverly S. Mansfield	2018
Beverly Brodack-Harris	2019
Tina Stratis	2019
Gregory B. Maiser	2018

VETERANS ADVISORY COMMITTEE

Anthony M. Renzoni	2018
Ronald L. Barrus Sr.	2018
Gary L. Antinarella	2018
Gerald D. Dziejma Jr.	2019
Silvio Annunziata	2019
Steven Churchill	2019
Michael J. McManus	2019

APPOINTED BY THE TRUSTEES OF DAMON MEMORIAL

LIBRARY DIRECTOR

Susan M. Scott

APPOINTED BY THE HOLDEN HOUSING AUTHORITY

EXECUTIVE DIRECTOR

Cynthia A. Beard

TEMPORARY STUDY COMMITTEES

MOUNTVIEW SCHOOL BUILDING COMMITTEE

David J. White Sr.	Darryll McCall
Christopher A. Lucchesi	Paul L. Challenger
Robert M. McCarthy	C. Eric Githmark
Margaret J. K. Watson	Jacquelyn M. Kelly
Lawrence H. Galkowski	Gary Kaczmarek

275th COMMITTEE

Debra J. Osipov	2017
Richard S. Mansfield	2017
Mary J. Parry	2017
Eric J. Johansen	2017
Lois Johansen	2017
Farrell J. O'Connor	2017
Marilynn L. Foley	2017
Roy Fraser, III	2017
Barbara A. Mellor	2017
Jeremy W. Kurtz	2017
Cheryl A. Jenkins	Retired Dec. 2016 2017
Denise M. Morano	2017
Tina Stratis	2017

COMMUNITY GARDEN COMMITTEE

Jessica A. Cosenza	2018
Tanya S. Lewis	2018
Jessica L. Bader	Resigned Dec. 2016 2018
Eileen T. Charbonneau	Resigned Nov. 2016 2018
Stephanie M. Goodwin	Resigned July 2016 2018
Katherine R. Connor	2018
Joanne M. O'Brien	Resigned June 2016 2018
Anthony M. Renzoni	Resigned April 2016 2018
Marcia Hastbacka	2018
Michael Mazloff	2018

DEPARTMENT OF PUBLIC WORKS FACILITY COMMITTEE

John S. Cross, Jr.
James M. Kempton Jr.
Eugene P. Stirchak
William M. Randell Jr.

Dawn E. Michanowicz
Mark R. Johnson
Daniel F. Nason

REPORT OF THE TOWN CLERK PRESIDENTIAL PRIMARY – MARCH 1, 2016

The election was called to order by the various Wardens in Precincts 1, 2, 3, 4, and 5 at 7:00 o'clock in the forenoon. The following were sworn in as Election Officers:

Precinct 1. Warden: Beth T. Clay. Others: Faye M. Ellis, Kathleen E. Welsh, Marta C. Ferreira, Susan H. Stafford, and Robert L. Davis.

Precinct 2. Warden: Nina A. Gibbons. Others: Barbara A. French, Betty A. Hale, Michele J. Moran, Robert M. Jacobsen and Carol A. Coolidge

Precinct 3. Warden: Patricia S. Bocian. Others: Karen A. Cavan, Michael A. Lupienski, Constance J. Hamilton, Mary L. Sloan, Karen L. Taylor and Diane Forester

Precinct 4. Warden: Renate L. Hillhouse. Others: Janet A. Monroy, Albert S. Vandemark, Valeda C. Schmucki, Gayle C. Marshall, and Helen F. Vandemark

Precinct 5. Warden: Cynthia A. Patterson. Others: Donald R. Bocian, Susan E. Enman, Cynthia M. Stark, Janice M. MacFarlane, and James W. MacFarlane.

The ballot box was opened and found to be empty, and the tabulator tape was examined to insure there were no votes already listed.

SUMMARY OF THE VOTE

DEMOCRATIC PARTY PRESIDENTIAL PREFERENCE	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
Bernie Sanders	363	383	378	350	444	1918
Martin O'Malley	3	1	3	2	2	11
Hillary Clinton	240	306	304	328	314	1492
Roque "Rocky" De La Fuente	1	2	1	2	1	7
No Preference	3	5	4	5	2	19
All Others	3	0	4	1	5	13
Blanks	2	1	2	1	0	6

STATE COMMITTEE MAN						
John P. Brissette	408	479	469	470	494	2320
All Others	1	0	1	2	4	8
Blanks	206	219	226	217	270	1138

STATE COMMITTEE WOMAN						
Candy F. Mero-Carlson	410	478	469	471	499	2327
All Others	2	0	1	2	4	9
Blanks	203	220	226	216	265	1130

DEMOCRATIC PARTY TOWN COMMITTEE	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
James T. Flynn, Jr.	290	319	298	304	333	1544
Robin J. VanLiew	280	311	309	307	310	1517
Maureen Floryan	293	315	309	305	314	1536
Karen B. King	270	304	301	299	314	1488
Susan Jane Arntz	266	302	311	305	306	1490
Margaret J. Watson	281	324	327	326	354	1612
Karl A. Hakkarainen	291	320	325	326	339	1601
Kenneth O'Brien	312	404	359	383	384	1842
David J. O'Brien	272	311	304	298	316	1501
Kenneth V. Mills	272	302	311	298	306	1489
Jennifer S. Lish	277	320	293	314	311	1515
Joanne M. O'Brien	285	333	311	307	328	1564
Write-in Stephanie J. Adams	3	6	9	4	1	23
Write-in Linda M. Long-Bellil	3	6	9	4	4	26
Write-in Diane Westerman	3	6	9	4	3	25
All Others	4	12	14	8	8	46
Blanks	18123	20535	20561	20323	22949	102491

REPUBLICAN PARTY PRESIDENTIAL PREFERENCE	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
Jim Gilmore	0	0	1	1	0	2
Donald J. Trump	261	272	203	248	258	1242
Ted Cruz	85	80	75	91	103	434
George Pataki	1	1	1	0	0	3
Ben Carson	22	22	13	20	23	100
Mike Huckabee	0	2	1	1	1	5
Rand Paul	0	1	0	1	1	3

Carly Fiorina	1	0	1	1	1	4
Rick Santorum	1	2	0	0	0	3
Chris Christie	0	3	2	4	2	11
Marco Rubio	140	100	139	119	111	609
Jeb Bush	5	7	6	4	9	31
John R. Kasich	91	141	93	139	121	585
No Preference	5	2	2	3	3	15
All Others	1	0	2	1	3	7
Blanks	0	3	1	4	3	11

STATE COMMITTEE MAN

Christopher P. Pinto	151	142	134	145	169	741
Christopher James Walton	360	376	319	391	362	1808
All Others	0	0	0	0	0	0
Blanks	102	118	87	101	108	516

STATE COMMITTEE WOMAN

Bonnie L. Johnson	266	210	200	231	263	1170
Kristina M. Spillane	231	297	236	306	276	1346
All Others	0	0	0	0	0	0
Blanks	116	129	104	100	100	549

REPUBLICAN PARTY TOWN COMMITTEE

PREC #1 PREC #2 PREC #3 PREC #4 PREC #5 TOTALS

William A. McKenna	224	223	242	276	242	1207
Richard A. Callahan	206	208	192	219	208	1033
Robert P. Lavigne	230	221	210	231	226	1118
Kimberly N. Ferguson	399	392	345	408	414	1958
Shane William Surrence	190	177	187	205	196	955
Marshall L. Horwitz	202	215	200	239	220	1076
Mary Jane McKenna	239	231	242	276	253	1241
Crystal Clarke	200	202	191	209	207	1009
Yael Schwartz	193	180	191	210	196	970
Constance J. Hamilton	199	182	189	198	197	965
Bonnie M. Prescott	218	219	211	233	202	1083
Gordon W. MacPhee	241	231	227	443	224	1366
Barbara R. MacPhee	238	238	225	240	224	1165
John E. Pacek	207	191	195	234	250	1077
Michael D. Brockelman	217	199	218	230	206	1070
Mary Ann S. Brockelman	213	195	209	225	206	1048
Brian R. Forts	262	242	237	269	282	1292
Edward S. Baxter	193	187	183	200	188	951
Maureen L. Glodas	201	204	199	212	198	1014
Nancy E. M. Paul	203	198	210	220	200	1031
David J. White Sr.	250	220	215	247	247	1179
Anthony M. Renzoni	241	239	241	257	251	1229
Albert F. Bonofiglio Jr.	193	193	195	219	204	1004
William M. Scalzulli	203	192	212	224	205	1036
Ann A. Scalzulli	202	193	220	221	203	1039
Mirian C. Roeder	207	184	201	223	199	1014
Yuri Rothman	187	183	189	206	194	959
James R. Dillon	213	192	200	213	201	1019
Grayce E. Jones	204	197	193	211	203	1008
Steven C. Jones	198	195	189	209	197	988

All Others	0	0	0	0	0	0
Write-In	5	15	0	3	5	28
Blanks	14877	15922	12542	15085	15717	74143

GREEN-RAINBOW PARTY PREC #1 PREC #2 PREC #3 PREC #4 PREC #5 TOTALS
PRESIDENTIAL
PREFERENCE

Sedinam K.C.M. Curry	0	0	1	0	0	1
Jill Stein	0	0	2	1	2	5
William P. Kreml	0	0	0	0	0	0
Kent Mesplay	0	0	0	0	0	0
Darryl Cherney	0	0	0	0	0	0
No Preference	0	0	0	0	0	0
All Others	0	0	1	0	0	1
Blanks	0	0	0	0	0	0

STATE COMMITTEE MAN

All Others	0	0	1	0	0	1
Blanks	0	0	3	1	2	6

GREEN-RAINBOW PARTY PREC #1 PREC #2 PREC #3 PREC #4 PREC #5 TOTALS
STATE COMMITTEE WOMAN

All Others	0	0	0	0	0	0
Blanks	0	0	4	1	2	7

TOWN COMMITTEE

All Others	0	0	0	0	0	0
Blanks	0	0	40	10	20	70

UNITED INDEPENDENT
PARTY

PRESIDENTIAL
PREFERENCE

No Preference	0	0	0	0	0	0
All Others	1	1	2	3	1	8
Blanks	0	0	0	2	0	2

STATE COMMITTEE MAN

All Others	0	0	1	1	0	2
Blanks	1	1	1	4	1	8

STATE COMMITTEE WOMAN

All Others	0	0	1	0	0	1
Blanks	1	1	1	5	1	9

TOWN COMMITTEE

All Others	0	0	0	0	0	0
Blanks	10	10	20	50	10	100

TOTAL REGISTERED PREC #1 PREC #2 PREC #3 PREC #4 PREC #5 TOTALS
VOTERS

Democrats	489	566	572	600	610	2837
Republicans	466	437	375	441	369	2088
Green-Rainbow	2	3	2	1	2	10

United Independent Party	3	8	13	8	11	43
Political Designations	13	8	5	13	9	48
Unenrolleds	1605	1544	1431	1631	1725	7936
Grand Totals	2578	2566	2398	2694	2726	12962

TOTAL VOTES CAST	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
Democrats	615	698	696	689	768	3466
Republicans	613	636	540	637	639	3065
Green-Rainbow	0	0	4	1	2	7
United Independent Party	1	1	2	5	1	10
Grand Totals	1229	1335	1242	1332	1410	6548

VOTER PARTICIPATION	48%	52%	52%	49%	52%	51%
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The polls were closed at 8 p.m. The tabulating concluded at 12:55 a.m., and the results of the election were announced.

REPORT OF THE TOWN CLERK ANNUAL TOWN ELECTION – MAY 9, 2016

The election was called to order by the various Wardens in Precincts 1, 2, 3, 4, and 5 at 7:00 o'clock in the forenoon. The following were sworn in as Election Officers:

Precinct 1. Warden: Beth T. Clay. Others: Marta C. Ferreira, Faye M. Ellis, Marcia G. Sherbourne, Susan H. Stafford, Kathleen E. Welsh.

Precinct 2. Warden: Nina A. Gibbons. Others: Barbara A. French, Robert L. Davis, Nancy B. Owens, Richard D. Henderson and Jane Ellen Lacroix.

Precinct 3. Warden: Patricia A. Bocian. Others: Ann A. Scalzulli, Karen L. Taylor, Mary L. Sloan, Karen A. Cavan, Michael A. Lupiensi, Constance J. Hamilton.

Precinct 4. Acting Warden: Janet A. Monroy Others: Gayle C. Marshall, Pauline A. Brodeur, Albert S. Vandemark, Helen F. VandeMark.

Precinct 5. Warden: Cynthia A. Patterson. Others: Donald R. Bocian, Nancy R. Fournier, Margaret E. Regele, Karen M. Tremblay, Cynthia M. Stark, Susan E. Enman.

The ballot box was opened and found to be empty, and the tabulator tape was examined to insure there were no votes already listed.

SUMMARY OF THE VOTE

OFFICES AND CANDIDATES	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
MODERATOR - ONE FOR ONE YEAR						
George A. Balko III	142	178	198	209	199	926
Write In	2	0	2	1	2	7
Blanks	45	45	48	41	42	221
SELECTMEN - TWO FOR THREE YEARS						
Jeremy W. Kurtz	94	108	123	149	137	611
Christopher R Hanson	92	103	125	68	96	484
Geraldine A. Herlihy	144	167	189	223	193	916
Write In	0	0	1	0	0	1
Blanks	48	68	58	62	60	296
TRUSTEES OF DAMON MEMORIAL - TWO FOR THREE YEARS						
Nina Mazloff	145	144	178	185	175	827
Virginia B. Powell-Brasier	138	150	176	186	171	821
Write In	0	3	1	1	0	5
Blanks	95	149	141	130	140	655
WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE - THREE FOR THREE YEARS						
Thomas P. Curran	134	146	173	186	179	818
Kenneth V. Mills	129	142	178	178	170	797
Christina M. Smith	130	140	175	183	167	795
Write In	0	0	1	2	0	3
Blanks	174	241	217	204	213	1049
HOLDEN HOUSING AUTHORITY - FOR THREE YEARS						
Write In-Karen O'Connor	0	3	0	0	0	3
Write In	8	9	12	15	10	54
Blanks	181	211	236	236	233	1097
TOTAL REGISTERED VOTERS	2607	2608	2408	2728	2735	13086
TOTAL BALLOTS CAST	189	223	248	251	243	1154
VOTER PARTICIPATION	7%	9%	10%	9%	9%	9%

The polls were closed at 8:00 p.m. The tabulating concluded at 10:00 p.m., and the results of the election were announced.

REPORT OF THE TOWN CLERK

ADJOURNED ANNUAL TOWN MEETING MAY 16, 2016

The meeting was called to order and declared open by the Moderator, George A. Balko III, at 7:10 p.m. at Wachusett Regional High School. The salute to the flag followed. There were 191 registered voters present. Twenty persons without voting privileges were present. The Moderator waived the reading of the warrant.

ARTICLE 1. To choose a Moderator for said meeting. No action being necessary, the Article was **passed over**.

ARTICLE 2. This Article having been acted upon previously, **no action was necessary** (election of officers). The Moderator announced the newly elected officers.

ARTICLE 3. **No action was necessary under this Article**. Moderator Balko noted that the Annual Town Report contained the reports of Town Officers, Boards, Commissions, and Committees. The 2015 Annual Town Report was verbally dedicated, by the Moderator to the Town's people that attend the Annual Town Meeting yearly. Finance Committee Alan Berg presented a brief overview on the status of the budget.

ARTICLE 4. On motion made by David White it was **unanimously voted** that the Town, in accordance with Section 108 of Chapter 41 of the General Laws as amended, vote to fix the salaries and compensation of elective Town officers for the ensuing year as follows:

Moderator	\$100.00
Selectman-Chairman	1,150.00
2 nd Member	1,000.00
3 rd Member	1,000.00
4 th Member	1,000.00
5 th Member	1,000.00
Trustees of Damon Memorial - 6 Members	None
Wachusett Regional School District Committee – 10 Members	None

ARTICLE 5. On motion made by David White it was unanimously voted that the Town transfer and appropriate the sum of \$339,969 from funds Reserved for Future Interest Payments, related to the premium received on the Bond Anticipation Note issued for the Mountview Middle School Project, to offset and pay the interest costs for said borrowing due in FY 2016.

ARTICLE 6.

#1 – On motion made by John Dolak it was **voted by majority** that the Town appropriate, to pay Town debts and charges for the ensuing year, the sum of \$5,648,765 for the proposed budget for GENERAL GOVERNMENT, item 1, substantially as shown on page 16 of the "TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET" under the heading "FY 2017 RECOMMENDED" and to raise said sum by transferring \$45,000 from the Water/Sewer Enterprise fund receipts for indirect costs, by transferring \$12,000 from the Solid Waste Enterprise fund receipts for indirect costs, by

transferring \$50,000 from Overlay Surplus and by raising and appropriating \$5,541,765 to cover the balance; and to further authorize the Town Manager to transfer from the Town Manager Salary & Wages account various sums to the Salary & Wages accounts of other Town Departments, as the Town Manager may deem advisable to effect adjustments of salaries and wages in the ensuing fiscal year.

#2 – On motion made by William Randell it was **unanimously voted** that the Town appropriate, to pay Town debts and charges for the ensuing year, the sum of \$5,460,017 for the proposed budget for GENERAL GOVERNMENT DEBT, item 2, substantially as shown on page 17 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED” and to raise said sum by transferring \$100,000 from the Recreation Revolving Fund and by transferring \$1,697 from the reserved bond premium in the hands of the Treasurer, and by raising and appropriating \$5,358,320 to cover the balance.

#3 – On motion made by Alan Berg it was **unanimously voted** that the Town raise and appropriate, to pay Town debts and charges for the ensuing year, the sum of \$5,184,975 for the proposed budget for PUBLIC SAFETY, item 3, substantially as shown on page 18 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED” and to raise said sum by transferring \$25,000 from the Wachusett Fund, and by raising and appropriating \$5,159,975 to cover the balance.

#4 – On motion made by John Lambert it was **voted by a majority** that the Town appropriate, to pay Town debts and charges for the ensuing year, the sum of \$2,850,342 for the proposed budget for PUBLIC WORKS, item 4, substantially as shown on page 19 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED” and to raise said sum by transferring \$35,000 from the Water/Sewer Enterprise fund receipts for indirect costs, transferring \$5,000 from the Perpetual Care Trust Fund, and by raising and appropriating \$2,810,342 to cover the balance.

#5 – On motion made by John Lambert it was **unanimously voted** that the Town appropriate, to pay direct debts and charges for the ensuing year, the sum of \$7,283,304 and to transfer the sum of \$80,000 to the general fund to cover indirect costs for the ensuing year, for the proposed budget for the WATER/SEWER ENTERPRISE FUND, item 5, substantially as shown on page 20 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED” and to raise said total sum of \$7,363,304 by transferring \$1,110,000 from Water/Sewer free cash in the hands of the Treasurer and to raise the sum of \$6,253,304 through fees and charges to cover the balance.

#6 – On motion made by Marilynn Foley it was **unanimously voted** that the Town raise and appropriate, to pay Town debts and charges for the ensuing year, the sum of \$339,625 for the proposed budget for HUMAN SERVICES, item 6, substantially as shown on page 20 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED.”

#7 – On motion made by Joseph Dolak it was **unanimously voted** that the Town raise and appropriate, to pay Town debts and charges for the ensuing year, the sum of \$723,709 for VOCATIONAL EDUCATION which is a part of the Proposed Education Budget, item 7, as printed on page 21 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED.”

#8 – On motion made by Karl Makela it was **voted by a majority** that the Town raise and appropriate, to pay Town debts and charges for the ensuing year, the sum of \$876,070 for the proposed budget for CULTURE, item 8, substantially as shown on page 21 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED.”

#9 – On motion made by David White it was **unanimously voted** that the Town appropriate, to pay direct debts and charges for the ensuing year, the sum of \$1,200,967 and to transfer the sum of \$12,000 to the general fund to cover indirect costs for the ensuing year, for the proposed budget for the SOLID WASTE ENTERPRISE FUND, item 9, substantially as shown on page 22 of the “TOWN MEETING HANDBOOK RECOMMENDATIONS CONCERNING THE FY 2017 BUDGET” under the heading “FY 2017 RECOMMENDED” and to raise said total sum of \$1,212,967 by transferring \$70,000 from Solid Waste Free Cash and to raise the sum of \$1,142,967 through fees and charges to cover the balance.

ARTICLE 7. On motion made by Alan Berg it was **unanimously voted** that the Town raise and appropriate the sum of \$20,264,012 for the Town’s share of the costs and expenses of the Wachusett Regional School District for the ensuing fiscal year, such sum to include the Town’s so-called required Local Minimum Contribution, debt service and transportation, such amount to be paid to the Wachusett Regional School District.

ARTICLE 8. On motion made by Alan Berg it was **unanimously voted** that the Town appropriate the sum of \$5,090,755 for the Town’s share of the costs and expenses of the Wachusett Regional School District for the ensuing fiscal year to supplement the appropriation made under Article 7 of the warrant for this town meeting, and to raise said sum by transferring \$1,000,000 from available funds in the hands of the Treasurer and by raising and appropriating \$4,090,755 to cover the balance, it being understood that by appropriating \$5,090,755 under this Article 8 and \$20,264,012 under Article 7 of the warrant for this town meeting, for a total appropriation by the Town to the Wachusett Regional School District of \$25,354,767, the Town thereby approves a budget of \$87,566,797 for the fiscal year 2017 for the Wachusett Regional School District.

ARTICLE 9. On motion made by William Randell it was **voted by a majority** that the Town transfer and appropriate from available funds in the hands of the Treasurer the sum of \$50,000 into the Department of Public Works Depreciation Fund, and that the Town transfer and appropriate from the Department of Public Works Depreciation Fund the sum of \$272,469 for the purchase of a Dump Truck equipped with a Wing Plow for the Department of Public Works.

ARTICLE 10. On motion made by William Randell it was **unanimously voted** that the Town accept and authorize the expenditure of all monies to be received from the Commonwealth of Massachusetts under Chapter 90 of the General Laws for highway purposes, or any other legislation as may be adopted by the General Court relating to public works.

ARTICLE 11. On motion made by Joseph Dolak it was **unanimously voted** that the Town transfer and appropriate from available funds in the hands of the Treasurer the sum of \$50,000 into the Fire Department Vehicle, Apparatus and Capital Equipment Stabilization Fund, established pursuant to MGL Chapter 40 §5B, and that the Town transfer and appropriate from the Fire Department Vehicle, Apparatus and Capital Equipment Stabilization Fund the sum of \$600,000 to purchase and equip a new vehicle to replace Engine 2.

2/3rds VOTE REQUIRED

ARTICLE 12. On motion made by John Lambert it was **unanimously voted** that the Town transfer and appropriate from available funds in the hands of the Treasurer the sum of \$500,000 to be added to the General Stabilization Fund.

2/3rds VOTE REQUIRED

ARTICLE 13. On motion made by Karl Makela it was **unanimously voted** that the Town appropriate the sum of \$438,303 to be deposited into the Town's Other Post Employment Benefits Liability Trust Fund, established under Article 30 of the May 18, 2009 Annual Town Meeting pursuant to the provisions of Chapter 32B, Section 20 of the General Laws and to raise said sum by transferring \$393,473 from available funds in the hands of the Treasurer, and by appropriating and transferring \$44,560 from the Water/Sewer Enterprise Fund Free Cash in the hands of the Treasurer.

ARTICLE 14. On motion made by Marilyn Foley it was **unanimously voted** that the Town appropriate \$2,914,000 for the purpose of acquiring capital items substantially as shown on page 24 of the "TOWN MEETING HANDBOOK FY 2017 CAPITAL BUDGET," and to raise said sum by raising and appropriating the sum of \$744,000, by transferring \$325,000 from available funds in the hands of the Treasurer, and by borrowing the sum of \$1,845,000 under G.L. Chapter 44, Section 8, or any other enabling authority, which borrowing relates to the Water-Sewer Enterprise Fund for Water Main Replacement, Infiltration-Inflow Removal, Lincoln Ave. Force Main Cleaning, and Princeton Street Sewer Pump Station Repairs, and to that end that the Treasurer, with the approval of the Selectmen, be authorized to issue bonds and notes therefore totaling \$1,845,000.

2/3rds VOTE REQUIRED

ARTICLE 15. On motion made by David White it was **voted by majority** that the Town transfer and appropriate from available funds in the hands of the Treasurer the sum of \$160,000 to be available for expenditure by the Town Manager for the purpose of purchasing and installing information technology and improvements to wireless Internet equipment at the Davis Hill School, Dawson School, and Mayo School.

ARTICLE 16. On motion made by Marilyn Foley it was **voted by a majority** that the Town continue a Recreation Revolving Fund in accordance with General Laws, Chapter 44, Section 53E-1/2 and Chapter 408 of the Acts of 1996 for use by the Recreation Department into which shall be deposited recreation user fees, exclusive of After School Program fees, such fund to be used only to defray the expenses of the Town Recreation Programs, provided that the expenditures from such Fund shall not exceed \$379,754.

ARTICLE 17. On motion made by Marilyn Foley it was **unanimously voted** that the Town continue a Cable Television Revolving Fund in accordance with General Laws, Chapter 44, Section 53E-1/2 for use by the Town Manager into which shall be deposited all monies received from the Cable TV provider, such Fund to be used to defray the cost of equipment, salaries and other expenses incurred by the Town in connection with the public, educational and governmental access programming contemplated by the CATV license granted by the Town, provided that the expenditures from such Fund shall not exceed \$338,217.

ARTICLE 18. On motion made by David Fitzpatrick it was **unanimously voted** that the Town continue an Inspection Revolving Fund in accordance with General Laws, Chapter 44, Section 53E-1/2 for use by the Inspection Department into which shall be deposited permit fees paid for by various building components, such Fund to be used to defray the cost of salaries and other expenses incurred by the Town in connection with professional inspections for all building construction and renovation activities, and for all electrical, mechanical, plumbing and gas fitting work providing inspection services for various building projects, provided that the expenditures from such Fund shall not exceed \$246,219.

ARTICLE 19. On motion made by David Fitzpatrick it was **unanimously voted** that the Town appropriate the following sums from the unexpended proceeds of separate bonds initially issued by the Town for various purposes specified and for which no further liability remains:

<u>Date of Issue</u>	<u>Purpose of Bond Issue</u>	<u>Unexpended Proceeds</u>
11/15/1991	Grove Cemetery Expansion	\$5,915
3/12/2012	DPW Truck	\$7,531
3/12/2012	Public Safety Building	\$71,481

And to appropriate such funds as follows: \$5,915 for improvements to Grove Cemetery; \$7,531 for a portion of the purchase price of a new Dump Truck equipped with Wing Plow for the Department of Public Works; and \$71,481 to pay for improvements to the Public Safety Facility including the HVAC system.

ARTICLE 20. On motion made by Geraldine Herlihy it was **unanimously voted** that the Town permit the use of the Town Hall for the next year at less than the fair rental value to: John E. Harkins Post #42 American Legion, Boy and Girl Scout Troops of Holden, the Veterans of Foreign Wars, Women's Auxiliary of the John E. Harkins Post #42, Women's Auxiliary of the Veterans of Foreign Wars, the Holden Baseball Program, Inc., League of Women Voters, 4-H Club, Rainbow Girls, the Grange, the White Oak Land Conservation Society, Inc., Holden Citizens for Responsible Energy, Holden Republican Town Committee, Holden Democratic Town Committee, Holden Associated Taxpayers and Holden for Children.

ARTICLE 21. On motion made by Geraldine Herlihy it was **voted by majority** that the Town authorize the sum of \$144,277 of the excess of the income of the Municipal Light Department for the calendar years 2016 and 2017 over and above the total expense of the plant as defined in the General Laws, as income to be used by the Assessors in establishing the tax rate for the fiscal year commencing July 1, 2016.

ARTICLE 22. On motion made by Geraldine Herlihy it was **unanimously voted** that the Town income from the sale of electricity to private consumers, of electricity supplied to municipal buildings, and for municipal power, and of sales of appliances and from jobbing during the calendar year commencing January 1, 2016, be appropriated for the Municipal Light Department, the whole to be expended for the expense of the department for said calendar year, and that if the income exceeds the expense of the department for said calendar year, such part thereof as the Town may vote shall be retained by the Town Treasurer in accordance with applicable law and any further excess shall be transferred to the Depreciation Fund, the Construction Fund, and the Rate Stabilization Fund of said Municipal Light Plant as may be hereafter be authorized by the Board of Light Commissioners as outlined in General Laws, Chapter 164, Section 57.

ARTICLE 23. On motion made by Geraldine Herlihy it was **unanimously voted** that the Town take no action to accept Joel Scott Drive as a public way:

On motion made by Geraldine Herlihy it was **unanimously voted** that the Town accept as a public way:

Hayfield Lane from Station 0+00 to Station 7+66 for a distance of approximately 766 feet along the centerline; as shown on a plan of land entitled, 'Wagner Meadows Road Acceptance Plan in Holden, Mass.', prepared for Casa Builders and Development Corp., prepared by David E. Ross Associates, Inc. dated April 2016, on file in the Office of the Town Clerk, said street having been laid out by the Selectmen and approved by the Planning Board.

On motion made by Geraldine Herlihy it was **unanimously voted** that the Town accept as a public way:

Preservation Lane from Station 1+80 to Station 8+85 for a distance of approximately 705 feet along the centerline as shown on a plan of land entitled, 'Wagner Meadows Road Acceptance Plan in Holden, Mass.', prepared for Casa Builders and Development Corp., prepared by David E. Ross Associates, Inc. dated April 2016, on file in the Office of the Town Clerk, said street having been laid out by the Selectmen and approved by the Planning Board.

On motion made by Geraldine Herlihy it was **unanimously voted** that the Town accept as a public way:

Wagner Lane from Station 0+00 to Station 5+43 for a distance of approximately 543 feet along the centerline as shown on a plan of land entitled, 'Wagner Meadows Road Acceptance Plan in Holden, Mass.', prepared for Casa Builders and Development Corp., prepared by David E. Ross Associates, Inc. dated April 2016, on file in the Office of the Town Clerk, said street having been laid out by the Selectmen and approved by the Planning Board.

ARTICLE 24. On motion made by Kenneth Strom it was **unanimously voted** that the Town transfer and appropriate from available funds in the hands of the Treasurer the sum of \$100,000 for the purpose of acquiring by purchase, for conservation and passive outdoor recreation purposes, a certain property known as "Holbrook Extension", containing approximately 23.9 acres of land and shown as "Lot 5" on a plan entitled "Plan of Land, Salisbury Street, Holden, MA", prepared by Douglas Andrysick, Professional Land Surveyor, dated 12/10/13, and recorded at the Worcester District Registry of Deeds in Plan Book 906,

Plan 108; said property to be acquired and conveyed to the Town under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, as it may hereafter be amended, and other general laws relating to Conservation, and to be held and managed under the care, custody and control of the Town's Conservation Commission; and

To further authorize the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts, as deemed necessary under the Land and Water Conservation Fund Act, (P.L. 88-578), including receiving gifts or grants from the White Oak Land Conservation Society and the Greater Worcester Land Trust for an additional \$100,000 to be received by the Town as a contribution towards the total purchase price of \$200,000 for said property, and the Town Manager and Conservation Commission are hereby authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to affect said purchase.

2/3rds VOTE REQUIRED

ARTICLE 25. On motion made by David White it was **unanimously voted** that the Town transfer and appropriate from available funds in the hands of the Treasurer the sum of \$315,000 to pay for the planning, study, preliminary design, site analysis, environmental assessment, cost estimating or any other cost related to the site acquisition and programming for the development of a new Department of Public Works facility.

ARTICLE 26. On motion made by John Dolak it was **passed by a 2/3rds voice vote** that the Town establish an Open Space Preservation Stabilization Fund pursuant to MGL Chapter 40, Section 5B, for the purpose of funding the costs to acquire real property within the Town of Holden, such property to be held and maintained as open space for the use of the citizens of Holden, and to transfer and appropriate from available funds in the hands of the Treasurer the sum of \$50,000 into such Fund.

2/3rds VOTE REQUIRED

ARTICLE 27. On motion by Karl Makela it was **passed by a 2/3rds voice vote** that the Town establish a Regional Dispatch Stabilization Fund, pursuant to MGL Chapter 40, Section 5B, for the purposes of upgrading, acquiring and replacing information technology, office, communications or other equipment and related appurtenances necessary for the Wachusett Regional Emergency Communications Center, and to transfer and appropriate from available funds in the hands of the Treasurer the sum of \$5,000 into such fund.

2/3rds VOTE REQUIRED

ARTICLE 28. On motion made by Kenneth Mills it was **unanimously voted** that the Town approve naming the Science Project Room at the Wachusett Regional High School in honor of Dr. Neil Ault, naming the library at Davis Hill Elementary School in honor of Janice Dymek, and naming the media center at the new Mountview Middle School in honor of Nancy Galkowski.

ARTICLE 29.

#1 - On motion made by Kenneth Mills it was **unanimously voted** that Town approve the amendment of Section 1.1.3 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March

14, 2016 and as written under Article 29, #1, of the Town Meeting Handbook and Finance Committee Report.

#2 - On motion made by Kenneth Mills it was **unanimously voted** that the Town approve the amendment of Section 1.1.6 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, #2, of the Town Meeting Handbook and Finance Committee Report.

#3 - On motion made by Kenneth Mills it was **unanimously voted** that the Town approve the amendment of Section 5 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, #3, of the Town Meeting Handbook and Finance Committee Report.

#4 - On motion made by Kenneth Mills is was **unanimously voted** that the Town approve the amendment of Section 7 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, #4, of the Town Meeting Handbook and Finance Committee Report.

#5 - On motion made by Kenneth Mills it was **unanimously voted** that the Town approve the amendment of Section 14.1 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, 5, of the Town Meeting Handbook and Finance Committee Report.

#6 - On motion made by Kenneth Mills it was **unanimously voted** that the Town approve the amendment of Section 16 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, #6, of the Town Meeting Handbook and Finance Committee Report.

#7 - On motion made by Kenneth Mills it was **unanimously voted** that the Town approve the amendment of Section 17.1 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, #7, of the Town Meeting Handbook and Finance Committee Report.

#8 - On motion made by Kenneth Mills it was **unanimously voted** that the Town approve the amendment of Section 19.1 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016 and as written under Article 29, #8, of the Town Meeting Handbook and Finance Committee Report.

ARTICLE 30. A motion made by Geraldine Zecco that the Town of Holden Zoning by-law Chapter 7.1 VIII, B, 3, which exempts school buses from the ban on overnight parking in residential neighborhoods in the Town of Holden, be amended by striking "school buses or" to read as follows:

Chapter 7.1 VIII, B. GENERAL PARKING AND LOADING PROVISIONS

3. No commercially licensed vehicle, in excess of 10,000 lb. gross vehicle weight except a farm vehicle on a farm and construction equipment (during actual construction on the site) shall be parked overnight in the R-M, R-10, R-2 and R-1 districts.

A motion was made by Robin Ganesan to take no action. The amendment to take no action was **defeated by a majority vote**. The main motion passed by a **2/3rds voice vote**
2/3rds VOTE REQUIRED

Voted to adjourn the meeting at 8:56 p.m.

RECOMMENDATIONS CONCERNING FY 2017 BUDGET

FY2016		FY2017	
Item #	Voted Budget		Recommended
GENERAL GOVERNMENT			
	1,504,265	Salary & Wages	1,604,438
	3,853,961	Expense	4,044,327
1	5,358,226	Total General Government	5,648,765

	Moderator	
100	Salary & Wages	100
65	Expense	65
<hr/>		<hr/>
165		165
	Finance Committee	
0	Salary & Wages	0
1,786	Expense	1,786
150,000	Reserve Fund	150,000
<hr/>		<hr/>
151,786		151,786
	Selectmen	
7,150	Salary & Wages	7,150
22,350	Expense	22,350
<hr/>		<hr/>
29,500		29,500
	Town Manager & Personnel	
434,304	Salary & Wages	442,464
50,684	Expense	24,234
<hr/>		<hr/>
484,988		466,698
	Information Technology	
216,949	Salary & Wages	227,033
162,570	Expense	167,370
<hr/>		<hr/>
379,519		394,403
	Accounting	
154,413	Salary & Wages	163,131
25,450	Expense	25,450
<hr/>		<hr/>
179,863		188,581
	Treasury	
205,588	Salary & Wages	220,450
69,100	Expense	76,000
<hr/>		<hr/>
274,688		296,450

FY 2016			FY 2017
Item#	Voted Budget		Recommended
	157,281	Assessors	177,551
	27,100	Salary & Wages	71,600
	<u>184,381</u>	Expense	<u>249,151</u>
	195,000	Legal	170,000
	<u>195,000</u>	Expense	<u>170,000</u>
	191,381	Town Clerk	207,769
	34,565	Salary & Wages	37,126
	<u>225,946</u>	Expense	<u>244,895</u>
	137,099	Planning and Development	154,790
	107,591	Salary & Wages	122,744
	<u>244,690</u>	Expense	<u>277,534</u>
	0	Sealer	4,000
	0	Salary & Wages	1,050
	<u>0</u>	Expense	<u>5,050</u>
	1,724,200	Insurance	1,799,200
	<u>1,724,200</u>	Expense	<u>1,799,200</u>
	1,283,500	Retirement	1,375,352
	<u>1,283,500</u>	Expense	<u>1,375,352</u>
DEBT SERVICE			
	4,323,217	Expense	5,460,017
2	4,323,217	Total Debt Service	5,460,017

FY 2016		FY 2017
Item#	Voted Budget	Recommended
	PUBLIC SAFETY	
	Salary & Wages	
	Expense	
	4,112,332	4,444,351
	776,070	740,624
3	4,888,402	5,184,975
	Police	
	Salary & Wages	
	Expense	
	1,847,278	2,040,100
	221,000	201,256
	2,068,278	2,241,356
	Animal Control	
	Salary & Wages	
	Expense	
	52,951	58,049
	10,900	10,600
	63,851	68,649
	Fire	
	Salary & Wages	
	Expense	
	Capital Outlay	
	1,023,056	1,081,878
	138,800	124,172
	0	0
	1,161,856	1,206,050
	Emergency Medical Services (EMS)	
	Salary & Wages	
	Expense	
	Capital Outlay	
	731,847	734,526
	145,000	151,276
	0	0
	876,847	885,802
	Public Safety Complex	
	Salary & Wages	
	Expense	
	0	0
	235,500	215,500
	235,500	215,500
	Regional Dispatch	
	Salary & Wages	
	Expense	
	387,301	457,746
	15,500	20,500
	402,801	478,246
	Emergency Management	
	Salary & Wages	
	Expense	
	66,899	72,052
	8,320	17,320
	75,219	89,372
	Sealer	
	4,050	0

FY 2016			FY 2017
Item#	Voted	Budget	Recommended
PUBLIC WORKS			
	1,399,355	Salary & Wages	1,452,841
	885,070	Expense	897,501
	500,000	Snow Removal	500,000
4	2,784,425	Total Public Works	2,850,342

167,664	Administration	
8,850	Salary & Wages	180,724
	Expense	9,290
176,514		190,014
	Engineering	
144,405	Salary & Wages	157,653
153,750	Expense	151,675
0	Capital Outlay	0
298,155		309,328
	Highway	
501,744	Salary & Wages	499,094
383,500	Expense	370,868
500,000	Snow Removal	500,000
1,385,244		1,369,962
	Mechanics	
172,782	Salary & Wages	186,526
18,020	Expense	18,840
0	Capital Outlay	0
190,802		205,366
	Building and Grounds	
412,760	Salary & Wages	428,844
271,450	Expense	305,628
0	Capital Outlay	0
684,210		734,472
	Garage	
49,500	Expense	41,200
49,500		41,200

FY 2016
Item # Voted Budget

FY 2017
Recommended

WATER/SEWER		
598,470	Salary & Wages	638,542
5,614,507	Expense	6,044,762
74,750	Indirect Costs	80,000
410,000	Emergency Reserve	435,000
367,500	Capital Outlay	165,000
5 7,065,227	TOTAL WATER/SEWER	7,363,304
HUMAN SERVICES		
234,894	Salary & Wages	256,175
89,250	Expense	83,450
6 324,144	Total Human Services	339,625

Veterans		
6,200	Salary & Wages	19,000
6,500	Expense	500
50,000	Aid & Assistance	50,000
62,700		69,500
Senior Citizens		
228,694	Salary & Wages	237,175
32,750	Expense	32,950
261,444		270,125

FY 2016
Item # Voted Budget

FY 2017
Recommended

EDUCATION		
17,355,236	WRSD Required	17,578,031
3,532,448	WRSD Voluntary	5,090,755
42,020	Debt-Oil Remediation	40,875
1,047,033	Debt -School Construction	1,019,446
1,396,905	Transportation	1,625,660
23,373,642		25,354,767
836,743	Vocational	723,709
7 24,210,385	Total Education	26,078,476

CULTURE		
574,610	Salary & Wages	611,631
270,090	Expense	264,439
8 844,700	Total Culture	876,070

574,610	Library Salary & Wages	611,631
263,390	Expense	257,739
838,000		869,370
0	Historical Com Salary & Wages	0
6,700	Expense	6,700
6,700		6,700

SOLID WASTE		
40,004	Salary & Wages	48,586
1,108,145	Expense	1,152,381
12,000	Indirect Costs	12,000
0	Capital Outlay	0
9 1,160,149	TOTAL SOLID WASTE	1,212,967

10 42,733,499	TOTAL BUDGET	46,438,270
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FY 2016
Voted Budget

FY 2017
Recommended

REVOLVING FUNDS

RECREATION		
211,982	Salary & Wages	218,855
68,240	Expense	70,799
32,100	Indirect Costs	35,100
60,000	Capital Outlay	55,000
372,322	Total Expenses	379,754
100,000	Transfer to General Fund	100,000
472,322	TOTAL RECREATION	479,754

AFTER SCHOOL PROGRAM

AFTER SCHOOL PROGRAM		
201,021	Salary & Wages	206,494
122,521	Expense	125,600
323,542	TOTAL AFTER SCHOOL	332,094

CABLE

CABLE		
104,018	Salary & Wages	111,054
198,677	Expense	227,163
302,695	TOTAL CABLE	338,217

INSPECTIONS

INSPECTIONS		
165,590	Salary & Wages	152,669
77,545	Expense	84,550
8,500	Indirect Costs	9,000
251,635	TOTAL INSPECTION	246,219

FY 2017 CAPITAL PROGRAM

DEPARTMENT	PROGRAM	CASH	BOND	OTHER		TOTAL
FIRE	Equipment	\$44,000				\$44,000
	Vehicle			\$600,000	*	\$600,000
FIRE - EMS	Equipment	\$84,000				\$84,000
LIBRARY	Building Improvements	\$60,000				\$60,000
POLICE	Vehicles	\$105,000				\$105,000
	Equipment	\$ 25,000				\$ 25,000
DPW	Infrastructure Improvements	\$260,000				\$260,000
	Vehicle			\$280,000	**	\$280,000
	Local Roads	\$325,000				\$325,000
	Chapter 90 State Aid			\$613,000		\$613,000
DPW WATER/SEWER	System Master Plan			\$ 60,000		\$ 60,000
	Infrastructure Improvements		\$1,845,000			\$1,845,000
	Vehicle			\$105,000		\$105,000
RECREATION	Playground/ Court Repairs			\$ 40,000		\$ 40,000
	Equipment			\$ 15,000		\$ 15,000
SENIOR CENTER	Building Improvements	\$ 55,000				\$ 55,000
TOWN CLERK	Equipment	\$ 49,000				\$ 49,000
TOWN MANAGER /IT	IT Equipment	\$ 62,000				\$ 62,000
CATV	Equipment			\$ 25,000		\$ 25,000
	Studio Upgrades			\$100,000		\$100,000
Grand Total		\$1,069,000	\$1,845,000	\$1,838,000		\$4,752,000

** DPW Depreciation Fund

* Fire Stabilization Fund

REPORT OF THE TOWN CLERK SPECIAL TOWN ELECTION – SEPTEMBER 8, 2016

The election was called to order by the various Wardens in Precincts 1, 2, 3, 4, and 5 at 7:00 o'clock in the forenoon. The following were sworn in as Election Officers:

Precinct 1. Warden: Beth T. Clay. Others: Marta C. Ferreira, Faye M. Ellis, Marcia G. Sherbourne, Susan H. Stafford, Kathleen E. Welsh, Cynthia L. Mason, Betty J. Carlson, Maureen A. Locke and Claude S. Thompson.

Precinct 2. Warden: Nina A. Gibbons. Others: Barbara A. French, Robert L. Davis, Nancy B. Owens, Jane Ellen Lacroix, Robert M. Jacobsen, Denise M G Ross, Laurie A. Smith, and Michele J. Moran.

Precinct 3. Warden: Patricia A. Bocian. Others: Ann A. Scalzulli, Karen L. Taylor, Mary L. Sloan, Karen A. Cavan, Michael A. Lupinski, Constance J. Hamilton, Linda A. Williams, Rodney A. White, Audrey M. Silveri and Diane Forester.

Precinct 4. Warden: Renate L. Hillhouse. Others: Gayle C. Marshall, Pauline A. Brodeur, Albert S. Vandemark, Faith M. Keskula, Janet A. Monroy, David J. Hillhouse, and Suzanne Medine.

Precinct 5. Warden: Cynthia A. Patterson. Others: Donald R. Bocian, Nancy R. Fournier, Margaret E. Regele, Karen M. Tremblay, Cynthia M. Stark, Susan E. Enman, Janice M. MacFarlane, James W. MacFarlane, Kenneth R. Carroll, Diane M. Milewski, and Karen M. Komenda .

The ballot box was opened and found to be empty, and the tabulator tape was examined to insure there were no votes already listed.

SUMMARY OF THE VOTE

OFFICE AND CANDIDATES	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
SELECTMEN – ONE TO FILL A TERM EXPIRING MAY 8 2017						
Judith J. Newton	42	78	68	70	66	324
Erik D. Scheinfeldt	58	68	90	69	52	337
Shane William Surette	41	57	36	47	30	211
Write In – Christopher Hanson	13	14	10	5	16	58
Write In	2	2	0	0	1	5
Blanks	0	0	3	1	1	5
TOTAL REGISTERED VOTERS	2632	2638	2417	2762	2734	13183
TOTAL BALLOTS CAST	156	219	207	192	166	940
VOTER PARTICIPATION	6%	8%	9%	7%	6%	7%

The polls were closed at 8:00 p.m. The tabulating concluded at 11:00 p.m., and the results of the election were announced.

REPORT OF THE TOWN CLERK STATE PRIMARY – SEPTEMBER 8, 2016

The election was called to order by the various Wardens in Precincts 1, 2, 3, 4, and 5 at 7:00 o'clock in the forenoon. The following were sworn in as Election Officers:

Precinct 1. Warden: Beth T. Clay. Others: Faye M. Ellis, Kathleen E. Welsh, Marcia G. Sherbourne, Susan H. Stafford, Marta C. Ferreira, Cynthia L. Mason, Betty J. Carlson, Maureen A. Locke and Claude S. Thompson

Precinct 2. Warden: Nina A. Gibbons. Others: Barbara A. French, Jane Ellen Lacroix, Denise M.G. Ross, Nancy B. Owens, Robert L. Davis, Robert M. Jacobsen, Laurie A. Smith, and Michele J. Moran.

Precinct 3. Warden: Patricia A. Bocian. Others: Ann A. Scalzulli, Mary L. Sloan, Karen L. Taylor, Michael A. Lupinski, Constance J. Hamilton, Linda A. Williams, Audrey M. Silveri, Diane Forester, Rodney A. White, and Karen Cavan

Precinct 4. Warden: Renate L. Hillhouse. Others: Janet A. Monroy, Pauline A. Brodeur, Albert S. Vandemark, Gayle C. Marshall, Faith M. Keskula, David J. Hillhouse, and Suzanne M. Medine.

Precinct 5. Warden: Cynthia A. Patterson. Others: Donald R. Bocian, Margaret E. Regele, Susan E. Enman, Cynthia M. Stark, Nancy R. Fournier, Karen M. Tremblay, Janice M. MacFarlane, James W. MacFarlane, Kenneth R. Carroll, Diane M. Milewski, and Karen M. Komenda.

The ballot box was opened and found to be empty, and the tabulator tape was examined to insure there were no votes already listed.

SUMMARY OF THE VOTE

DEMOCRATIC PARTY	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
REPRESENTATIVE IN CONGRESS						
James P. McGovern	58	95	100	79	72	404
Write-Ins	1	0	0	0	0	1
Blanks	2	6	7	8	6	29
COUNCILLOR						
Matthew CJ Vance	50	77	77	66	55	325
Write-Ins	0	0	0	0	0	0
Blanks	11	24	30	21	23	109
SENATOR IN GENERAL COURT						
Harriette L. Chandler	56	95	96	80	71	398
Write-Ins	0	0	0	1	0	1
Blanks	5	6	11	6	7	35
REPRESENTATIVE IN GENERAL COURT						
Write-Ins	2	2	4	1	1	10
Blanks	59	99	103	86	77	424
SHERIFF						
Write-Ins	8	6	8	5	4	31
Blanks	53	95	99	82	74	403
REPUBLICAN PARTY	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
REPRESENTATIVE IN CONGRESS						
Write-Ins	4	2	5	2	3	16
Blanks	92	117	95	93	82	479
COUNCILLOR						
Jennie L. Caissie	74	94	77	74	60	379
Write-Ins	0	1	0	0	0	1
Blanks	22	24	23	21	25	115
SENATOR IN GENERAL COURT						
Write-Ins	3	1	1	2	2	9
Blanks	93	118	99	93	83	486
REPRESENTATIVE IN GEN COURT						
Kimberly N. Ferguson	93	113	97	95	81	479
Write-Ins	1	2	2	0	0	5
Blanks	2	4	1	0	4	11

SHERIFF						
Lewis G. Evangelidis	91	115	100	92	82	480
Write-Ins	0	1	0	0	0	1
Blanks	5	3	0	3	3	14
GREEN-RAINBOW PARTY	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
REPRESENTATIVE IN CONGRESS						
Write-Ins	0	0	0	0	0	0
Blanks	1	0	0	0	0	1
COUNCILLOR						
Write-Ins	0	0	0	0	0	0
Blanks	1	0	0	0	0	1
SENATOR IN GENERAL COURT						
Write-Ins	0	0	0	0	0	0
Blanks	1	0	0	0	0	1
REPRESENTATIVE IN GEN COURT						
Write-Ins	0	0	0	0	0	0
Blanks	1	0	0	0	0	1
SHERIFF						
Write-Ins	0	0	0	0	0	0
Blanks	1	0	0	0	0	1
UNITED INDEPENDENT PARTY						
REPRESENTATIVE IN CONGRESS						
Write-Ins	0	0	0	0	0	0
Blanks	0	0	2	1	0	3
COUNCILLOR						
Write-Ins	0	0	0	0	0	0
Blanks	0	0	2	1	0	3
SENATOR IN GENERAL COURT						
Write-Ins	0	0	0	0	0	0
Blanks	0	0	2	1	0	3
REPRESENTATIVE IN GEN COURT						
Write-Ins	0	0	0	0	0	0
Blanks	0	0	2	1	0	3

SHERIFF						
Write-Ins	0	0	0	0	0	0
Blanks	0	0	2	1	0	3
TOTAL REGISTERED VOTERS	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
Democrats	480	588	565	609	604	2846
Republicans	466	455	354	459	360	2094
Green-Rainbow	3	3	2	2	2	12
United Independent Party	14	14	17	16	17	78
Political Designations	10	7	5	10	11	43
Unenrolled	1659	1571	1474	1666	1740	8110
Grand Totals	2632	2638	2417	2762	2734	13183
TOTAL VOTES CAST	PREC #1	PREC#2	PREC #3	PREC#4	PREC #5	TOTALS
Democrats	61	101	107	87	78	434
Republicans	96	119	100	95	85	495
Green-Rainbow	1	0	0	0	0	1
United Independent Party	0	0	2	1	0	3
Grand Totals	158	220	209	183	163	933
VOTER PARTICIPATION	6%	8.3%	8.6%	6.6%	6.0%	7.1%

The polls were closed at 8:00 p.m. The tabulating concluded at 11:00 p.m., and the results of the election were announced.

REPORT OF THE TOWN CLERK STATE ELECTION – NOVEMBER 8, 2016

The election was called to order by the various Wardens in Precincts 1, 2, 3, 4, and 5 at 6:00 o'clock in the forenoon. The following were sworn in as Election Officers:

Precinct 1. Warden: Beth T. Clay. Others: Marta C. Ferreira, Faye M. Ellis, Marcia G. Sherbourne, Susan H. Stafford, Maureen A. Locke, Claude S Thompson, Rodney A. White and Betty J. Carlson.

Precinct 2. Warden: Nina A. Gibbons. Others: Michele J. Moran, Barbara A. French, Laurie A. Smith, Nancy B. Owens, Richard D. Henderson, Robert M. Jacobsen, Jane Ellen Lacroix, and Carol A. Coolidge.

Precinct 3. Warden: Patricia A. Bocian. Others: Ann A. Scalzulli, Karen L. Taylor, Constance J. Hamilton, Mary L. Sloan, Karen A. Cavan, Michael A. Lupienski, Diane Forester, Linda A. Williams, and Andrea M. Cordwell.

Precinct 4. Warden: Renate L. Hillhouse. Others: Janet A. Monroy, Pauline A. Brodeur, Valeda C. Schmucki, Gayle C. Marshall, Faith M. Keskula, Albert S. Vandemark, David J. Hillhouse, and Susan M. Medine.

Precinct 5. Warden: Cynthia A. Patterson. Others: Donald R. Bocian, Susan E. Enman, Nancy R. Fournier, Kathleen G. Franco-Anthony, Dianne M. Milewski, Karen M. Tremblay, Carolyn L. Bourget, Eugene G. Sullivan, James W. MacFarlane, Janice M. MacFarlane, and Cynthia M. Stark.

The ballot box was opened and found to be empty, and the tabulator tape was examined to insure there were no votes already listed.

SUMMARY OF THE VOTE

OFFICES AND CANDIDATES	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
ELECTORS OF PRESIDENT AND VICE PRESIDENT						
Clinton and Kaine, Democratic	1031	1159	1070	1193	1152	5605
Johnson and Weld, Libertarian	150	118	135	125	133	661
Stein and Baraka, Green-Rainbow	28	26	37	31	27	149
Trump and Pence, Republican	944	910	763	1025	970	4612
Write-Ins – McMullin and Johnson	13	11	8	4	4	40
Write-Ins	31	35	38	37	36	177
Blanks	36	44	37	45	34	196
REPRESENTATIVE IN CONGRESS						
James P. McGovern, Democratic	1559	1642	1543	1766	1749	8259
Write-Ins	40	28	21	24	27	140
Blanks	634	633	524	670	580	3041
COUNCILLOR						
Jennie L. Caissie, Republican	1181	1168	1059	1305	1185	5898
Matthew CJ Vance, Democratic	789	848	786	831	883	4137
Write-Ins	1	2	0	0	1	4
Blanks	262	285	243	324	287	1401
SENATOR IN GENERAL COURT						
Harriette L. Chandler, Democratic	1456	1531	1447	1628	1637	7699
Write-Ins	25	14	17	11	14	81
Blanks	752	758	624	821	705	3660
OFFICES AND CANDIDATES						
REPRESENTATIVE IN GENERAL COURT						
Kimberly N. Ferguson, Republican	1721	1732	1602	1904	1821	8780
Write-Ins	13	20	9	10	9	61
Blanks	499	551	477	546	526	2599
SHERIFF						
Lewis G. Evangelidis, Republican	1780	1823	1685	1976	1896	9160
Write-Ins	12	6	9	12	5	44
Blanks	441	474	394	472	455	2236
QUESTION #1 -						
Yes	846	828	719	931	916	4240
No	1318	1373	1301	1446	1321	6759
Blanks	69	102	68	83	119	441
QUESTION #2 -						
Yes	676	751	631	774	718	3550
No	1524	1509	1432	1654	1606	7725
Blanks	33	43	25	32	32	165

QUESTION #3 –						
Yes	1624	1661	1562	1826	1684	8357
No	570	589	498	598	627	2882
Blanks	39	53	28	36	45	201
QUESTION #4 –						
Yes	1135	1059	985	1158	1124	5461
No	1084	1212	1081	1275	1208	5860
Blanks	14	32	22	27	24	119
TOTAL REGISTERED VOTERS	PREC #1	PREC #2	PREC #3	PREC #4	PREC #5	TOTALS
Democrats	485	606	573	638	615	2917
Republicans	475	464	367	483	366	2155
Green-Rainbow	3	3	3	2	2	13
United Independent Party	20	19	23	21	19	102
Political Designations	12	8	5	13	13	51
Unenrolleds	1733	1620	1516	1783	1804	8456
Grand Totals	2728	2720	2487	2940	2819	13694
TOTAL VOTES CAST	2233	2303	2088	2460	2356	11440
VOTER PARTICIPATION	81.85 %	84.67%	83.96%	83.67%	83.58%	83.54%

The polls were closed at 8:00 p.m. The tabulating concluded at 11:30 p.m., and the results of the election were announced.

GENERAL GOVERNMENT TOWN MANAGER & BOARD OF SELECTMEN

Jacquelyn M. Kelly – Town Manager
Peter M. Lukes – Assistant Town Manager
Donna M. Cross – Administrative Assistant
Robin F. Farrington – Senior Clerk/Communications

Board of Selectmen

Anthony M. Renzoni – Chairman
Kenneth O'Brien (resigned May 2016)
Jeremy W. Kurtz
Robert P. Lavigne (did not seek re-election May 2016)
Timothy C. Ethier
Geraldine A. Herlihy (elected May 2016)
Erik D. Scheinfeldt (elected Sept. 2016)
Liz Fotos - Recording Secretary

The Board of Selectmen and Town Manager were involved with many projects of importance in 2016. The following is a summary of – and reflections on – some of the highlights that took place in 2016:

Select Board Transition



The Board of Selectmen said good-bye to two members and welcomed two new faces. Robert P. Lavigne, who served two terms on the board, did not seek re-election in 2016. Selectman Kenneth O'Brien, who served one recent term (he served on the board in previous years) resigned that spring. Voters elected Geraldine A. Herlihy during the May Annual Town Election and Erik D. Scheinfeldt during a Special Election in September. **(Left Top: Selectman Incumbent Jeremy Kurtz, newly elected Selectman Geraldine Herlihy, and newly elected Wachusett Regional School District School Committee member Christina Smith were sworn into office on May 10, 2016. Right Top: Erik Scheinfeldt was elected to the Board of Selectmen during a Special Town Election on September 8, 2016.**

GENERAL GOVERNMENT

TOWN MANAGER & BOARD OF SELECTMEN



Town of Holden Community Compact

Holden became a member of the Community Compact with the Commonwealth of Massachusetts. The Community Compact initiative gives Massachusetts communities the chance to make needed improvements through collaboration with and support from the state. Each compact is a voluntary, mutual agreement between the Governor Charlie Baker-Lt. Karyn Polito Administration and the local government. Joining the Community Compact effort means a grant

program for Compact Communities, extra points on certain grants, and technical resources from the state to help communities achieve their goals. Holden chose "Citizen Engagement." **In photo: Massachusetts Lt. Gov. Karyn Polito Governor visited Holden to announce the Community Compact. (l. to. r. Holden Town Manager Jacquelyn Kelly, State Representative Kimberly Ferguson, Selectman Timothy Ethier, Lt. Gov. Karyn Polito, and Selectman Anthony Renzoni)**

Education Options Review Committee

The Board of Selectmen created a committee charged with reviewing the current state of Holden's educational funding, staffing and quality in the Wachusett Regional School District and to provide the Town various possible options designed to offer the children of Holden the best educational opportunities available.

Additionally, the Committee was charged with developing a report designed to provide the Board of Selectmen, Town Manager and residents of Holden various options for delivering the best and most effective education possible to the children of Holden. The report was said to include costs and benefits associated with implementing various recommendations, along with a current state analysis. The Committee consists of five members from the public at large, appointed by the Board of Selectmen, who shall serve for the duration of the project. One ex-officio (non-voting) member of the Board of Selectmen and one ex-officio (non-voting) Holden member of the Wachusett Regional School District Committee sit on the Committee, as well.

Memorial Day Parade

The well-received Memorial Day Parade was dedicated to George Webb, Captain of the Continental Army. Parade participants included a number of community groups, including the Holden Police Department Honor Guard, Holden Fire Department Honor Guard, Spirit of America Fife & Drum, American Legion John E. Harkins Post 0042, Holden veterans, and

GENERAL GOVERNMENT TOWN MANAGER & BOARD OF SELECTMEN

Holden Boy and Girl scouts. This event could not have been a success without the generous support of the Holden community. The parade was held on May 30, 2016.

Employee Appreciation Cookout

The Board of Selectmen once again provided an Employee Appreciation cookout for all town employees at the Trout Brook Recreation Area. The Selectmen and Town Manager also held the employee appreciation ceremony, where employees are recognized for their years of service and receive their service pins. It is through our dedicated and talented staff that the selectmen and town manager continue to provide high-quality services to residents.

Discussing Housing & Economics

Jay Ash, Massachusetts Secretary of Housing and Economic Development, visited Holden in early September to discuss the area's housing and economic issues.

Pictured here are (l. to r.) Patrick Lawlor, Public Affairs Manager of the North Central Massachusetts Chamber of Commerce; Jacquelyn Kelly, Holden Town Manager; Jennifer Stanovich, Director of the Wachusett Area Chamber of Commerce; Anthony Renzoni, Chairman of the Holden Board of Selectmen; Kimberly Ferguson, State Representative; Jay Ash, Massachusetts Secretary of Housing & Economic Development; Pamela Harding, Holden Director of Planning & Development; Peter Lukes, Holden Assistant Town Manager; and Iain McKinlay, President of the Wachusett Area Chamber of Commerce.



GENERAL GOVERNMENT TOWN MANAGER & BOARD OF SELECTMEN

Town Manager Announces Retirement

Town Manager Jacquelyn M. Kelly announced her retirement in the fall. Jacquelyn Kelly was sworn into the Town Manager position in 2013, but worked for the Town for almost 18 years in municipal service. Many capital projects were completed during her time with the Town including the municipal pool, Senior Center, the Main Street reconstruction, the Holden Municipal Light Department building, the Public Safety Facility, new offices for the Recreation Department and the new Mountview Middle School. During her tenure, Holden also experienced a strong financial position, stable tax rate, millions of dollars in reserves, and have had its credit ratings increased multiple times.



Winter Festival

The purpose of the Winter Festival Committee is to plan, solicit donations and hold a community event in Holden during the winter season each year. This year's event was held December 3 and included the participation of citizens, businesses and organizations.



David Dickman, police service aide with the Holden Police Department, retired in 2016. His work with the Town was recognized by Town Manager Jacquelyn Kelly, members of the Board of Selectmen, and members of the Holden Police Department in September.

EMPLOYEE APPRECIATION & RECOGNITION 2016

MILESTONES CELEBRATED JULY 1, 2015 – JUNE 30, 2016

5 YEARS

Paul Pierce – Firefighter/Paramedic - Fire Department
Dennis Harney – Alternate Plumbing Inspector - Planning & Development
Susan Scott – Library Director - Gale Free Library
Amy K. Savasta – Dispatcher - Police Department
Brenda French – Group Leader/Before and After School - Recreation Department
Jay M. Brunetta – Director - HCTV
Robin F. Farrington – Senior Clerk/Communications - Town Manager's Office

10 YEARS

Charles J. Borowy – Firefighter/Paramedic - Fire Department
Sean M. Smith – Captain - Fire Department
Ryan S. Mouradian – On-call Firefighter - Fire Department
Brian Lederer – Plumbing Inspector - Planning Development
Spencer J. Perry - Circulation Assistant - Gale Free Library
Joseph W. Hand – First Class Lineman - HMLD
Melissa A. Parker – Dispatcher - Police Department
Marlene E. Whipple – Senior Clerk - Department of Public Works
Eric P. Fasshauer – EOIII - DPW (worked in DPW until he recently took full-time position with the Holden Fire Department)

15 YEARS

David A. Chapin – Lieutenant/EMT - Fire Department
Andrew T. Miller – Firefighter/EMT - Fire Department
Robert J. Beer – Firefighter II - Fire Department
Eric P. Fasshauer – worked as an on-call firefighter before becoming a full-time Firefighter/EMT recently- Fire Department
Pamela H. Harding – Director/Town Planner/Conservation Agent - Planning & Development
Christine A. Roy – Circulation Assistant - Gale Free Library
Russell T. Henderson – Water Operator II - Department of Public Works

20 YEARS

Sandra G. Tremblay – Customer Service Representative/General – HMLD
Christopher Noyes – Sergeant – Police Department
Denise Morano – Recreation Director – Recreation Department
Donna M. Cross – Administrative Assistant – Town Manager's Office
John D. Whipple – Highway Working Foreman – Department of Public Works

EMPLOYEE APPRECIATION & RECOGNITION 2016
MILESTONES CELEBRATED JULY 1, 2015 – JUNE 30, 2016

25 YEARS

Christopher J. Carey – Lieutenant – Police Department
Thomas S. Walsh – Part-Time Animal Control Officer/Inspector of Animals – Police
Department
Dennis P. Griffin – Buildings & Grounds Working Foreman – Department of Public Works

30 YEARS

Paul F. DiNoia – Mechanic – Department of Public Works
James W. Ringgard – EO III – Department of Public Works
Carolyn M. Ringgard – Accounts Keeper – Accounting

35 YEARS

Cheryl A. Jenkins – Town Clerk

INFORMATION TECHNOLOGY

Peter M. Lukes – Assistant Town Manager/Department Head

Douglas Nelson – Systems Administrator

Stephen Gross – Network Administrator

Helen Aronowitz – IT Business Analyst

The Information Technology (IT) Department's primary responsibility is the planning, management and improvement of the technology infrastructure, telecommunications, and business applications that support Holden's day-to-day operation.

The Holden IT Department is constantly striving to meet or exceed the information and technical needs of the Town. The IT Department provides the technical support, advice, and assistance to our town departments to more cost-effectively and efficiently deliver services to Holden residents through computerization and business process automation.

As part of its mission, the Holden IT Department interacts closely with every department to assess current and future requirements, research the latest advances in technology, perform feasibility analysis, provide information and advice to Holden's decision-makers regarding technical infrastructure investments, assist with vendor negotiations, and monitor contract performance.

User support remains a major function of the Holden IT Department. Staff install and ensure proper functioning of licensed software, administer multiple servers, install and repair hardware, and manage sophisticated networking and communication systems on a daily basis.

In 2016, Holden IT continued to move more resources to our virtual environment, and to the Cloud. We have also consolidated much of our wireless environment and made it more consistent throughout town. We have made strides in improving efficiencies in workflow and internal processes in many departments. One example is the replacement of the dog license system in the Town Clerk's Office. Holden IT continues to monitor system security, and ensure we are protecting our computing resources.

Much of 2016 was spent preparing for the Town of West Boylston Police and Fire Departments to begin using Holden's Dispatch Center. This included work on data, telephones, radio, and human processes which use these resources.

Much work and effort was put into the Town's underlying network infrastructure, much of which went back to before modern technologies existed. Town buildings were rewired, making our network cleaner and more efficient to manage and maintain. We also performed a full inventory on our fiber-optic network, which has continued to grow and serve us well over the years, and now we can plan ahead for future growth.

Holden IT looks forward to more innovations in 2017. We began work on business continuity, and continue to refine those plans as systems change and the Town grows. This growth will continue to require attention to the needs of Town of Holden employees, as well as residents. Holden IT needs to stay on top of technology trends, such as handheld devices, cellular, cloud computing, and much more.

EDUCATION
WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN, PAXTON, PRINCETON, RUTLAND & STERLING

Letter from WRSD Superintendent Darryll McCall, Ed.D.

The 2016-2017 school year continues to be one of great change here in the Wachusett Regional School District. One of the major accomplishments of the District this past year was the completion of the WRSD 2016-2021 Strategic Plan. Working in conjunction with the Massachusetts Association of Regional Schools (MARS), a Strategic Planning Steering Committee was created during the last school year. The Steering Committee consisted of 23 members representing a variety of stakeholders. In order to gain feedback from the community, a survey was conducted which produced more than 2,000 responses. Focus group meetings were held in all 13 schools and in each member Town. Drawing on the information gathered, the Steering Committee established five learning domains from which strategic objectives, priority initiatives, and action plans have been crafted.

The WRSD Strategic Plan provides the Wachusett community with a sense of purpose as we define priorities and set budgets. Each school has developed a School Improvement Plan that ties directly back to the Strategic Plan and will help define budget priorities at both the building and District levels. Goals that have been set by administrators and teachers will have common themes connected to the five learning domains, thus helping bring our five town district toward common educational outcomes.

In early November, I held our annual Budget Roundtable open to all member Towns, in order to discuss budget issues associated with the upcoming fiscal year. As always, the meeting was well attended by town representatives as well as officials from the state. Funding at the state level remains a major issue associated with the budget woes we have faced as a district and continues to be an area of concern for both local and state officials. As state funding continues to decline, we are even more dependent upon our local tax base to support our educational endeavors. I will continue to advocate on behalf of the District to support the recommendations made by the Chapter 70 Foundation Budget Review Commission which would help to ease the financial burden placed on both schools and towns.

Last year, the five towns that comprise the District supported a strong and solid budget that has permitted us the opportunity to increase support for our students. We look forward to continuing the forward progress made this past year as we look to create a budget that supports the new Strategic Plan.

Thank you for your continued support of our students, faculty and staff of the WRSD.

EDUCATION

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Letter from Superintendent-Director Sheila M. Harrity, Ed.D.

2015-2016 was an exceptional year at Montachusett Regional Vocational Technical School District. The school celebrated “50 years of Excellence in Education,” and through a thoughtful and reflective marketing campaign, it was able to honor the school’s history and highlight the successes of its proud alumni and notable achievements of its current students. The school launched a robust technology initiative, providing all teachers with technology and training in preparation for a whole-school Chromebook rollout in FY17. Talented students, faculty and staff earned countless awards and recognitions, making the District so very proud. And finally, the school began efforts to bring its 21st career and technical education program to the school – Veterinary Science.

This work would not be possible without the contributions of the many talented educators and administrators here at Monty Tech. Here are some highlights of the year’s most notable achievements, including:

- Efforts to bring the school’s 21st vocational-technical program are well underway. After a careful review of workforce projections and student interest surveys, school administrators have begun the process to bring a Chapter 74 Animal Science program to the District, which will be open to students fall 2017. This exciting STEM program will be housed in a state-of-the-art facility that boasts a classroom, science lab, grooming salon, and full-service veterinary clinic. In an unprecedented fundraising campaign, school administrators have raised an impressive \$1,975,461 in donations and in-kind matching services to support this project. With an overall cost of \$2,250,000, construction of the Monty Tech Veterinary Science Training Center and Community Clinic is in progress, providing tremendous hands-on learning opportunities to students in our carpentry, plumbing, electrical, cabinetmaking, HVAC, masonry, and welding trades.
- A unique partnership with Workers’ Credit Union has resulted in a full-service branch located on the school’s campus, and increased opportunities for students to develop authentic financial literacy skills while still in high school. Students studying in the school’s Business Technology program are being trained as bank tellers, preparing them for entry-level jobs in banking institutions across North Central Massachusetts, and financial literacy workshops are being integrated into the curriculum each year.
- Senior students in the school’s very popular Health Occupations program participated in the first year of an exciting new partnership between Monty Tech and Mount Wachusett Community College. This innovative high school-to-college collaboration, which embeds a comprehensive, college-level Emergency Medical Technician (EMT) training program into the senior year of study has resulted in a number of students earning EMT credentials, providing additional career pathways in the medical field for these talented program graduates.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2016, Monty Tech’s passing rate on the MCAS English Language Arts exam was 100%, Mathematics 99%, and Biology 99%.

EDUCATION

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

We are so proud of the educational programs offered here at Monty Tech, yet we continually strive to improve upon them. Collaborating with area colleges and universities, we are ensuring our curriculum and instruction are rigorous and relevant. Sharing best practices with vocational-technical colleagues from across the state – and nation – we give and take some of the best ideas, with one thing in mind – what is best for our students. And what is best, I believe, is preparing students for both college and career.

Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham
Ashby
Athol
Barre
Fitchburg
Gardner

Harvard
Holden
Hubbardston
Lunenburg
Petersham
Phillipston

Princeton
Royalston
Sterling
Templeton
Westminster
Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Sheila M. Harrity, Superintendent- Director
Tom Browne, Principal
Dayana Carlson, Assistant Principal
Tammy Crockett, Business Manager
Pamela Pothier, Director of Technology
Christina Favreau, Director of Academic Programs
Jim Hachey, Director of Vocational Programs
Michael Gormley, Director of Facilities
Katy Whitaker, Development Coordinator
Victoria Zarozinski, Director of Student Support Services

EDUCATION

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Enrollment

On June 1, 2016, student enrollment at Monty Tech included 1,415 students in grades nine through twelve. Students are represented from every community in the District: Ashburnham (56), Ashby (32), Athol (85), Barre (37), Fitchburg (362), Gardner (143), Harvard (4), Holden (60), Hubbardston (70), Lunenburg (86), Petersham (3), Phillipston (19), Princeton (22), Royalston (18), Sterling (63), Templeton (103), Westminster (77), and Winchendon (150). The remaining 25 students were from out-of-district towns, including Ayer, Clinton, Dudley, Groton, Leominster, Orange, and Worcester.

Throughout 2015-2016, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2015, approximately 700 District eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational-technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2015-2016 proved to be an exceptionally busy year for her, as the school received 631 applications for admission. Of those, 575 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 338 freshmen and 3 upperclassmen were admitted.

The Vocational Interest Program offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2015-2016 school year, serving approximately 600 area students.

Class of 2016 Awards

Members of the Class of 2016 were awarded approximately \$58,000 in scholarships. The Monty Tech Foundation generously provided \$46,000 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$4,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college

EDUCATION MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

credits through a number of articulation agreements with public and private colleges across the country. Approximately 61% of the graduating class of 2016 reported plans to enroll at either a 2-year college, a 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the Fiscal Year 2015-2016, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2015-2016 Educational Plan totaled \$26,229,366, which represents a 2.3% increase over the 2014-2015 Educational Plan. The District's FY16 budget only exceeds the minimum spending required by Massachusetts General Law Chapter 70 by \$25,000 or .1%.

The District was audited in October 2016 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, Mass. and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For Fiscal Year 2016, state and federal grant sources provided the school with \$918,426. The District also received a competitive grant for \$136,412 to purchase equipment for the anticipated new Veterinary Science Program.



EDUCATION

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Academic Achievement

In 2015-2016, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For spring 2016, Monty Tech's passing rate on the English Language Arts was 100%, Mathematics 99%, Biology 99%. The District continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, securing the school's Level 1 Status distinction.

The Monty Tech School Committee

Barbara Reynolds, Lunenburg - Chair

Brian J. Walker, Fitchburg - Vice Chair

Diane Swenson, Ashburnham

Peter Capone, Ashby

Toni L. Phillips, Athol

Whitney Marshall, Barre

Claudia Holbert, Fitchburg

Brian J. Walker, Fitchburg

Dr. Ronald Tourigny, Fitchburg

Leroy Clark/ Melanie Weeks, Fitchburg

Helen Lepkowski/ James S. Boone, Gardner

Eric D. Commodore, Gardner

TBD, Harvard

James Cournoyer, Holden

Kathleen Airolti, Hubbardston

Edward Simms, Petersham

Eric Olson, Phillipston

John P. Mollica, Princeton

Mary C. Barclay, Royalston

Dr. Kenneth I.H. Williams, Sterling

James M. Gilbert, Templeton

Ross Barber, Westminster

Burton E. Gould, Jr., Winchendon

Terri Hillman, Gardner, Secretary

Norman J. LeBlanc, District Treasure

ACCOUNTING

Lori Rose, CGA – Town Accountant
Carolyn Ringgard –Accounts Keeper
Shellie Goodwin – Part Time Assistant Accountant

The General Laws of the Commonwealth provide for the appointment of a Town Accountant. The Town Accountant must possess training and experience to maintain the municipality's financial records. The records verify that the Town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

All accounts are maintained under the Uniform Municipal Accounting Standards (UMAS) as promulgated by the state of Massachusetts and the Deputy Commissioner of Revenue. The method of accounting used for regulatory purposes is a modified accrual fund basis that brings the Town's accounting methods more closely into a GAAP basis of accounting that is used nationally. In order to provide financial statements for issuance of bonds we must also prepare information in compliance with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB).

The Accounting Department is responsible for recording all financial activity in the General Ledger; processing the accounts payable warrant on a weekly basis and the payroll warrant on a bi-weekly basis; processing, reviewing, and liquidating purchase orders as necessary and in accordance with town policies and state procurement laws; maintaining all contract and bid files; and recording and updating fixed asset records.

The general ledger is where transactions for all Town funds are recorded. This includes general government funds, revolving funds, grant and gift accounts, water/sewer and solid waste enterprises, trust funds, and the light department activity.

The purchase order program encumbers funds by subtracting them from the budget and reducing the available balance. Approximately 615 purchase orders were issued during fiscal 2016. Before a purchase order is issued we must confirm that proper procurement procedures have been followed and documented, that applicable contracts will be in place, and funds are available. Invoices are matched to purchase orders when paid. There were approximately 15,600 invoices processed in fiscal 2016, resulting in more than 6,500 vendor checks being issued.

2016 Highlights

Projects such as the Mountview School construction project, increases in state grants awarded for public safety functions such as Police 911 grants, development grants for regionalized dispatch, and grants through Federal Emergency Management Agency (FEMA)

ACCOUNTING

and the Massachusetts Emergency Management Agency (MEMA) resulted in an increased number of contracts, purchase orders, accounts payable warrants for processing, and increased reporting requirements.

The Mountview School Building project has also resulted in new requirements for the accounting office. For all phases of the Mountview project, we are responsible for all our normal processing and retention requirements, and also for submitting all costs incurred into the Massachusetts School Building Authority's (MSBA) web based "pay-as-you-build progress payment system" known as ProPay. All costs must be entered by budget category and backup documentation must be submitted to MSBA for review before reimbursement can be made. The MSBA audits the invoices submitted and reimburses the Town for its share of eligible project costs. This is a benefit to the Town as we do not have to borrow the MSBA's share of the project which reduces the amount of debt, interest and borrowing costs of the Town. Due to the large volume and the dollar amount of expenditures relating to this project, requests for reimbursement are typically prepared on a monthly basis. During fiscal 2016 a total of nine reimbursement requests were submitted to MSBA resulting in the receipt of \$10,176,601. As of June 30, 2016, the Town has expended \$39,888,937 on the Mountview School Project, for feasibility and construction, and has received \$21,439,367 with an additional \$838,869 received just after the close of the fiscal year.

The accounting office continues to manage the ongoing grants from the State 911 Department for the development of the Wachusett Regional Emergency Communications Center. The Town has been awarded \$2,632,735 for the project for fiscal years 2012 through 2016. All expenditures related to this project have been submitted to the State 911 Department for reimbursement and we have assisted in the completion of the reporting requirements to ensure that the Town receives all funding in a timely manner. The fiscal 2016 grant was extended by the State 911 Department through June 30, 2017.

For the second consecutive year the Town has participated in the Certified Public Expenditure (CPE) program offered by the Executive Office of Health and Human Services (EOHHS). This is a voluntary program that allows ambulance providers to claim federal reimbursement for allowable certified public expenditures based on annual costs. Given the financial data required for this report, a majority of the report is completed by the town accountant. As a result of this process, the town has received \$19,521 from the fiscal 2015 CPE report and \$25,278 for the fiscal 2016 CPE report.

In preparing the budget for fiscal year 2016 the policy on the use of the Town's free cash and also the capital planning and improvement plan were adhered to. The free cash policy recommends that a maximum of 50% of free cash will be used to fund operating expenses.

ACCOUNTING

This policy allows the Town to continue building reserves, provides for unanticipated decreases in revenue in following years, and keeps an amount of free cash available for appropriation by a Special Town Meeting if a need arises. The capital improvement plan forecasts and plans for the capital acquisitions requested by all departments. The Town's capital needs are analyzed and prioritized and the goal is to devote approximately 4% of our budget as an investment in our assets and infrastructure.

The Town's balance sheet and free cash calculations for fiscal year 2016 were submitted on November 8, 2016 and were certified by the Department of Revenue. The annual state report of revenues and expenditures also known as "Schedule A" was completed and submitted before the November 30th deadline. The fiscal year 2016 annual audit has been completed by the independent audit firm of R.E. Brown and Company CPA's.

Audited financial statements are available at any time by visiting the accountant's web page at holdenma.gov or by contacting the accounting office. The financial statements included in this report are unaudited for the year ending June 30, 2016.

BUDGET RECAP – JUNE 30, 2016

	BUDGET	TRANSFER IN	TRANSFER OUT	BUDGET	EXPENDED
GENERAL GOVERNMENT					
Salary and Wages	\$ 1,504,265	\$ -	\$ 23,692	\$ 1,480,573	\$ 1,454,059
Expenditure	3,853,961	-	35,000	3,818,961	3,479,659
Capital	25,000	-	-	25,000	1,845
Total	5,383,226	-	58,692	5,324,534	4,935,563
DEBT					
Municipal	1,472,279	-	-	1,472,279	1,472,277
School	2,850,938	-	-	2,850,938	2,718,524
Total	4,323,217	-	-	4,323,217	4,190,801
PUBLIC SAFETY					
Salary and Wages	4,112,332	6,489	-	4,118,821	3,906,887
Expenditure	764,070	-	-	764,070	652,668
Capital Outlay	216,000	-	-	216,000	190,895
Total	5,092,402	6,489	-	5,098,891	4,750,450
PUBLIC WORKS					
Salary and Wages	1,399,355	3,355	-	1,402,710	1,380,109
Expenditure	885,070	-	-	885,070	699,966
Capital Outlay	752,500	-	-	752,500	571,380
Snow Removal	500,000	-	-	500,000	471,051
Total	3,536,925	3,355	-	3,540,280	3,122,506
HUMAN SERVICES					
Salary and Wages	234,894	6,175	-	241,069	240,779
Expenditure	89,250	32,000	-	121,250	115,465
Capital Outlay	14,500	-	-	14,500	14,500
Total	338,644	38,175	-	376,819	370,744
EDUCATION					
WRSD	21,976,737	-	-	21,976,737	21,547,554
WRSD Trans	1,396,905	-	-	1,396,905	1,344,611
VOC	836,743	-	-	836,743	825,922
Total	24,210,385	-	-	24,210,385	23,718,087

	BUDGET	TRANSFER IN	TRANSFER OUT	BUDGET	EXPENDED
CULTURE					
Salary and Wages	574,610	10,673	-	585,283	581,018
Expenditure	270,090	-	-	270,090	247,635
Capital Outlay	24,000	-	-	24,000	-
Total	868,700	10,673	-	879,373	828,653
 TOTAL GENERAL FUND	 43,753,499	 58,692	 58,692	 43,753,499	 41,916,804
 WATER/SEWER ENTERPRISE FUND					
Salary and Wages	598,470	-	-	598,470	597,738
Expenditure	6,099,257	-	-	6,099,257	5,337,659
Capital Outlay	367,500	-	-	367,500	360,912
 TOTAL WATER/SEWER	 7,065,227	 -	 -	 7,065,227	 6,296,309
 SOLID WASTE ENTERPRISE FUND					
Salary and Wages	40,004	-	-	40,004	25,796
Expenditure	1,120,145	-	-	1,120,145	1,063,545
 TOTAL SOLID WASTE	 1,160,149	 -	 -	 1,160,149	 1,089,341
 TOTAL BUDGET	 \$51,978,875	 \$ 58,692	 \$ 58,692	 \$ 51,978,875	 \$ 49,302,454

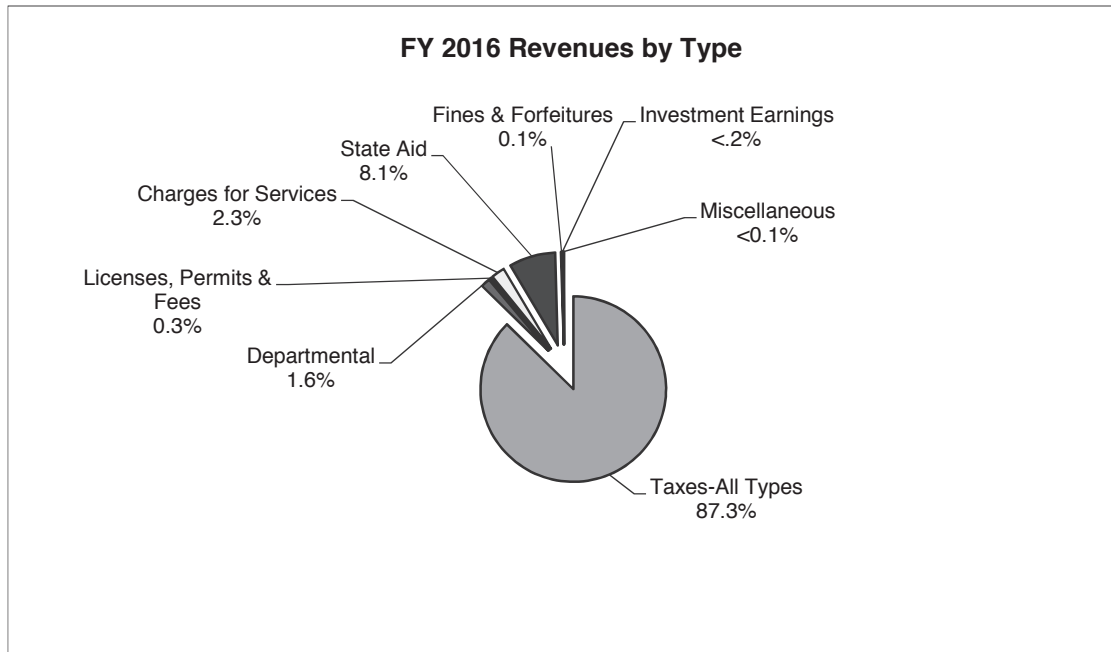
**TOWN OF HOLDEN
COMBINED BALANCE SHEET
JUNE 30, 2016**

<u>ASSETS</u>	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>TRUST & AGENCY</u>	<u>MUNICIPAL LIGHT</u>	<u>WATER SEWER</u>	<u>SOLID WASTE</u>	<u>LONG-TERM OBLIGATION</u>	<u>JUNE 30, 2016</u>
Cash & short-term investments	11,728,954	1,573,110	6,063,967	806,210	1,554,181	4,533,182	380,083		26,639,687
Investments				8,128,644	1,293,965				9,422,609
Receivables (Net of allowances for uncollectables)									
Personal property	31,237								31,237
Real estate	189,744								189,744
Excise	250,922								250,922
Tax liens	732,651								732,651
Special assessments						3,418,322			3,418,322
Ambulance	872,184								872,184
Other	88,097								88,097
User charges					542,040	330,258	60,654		932,952
Due from Light Enterprise	71,317								71,317
Due from Commonwealth of MA	38,544	983,701							1,022,245
Due from City of Worcester									
Due from Federal Government		6,560							6,560
Antis to be provided for retirement of long-term debt								47,392,574	47,392,574
TOTAL ASSETS	\$14,003,650	\$2,563,371	\$6,063,967	\$8,934,854	\$3,390,186	\$8,281,762	\$440,737	\$47,392,574	\$91,071,101
<u>LIABILITIES AND FUND BALANCES</u>									
LIABILITIES									
Accounts and warrants payable	482,164	171,726	702,245	3,079	67,594	85,846	1,988		1,514,642
Due to General Fund					71,317				71,317
BANS payable									7,000,000
Other liabilities	17,905		7,000,000	734,394	228,056	3,476			983,831
Deferred revenue	921,813				542,040	3,748,580	60,654		5,273,087
Reserve for Abatements and exemptions	1,243,023								1,243,023
General obligation bonds payable								47,392,574	47,392,574
TOTAL LIABILITIES	2,664,905	171,726	7,702,245	737,473	909,007	3,837,902	62,642	47,392,574	63,478,474
FUND BALANCES									
Reserved For									
Encumbrances	1,377,729	107,349				825,858	31,609		2,342,545
Expenditure	3,000,170					1,154,560	70,000		4,224,730
Depreciation fund									1,293,965
Reduction of future debt excluded debt	12,436								12,436
Reserved BAN Premium-Mt View	46,726								46,726
Reserved Bond Premium-Mt View	1,446,416								1,446,416
Reserved Excess Appropriation-Mt View	132,413								132,413
Unreserved									
Unreserved	5,322,855	2,284,296	(1,638,278)	8,197,381	1,187,214	2,463,442	276,486		18,093,396
TOTAL FUND BALANCES	11,338,745	2,391,645	(1,638,278)	8,197,381	2,481,179	4,443,860	378,095	0	27,592,627
TOTAL LIABILITIES AND FUND BALANCES	\$14,003,650	\$2,563,371	\$6,063,967	\$8,934,854	\$3,390,186	\$8,281,762	\$440,737	\$47,392,574	\$91,071,101

**TOWN OF HOLDEN
REVENUE COMPARISON
GENERAL FUND
NET OF REFUNDS**

REVENUE SOURCE	FY16 ESTIMATE	FY16 ACTUAL	FY17 ESTIMATE
MOTOR VEHICLE EXCISE	\$ 2,050,000	\$ 2,695,392	\$ 2,050,000
PENALTIES/INTEREST	115,000	165,447	107,000
LIEU OF TAX	1,045,171	1,040,765	1,041,544
CHARGES FOR SERVICES	800,000	1,059,183	850,000
FEES	239,940	348,506	233,640
RENTALS	96,500	101,184	96,500
LIBRARY	19,500	25,697	22,000
CEMETERY	15,000	11,706	15,000
OTHER DEPARTMENTAL	49,595	61,430	49,900
LICENSES/PERMITS	90,200	116,041	98,215
FINES	46,500	59,711	45,800
INVESTMENT INCOME	60,000	89,372	60,000
MISC RECURRING	184,200	183,600	196,400
MISC NON-RECURRING	60,000	1,636,733	60,000
SEPTIC	48,586	56,654	42,000
TOTAL LOCAL	4,920,192	7,651,421	4,967,999
CHERRY SHEET	1,945,263	1,946,780	1,945,263
SBAB	1,732,789	1,732,789	1,732,788
TAXES	34,093,593	33,231,782	37,502,253
TAXES PRIOR YEARS	-	733,758	-
TAX LIENS	-	91,344	-
CONVEYANCE TAX	-	41,583	-
TAX LITIGATION	-	-	-
LIGHT DEPT	140,050	140,050	144,277
TOTAL OTHER REVENUE	37,911,695	37,918,086	41,324,581
TOTAL GENERAL FUND REVENUE	\$ 42,831,887	\$ 45,569,507	\$ 46,292,580

ACCOUNTING



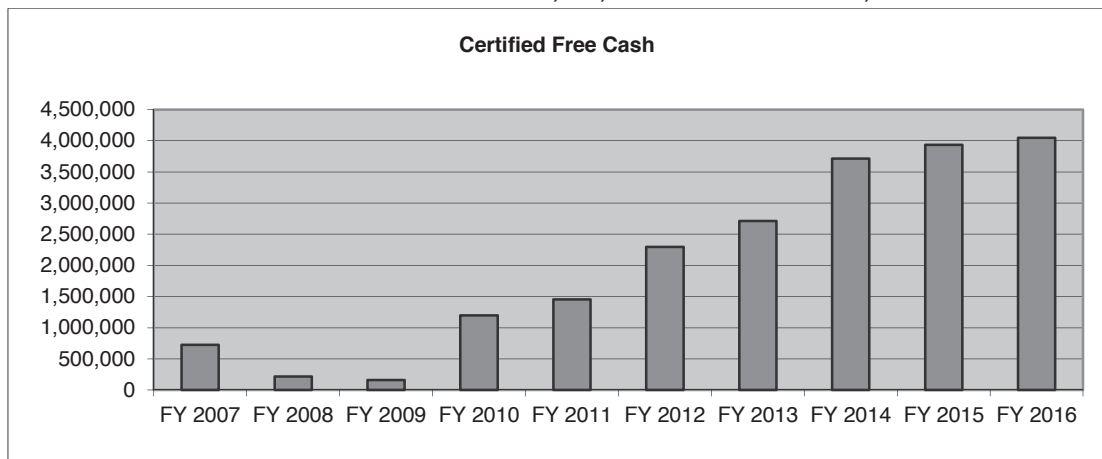
ACCOUNTING

Free Cash

The General Fund Undesignated Fund Balance is the amount by which cash and receivables exceed current liabilities and commitments. The available amount is calculated and certified each year by the Commonwealth's Department of Revenue based upon the balance sheet submitted by the town accountant. The amount available is what becomes known as "Free Cash." Free Cash can then be appropriated either for a specific expenditure or to reduce the tax rate.

Approximately 25% of the Free Cash certified as of June 30, 2015 was left unappropriated and is now part of the Free Cash certified as of June 30, 2016. For the Fiscal 2017 budget, Free Cash was appropriated into the following funds: \$50,000 into the Fire Equipment Stabilization Fund; \$50,000 into the Public Works Depreciation Fund; \$500,000 into the General Stabilization Fund; \$50,000 into a New Open Space Stabilization Fund; \$5,000 into a New Regional Dispatch Stabilization Fund and \$393,473 into the Other Post Employment Benefits Trust Fund (OPEB). An additional \$900,00 of Free Cash was appropriated for various capital projects for both the Town and the Wachusett Regional School District and an additional \$1,000,000 was used to reduce the tax rate for the Wachusett Regional School District Assessment.

	Certified	Used
Fiscal 2017		2,948,473
Fiscal 2016	4,048,834	2,158,787
Fiscal 2015	3,934,728	786,512
Fiscal 2014	3,714,663	1,013,324
Fiscal 2013	2,711,441	908,344
Fiscal 2012	2,295,926	704,693
Fiscal 2011	1,453,351	81,644
Fiscal 2010	1,196,281	216,851
Fiscal 2009	162,788	550,000
Fiscal 2008	216,851	1,408,676
Fiscal 2007	728,081	921,747
Fiscal 2006	1,428,676	609,681

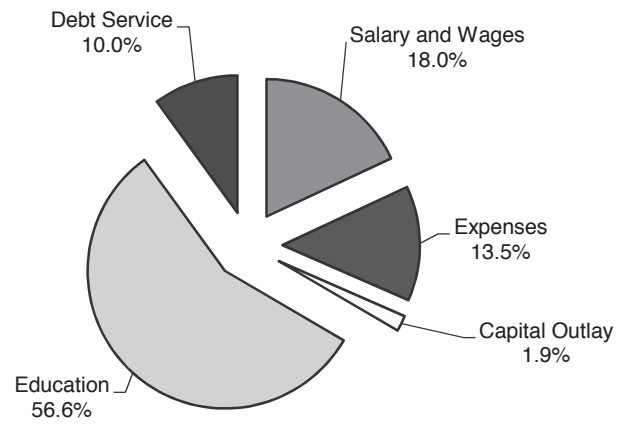


**TOWN OF HOLDEN
FIVE YEAR BUDGET ANALYSIS
TOWN OPERATING BUDGET**

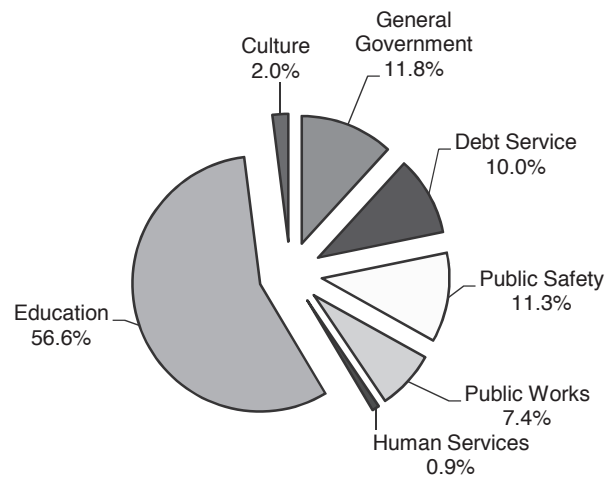
	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016
GENERAL GOVERNMENT					
Salary and Wages	\$ 1,280,839	\$ 1,266,396	\$ 1,211,592	\$ 1,368,784	\$ 1,454,059
Expenditure	2,960,540	2,959,223	3,164,470	3,311,465	3,479,659
Capital	26,647	1,505	697	-	1,845
Total	4,268,026	4,227,124	4,376,759	4,680,249	4,935,563
DEBT					
Municipal	714,056	845,064	811,139	819,199	1,472,277
School	2,814,849	2,884,156	2,906,369	2,939,339	2,718,524
Total	3,528,905	3,729,220	3,717,508	3,758,538	4,190,801
PUBLIC SAFETY					
Salary and Wages	3,369,632	3,468,893	3,572,247	3,744,274	3,906,887
Expenditure	634,516	687,493	698,209	664,778	652,668
Capital Outlay	173,177	96,094	168,778	494,051	190,895
Total	4,177,325	4,252,480	4,439,234	4,903,103	4,750,450
PUBLIC WORKS					
Salary and Wages	1,288,259	1,319,925	1,355,683	1,399,358	1,380,109
Expenditure	646,285	769,832	645,332	695,587	699,966
Capital Outlay	435,775	519,016	773,800	782,763	571,380
Snow Removal	257,342	513,175	528,594	536,874	471,051
Total	2,627,661	3,121,948	3,303,409	3,414,582	3,122,506
HUMAN SERVICES					
Salary and Wages	210,990	214,001	222,930	228,704	240,779
Expenditure	104,971	64,990	76,371	66,136	115,465
Capital Outlay	-	-	6,194	12,625	14,500
Total	315,961	278,991	305,495	307,465	370,744

	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016
EDUCATION					
WRSD	19,503,302	20,491,124	20,675,351	21,033,709	21,547,554
WRSD Trans	1,281,451	1,247,060	1,205,104	898,257	1,344,611
VOC	465,097	543,688	578,847	787,159	825,922
Total	21,249,850	22,281,872	22,459,302	22,719,125	23,718,087
CULTURE					
Salary and Wages	529,809	539,341	550,274	552,369	581,018
Expenditure	218,391	198,291	234,803	236,060	247,635
Capital Outlay	44,917	8,311	1,291	-	-
Total	793,117	745,943	786,368	788,429	828,653
TOTAL GENERAL FUND	36,960,845	38,637,578	39,388,075	40,571,491	41,916,804
WATER/SEWER ENTERPRISE FUND					
Salary and Wages	493,340	513,114	509,488	547,818	597,738
Expenditure	4,767,323	4,911,721	4,652,719	5,025,499	5,337,659
Capital Outlay	91,837	243,762	505,033	406,006	360,912
TOTAL WATER/SEWER	5,352,500	5,668,597	5,667,240	5,979,323	6,296,309
SOLID WASTE ENTERPRISE FUND					
Salary and Wages	45,752	37,471	34,070	31,371	25,796
Expenditure	1,004,126	986,515	1,050,752	1,088,214	1,063,545
TOTAL SOLID WASTE	1,049,878	1,023,986	1,084,822	1,119,585	1,089,341
TOTAL BUDGET	\$ 43,363,223	\$ 45,330,161	\$ 46,140,137	\$ 47,670,399	\$ 49,302,454
DEBT RETIRED BY IIF	\$ 540,943	\$ 541,053	\$ 544,449	\$ 547,889	\$ -
TOTAL	\$ 540,943	\$ 541,053	\$ 544,449	\$ 547,889	\$ -

FY 2016 Operational Expenditures by Type



FY 2016 Operational Expenditures by Department



BUDGET ESTIMATES – FY 2017

	FY 2017 BUDGET	EXPENDED AS OF 12/31/16	ESTIMATED EXPENDITURES FY 2017
GENERAL GOVERNMENT			
Salary and Wages	\$ 1,604,438	\$ 712,638	\$ 1,574,731
Expenditure	4,044,327	2,694,927	3,975,800
Capital	111,000	36,485	111,000
Total	5,759,765	3,444,050	5,661,531
DEBT			
Municipal	1,504,067	545,468	1,504,066
School	4,062,634	2,690,967	4,062,634
Total	5,566,701	3,236,435	5,566,700
PUBLIC SAFETY			
Salary and Wages	4,438,351	1,933,012	4,416,449
Expenditure	741,624	268,838	763,526
Capital Outlay	863,000	101,843	863,000
Total	6,042,975	2,303,693	6,042,975
PUBLIC WORKS			
Salary and Wages	1,452,841	647,081	1,411,625
Expenditure	897,501	267,973	938,717
Capital Outlay	865,000	442,837	865,000
Snow Removal	500,000	35,947	500,000
Total	3,715,342	1,393,838	3,715,342
HUMAN SERVICES			
Salary and Wages	256,175	107,622	247,531
Expenditure	83,450	46,084	85,554
Capital Outlay	55,000	-	55,000
Total	394,625	153,706	388,085
EDUCATION			
WRSD	23,142,073	11,305,284	23,142,073
WRSD Trans	1,625,660	765,988	1,625,660
VOC	723,709	355,930	723,709
Total	25,491,442	12,427,202	25,491,442
CULTURE			
Salary and Wages	611,631	271,300	593,891
Expenditure	264,439	125,765	264,439
Capital Outlay	60,000	-	60,000
Total	936,070	397,065	918,330
TOTAL GENERAL FUND	47,906,920	23,355,989	47,784,405

	FY 2017 BUDGET	EXPENDED AS OF 12/31/16	ESTIMATED EXPENDITURES FY 2017
WATER/SEWER ENTERPRISE FUND			
Salary and Wages	638,542	250,022	586,248
Expenditure	6,559,762	3,053,574	5,920,399
Capital Outlay	165,000	-	165,000
TOTAL WATER/SEWER	7,363,304	3,303,596	6,671,647
SOLID WASTE ENTERPRISE FUND			
Salary and Wages	48,586	9,084	48,586
Expenditure	1,164,381	522,256	1,165,381
TOTAL SOLID WASTE	1,212,967	531,340	1,213,967
TOTAL BUDGET	\$ 56,483,191	\$ 27,190,925	\$ 55,670,019

TREASURER/TAX COLLECTOR'S OFFICE

Sharon A. Lowder, Treasurer/Collector, CMMT, CMMC
Sandra E. Nason, Assistant Treasurer/Collector, CMMAC
Jennifer J. Keevan, Senior Accounts Clerk
Teresa Brown—Senior Accounts Clerk

The Office of the Treasurer and Tax Collector has many responsibilities. The Tax Collector's duties include the collection, reconciliation and reporting of all real estate, personal property and motor vehicle excise taxes as well as electric and water/sewer rates and trash fees. These receivables are often paid through the mail, both directly to the office or to a lockbox. Holden residents can also remit their payments in person at the Collector's Office as well as online.

Included in the Tax Collector's duties is the preparation of legal documents relative to the real estate parcels located in the Town of Holden. A Municipal Lien Certificate (MLC) is prepared when a property is being conveyed or refinanced to certify the tax status of the parcel. The Collector's Office completed 723 Municipal Lien Certificates in FY 2016. A Certificate for Dissolving Betterments is created to release a paid Betterment Lien from a property. Liens were placed on properties eligible for the Town of Holden Sewer project in conjunction with the Mass Department of Conservation and Recreation (formerly the MDC) which provided sewer access to more than 2,500 parcels. Interest free connection loans were also made available to homeowners who opted to connect to the Town's sewer system. Once these liens have been paid in full, either through the real estate tax bills or in advance, a Certificate for Dissolving Betterments is prepared and recorded at the Worcester Registry of Deeds to remove the lien. The Collector's Office prepared 80 Certificates for Dissolving Betterments in FY 2016.

The Town Treasurer is the custodian of all Town of Holden funds which must be deposited and invested in accordance with Massachusetts General Laws. The Town of Holden bank accounts are balanced daily. Cash and receipts are reconciled with the Town Accountant's office each month.

The Office creates and maintains the payroll records for all Town of Holden employees. The biweekly Town payrolls are prepared and employee deductions such as taxes, insurance, retirement, union dues, child support and tax deferred compensation are reconciled and distributed to the correct agencies. The Treasurer is also responsible for the administration of employee benefits which has become more complicated with the onset of state and federal health care reform and more offerings such as flexible spending accounts.

The Treasurer/Collector's Office also processes the weekly Accounts Payable warrants which must be balanced with the Accounting Office. The Treasurer must fund the warrant, wire funds for certain expenditures and mail the remaining checks each Friday.

TREASURER/TAX COLLECTOR'S OFFICE

Massachusetts Treasurer/Collector Certification

Assistant Treasurer/Collector Sandra Nason attended the annual school sponsored by the Massachusetts Collectors and Treasurers Association at the University of Massachusetts in Amherst where she continues to take the required classes necessary to be certified as an Assistant Treasurer. Treasurer/Collector Sharon Lowder attended the MCTA conference in June 2016 in order to maintain certification as a Massachusetts Certified Municipal Treasurer/Collector.

Mountview School Construction

In April 2013, Holden voters authorized the replacement of the Mountview Middle School and the borrowing to fund the construction. In 2016, the Town permanently financed \$15 million and renewed a Bond Anticipation Note (BAN) in the amount of \$7 million. This BAN will be renewed until the final cost of the project is determined at which time the Treasurer will permanently borrow the necessary funds to complete the financing for the Mountview Middle School Project.

Borrowing

The Treasurer is responsible for borrowing funds for various town projects authorized at the Annual Town Meeting. This process involves working with our financial advisors and providing the appropriate documentation before funds can be borrowed. Once the borrowing is complete, the Treasurer must continue to file an "Annual Disclosure" to update the financial status of the Town. It is also incumbent upon the Treasurer to monitor the spending of borrowed funds so that they are spent within the mandated timeframe to avoid IRS penalties.

In addition to the continued borrowing for the Mountview Middle School Construction, Holden also borrowed an additional \$2,090,000 for the replacement of Water Mains, Sewer Pump Station improvements and Water Department Equipment in FY 2016.

Holden maintained a very favorable bond rating of AA+ with Standard & Poor's and Moody's raised the Town's bond rating to AA2. These positive ratings will benefit the Town's position when borrowing funds for various projects.

Online Payments

The Holden Municipal Light Department has been continuing to expand the online utility payments for Holden residents. The Department of Planning & Development and the DPW issue permits online, and the Town Clerk and the Recreation Department continue to collect payments online. In addition, Holden residents may make donations online through the Town's website, www.holdenma.gov. Donations may be made to the Help at Home fund which provides assistance to Holden residents in need. Online donations can also be made for the Memorial Day Parade, the Winter Festival, the Light-a-Light bandstand Fund, the Holden 275th Fund and Holden Community Garden. With so many payment options available, the Treasurer/Collector's Office is constantly developing more efficient methods of the reconciliation and reporting of these funds on a daily basis.

TOWN TREASURER – JULY 1, 2015 – JUNE 30, 2016

Cash on Hand July 1, 2015

29,580,536.72

RECEIPTS

GENERAL FUNDS

Accounting	Departmental Reimbursements	13,900.00
	Miscellaneous Refund	268.80
Assessors	Miscellaneous	1,423.00
Buildings & Grounds	Miscellaneous	13,927.50
	Departmental Reimbursements	29,250.00
	Proceeds of Investments	107.86
	Rental – Town Buildings	15,785.00
Commonwealth of Mass	CDC Fines	2,225.00
	DCR Lieu of Taxes	919,615.57
	Mass Health Ambulance Receipts	37,733.51
	Registry Motor Vehicle Fees	66,380.00
	Reimb - RE Tax Exemptions	14,558.00
	FEMA Reimbursements	1,108.10
	Fire HAZMAT	9,438.53
	School Aid – Chapter 70	5,275.00
	School Construction Reimburse	1,732,789.00
	School Transportation Reimburse	14,426.00
	State-Owned Land	90,888.00
	Unrestricted State Aid	1,762,511.00
	Urban Redevelopment	46,828.00
	Veterans Benefits	33,532.47
Data Processing	Departmental Reimbursements	72,400.00
Dept. of Public Works	Miscellaneous	58,274.05
	Departmental Reimbursements	12,750.00
Fire Dept.	Miscellaneous	26,992.94
	Ambulance Receipts	857,076.10
	Ambulance Medicare	191,908.64
	Fire Private Duty Surcharge	72.66
Library	Miscellaneous	26,096.24
Miscellaneous Receipts	Interest Earnings	89,371.56
	Miscellaneous	1,430.21
	Proceeds of Investments	481,594.50
	WRSD School Lease Fees	81,728.52
Planning & Development	Miscellaneous	66,835.00
Police Department	Inter-Municipal Agreement	85,290.00
	Miscellaneous	10,727.68
	WRSD Liaison Officer	35,000.00
	Police Private Duty Surcharge	6,805.40
Sealer Weights & Measure	Miscellaneous	2,006.00
Selectmen	Miscellaneous	20,305.00

	CATV Annual Grant	2,749.00
Senior Citizens	Senior Citizens Transportation	45,846.83
Town Clerk	Miscellaneous	68,521.80
Town Collector	Charges & Interest - Taxes	55,867.12
	Charges & Interest – MVE	70,033.05
	City of Worcester Lieu of Taxes	89,773.97
	Holden Housing Lieu Tax	2,607.00
	Income & Expense Lien-2016	7,000.00
	Motor Vehicle 1994-2013	6,535.38
	Motor Vehicle – 2014	15,447.55
	Motor Vehicle – 2015	421,410.17
	Motor Vehicle – 2016	2,296,875.99
	Personal Property – 2010-2014	136.59
	Personal Property – 2015	9,374.44
	Personal Property – 2016	485,402.31
	Real Estate – 2015	239,977.12
	Real Estate – 2016	33,276,161.18
	Rollback Tax	41,583.02
	Supplemental Real Est. – 2015	33,562.86
	Supplemental Real Est. – 2016	59,925.18
Town Manager	Miscellaneous	929.84
	Departmental Reimbursements	22,000.00
	Sale of Town Property	5,200.00
Treasurer	Miscellaneous	1,912.41
	Civil Process Fees	192.50
	Departmental Reimbursements	33,300.00
	Certificates of Municipal Liens	36,150.00
	Certs for Dissolving Bettmnts	320.00
	Light Dept-In Lieu of Taxes	68,733.00
	Priv Duty Surcharge & Medicare	10,983.74
	Tax Title & Interest	<u>124,206.40</u>
	Total General Funds	<u>44,471,353.29</u>

HIGHWAY IMPROVEMENTS

Commonwealth of Mass	Chapter 90 Reimbursement	<u>800,744.45</u>
	Total Highway Improvements	<u>800,744.45</u>

CABLE TV FUND

Cable TV	CATV Annual Grant	<u>279,749.51</u>
	Total Cable TV Fund	<u>279,749.51</u>

	<u>RECREATION 53D</u>	
Recreation Department	Miscellaneous	308,506.32
	Interest Earned	<u>109.42</u>
	Total Recreation 53D	<u>308,615.74</u>

REVOLVING FUNDS

Various Departments	Insurance Recovery	<u>9,588.64</u>
	Total Revolving Funds	<u>9,588.64</u>

INSPECTIONS REVOLVING

Planning & Development	Miscellaneous	<u>209,179.75</u>
	Total Inspections Revolving	<u>209,179.75</u>

RECREATION FUND

Recreation	Miscellaneous	<u>544,902.11</u>
	Total Recreation Fund	<u>544,902.11</u>

SPECIAL REVENUE

Buildings & Grounds	Cemetery – Res. for Approp.	3,605.92
Commonwealth of Mass.	Arts Lottery Council	5,600.00
	Elder Affairs	32,256.00
	Emergency Preparedness	2,500.00
	Extended Polling Hours	1,422.00
	FEMA Reimbursement	52,749.94
	Fire SAFE Grant	7,754.00
	MEMA Reimbursement	2,400.00
	Police 911 Grant	365,304.54
	Police Training Grant	7,973.50
	State Aid to Libraries	30,723.62
Conservation Commission	Miscellaneous	9,092.50
Dept. of Public Works	Fuel Reimbursement	5,854.51
Fire Department	Fire Code Violations	705.82
	Fire Dept Fund	200.00
	Training Grant	1,877.60
Library	Special Gifts	10,835.45
Miscellaneous	Bond Premium	1,812,478.10
	Community Policing	100.00

	Holden 250 th	3,949.50
	Holden 275 th	9,867.00
	Interest Earned	37.05
Payroll Deductions	Selectmen Fund	95.00
Police	Police Equipment Grant	1,720.00
	Police Fund	200.00
Senior Citizens	Council on Aging Fund	12,397.74
	Help at Home	18,405.12
Town Manager	Memorial Day Donations	5,750.00
	Winter Festival	<u>3,100.00</u>

Total Special Revenue	<u>2,408,954.91</u>
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MOUNTVIEW SCHOOL BLDG

Miscellaneous	Bond Anticipation Notes	7,000,000.00
	Bond Proceeds	15,000,000.00
	School Construction Reimb	12,469,313.00
	Misc Refund	<u>43,813.50</u>

Total Mountview School Bldg	<u>34,513,126.50</u>
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SEWER PROJECT

Town Collector	Connection Loan – 2015	1,322.80
	Connection Loan – 2016	42,651.54
	Connection Loan Pd in Advance	12,750.40
	Sewer Assessment – 2015	2,980.02
	Sewer Assessment – 2016	245,940.09
	Sewer Assessment Pd in Adv	<u>100,718.50</u>

Total Sewer Project	<u>406,363.35</u>
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WATER/SEWER FUNDS

Commonwealth of Mass	Bond Proceeds	61,696.47
	FEMA Reimbursements	2,183.07
	MCWT Proceeds	26,036.73
Dept. of Public Works	Miscellaneous	314,966.89
	Water Connection Deposits	142,550.00
Misc Receipts	Bond Proceeds	2,090,000.00
Town Collector	Rates	5,809,427.38
	Water Liens & Charges – 2015	93.01
	Water Lien & Charges – 2016	<u>7,631.21</u>
	Total Water/Sewer	<u>8,454,584.76</u>

<u>LIGHT FUNDS</u>		
Light Department	Miscellaneous	322,474.73
	Worker's Comp Ins Reimb	21,923.76
Misc. Receipts	Interest on Investments	17,045.31
	Proceeds of Invest – Lt. Deprec.	662,230.00
Town Collector	Light Lien – 2016	2,569.20
	Light Meter Deposits	62,455.00
	Misc. Receivables	12,445.56
	Rates	<u>14,275,505.89</u>
	Total Light Funds	<u>15,376,649.45</u>

<u>SOLID WASTE FUND</u>		
Planning & Development	Trash Bag Sales & Misc SW	19,239.01
Misc. Receipts	Interest Earned	1,787.76
Town Collector	Trash Fees	1,135,376.75
	Trash Lien – 2016	<u>975.75</u>
	Total Solid Waste	<u>1,157,379.27</u>

<u>OPEB FUNDS</u>		
Misc Receipts	Investment Earnings	<u>26,467.28</u>
	Total OPEB Funds	<u>26,467.28</u>

<u>GENERAL STABILIZATION FUND</u>		
Misc. Receipts	Investment Earnings	<u>42,722.76</u>
	Total General Stabilization	<u>42,722.76</u>

<u>WATER/SEWER STABILIZATION FUND</u>		
Misc. Receipts	Investment Earnings	<u>2,870.19</u>
	Total Water/Sewer Stabilization	<u>2,870.19</u>

<u>TRUST FUNDS</u>		
Buildings & Grounds	Cemetery Funds	7,004.08
Library	Expendable Trust	1,315.00
	Wachusett Fund	41,149.00
Misc. Receipts	Investment Earnings	<u>20,746.28</u>
	Total Trust Funds	<u>70,214.36</u>

	<u>DPW DEPRECIATION FUND</u>	
Misc. Receipts	Investment Earnings	<u>10,101.56</u>
	Total DPW Depreciation Fund	<u>10,101.56</u>

	<u>CONSERVATION FUND</u>	
Misc. Receipts	Investment Earnings	<u>364.03</u>
	Total Conservation Fund	<u>364.03</u>

	<u>FIRE STABILIZATION FUND</u>	
Misc. Receipts	Investment Earnings	<u>12,671.17</u>
	Total Fire Stabilization Fund	<u>12,671.17</u>

	<u>INFRASTRUCTURE INVESTMENT FUND</u>	
Misc. Receipts	Investment Earnings	<u>12,372.13</u>
	Total Infrastructure Invest Fund	<u>12,372.13</u>

	<u>AGENCY FUNDS</u>	
Accounting	Exchange Account	13.25
Commonwealth of Mass	Private Duty	360.00
Department of Public Works	Security Deposits	33,050.75
Fire Department	Fire Private Duty	1,462.50
Miscellaneous	Retirees Life Ins Payments	2,742.88
	Retirees Health Ins Payments	172,613.58
	Retirees Ins Reimbursements	19,617.39
	Interest Earned	1,373.22
Payroll Deductions	Federal Tax	1,276,585.24
	State Tax	480,257.79
	Medicare	137,502.15
	OBRA Mandatory Retire	47,876.67
	Regional Retirement	862,894.97
	Health Insurance	344,969.18
	Basic Life Insurance	4,677.30
	Voluntary Life Ins	5,691.16
	Whole Life Insurance	9,529.33
	Dental Insurance	2,555.42
	Disability Insurance	28,150.74
	Flexible Spending Acct – Health	70,322.68
	Flexible Spending Acct – DCAP	6,508.00

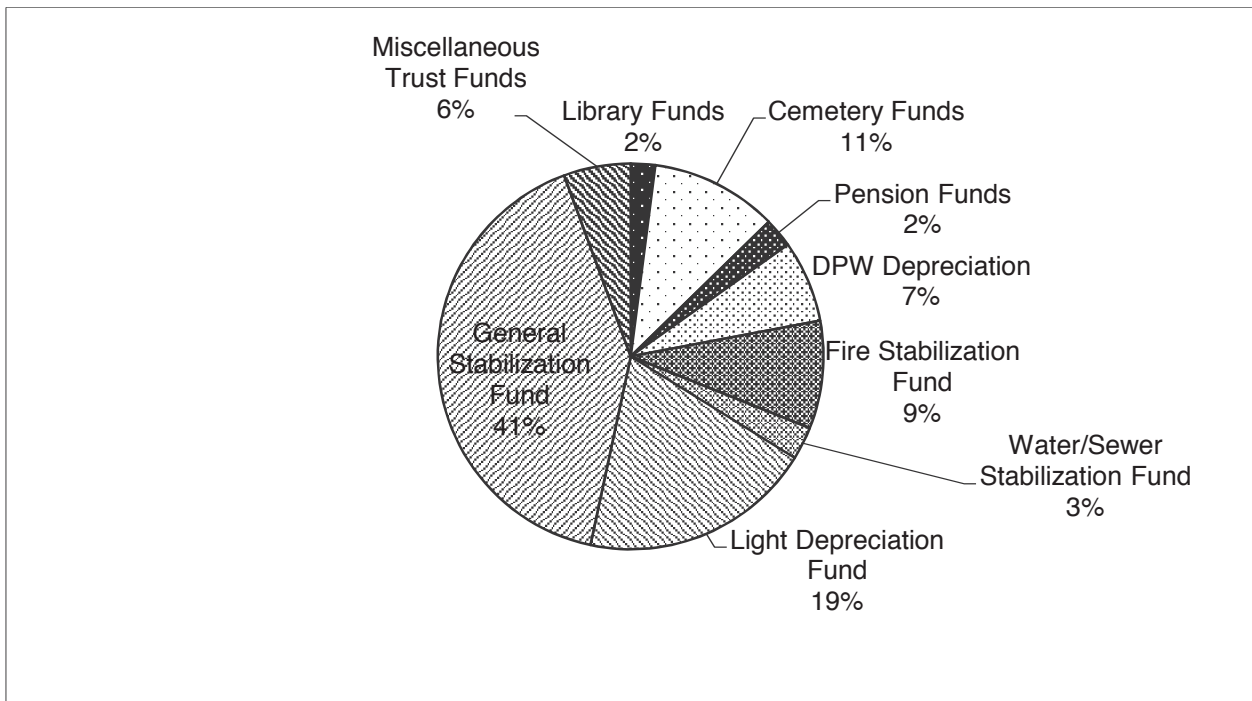
	Union Dues	42,738.00	
	Tax-Deferred Comp/Roth	270,492.12	
	Family Services	36,287.24	
Planning & Development	Security Deposit	327,722.32	
Police Department	Police State Firearms	17,025.00	
	Police Private Duty	<u>330,894.75</u>	
	Total Agency Funds	<u>4,533,913.63</u>	
	TOTAL RECEIPTS ALL FUNDS		<u>113,652,888.84</u>
	Total Available Cash		<u>143,233,425.56</u>
	Town Manager's Warrants		116,593,738.55
	Cash on Hand June 30, 2016		<u>26,639,687.01</u>

TAX TITLES			
Outstanding July 1, 2015	696,263.04		
Added to Tax Title during FY2016	<u>127,998.79</u>		<u>824,261.83</u>
Payments to Treasurer	91,610.66		
Outstanding June 30, 2016	<u>732,651.17</u>		<u>824,261.83</u>

TRUST FUNDS IN THE HANDS OF THE TREASURER

FUND	Balance 7/1/15	Interest/ Deposits	Withdrawals	Balance 6/30/16
Cemetery Funds				
Perpetual Care	587,845.63	16,603.44	5,000.00	599,449.07
Chapel Fund	11,304.83	185.80	0.00	11,490.63
Cook Fund	9,444.07	155.22	0.00	9,599.29
Special Care	18,922.78	509.09	307.36	19,124.51
Hamil Fund	14,981.33	246.23	0.00	15,227.56
Anderson Fund	13,593.78	223.43	0.00	31,817.21
Miscellaneous Funds				
Pension Funds	155,593.33	2,557.24	0.00	158,150.57
Lloyd Starbard	16,383.33	269.26	0.00	16,652.59
Welcome Aldrich	19,175.16	315.13	0.00	19,490.29
Worc Comm Boulder	5,306.12	87.21	0.00	5,393.33
Conservation Comm.	22,149.33	364.03	0.00	22,513.36
Hendricks House	8,733.26	143.57	0.00	8,876.83
Wachusett Fund	203,536.96	46,539.23	26,995.00	223,081.19
Newell Hospital Fund	21,863.46	359.33	0.00	22,222.79
B. Gilman Rec Trust	42,129.10	692.41	0.00	42,821.51
DPW Depreciation	614,651.02	52,501.56	224,400	442,752.58
Fire Stabilization Fund	568,684.89	262,671.17	250,000	581,356.06
Water/Sewer Stabiliz	174,640.59	2,870.19	0.00	177,510.78
Light Depreciation	1,117,506.12	802,966.31	662,230.00	1,258,242.43
General Stabilization	2,150,441.27	492,722.76	0.00	2,643,164.03
Library Funds				
E. Horsfall	8,835.81	145.22	0.00	8,981.03
C. E. Smith	12,119.76	199.21	0.00	12,318.97
William Sargent	3,256.85	53.55	0.00	3,310.40
S.T. & A. M. Hobbs	10,369.93	170.42	0.00	10,540.35
Holden High School	15,959.81	262.32	0.00	16,222.13
Ellen Bascom	3,113.33	51.17	0.00	3,164.50
Nathan Howe	19,517.25	320.77	0.00	19,838.02
E. Phelps Johnson	17,634.97	289.84	0.00	17,924.81
B. S. Newell	13,379.73	219.91	0.00	13,599.64
Frances Jennings	2,524.46	41.49	0.00	2,565.95
Elizabeth Newell Ref	6,070.01	1,432.60	0.00	7,502.61
C.& J. Kaplan Trust	15,257.46	250.77	0.00	15,508.23

TRUST FUNDS - 2016



FUNDED DEBT

Project	Date of Issue	Interest Rate	Total Issued	Balance as of 6/30/16	Principal Due in FY17	Date of Maturity
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GENERAL FUND DEBT - Conventional Loans

Elementary School Bldgs (Refunded)	12/18/14	1.030%	\$33,000,000	\$9,135,000	\$2,130,000	10/15/19
Elementary School Buildings (Refunded)	12/18/14	1.030%	\$920,000	\$259,000	\$60,000	10/15/19
Mountview Middle School	06/16/16	2.396%	\$15,000,000	\$15,000,000	\$750,000	06/15/36
Municipal Pool (Refunded)	12/18/14	1.030%	\$2,500,000	\$411,000	\$205,000	10/15/17
Public Safety Building #1	05/15/08	3.856%	\$8,000,000	\$5,565,000	\$365,000	05/15/28
Public Safety Building #2	04/15/10	3.719%	\$5,000,000	\$3,910,000	\$210,000	04/15/30
Public Safety Building #3	03/02/12	2.300%	\$200,000	\$39,000	\$39,000	03/02/17
Mountview Feasibility Study	03/02/12	2.300%	\$300,000	\$58,500	\$58,500	03/02/17
Capital Items 2012	03/02/12	2.300%	\$370,000	\$72,500	\$72,500	03/02/17
DPW Truck	01/15/13	2.000%	\$210,000	\$80,000	\$40,000	01/15/18
Ambulance	12/18/14	1.019%	\$250,000	\$200,000	\$50,000	10/15/19
DPW Equip Loader w/Plow	12/18/14	1.019%	\$205,000	\$160,000	\$40,000	10/15/19

BOND ANTICIPATION NOTE – Mountview Middle School Project

MountView Middle School (BAN)	06/19/16	0.868%	\$4,000,000	\$4,000,000	\$4,000,000	06/16/17
	06/19/16	0.850%	\$3,000,000	\$3,000,000	\$3,000,000	06/16/17

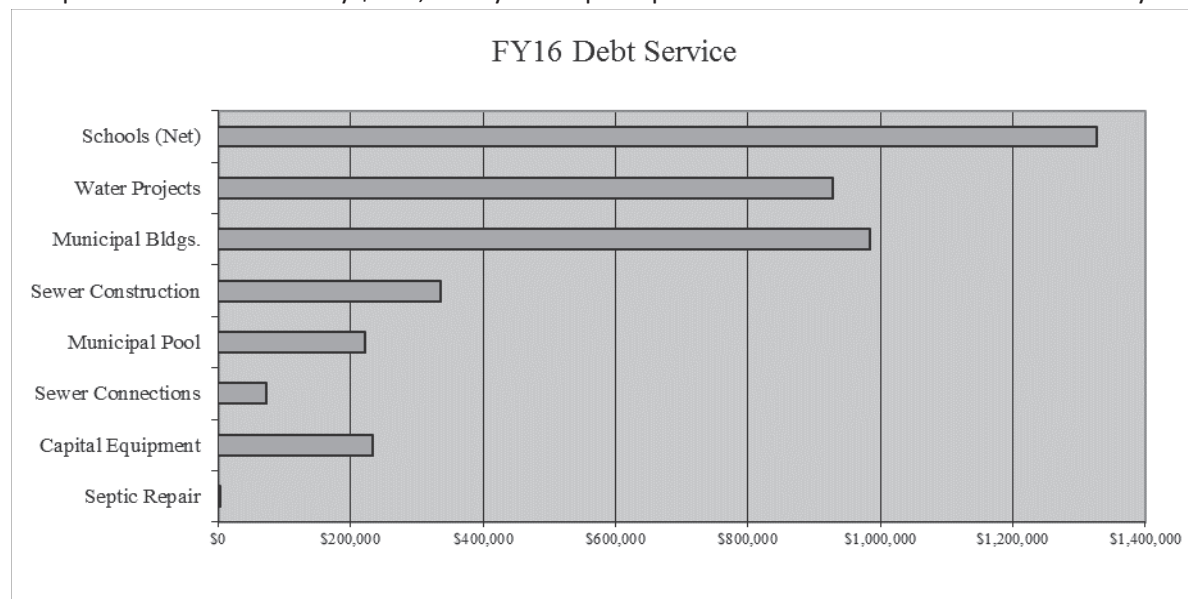
GENERAL FUND DEBT - Massachusetts Clean Water Trust Loans (formerly MWPAT)

Septic Repair	11/13/98	-----	\$73,000	\$15,216	\$3,804	08/01/19
Sewer Connections I	07/24/03	-----	\$585,267	\$163,094	\$32,486	02/01/21
Sewer Connections II	10/26/06	-----	\$707,184	\$352,582	\$39,527	08/01/24

Project	Date of Issue	Interest Rate	Total Issued	Balance as of 6/30/16	Principal Due in FY17	Date of Maturity
WATER/SEWER DEBT - Conventional Loans						
Municipal Water System	11/01/97	4.979%	\$1,800,000	\$90,000	\$90,000	10/15/16
Municipal Water System (Refunded)	12/18/14	1.030%	\$3,600,000	\$1,190,000	\$175,000	10/15/22
Water Main	12/18/14	1.030%	\$600,000	\$540,000	\$60,000	10/15/24
Water Tank Painting	12/18/14	1.030%	\$550,000	\$495,000	\$55,000	10/15/24
Water Mains	06/16/16	2.397%	\$1,600,000	\$1,600,000	\$80,000	06/15/36
Sewer Pump Station	06/16/16	1.982%	\$270,000	\$270,000	\$20,000	06/15/31
Water Dept. Equipment	06/16/16	1.251%	\$220,000	\$220,000	\$45,000	06/15/21

WATER/SEWER DEBT - Massachusetts Clean Water Trust Loans (formerly MWPAT)						
Water System - DW-99-17	11/01/00	-----	\$1,981,866	\$611,587	\$113,440	07/15/20
Sewer Construction - CW-00-43	07/15/01	-----	\$3,020,015	\$975,000	\$180,000	01/15/21
Water System - DW-00-16	10/15/02	-----	\$831,535	\$330,317	\$42,469	07/15/22
Water System - DW-01-15	11/15/02	-----	\$773,153	\$325,000	\$40,000	07/15/22
Sewer Construction - CW-00-43A	11/15/02	-----	\$4,038,215	\$1,675,000	\$215,000	07/15/22
Water System - DW-01-15A	11/01/03	-----	\$3,444,613	\$1,185,515	\$131,724	07/15/23
Water System - DW-04-06	11/16/05	2.000%	\$923,349	\$509,785	\$46,514	07/15/23
Water System - DW -09-14*	03/01/10	2.000%	\$1,743,881	\$1,429,479	\$82,592	07/15/31
Water System - DW-13-12	02/11/16	2.000%	\$525,000	\$525,000	\$21,237	01/15/36

* Principal has been reduced by \$666,419 by ARRA principal reduction and reallocation of funds by MCWT



TAX COLLECTOR REPORT JULY 1, 2015 – JUNE 30, 2016

Motor Vehicle Excise - 2008

Outstanding July 1, 2015	<u>7,228.46</u>	<u>7,228.46</u>
Payments to Treasurer	0.00	
Outstanding June 30, 2016	<u>7,228.46</u>	<u>7,228.46</u>

Motor Vehicle Excise - 2009

Outstanding July 1, 2015	<u>4,278.35</u>	<u>4,278.35</u>
Payments to Treasurer	83.13	
Outstanding June 30, 2016	<u>4,195.22</u>	<u>4,278.35</u>

Motor Vehicle Excise – 2010

Outstanding July 1, 2015	<u>5,160.03</u>	<u>5,160.03</u>
Payments to Treasurer	553.75	
Outstanding June 30, 2016	<u>4,606.28</u>	<u>5,160.03</u>

Motor Vehicle Excise – 2011

Outstanding July 1, 2015	<u>5,233.96</u>	<u>5,233.96</u>
Payments to Treasurer	674.28	
Outstanding June 30, 2016	<u>4,559.68</u>	<u>5,233.96</u>

Motor Vehicle Excise - 2012

Outstanding July 1, 2015	<u>6,657.64</u>	<u>6,657.64</u>
Payments to Treasurer	1,063.17	
Outstanding June 30, 2016	<u>5,594.47</u>	<u>6,657.64</u>

Motor Vehicle Excise - 2013

Outstanding July 1, 2015	11,735.77	
Refunded	<u>465.20</u>	<u>12,200.97</u>
Payments to Treasurer	2,964.94	
Abated	502.70	
Outstanding June 30, 2016	<u>8,733.33</u>	<u>12,200.97</u>

Motor Vehicle Excise – 2014

Outstanding July 1, 2015	24,793.98	
Refunded	<u>3,038.08</u>	<u>27,832.06</u>
Payments to Treasurer	15,650.89	
Abated	2,998.73	
Outstanding June 30, 2016	<u>9,182.44</u>	<u>27,832.06</u>

Motor Vehicle Excise – 2015

Outstanding July 1, 2015	149,481.02	
Committed per Warrant	302,314.67	
Refunded	<u>20,516.36</u>	<u>472,312.05</u>
Payments to Treasurer	421,206.83	
Abated	28,392.85	
Outstanding June 30, 2016	<u>22,712.37</u>	<u>472,312.05</u>

Motor Vehicle Excise – 2016

Committed per Warrant	2,545,902.20	
Refunded	<u>20,857.72</u>	<u>2,566,759.92</u>
Payments to Treasurer	2,296,875.99	
Abated	86,867.75	
Outstanding June 30, 2016	<u>183,016.18</u>	<u>2,566,759.92</u>

Personal Property 2004-2013

Outstanding July 1, 2015	<u>12,617.67</u>	<u>12,617.67</u>
Payments to Treasurer	65.37	
Outstanding June 30, 2016	<u>12,552.30</u>	<u>12,617.67</u>

Personal Property Tax - 2014

Outstanding July 1, 2015	<u>4,583.19</u>	<u>4,583.19</u>
Payments to Treasurer	71.22	
Outstanding June 30, 2016	<u>4,511.97</u>	<u>4,583.19</u>

Personal Property Tax - 2015

Outstanding July 1, 2015	<u>14,638.35</u>	<u>14,638.35</u>
Payments to Treasurer	9,374.44	
Outstanding June 30, 2016	<u>5,263.91</u>	<u>14,638.35</u>

Personal Property Tax - 2016

Committed per Warrant	493,437.10	
Refunded	<u>873.95</u>	<u>494,311.05</u>
Payments to Treasurer	485,402.31	
Abated	0.00	
Outstanding June 30, 2016	<u>8,908.74</u>	<u>494,311.05</u>

Farm Animal – 2008-2011

Outstanding July 1, 2015	<u>1,095.06</u>	<u>1,095.06</u>
Payments to Treasurer	0.00	
Outstanding June 30, 2016	<u>1,095.06</u>	<u>1,095.06</u>

Real Estate Tax - 2015

Outstanding July 1, 2015	270,341.92	
Refunded	<u>247.68</u>	<u>270,589.60</u>
Payments to Treasurer	239,977.12	
Transferred to Tax Title	<u>30,612.48</u>	<u>270,589.60</u>

Real Estate Tax - 2016

Committed per Warrant	33,600,176.71	
Refunded	<u>44,379.41</u>	<u>33,644,556.12</u>
Payments to Treasurer	33,276,161.18	
Abated	100,091.72	
Transferred to Tax Title	84,210.75	
Outstanding June 30, 2016	<u>184,092.47</u>	<u>33,644,556.12</u>

Sewer Assessment 2015

Outstanding July 1, 2015	<u>3,105.02</u>	<u>3,105.02</u>
Payments to Treasurer	2,980.02	
Transferred to Tax Title	<u>125.00</u>	<u>3,105.02</u>

Sewer Assessment - 2016

Committed per Warrant	249,636.77	
Refunded	<u>65.50</u>	249,702.27
Payments to Treasurer	245,940.09	
Transferred to Tax Title	873.76	
Outstanding June 30, 2016	<u>2,888.42</u>	<u>249,702.27</u>

Connection Loans – 2015

Outstanding July 1, 2015	267.80	
Refunded	<u>15.00</u>	<u>282.80</u>
Payments to Treasurer	282.80	
Transferred to Tax Title	<u>0.00</u>	<u>282.80</u>

Connection Loans - 2016

Committed per Warrant	<u>42,851.54</u>	<u>42,851.54</u>
Payments to Treasurer	42,651.54	
Outstanding June 30, 2016	<u>200.00</u>	<u>42,851.54</u>

Interest & Expense Liens - 2016

Committed per Warrant	<u>8,500.00</u>	<u>8,500.00</u>
Payments to Treasurer	7,000.00	
Transferred to Tax Title	500.00	
Outstanding June 30, 2016	<u>1,000.00</u>	<u>8,500.00</u>

Light Liens – 2016

Committed per Warrant	<u>3,272.13</u>	<u>3,272.13</u>
Payments to Treasurer	2,569.20	
Outstanding June 30, 2016	<u>702.93</u>	<u>3,272.13</u>

Water Liens & Water Lien Charges – 2015

Outstanding July 1, 2015	<u>93.01</u>	<u>93.01</u>
Payments to Treasurer	<u>93.01</u>	<u>93.01</u>

Water Liens & Charges - 2016

Committed per Warrant	<u>7,943.06</u>	<u>7,943.06</u>
Payments to Treasurer	7,631.21	
Outstanding June 30, 2016	<u>311.85</u>	<u>7,943.06</u>

Trash Liens - 2016

Committed per Warrant	<u>1,011.75</u>	<u>1,011.75</u>
Payments to Treasurer	975.75	
Outstanding June 30, 2016	<u>36.00</u>	<u>1,011.75</u>

Supplemental Real Estate Taxes – 2015

Outstanding July 1, 2015	4,328.10	
Committed per Warrant	29,215.46	
Refunded	<u>19.30</u>	<u>33,562.86</u>
Payments to Treasurer	<u>33,562.86</u>	<u>33,562.86</u>

Supplemental Real Estate Taxes - 2016

Committed per Warrant	<u>65,577.17</u>	<u>65,577.17</u>
Payments to Treasurer	59,925.18	
Outstanding June 30, 2016	<u>5,651.99</u>	<u>65,577.17</u>

Lieu of Taxes – 2016

Committed per Warrant		<u>74,321.29</u>
Payments to Treasurer		<u>74,321.29</u>

ASSESSORS' OFFICE

Rosemary Scully, MAA - Principal Assessor
James R. Dillon, MAA - Assessor
Robert W. Fitzgerald, MAA, RMA - Assessor
Janice - Cross - Clerk Supervisor
Suzanne Lucia - Senior Clerk
Pauline Dillon - Data Collector
Scott Bell - Data Collector
Lori Anne Wall - Mapper

WELCOME TO THE HOLDEN ASSESSORS' OFFICE

The Assessors' Office values all real estate (residential, commercial and industrial) and personal property in the Town of Holden for the purpose of "ad valorem" taxation. This process involves discovering, listing, and valuing almost 8,000 residential properties, which includes single-family homes, multi-family homes, condominiums, and apartment buildings. There are also 200 commercial and industrial properties and nearly 400 personal property accounts which must be reviewed on an annual basis. The office also receives more than 19,000 motor vehicle excise records from the Registry of Motor Vehicles which must be processed and committed to the Tax Collector.

In addition, the function of the Assessing Office includes updating tax map information in regards to property sales and subdivisions; tracking the yearly additions in value triggered by the building permit process and computation of "new growth"; monitoring and recording all changes in property ownership through information received from the Registry of Deeds; inspecting in a timely manner all properties sold in Holden; receiving and processing all real estate and personal property abatement applications within statutory timelines; representing the Town of Holden at the Appellate Tax Board or negotiating settlements with taxpayers before hearings; assisting realtors, appraisers, and taxpayers seeking information on Holden's 8,300-plus real and personal property accounts; and supplying the Board of Selectmen with all the information required in the setting of the tax rate at the annual classification hearing. This office provides quality service to all customers in the performance of the above described duties.

ACCESSING ASSESSMENT DATA ONLINE

The public can access the Online Assessor Database from www.holdenma.gov. The Town of Holden has contracted with Vision Government Solutions, Inc. to host this site.

The Town of Holden reviews all property values on an annual basis. Values are updated based upon market conditions of sales of comparable properties in Holden. The current database values were finalized and the Massachusetts Department of Revenue approved the tax rate for Fiscal Year 2017 on November 8, 2016. The Fiscal Year 2017 tax rate for all classes of property is \$17.59 per thousand dollars of valuation.

ASSESSORS' OFFICE

HOLDEN GIS ONLINE

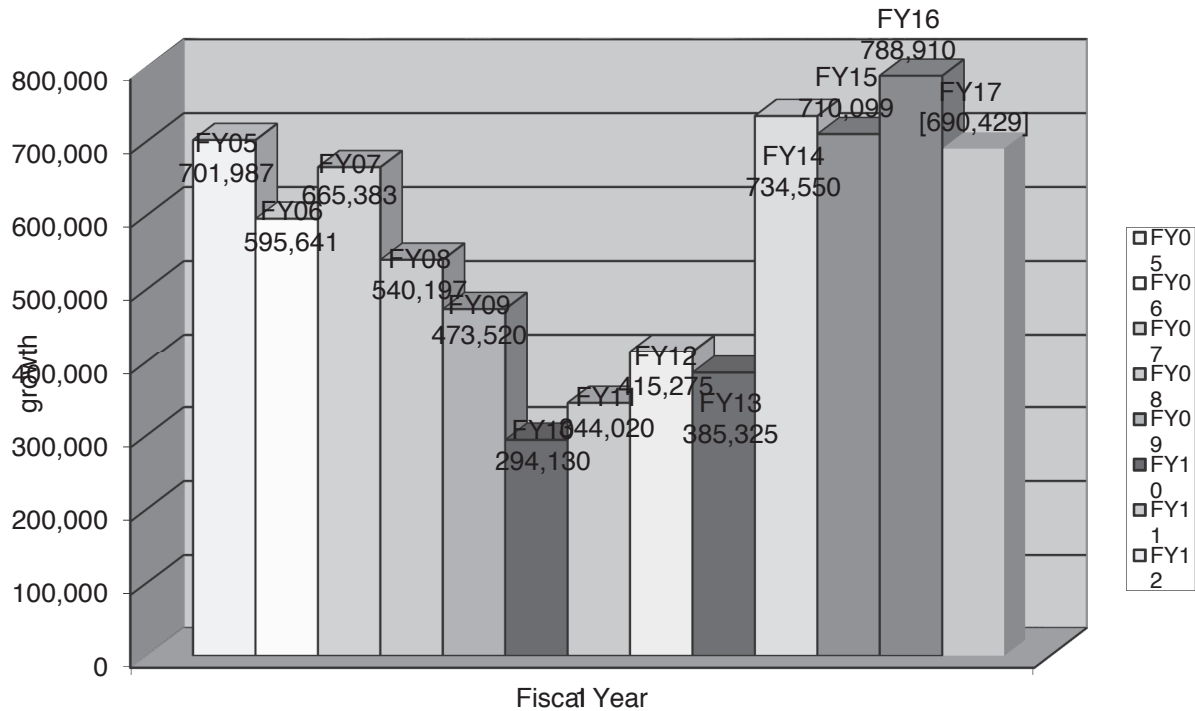
The Town of Holden has a Geographic Information System web site that provides both GIS and Assessors' data for properties located within the Town. The public can access the GIS Website at www.holdenma.gov. The Assessors' Office is eager to offer the best in customer service and information. The staff will attempt to answer a wide variety of questions and issues ranging from abatements to exemptions, from property identification to motor vehicle excise tax issues. Visit www.holdenma.gov or telephone the assessors' office at (508) 210-5515 for further assistance.



New Houses Built in 2016

New construction, additions and alterations between July 1, 2015 and June 30, 2016 increased the total value of the Town by \$40 million.

NEW GROWTH CHART 2017



ASSESSMENT DATA VALUATION AND TAX LEVY

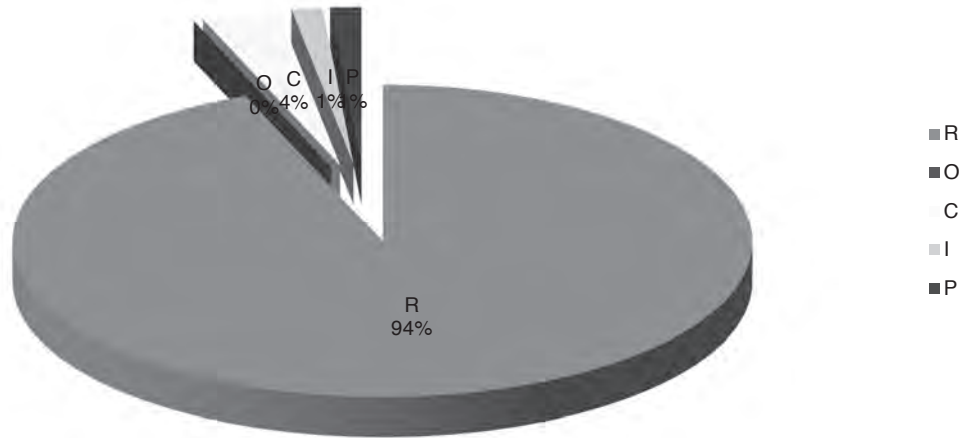
FISCAL YEAR	ASSESSED VALUATION	TAX LEVY	TAX RATE*
2017	\$2,091,650,920	\$36,792,139	\$17.59
2016	\$1,976,440,200	\$34,093,593	\$17.25
2015	\$1,883,118,500	\$34,122,107	\$18.12
2014	\$1,856,042,600	\$32,944,756	\$17.75
2013	\$1,810,899,100	\$31,455,318	\$17.37
2012	\$1,838,082,600	\$30,383,505	\$16.53
2011	\$1,859,330,100	\$29,098,521	\$15.65
2010	\$1,883,982,600	\$27,882,942	\$14.80
2009	\$1,985,104,400	\$27,076,824	\$13.64

*Tax Rate expressed in per thousand dollars of assessed valuation

FISCAL YEAR 2016 PERCENT OF TAX LEVY BY CLASS

CLASS	TYPE	FY17	FY2016	FY2015	FY2014	FY2013
I	RESIDENTIAL	93.94	93.79	93.55	93.58	93.74
II	OPEN SPACE	0.00	0.00	0.00	0.00	0.00
III	COMMERCIAL	3.37	3.38	3.60	3.63	3.40
IV	INDUSTRIAL	1.35	1.38	1.47	1.52	1.34
V	PERS PROPERTY	<u>1.34</u>	<u>1.45</u>	<u>1.38</u>	<u>1.27</u>	<u>1.52</u>

TAX LEVY SHARE FY 2017



FISCAL YEAR 2017 PROPERTY USE ASSESSMENTS

CLASS CODE	CLASS TYPE	PARCEL COUNT	TOTAL ASSD. VALUE	% OF TOTAL REAL ESTATE
101	Single Family	5875	1,721,913,200	82.32
102	Condominiums	737	125,818,900	6.02
104	Two Family	76	18,403,700	0.88
105	Three Family	19	4,984,500	0.24
103,109	Misc, multi dwell	23	7,493,000	0.36
111-125	4 or More Units	21	34,918,100	1.67
012-043	Mixed Use	31	23,900,200	1.14
130-132	Vacant Land	836	33,409,800	1.60
300-393	Commercial	138	63,824,000	3.05
400-452	Industrial	28	27,825,300	1.33
CH 61	Forest Land	20	39,880	0.002
CH61A	Agricultural Land	44	419,600	0.02
CH61B	Recreational Land	14	651,850	0.03
500	Personal Property	388	28,048,890	1.34
TOTALS		8,284	\$ 2,091,650,920	

ASSESSORS' OFFICE

PROPOSITION 2 ½ “LEVY LIMIT” EXPLAINED

“Proposition 2 ½” refers to an initiative statute adopted by the voters of the Commonwealth in November 1980. Its purpose was to stabilize municipal property taxes. It limits the amount by which the taxing capacity of the Town is allowed to increase each year. The allowed growth is 2.5 percent of the prior year’s *levy limit*. For FY2017 the levy is not being raised by 2.5%. This results in an excess levy capacity of \$2,273,797.31.

<i>The levy limit rises each year automatically by 2.5 of the prior year's limit</i>	Increase in Levy	
	FY12	664,927
	FY13	622,739
	FY14	646,977
	FY15	501,452
	FY16	0
	FY17	0

Also, added to the levy limit computation is the levy increase attributable to “*new growth*.” This represents additions to the base of taxable property, typically as a result of new construction, renovation and minor alterations, or change of use.

Permitting the levy limit to be adjusted by “*new growth*” recognizes the fact that development creates pressures on Town services over the long term.

<i>In addition, the tax levy attributable to “new growth” is added to the levy limit</i>	New Growth	
	FY12	415,275
	FY13	385,325
	FY14	734,550
	FY15	710,099
	FY16	788,910
	FY17	690,429

The assessment date for each tax year is the previous January 1. The Town has accepted the provisions of Section 40 of Chapter 653 of the Acts of 1989 regarding assessment date changes for new growth. This legislation allows communities to tax in the current fiscal year all new construction built between January 1 and June 30 of that year. The purpose of this local-option legislation is to reduce the delay that can occur between construction and taxation.

Total growth of the ***levy limit*** is therefore attributable to two factors, allowed growth, which is fixed (2.5% per year), and new growth that is variable and subject to economic conditions.

ASSESSORS' OFFICE

EXEMPTIONS			
Clause	Persons who are eligible	Qualifications	Amount
17D	Surviving Spouse Minor, Aged Person	Total estate, both real and personal cannot exceed \$40,000 exclusive of any mortgage interest in any real estate included in total estate and exclusive of total value of domicile up to a 3-unit building of which one unit is owner occupied.	175.00
18	Hardship	Any person who is so aged, infirm and poverty stricken that he or she is unable to contribute to public charges, (Subject to M.G.L. Section 5A.	No Specific Amount
22	Disabled Veteran	10% or greater disability, Purple Heart, or widows or widowers of qualified veterans (as long as they remain unmarried) or parents of service men killed in action.	400.00
22A	Disabled Veterans	Loss of one foot, hand or sight of one eye, or Distinguished Service Cross, Air Force Cross or Navy Cross.	750.00
22B	Disabled Veterans	Loss of hands, feet or eyes.	1250.00
22C	Disabled Veterans	Specially-adapted housing.	1500.00
22D	Surviving Spouse	Veteran died from injuries due to being in combat zone	Full
22E	Disabled Veterans	100% disability and incapable of working. Must file certification indicating inability to work.	1000.00
PARAPLEGIC	Disabled Veterans spouses of paraplegics.	Paralysis of lower half of body on both sides, Surviving	Full
37A	Blind	Legal Resident of Mass. Proof of blindness from the Mass. Commission of the Blind must be furnished each year.	500.00
41C	Elderly	Applicant must be 65 prior to July 1, be a resident of Massachusetts for 10 years and owned real estate in Massachusetts for 5 years. If single, income cannot exceed \$20,000; or if married, combined income of applicant and spouse cannot exceed \$30,000. Minimum social security deductions, if any, are allowed. If single, the whole estate cannot exceed \$40,000; or if married combine whole estate of applicant and spouse cannot exceed \$55,000. Value of domicile up to a 3-unit dwelling, of which one unit is owner occupied, is also excluded.	1,000.00

DEFERRALS	
Statutory Reference Ch. 59, Sec. 5, Cl. 41A	Qualifications An agreement allowing certain persons 65 years of age or over to postpone payment of all or a portion of real estate tax up to 50% of full, fair cash value of their property and no transfer of such property may occur unless the taxes, which would otherwise have been assessed, have been paid, with interest at the rate of 8% per annum. This interest is not compounded. Applicant's gross income from all sources in preceding calendar year cannot exceed \$40,000.
Ch. 80, Sec. 13B Sewer Betterment Deferral and Recovery Agreement	Agreement allowing persons eligible under Clause 41A to enter into deferral and recovery agreement, thereby deferring payment. Application should be filed within six months after notice of assessment. This is recorded as a lien on the property and no transfer of such property may occur unless the betterment assessment, which would otherwise have been collected, has been paid, with interest at the rate prevailing on that contract.

PUBLIC SAFETY FIRE DEPARTMENT

Chief's Report

John Chandler, III – Fire Chief

The Holden Fire Department had a busy and rewarding year in 2016. The call volume was up 12% over 2015 to a total of 2,240 emergency responses. This also meant that the on-duty firefighter/EMTs were out of town that much more leaving the Department with less coverage in town. The volume of emergency calls for the Fire Department has increased 23% over the last five year period with no sign of that increase slowing down.

The Department's first two full-time Captains were appointed - Captain Sean Smith and Captain Scott Charbonneau. While these were not additional positions in the Department, they were promotions from within to levels of greater responsibility in the operation of the Department. The Captains, in addition to running their respective shifts, are also in charge of all operations for the Department in the absence the chief or a deputy chief.

Over the last year, seven on-call and recruit firefighters left the Department for other opportunities. The Department has done a great job in recruiting six new auxiliary members who are interested in becoming firefighters. As with all of our members within the Department, they will be required to attend the Massachusetts Firefighting Academy to obtain their training and certification as firefighters.

Considering increased activity level and the increased demands on training new on-call firefighters, as well as having call firefighters who are significantly less available to respond to calls during the day, the Holden Fire Department has never been as short-handed as it has been the last two years. Unfortunately this appears to be the trend of all on-call/combo fire departments and will need to be addressed by adding full-time firefighters in the near future.

As it becomes more difficult to get applicants to make the commitment of time and personal sacrifice to become firefighters and EMTs, the Fire Department relies more and more on its full-time firefighters and mutual aid departments. Anyone who is interested in becoming a firefighter is urged to contact the Department for more information.

PUBLIC SAFETY FIRE DEPARTMENT



Most of the fires in Holden are results of simple mistakes or everyday equipment malfunctions. Remember: working smoke detectors provide fast notification to residents and help to save lives and reduce losses. Also, all residents are now required by law to have working carbon monoxide detectors on every floor, as well as smoke detectors.

For general fire prevention questions or placement of detectors, please contact the Fire Prevention Division.

HOLDEN FIRE PERSONNEL

The Holden Fire Department command staff consists of 1 chief, 2 deputy chiefs, 2 captains, and 7 lieutenants. At the end of 2016, the Department roster consisted of 17 full-time firefighters, 24 on-call firefighters, 2 firefighter recruits, and 6 auxiliary members, 2 administrative assistants, 1 chaplain, 1 public information officer/photographer, and 1 special projects coordinator.

MEMBER	RANK	YEARS OF SERVICE
John Chandler III	Fire Chief/EMT	10
Peter Bergstrom	Deputy Chief/EMT	38
Russell Hall	Deputy Chief/Paramedic	7
David Chapin	Lieutenant/EMT	15
Scott Charbonneau	Captain/EMT	39
Eric Fasshauer	Lieutenant	16
Andrew Miller	Lieutenant /EMT	16
Joshua Poznanski	Lieutenant/Paramedic	10
Michael Rosen	Lieutenant/EMT-I	38
Sean Smith	Captain/EMT	10
Barry Tupper	Lieutenant//EMT	24
John Whipple	Lieutenant	24
Jake Annunziata	Auxiliary	
Amanda Beahn	Firefighter/EMT	4
Charles Borowy	Firefighter/Paramedic	10
Lea Caldwell	Auxiliary	
Dennis Carlson	Firefighter/EMT	4
Brendon Connor	Firefighter	6
Robert Connor	Firefighter/Paramedic	2
Derryl Dion	Firefighter/EMT	16
David Eddy	Firefighter	23
Patrick Gagne	Auxiliary	
Christopher Galkowski	Recruit	

Luis Garcia	Firefighter	1
Pablo Gonzalez	Auxiliary	
Kevin Harmon	Firefighter	4
Daniel Hazen	Firefighter	7
Michael Himmer	Firefighter	16
Derek Hirons	Firefighter/Paramedic	6
Max Jette	Firefighter/EMT	1
Richard Johnson	Firefighter/Paramedic	1
Nicholas Kakelec, Jr.	Firefighter/EMT	13
Peter Lacy	Firefighter/EMT	12
Jeremy LaFlamme	Firefighter/EMT	6
Michael Lemoine	Auxiliary	
Tyke Lothrop	Firefighter/Paramedic	5
Timothy Lukasevich	Auxiliary	
David Maloof	Auxiliary	
Christopher Montiverdi	Firefighter/Paramedic Emergency Management Coordinator	1
Ryan Mouradian	Firefighter	9
Ethan Naiman	Firefighter/Paramedic	1
Ryan Murphy	Firefighter	1
Robert Nickerson	Firefighter/Paramedic	6
Adam Parslow	Firefighter	3
Bryan Patch	Firefighter/Paramedic	5
Ryan Pescaro	Firefighter/EMT	1
Paul Pierce	Firefighter/Paramedic	4
Andrew Rodriguez	Firefighter	1
Brian Rushlow	Firefighter/EMT	7
David Russo	Firefighter/Paramedic EMS Coordinator	4
Joseph Sposato	Auxiliary	
Leah Francese-Wood	Fulltime Senior Clerk	9
Heidi LaFleur-McAlice	Part time Senior Clerk	9
Rev. John Barber	Chaplain	2
Ira Hoffman	Special Projects Coordinator	5
James Schakenbach	Public Information Officer/Photographer	2

PUBLIC SAFETY FIRE DEPARTMENT



The Fire Department maintained a busy schedule of training and education among existing members along with recruit training programs for new auxiliary recruits entering the fire service. On-call fire recruits new to the Department attend a four month training program at the Massachusetts Department of Fire Services to gain the knowledge and expertise to become certified as firefighters. During 2016, the Department had four on-call members obtain their Firefighter I/II certification through the Massachusetts

Fire Training Council. This adds great value to the Fire Department as each member that completed the rigorous and time consuming training adds a level of depth to the emergency response to the Town. The Department also had one member complete the 10-week Career Recruit Fire Training Program from the Massachusetts Fire Academy. This program is similar to the On-Call/Volunteer Recruit Program but is provided to cities and towns on a full-time, 42-hour per week basis, which provides additional training in specialized areas along with a physical fitness/wellness component.



Luis Garcia (left) and Andrew Rodriguez (right) were recognized for their firefighter training achievements by Fire Chief Jack Chandler (far left) and (l. to r.) Selectmen Timothy Ethier, Jeremy Kurtz, and Erik Scheinfeldt.

The Department has many members who continue to strive for educational opportunities to fine tune their skills and expertise in areas such as instructor training, officer training, fire prevention training, technical rescue training and advanced firefighter training. The Department commends its call and career members for taking their own time to enhance the service we provide by obtaining education and the certification in the Fire Service.

Holden Fire currently has members who are part of specialized teams. Two of its firefighter/paramedics are on the Massachusetts Department of Fire Services Hazardous Materials Team, in which they respond to emergencies around the state. To be a member of such a prestigious team, Holden firefighters were required to attend an over 300-hour training program and obtain certification as a HazMat Technician.

PUBLIC SAFETY FIRE DEPARTMENT

The Department also has eight firefighters who are members of the Fire District 8 Technical Rescue Team. This team responds within the fire district, and as needed around the state, to emergencies which require specialized rescue. These types of rescue could include rope/high angle rescues, confined space rescues, trench rescue or collapse rescue. The Department is extremely fortunate to have members with such a high level of training as they bring that expertise to emergency calls in town.

Holden Fire continues to look for qualified applicants for the On-Call Auxiliary Firefighter Program. This program helps build a strong foundation for on-call firefighters which allows the Department to maintain the needed staffing to respond to all emergency calls for service in the Town, 365 days per year.

FIRE PREVENTION

The Fire Department remains committed to ensuring the safety of the Town through the enforcement of the fire prevention laws of the Commonwealth. In 2016, the Fire Department strengthened its partnership with the Department of Planning and Development by becoming an integral part of the building permit process. The Department is now involved in reviewing and commenting on all building permit applications that require new or updated residential or commercial fire protection. This allows the Fire Department to be involved in the construction and remodeling projects in town from the developmental phase and ensures that our input on plans is an important part of the process. The Department has also worked collaboratively with the Building Inspector to provide inspections to many commercial buildings in town which allows us to look at issues through both the building and fire codes.

The Department provided a significant number of permit inspections over the last year. In 2016, the Fire Department saw a 19% increase in total inspections over 2015, with inspections totaling 1,098. These types of inspections include those for the sale of residential structures, fire alarm systems, oil burners, above/underground storage tanks, liquid propane gas tanks, sprinkler systems, etc. The Fire Department has also seen a 16% increase in permits issued by the Department with permits totaling 1,176. Along with the permit inspections, the Department provides plan review on all commercial and residential construction projects to ensure that fire protection systems and devices are installed in the proper locations for the safety of the building inhabitants.

The Fire Prevention Division is also responsible for inspecting commercial locations, medical facilities and places of public assembly. The Department provides safety inspections and fire drills for the business community of Holden as well as all the Wachusett Regional School District schools in town. In 2016, the Department made great strides in enhancing our commercial and public assembly inspection process as well as creating pre-fire plans for all

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places of public assembly, all schools, healthcare facilities and all restaurants in the Town of Holden. This type of planning has enhanced the emergency response by the Fire Department. As always we encourage residents who would like a safety inspection of their home or have questions about their smoke or carbon monoxide detectors to contact the Fire Prevention Division. Remember to change the batteries in all of your detectors every six months to ensure that they are in proper working order.

HOLDEN EXPLORERS POST PROGRAM

The Holden Fire Explorers Post 2012 continues to be an important part in the mission of the Holden Fire Department. Some of the current firefighters were a part of the Explorer Post at one time, and it has served as an important recruiting tool. Currently, the Post has 24 active youth members and six adults that are registered with the Mohegan Council and the Boy Scouts of America.

The Holden Fire Explorers Post 2012 is under the direction of Firefighter/Senior Advisor David Eddy. He has been an advisor to the Holden Fire Explorers Post for 12 years and has 39 years of experience as a firefighter. Advisors who preside under him are Tim Kelly, Jeremy LaFlamme, and Claudia Eddy who bring a combined experience of 39 years to the program. The liaison for the past 16 years to the Post and Mohegan Council is Howie Gellis. Fire Chief John Chandler serves as the Executive Officer for the program. The members of Holden Fire Explorer Post 2012 meet once a week and learn all aspects of fire, rescue, EMS, wilderness survival, as well as search and rescue. The main mission of Post 2012 is to support the mission of the Holden Fire Department.

In the past year, the members were invited to participate in the Princeton Fire Department smokehouse drill and tour of the Wachusett Fire Tower. They also participated in the Holden Memorial Day parade, Rutland Independence Day parade, and Klondike event at Treasure Valley in Rutland. The Explorers were in charge of the Wilderness First Aid station where they scored and evaluated incoming Boy Scout troops on their knowledge of first aid and teamwork. Advisors were present if they needed assistance; however this was solely their responsibility to score and work as unit.

The Holden Fire Explorers were activated this year for a brush fire on Harris Street in which they assisted the fire department including checking apparatus, equipment, packing hose, and other tasks that were assigned as needed.

Special thanks to Captain Scott Charbonneau for the fundamentals of SCBA, Captain Sean Smith for teaching the fundamentals of Tech Rescue, Lt. David Chapin for teaching Thermal Imaging, as well as the Holden Fire Department members who taught us the importance of ice rescue. We also appreciate the opportunity to participate in the live fire exercise on Highland Street this year and appreciate the years of knowledge that the firefighters share with the Explorers. The Explorer Program is open to any youth between the ages of 14 and 21. If interested in joining, please contact Firefighter David Eddy or Chief John Chandler.

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STUDENT AWARENESS OF FIRE EDUCATION (S.A.F.E.) PROGRAM

The S.A.F.E. program is a state-wide initiative to teach fire safety education in our community. The purpose of S.A.F.E. is to provide fire and life safety education to school-aged children for them to be able to recognize the dangers of fire, and fire hazards that involve smoking-related materials. This year, the Fire Department was awarded the FY16 S.A.F.E. Grant. With these funds, the S.A.F.E. Coordinator and Educators taught fire safety/prevention education in grades Kindergarten through Grade 3, as well as preschools/daycare centers. This year the SAFE Coordinator worked with the Physical Education teachers to coordinate a relay race and obstacle course demonstrating fire safety. Topics covered were "Get Low and Go In Smoke," and "Once You're Out, Stay Out", and the importance of having a meeting place located on the street side of your residence where emergency responders will see the occupants.

We were also fortunate again to receive another state-wide grant to continue the Senior S.A.F.E. presentations. The Senior S.A.F.E. goals are to provide fire and life safety education to seniors in order for them to recognize the dangers of fire, poisoning, falls, smoking-related materials, and other medical emergencies. The S.A.F.E. Coordinator/ Educators conducted presentations at the Holden Senior Center aimed toward the responses the Fire Department receives for this age group. This year's presentation topic was "Put A Lid On It." The goal was aimed toward cooking fire awareness. Focusing on safety, seniors were shown scenarios of different types of cooking fires and how they could be prevented. Also included were the use of and understanding the importance of home fire extinguishers. Participants were given cooking safety packets which included reminder magnets, safety brochures and pot holders. Visual demonstrations included the use of the Department of Fire Services stove top prop. This prop allowed for a hands-on demonstration of correct pot handle placement, use of lids in event of a pan/pot fire, and not wearing loose clothing while cooking. Finally covered was the understanding of "Stop, Drop, and Roll" for individuals with limited mobility.

In addition to teaching fire prevention and education in school, the Fire Department also provides: numerous station tours for Girl/Boy Scout Troops, conducts station tours for residents, holds an annual Public Safety Day Open House, participates in the town-wide Big Truck Day, and provides fire education during the Town's Holden Days event, as well as a Home Fire Sprinkler seminar.

EMERGENCY MEDICAL SERVICES (EMS)

The Department answered nearly 1,700 requests for service with 72% of the patients transported requiring Advanced Life Support care from the Department's paramedics in 2016. This is a 17% increase from last year in the amount of critically ill patients the Department is seeing. The service continues to attract experienced providers who provide quality medical care to our patients. The Department has also started to cultivate EMTs and paramedics from within and have allowed them to become successful members of the ambulance service through the in-house mentoring program. This program, which is a strict and intensive training program, allows the individual to learn and observe the techniques necessary to be successful in treating and caring for the sick and injured.

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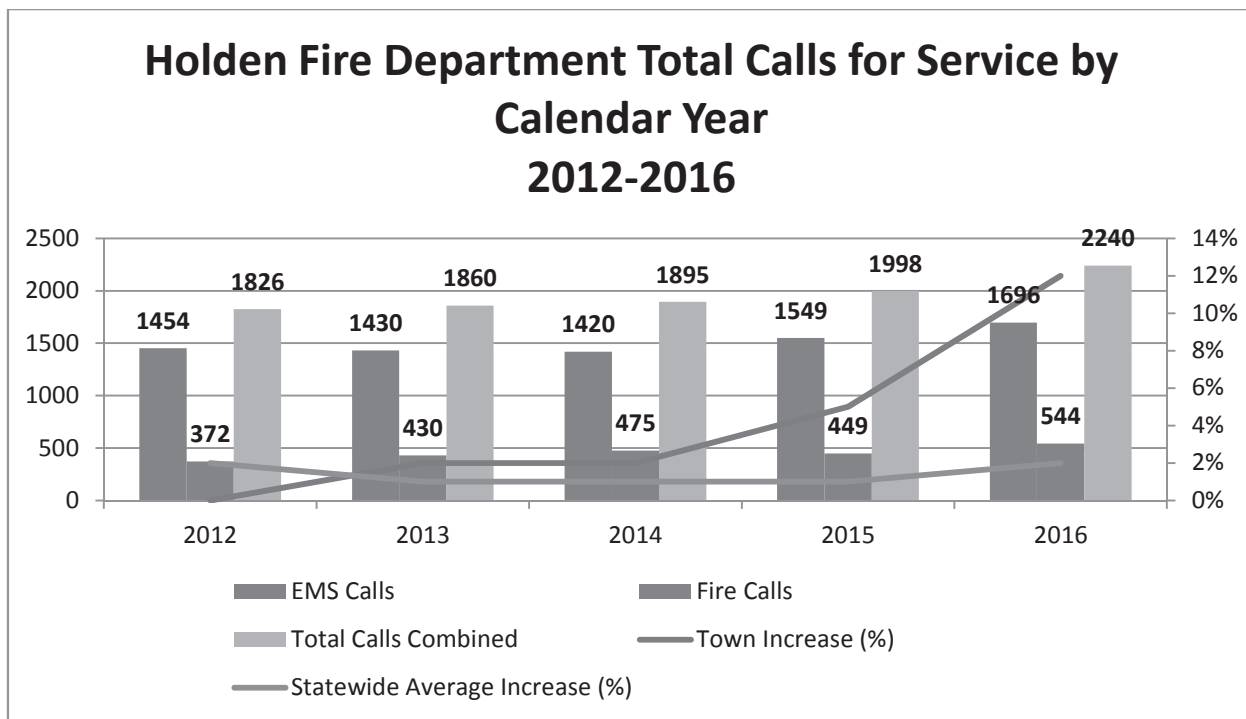
This program has proved to be successful in Holden and has also been requested from the medical director at UMass Memorial Healthcare so that other ambulance services can implement it for their providers.

The Department has three Class 1 ambulances all outfitted to the Advanced Life Support level. Currently, the Department staffs two of the ambulances to the ALS level 24 hours per day and seven days per week. The third ambulance is a spare unit which, if needed, is staffed on a recall of personnel. It also allows us to send vehicles out for maintenance without reducing the Department's level of service. With the three units in service, the Department had multiple occasions when all three ambulances were out on emergency calls at the same time. The ability to put three vehicles on the road if needed reduces the need for utilizing the mutual aid agreements with surrounding towns.

In trying to keep its service ahead of the curve and on the cutting edge of the technology in the EMS field, the Holden Fire Department has added new equipment. The Department has replaced its 4-year-old Video Scope Intubation Devices with the most state of the art Video Scope that allows paramedics to have the best advanced airway device for EMS when seconds matter. The equipment that the Department has used on a 6 month trial used on 4 patients with 100% success is called the McGRATH® MAC enhanced direct laryngoscope (EDL). It is a device that combines the benefits of both direct laryngoscopy (DL) and video laryngoscopy (VL). One of the major benefits of this device is that it allows paramedics to succeed 100% of the time when patients require advanced airway to save their life. Thanks to the town's investment in maintaining the highest quality medical care for its residents, the Department has purchased two new Physio Lifepak15 12-Lead ECG monitor/defibrillators. The units take the place of the previous generation monitors and add the newest technology to the arsenal of tools paramedics have at their disposal.

In 2016, the Department has become affiliated with American Professional Education Services as a teaching site for ACLS (Advanced Cardiovascular Life Support), PALS (Pediatric Life Support), BLS (Basic Life Support), and CPR (Cardio Pulmonary Resuscitation) set forth by the American Heart Association. The Holden Fire Department continues to train and certify the Mountview Middle School and Dawson Elementary School. A goal for the Department in 2017 is to continue to offer CPR class to residents free of charge, this will allow Holden to be Heart Safe.

As 2016 comes to a close, Holden Fire can look back and see the success of its EMS service continuing and moving forward. The Department strives to research the life saving techniques it can bring to the Town and its residents whether through education or testing new equipment. Within Holden Fire Department EMS it is the dedication of its experienced and caring providers that ensures each and every call for aid will be met with the highest level of service and care.



EMERGENCY MANAGEMENT

Emergency Management is under the responsibilities of the Fire Chief. Emergency Management activities include membership in the South Wachusett Regional Emergency Planning Committee (SWREPC) of which, Chief John Chandler is currently the chairman.

The Community Emergency Response Team (CERT) is comprised of volunteers who help during emergencies. The CERT Team, which falls under Emergency Management, is another component of emergency preparedness and the response to emergencies that is handled by Fire Department personnel using Department equipment and special equipment purchased under the Emergency Management budget.

The primary focus of emergency management this year consisted of training, operations, and capabilities of the Emergency Operations Center (EOC) located in the Public Safety Building; an assessment of the emergency preparedness training needs of town employees; the development of a Continuity of Operations Plan for town departments; and an updating of the Town's Comprehensive Emergency Management Plan, Hazardous Materials Response Plan, and Sheltering Plan. The Fire Department provided emergency preparedness material and training to town residents during Holden Days, as well as during the Fire Department's Open House this past October.

In July, the Town implemented a new method of providing emergency messages and information to town residents: an emergency broadcast AM radio station. Residents can tune in to 1680 AM, which will broadcast key public safety information such as road closings, power outage updates, and emergency shelter locations during damaging weather events and other natural disasters. The station will also be a valuable news resource during town-wide celebrations such as Holden Days so residents can receive

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information about detours and shuttle service to avoid being stuck in event-related traffic.

SOUTH WACHSUETT REGIONAL EMERGENCY PLANNING COMMITTEE

The South Wachusett Regional Emergency Planning Committee (SWREPC), a regional planning committee made up of the towns of Boylston, Holden, Sterling, and West Boylston, was established through the Federal Emergency Planning and Right-to-Know Act (EPCRA) of 1986. Members represent all four towns and all key departments in those towns including: Administration, Department of Public Works, Board of Health, Light, Police and Fire, as well as local industry and organizations such as the American Red Cross and University of Massachusetts Medical School. The Committee looks at various types of disasters and hazardous material problems that could impact the towns, develops plans to address those incidents, and tests those plans to ensure first responders are proficient with the plans to address these incidents. The Committee meets quarterly and works closely with the Massachusetts Emergency Management Agency (MEMA). Annually, the Committee conducts a major hazardous materials spill simulation to test readiness and skills at responding as a unified team to a major disaster.

On January 19, 2016, Chief Chandler was notified by the State Emergency Response Commission that the Committee was successfully recertified for five additional years. The certification now extends through January 18, 2021. Certification of the Committee is based on the towns having a system in place to track and monitor hazardous chemicals stored within the community, having a process to share the information with the public and ensuring the towns have an adequate response plan to address a chemical spill and limit its impacts.

COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

CERT is about readiness, people helping people, rescuer safety, and doing the greatest good for the greatest number. CERT is a positive and realistic approach to emergency and disaster situations where citizens will be initially on their own and their actions can make a difference.

CERT members can provide immediate assistance to victims in the area, organize spontaneous volunteers who have not had the CERT training, and collect disaster intelligence that will assist professional responders with prioritization and allocation of resources following a disaster. All Holden CERT members are volunteers and are Incident Command (ICS) certified. ICS certification is not unique to CERT, but is a prerequisite to being an active responder to any disaster, at all levels. In addition, the CERT team is also the Disaster Animal Response Team (DART) for the Town of Holden.

Holden CERT furthered the partnership with the Boy Scouts by adding a TEEN CERT component that will incorporate into the Venture Crew program but will have a Public Safety focus; it is one of two such programs in the state. Holden's TEEN CERT is currently recruiting members; currently there are three members trained and six new members.

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Currently, there are 25 members on the team. To date, 18 members are fully trained and credentialed, two members are HAM radio licensed (Ray Sherbourne – KC1CAW, Rebecca Evanoff – KC1CAV). Several members have been trained by MEMA in using WebEOC as the community liaisons in a disaster; these members work with Region 3-4 IMAT team during drills.

CERT members participated in a Fire Department small-vehicle and UTV driving training so that members can move vehicles, haul light and sign boards and further assist fire personnel at incidents by freeing up resources.

During 2016, CERT responded to approximately 21 missions. These were both emergency/non-emergency incidents, exercises, trainings and public information events in town, as well as assisting other towns when requested.

Mission	Location
Fire Association Road Race - safety	Holden
Brush Fire – W. Boylston Reservoir	West Boylston
Search & Rescue	Sterling
WebEOC	Worcester
Drag Race	Sterling
Wachusett Fire Muster	Holden
Live Burn (Rec Building)	Holden
POD / Water	Uxbridge
Car Show	Holden
Technical Rescue – Crow Hill	Holden
275 th Fireworks	Holden
Winterfest	Holden
Holden Days	Holden
Region 3/4 CERT meetings	Various locations
Liaison with CMDART	Rebecca advisory board member
DCU drill	Worcester
Sterling Fair – Public safety/traffic assistance	Sterling
Public Safety Days – preparedness scavenger hunt	Holden
GRANT – awarded \$3,500.00 Holden CERT (antenna)	Holden

CERT maintains an information only Facebook/Twitter presence to help with public education, has a website at www.holdencert.org and uses an on-line Google Calendar for meetings/trainings. CERT members have attended the Police Department Civilian Police Academy in the past. CERT has also extended an invitation to HPD to join them in trainings so that there is a better understanding of CERT functions and capabilities as well as an increased confidence level in the team.

PUBLIC SAFETY POLICE DEPARTMENT

Chief's Report

David Armstrong

In today's ever changing world of public safety, the need to stay current on training is paramount. The Holden Police Department emphasizes training on a daily basis, from roll-call to large-scale, multi-agency training. A key component to training is the framework provided by being a Massachusetts certified department.

Certification provides for maintaining more than 155 policy and procedures that assure a level of both transparency and professionalism. The Holden Police Department is working toward next year's certification. Those certifications are every three years.

The Holden Police Department's Regional Dispatch Center project continues with the addition of the Town of West Boylston. This will be the second town added over the last three years (Princeton is the other member community). Having the ability to directly command resources from three towns gives all the towns faster and a more coordinated response to crime, fire, and medical calls.

The Holden Police Department continues to plan for the future. The Department has two new positions - both of which will be filled in 2018 - that will help respond to the rise in calls due to growth here in Holden and within the surrounding towns. These two new positions will also be proactive in responding to any threats within the schools and the community. The Holden Police Department is thankful for the overwhelming support that it has seen over the last year.

Many thanks go out to the Holden community, as well as its boards and elected officials, for its unwavering support during these difficult times in policing. Special thanks to the men and women of the Holden Police Department who do that daily.



PUBLIC SAFETY POLICE DEPARTMENT

Animal Control

Michael Sendrowski, ACO/SPO (full-time)

Thomas Walsh, ACO (part-time)

In 2016, the Animal Control Office received 531 calls, keeping pace with the 554 calls in 2015 (a small 4% decrease from the previous year). Calls had been trending upwards from 2010 through 2012 before falling during 2013 and again in 2014. But, with the Town in steady population growth mode, these recent numbers would seem to make sense and probably what the Animal Control Office can expect in the future. The major areas Animal Control serviced in 2016 are summarized below:

Wildlife

Calls concerning wildlife continue to be a busy area for Animal Control. In 2016, Animal Control received 154 wildlife-related calls, 32% more than the 117 calls the office received in 2015. This is not surprising when one considers the amount of home building taking place in Holden, which ultimately results in wildlife being displaced. In most situations, nothing needs to be done with the wild animals, other than to chase them from your property by making loud noises or waiting until they leave on their own. Animal Control has been educating the public on this over the years and reminds people that if an animal appears sick or injured, or otherwise presents a public safety hazard, they should call Animal Control or 911 immediately.

Lost And Found



Situations involving domestic dogs and cats that are either lost or found were the second most numerous calls Animal Control received in 2016. These calls numbered 107 in 2016 as compared to the 120 calls received in 2015, a decrease of 11%. Animal Control reminds residents that a Lost & Found listing is available at the Public Safety Building Dispatch Center. Residents should call either the Animal Control office or the police/fire general business line to report pertinent information concerning a lost or found pet. That information can be added to the listing.

Loose Dogs

Animal Control received 78 calls in 2016 concerning dogs that were not confined or restrained. These types of calls ranked third and were just slightly more in number than 2015 (76 calls were received then). Holden has a 24-hour leash law that requires all dogs to remain on their owner's or keeper's property and be leashed when on a public way. Animal Control issued only 11 citations for leash law violations in 2016, just a slight increase to the 9 citations issued in 2015.

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Cats



The number of calls for service concerning domestic cats ranked fourth in 2016. There is a slight increase in calls compared to 2015; 33 calls in 2016 and 30 received in 2015. People usually call expressing concern that a cat is stray or abandoned. Occasionally, calls will involve cat bites, feral cats, or welfare concerns.

Barking Dogs

Calls concerning barking dogs fell dramatically in 2016. Animal Control experienced a 59% decrease in this area as the number of calls for service in 2016 fell to just 13 as compared to the 32 in 2015. Animal Control advises residents to speak with their neighbors and try to work things out amongst themselves first before requesting an official response from Animal Control. When this does not work there are steps Animal Control can take to address this up to and including a hearing before the Board of Selectmen pursuant to Massachusetts General Law Chapter 140, Section 157.

The aforementioned areas are the most common areas handled by this office. However, the public should note that there are other areas of significance we handle on a less frequent basis, including but not limited to: animal cruelty investigations, animal welfare checks, animal bites, livestock/farm animal calls, and exposure or possible exposure to rabies. Animal Control typically does not handle calls concerning wild animals in homes, but we can refer people to outside resources that are ready to help for a fee.

The Animal Control Office falls under the jurisdiction of the Holden Police Department and is located within the Holden Public Safety Building at 1370 Main Street. The Department is staffed by one full-time Animal Control Officer and one part-time Animal Control Officer. Our direct dial is (508) 210-5649.

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Traffic Division

Sgt. Richard Horrigan

2016 was another busy year for the Town of Holden and the Police Department. The town continues to grow, and traffic challenges reflect this growth. However, citation numbers were down in 2016, with a total of 2,601 tickets written compared to 2,787 in 2015. The 2016 breakdown is 1,839 written warnings (up from last year), 679 tickets with civil (traffic and vehicle) charges, 37 involving criminal charges, and 49 arrests.



2016 was a heavier year for reportable accidents. Thankfully, for the second year in a row, none were fatal. Holden Police responded to 276 accidents in 2015 compared to 214 in 2015, an increase of almost 30%. Interestingly, the accidents were more evenly dispersed from month-to-month than previous years, probably due to such little snow. Holden Police note that the increase (especially in rear-end collisions) is caused by distracted driving, inattentiveness, tailgating, and impatience (especially where lanes narrow from two down to one). Traffic volume has increased, including longer lines at intersections, parking lot entrances, and driveways.

As always, Holden Police try to counteract traffic challenges by taking advantage of technological advances and strategies for prevention and enforcement. In addition, the Police Department appreciates when residents help identify safety issues around town. An easy way to alert the police to a traffic concern is to use its Traffic Enforcement Request form. To access the Traffic Enforcement Request Form, visit <http://www.holdenma.gov/police-department/webforms/traffic-enforcement-request>. For additional traffic safety information and what to do if you get a traffic or parking ticket, visit <http://www.holdenma.gov/police-department/pages/traffic-safety>.

During 2016, Holden Police received grants to support increased patrols targeting specific problems. For example, the 12 Operating Under the Influence arrests in 2016 were the result, in part, of a grant specifically aimed at watching for, and pulling over, drivers suspected of being impaired. If you notice anyone driving in a manner which concerns you, please call Holden Police immediately to report it. In many cases, citizen reports result in arrests, potentially preventing an accident or even saving a life. On behalf of the Holden Police Department, Holden police wishes to thank the residents, business owners and employees, and visitors for their continued cooperation, support, and assistance in all matters affecting public safety.

PUBLIC SAFETY POLICE DEPARTMENT

Detective Bureau

Det. Sgt. Adam Porcaro

Det. Todd Ventres

The Holden Police Department's Detective Bureau is responsible for following up on preliminary crime reports resulting from investigations by patrolmen, and also serious crimes such as sexual assaults, robberies and death investigations. To accomplish this task, the specially trained officers assigned to the Detective Bureau work closely with the patrolmen of the Department, as well as other law enforcement agencies and detectives throughout New England.

Since criminals and crimes are not restricted to municipal boundaries, detectives participate in highly specialized organizations including, but not limited to, the Worcester County Counter Crime Task Force, the Worcester Police Street Violence Prevention Group, the New England State Police Information Network, the National White Collar Crime Center (NW3C), and the International Association of Financial Crime Investigators. The detectives also participate in a number of training seminars provided by District Attorney Joseph Early's office.

In 2016, we continued to see a concerning correlation between Opioid addiction and crime. The Holden Police Detective Bureau continues to utilize new technology and expanding resources to address this issue. This year, the Detective Bureau continued its work with the Worcester County Regional Drug Task Force. As a member of the Task Force, the Town of Holden is part of a 14 community law enforcement collaborative which serves 185,754 residents in Central Massachusetts. The Task Force can be utilized to assist in any drug related investigation and it maintains a special focus on Opioid distribution disruption. In 2016, the Worcester District Attorney's office has maintained a proactive approach by providing additional support to aid local law enforcement in the fight against drug abuse. This approach will continue throughout 2017.

As we move forward into 2017, the Detective Bureau continues to work on strengthening its relationships with the members of the community and other agencies. The support from residents and fellow police officers is an essential part of solving crimes and keeping the community safe.

PLANNING & DEVELOPMENT
PLANNING – BUILDING INSPECTION – TRASH/RECYCLING –
HEALTH – CONSERVATION – ZONING

Pamela Harding – Director/Planner

David Lindberg – Building Commissioner/Zoning Enforcement Officer

Carol Perkins – Senior Clerk

Martha Grant – Clerk Supervisor (Retired June 2016)

Denise Monteiro – Senior Clerk (Appt. July 2016)

Glenda Williamson – Conservation Agent (Appt. August 2016)

The Department of Planning and Development is responsible for the regulatory review and analysis of the numerous development proposals brought before various town boards and commissions. Building Inspection, Planning, Conservation, Zoning, Health, and Historic Preservation are the main program directions for the department. The Department also administers the Residential Curbside Recycling and Trash Collection Program.

There have been a few changes within the Department over the last year. Martha Grant, Clerk Supervisor, retired after 30 years of services. The position was amended to create two Senior Clerk positions: one focusing on the online building permitting system and Board of Health tasks, while the position focuses on zoning, planning and the extensive accounting requirements of municipal government.

The Town has in place a streamlined permitting process that provides clear and concise information to applicants, provides a mechanism for technical review prior to the submission of an application, and allows for timely review by various town departments and committees or boards. Subdivisions of land, new housing developments, and site plans for commercial development are subject to this process. These projects are planned and completed in a highly regulated environment designed to provide the community with projects that respect the environment, minimize the impact on town resources and services while complementing the fabric and character of Holden.

The Town of Holden is in the third year as a partner in the Regional Alliance for Board of Health Services. This regional effort includes Worcester, Holden, Shrewsbury, Leicester, and West Boylston. By regionalizing these services each town gets the benefits of a much larger staff with each member of the staff having expertise in a specific area of public health rather than having one agent who may not have training or education in all of the areas required in today's complex public health environment.

The Department also works cooperatively with the Department of Public Works to expand on the People GIS and online-based form system to create one comprehensive guide for property records. This system continues to be utilized for all building-related permitting and inspectional requirements, which is continually expanded upon and fine-tuned. The system is also utilized to create inspection reports for the Conservation Commission, and keep record of Board of Health complaints.

DEPARTMENT OF PLANNING AND DEVELOPMENT PLANNING BOARD

Pamela Harding-Director
William J. Ritter – Chair
Jeffrey Head – Vice Chair
John Michalak – Secretary
Otto Lies
Tina Stratis
Scott Carlson
Robert Ricker

Liz Fotos-Recording Secretary

Related Committee/Commission Memberships

Otto Lies-Central Massachusetts Regional Planning Commission (CMRPC)

Responsibilities

The general purpose of the Planning Board is to provide for, and guide, the orderly growth and development of the community. This is accomplished primarily through development of a Master Plan for the Town, the Zoning Bylaw, and the Planning Board's Rules and Regulations Governing Subdivision of Land. The purpose of these administrative duties is to ensure the public safety, interest and welfare of the residents of the Town within the Planning Board's functional areas as mandated by statutes and local bylaws and regulations. The Planning Board is responsible for the administration of the Subdivision Control Law pursuant to Massachusetts General Laws Chapter 41 and its Rules and Regulations, to provide ways that are safe and adequate for pedestrian and vehicular access. The Board conducts meetings and public hearings in compliance with Massachusetts General Laws to review and consider subdivision plans and Approval Not required plans. The Planning Board also makes recommendations on the laying out and acceptance of public ways. Another important function of the Planning Board is to consider and prepare amendments to the Town's Zoning Bylaw. The Board conducts public hearings on amendments drafted by the Board and on amendments that are submitted by citizen petition or landowners.

Subdivision Control Regulations

Subdivision Control Regulations provide design guidelines and construction standards for new roadways constructed within Town to ensure adequate and safe access. The Board conducted various administration and oversight of active subdivisions approved in previous years

Approval Not Required

In 2016, the Planning Board reviewed fourteen plans entitled to endorsement when subdivision "approval is not required." These plans generally are for lot line adjustments, easements, and the creation of new building lots, which meet frontage and area requirements under zoning and are located on existing roadways.

DEPARTMENT OF PLANNING AND DEVELOPMENT PLANNING BOARD

Preliminary and Definitive Subdivisions

The Planning Board held both preliminary and definitive public hearings for a six lot conventional single-family subdivision referred to as Parsons Rest, located at 683 Salisbury Street. The subdivision was approved with various conditions and creates a cul de sac with remaining land on Fisher Road.

The Planning Board also conducted an amendment and Extension of Time for the Stoney Brook Estates Subdivision, which is nearing completion. The 76 lot subdivision submitted by C. B. Blair Development is located off Reservoir Street and nearing completion. The extension allowed for remaining house lots and infrastructure items to be completed and the amendment was granted to allow for the repair of drainage issues.

Open Space and Residential

The Planning Board also held public hearings for a Definitive Subdivision and Special Permit under the Open Space and Residential Design Bylaw. This bylaw allowed for smaller lot sizes in exchange for the preservation of Open Space. The Wachusett Woods development created 36 single family homes and resulted in 28.04 acres of permanently protected open space transferred to the White Oak Land Conservation Society. This open space is publicly accessible and serves as a greenway corridor connecting to open space parcels owned by the Department of Conservation and Recreation.

Street Acceptance

The Planning Board recommended the acceptance of roadways within the Wagner Meadows subdivision, including Hayfield Lane, Wagner Lane and a portion of Preservation Lane. This acceptance indicates all conditions of approval had been satisfactorily completed and the roadways were constructed to Town standards. The town meeting vote approved the Board recommendation.

Regulation Amendments

Subdivision Control Regulations are regulations adopted by the Holden Planning Board which establish both design guidelines and construction standards for the installation of public road ways. Late in 2016, the Planning Board began working with the Director of Planning and Development and the Department of Public Works Engineering Office to conduct a comprehensive rewrite of the existing regulations. The Regulations are expected to update engineering practices and provide alternative Low Impact Design standards to reduce environmental impact.

DEPARTMENT OF PLANNING AND DEVELOPMENT PLANNING BOARD

HOLDEN ACTIVE SUBDIVISIONS

<i>Name of Subdivision</i>	<i>Date Approved</i>	<i>Lots</i>	<i>Homes Built</i>	<i>Acres</i>
Bullard Estates	4/2006	11	11	15
Wachusett Woods	4/2006	39	39	18
Stoney Brook Estates	5/2006	75	75	75
Greenwood Estates	3/11/2008	86	0	30
Oak Hill Subdivision	10/8/2013	55	29	84
St. Mary's Drive	5/27/2014	3	3	5
Red Tail Estates	9/12/2015	7	5	7.58
Wachusett Valley Estates	2/9/2016	36	9	47.9

Special Permit/Site Plan Review

The Planning Board held four public hearings for site plan review/special permit applications. Site Plans allow for the review of specific site conditions related to public safety, lighting, traffic flow, landscaping etc. A Site Plan/Special Permit application was approved for McDonalds at 638 Main Street, this application resulted in a significant improvement to the McDonalds Drive thru and traffic flow of the parking area. There was also a Special Permit/Site Plan approval for 715 Main Street for the Leominster Credit Union which incorporated the addition of a drive-thru lane, this work is expected to commence in 2017.

An extension of time was granted for the Site Plan/Special Permit for the renovation of the Jefferson Mill into 46 condominiums. The project has received great support from the Town and it is expected environmental permitting will proceed into 2017.

There were two Site Plan/Special Permits granted for the construction of common driveways for property located at 139 Fisher Road and on Map 234 Parcel 1 also on Fisher Road to minimize wetland impact.

Zoning Bylaws

The Town of Holden Zoning Bylaws establish regulations about various land uses throughout the Town. Amendments to the Zoning Bylaws require the Planning Board to conduct a public hearing and provide a recommendation at Town Meeting. Zoning articles require a 2/3 vote at Town meeting to pass. In 2016, there was a citizen petition to exempt school buses from parking overnight in residential zones. The Planning Board could not obtain a majority vote on the issue, however the amendment received the required 2/3 vote at Town meeting, effectively changing the Bylaw.

DEPARTMENT OF PLANNING AND DEVELOPMENT PLANNING BOARD

Master Plan Implementation and Planning

In addition to the regulatory requirements the Board conducted various planning activities throughout the year. A comprehensive analysis of the Open Space and Residential Design Bylaw was completed by CMRPC, the study analyzed Holden's existing bylaw and identified methodologies to achieve the most aesthetic and environmentally friendly developments. The Planning Board is expected to bring these bylaw amendments to the 2017 Town Meeting.

The Planning Board also began evaluating the existing Village Zoning District located in the Jefferson area of Holden. The Central Massachusetts Regional Planning Commission spearheaded this study with the Board and analyzed existing and proposed land uses, identifying possibilities for expansion and amendments to the Bylaw. The study was the first step in a three-step process with the ultimate outcome of a significant zoning amendment creating a mixed use area.

In addition to these duties, regular business of the Planning Board includes the review of applications to the Zoning Board of Appeals and Zoning Administrator for variances and special permits, and participation in the Central Massachusetts Regional Planning Commission (CMRPC).

DEPARTMENT OF PLANNING AND DEVELOPMENT BUILDING INSPECTION AND CODE COMPLIANCE

David Lindberg – Building Commissioner/Zoning Enforcement Officer

Carol Perkins – Senior Clerk

Martha Grant – Clerk Supervisor (Retired June 2016)

Denise Monteiro – Senior Clerk (Appt. July 2016)

Paul Kathman – Part-Time Inspector of Wires

Brian Lederer – Part-Time Plumbing/Gas Inspector (Resigned Dec. 2016)

The Building Department was abuzz with activity, as 2016 proved to be a year of transition and improvement. We started a program to look at every aspect of our operation to determine what we could do better to improve the following key areas:

1. Customer service- To the residents and professional tradesmen
2. Operations- To improve efficiency within the office
3. Education- To attract and maintain knowledgeable inspectors and staff
4. Archives- To better meet statutory requirements and various requests for information

Over the course of the year, which was busy with construction activity, changes and adjustments were made that produced immediate results. Collectively we have improved the efficiency of our on-line permitting system, our inspection scheduling system, and our responsiveness to requests for information or assistance. We have established solid collaborative relationships with the Fire Department and other departments to better serve the community. Joint inspections with the Fire Inspector, for example, are more efficient and convenient for the business owners than if we inspect separately.

We also had some staff changes in 2016. In June, after more than 30 years of service to the Town, Martha Grant retired. As the year came to a close, Brian Lederer left us after more than 10 years as our Plumbing/Gas Inspector. We are grateful to them both for their dedicated service. In July, Denise Monteiro joined Carol Perkins in the office. Paul Kathman continues to serve the Town well as the Inspector of Wires and Tom Reardon is our part-time building inspector.

Significant events of 2016 include the construction of 61 new single family homes and the completion of the new Mountview Middle School. Domino's Pizza came to town, McDonald's underwent a major interior remodel and added a second drive-thru window, and interest has been renewed to restart the Jefferson Mill project. Approximately 1,700 permits were issued through this office for a variety of building and mechanical projects.

Zoning enforcement and land use issues helped to ensure there was an ample variety of tasks and never quite enough time to complete them. School buses parked overnight, used auto sales, and operating a commercial wedding venue in a residential zone are but some of the issues that arose this year.

DEPARTMENT OF PLANNING AND DEVELOPMENT BUILDING INSPECTION AND CODE COMPLIANCE

Construction and zoning activity continue to prove that Holden is a desirable place to live and work. The Building Department will continue to work on improving our corner of municipal services to better serve the community.

Type of Permit	# of Permits	Construction Cost	Permit Fees
Building	639	\$ 79,592,250.00	\$ 133,010.00
Electrical	455	\$ 1,334,430.00	\$ 36,855.00
Plumbing	323	\$ 168,531.00	\$ 30,690.00
Gas Fitting	221	\$ 52,143.00	\$ 24,280.00
Sheet Metal	55	\$ 244,550.00	\$ 2,975.00
Totals	1,693	\$ 81,391,904.00	\$ 880,530.00

DEPARTMENT OF PLANNING AND DEVELOPMENT ZONING BOARD OF APPEALS

David Lindberg – Building Commissioner/Zoning Enforcement Officer

Carol Perkins – Senior Clerk

Ronald Spakauskas – Chairman

Silvio Annunziata – Clerk

Roy Fraser III

Fred Lonardo

James Deignan

Robert Butler (1st alternate)

The Zoning Board of Appeals hears appeals of building permit denials by the Zoning Enforcement Officer, to grant variances for circumstances where zoning requirements cannot be met, and to grant special permits based on use where required by Holden's bylaws. Cases which do not involve any change in the building footprint are handled by the Zoning Administrator who is appointed by the ZBA and confirmed by Selectmen. This position is held by the Senior Planner and frees up time for the ZBA to offer a higher level of service to residents. In 2016, the ZBA held 19 hearings. The ZBA approved nine variance applications and seven special permit applications. Three variance applications were withdrawn by the applicant.

February	333 Reservoir St.	Variance to rent an existing accessory apartment
	24 Fairchild Dr.	Variance for relief from side yard setback requirements for a shed
March	638 Main St.	Special permit for improvements for McDonald's drive-thru & addition of drive-thru window
	60 Sawyer Ln.	Special permit to demolish house and construct new home on pre-existing non-conforming lot
April	39 Montana Dr.	Variance for relief from rear and side yard setback requirements for a detached garage
	1775 Main St.	Variance for relief from zoning bylaws to convert a single family home into a two-family home
	61 Boyden Rd.	Variance on relief from condition #2 of the amended variance issued on 1/30/02
May	38 Brattle St.	Special permit to add 3 new clay tennis courts equipped with outdoor lights and expand the parking area at Holden Towers Tennis Club
June	1142 Main St.	Special permit for a restaurant – Dominos
	Mixer Rd.	Variance for relief from lot frontage requirements to construct a single family home
August	69 Summit St.	Variance to conduct social events at the Farm at SummitWynds
	13 Highland Ave.	Variance for relief from area requirements in the R-2 zoning district to build on lot
September	14 Holly Cir.	Variance for relief from rear and side yard setback requirements for a pool in the R-40 zoning district
	8 Quaker Rd.	Special permit to operate a personal training studio as a home operation
	475 Main St.	Special permit to allow for an amendment and expansion on a non-conforming use of a baseball/recreation field – CRA Center
	22 Fairchild Dr.	Variance for relief from rear and side yard setback requirements for a shed
	27 Brentwood Dr.	Special permit for an accessory apartment
October	116 Nola Dr.	Variance for relief from front and side yard setback requirements for a garage
	24 Glenwood St.	Variance and Special permit for relief from front and side yard setback requirements and for an expansion of a non-conforming structure of an addition and a deck

DEPARTMENT OF PLANNING AND DEVELOPMENT CONSERVATION COMMISSION

Glenda Williamson - Conservation Agent (appt. 8/2016)

Liz Fotos - Recording Secretary

Matthew Kennedy, Chair

Robert Lowell

Anthony Costello

Kenneth Strom

Michael Scott

Michael Krikonis

Luke Boucher

The Holden Conservation Commission reviews projects that are jurisdictional under the Massachusetts Wetlands Protection Act M.G.L. 131 Section 40. All placement of fill or disturbance of land area within 100 feet of a bordering vegetated wetland and within 200 feet of a perennial stream must file and receive approval from the Commission.

In addition to administering the State Wetlands Protection Act, the Conservation Commission created a local Wetlands Bylaw adopted at Town Meeting in 2000. The local bylaw authorizes the Commission to implement a 100 foot resource area and buffer zone for all vernal pools, both certified and non-certified. The bylaw also places a 25-foot upland buffer zone adjacent to all bordering vegetated wetlands.

In 2016, the Commission held public hearings for: 21 Notice of Intent, 3 Extensions of Time, 6 Requests for Determinations of Applicability, 20 Certificates of Compliance, one amendment to Orders of Conditions, one ANRAD and one review for a Request for Release from Chapter 61A. In addition, the Commission reviewed 5 Forest Cutting Plans under Chapter 132 of the Forest Cutting Practices Act.

DEPARTMENT OF PLANNING AND DEVELOPMENT BOARD OF HEALTH

Denise Monteiro – Senior Clerk

Central Massachusetts Regional Public Health Alliance

Phil Leger - Supervisor

Jaime Rice – Food and Housing

Julie Vanarsdalen - Title V

Board of Health Members

Amy Kendrick - Chair

Mark Johnson

Michael Mazloff

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The Board is a three-member elected board with each member serving a term of three years.

In 2013, Holden entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) in order to provide an even wider array of public health services to the community. Worcester is the lead agency of the Central MA Regional Public Health Alliance (CMRPHA), which consists of the towns of Grafton, Holden, Leicester, Millbury, Shrewsbury and West Boylston. Member communities are provided a range of services through a single organization managed by WDPH.

WDPH/CMRPHA achieved a major goal in 2016 by becoming the first nationally accredited health department in the state and the first multi-jurisdictional health department in the country (out of approximately 5,000 health departments in the United States). This 5-year accreditation marks a new culture within the CMRPHA; working creatively and collaboratively to achieve excellence and sustainability with a focus on constant quality improvement.

During this past year, CMRPHA began to work on creating a new strategic district-wide plan as a way to set short-term and long-term goals. The mission and vision will be refined inviting key stake holders and focus groups from the regional health district to provide input into the plan. It will be released in February 2017.

With 25 public health professionals and a myriad of community partners, CMRPHA communities can rely on public health expertise and experience as described within this annual report.

DEPARTMENT OF PLANNING AND DEVELOPMENT BOARD OF HEALTH

Public Health regional staff help ensure businesses and residents comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff conducts routine and follow-up inspections of more than 75 food establishments in Holden. In addition, staff will review plans and specifications for new food businesses, investigate complaints and conduct administrative hearings with the Director and/or the Board of Health to address non-compliant businesses. Regional Public Health Specialists (RPHS) conduct inspections for semi-public swimming pools, tanning facilities and recreational camps for children, and investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with the following regulations: Chapter V of the State Sanitary Code: Minimum Standards for Swimming Pools, 105 CMR 435.000; Chapter VII of the State Sanitary Code: Minimum Standards for Bathing Beaches, 105 CMR 445.000; Recreational Camps for Children and family style campgrounds, motels, mobile home parks and cabins; and annually issue licenses for these facilities, M.G.L. c.140, ss.32B and 32C; and Chapter IV of the State Sanitary Code: Sanitary Standards for Recreational Camps for Children, 105 CMR 430.000.

A review of inspections conducted during the calendar year did not yield any significant trends or discrepancies. However, the CMRPHA region has witnessed an increase in Farmer's Markets. Below is a summary of the types and number of inspections conducted in Holden during the calendar year 2016:

<u>Category</u>	<u>Number of Inspections</u>
New Food Establishment Plan reviews	3
Low Risk Food Inspections	22
Medium Risk Food Inspections	38
High Risk Food Inspections	39
<i>Total of Routine Food Inspections</i>	99
<i>Total of Re-inspections conducted</i>	17
Housing Complaints	10
Food Safety Complaints	9
Nuisance Complaints	13
Total Complaints Investigation	32
Pool Inspections (2 public pools)	2
Camp Inspections (3 camps)	2
Tanning Facility Inspections	0
Perc/Soil Testing	29
Septic Plan Reviews	30
Well Reviews	23
Tobacco Inspections	(See Community Health)
Animal Complaints/Quarantine Orders	42
Barn Inspections	26

DEPARTMENT OF PLANNING AND DEVELOPMENT BOARD OF HEALTH

Communicable Disease/Nursing

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. Reporting disease occurrences enables the Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. WDPH/CMRPHA regularly collects important information on all reported diseases in the Town of Holden as part of routine epidemiological disease investigations.

The following is a summary of the reported diseases in Holden during 2016:

<u>Reportable Disease</u>	<u>Number of Cases</u>
Babesiosis	1
Campylobacteriosis	1
Giardiasis	1
Group B Streptococcus	1
Hepatitis B (chronic)	2
Hepatitis C (acute)	4
Hepatitis C (chronic)	15
Human Granulocytic Anaplasmosis	5
Influenza	11
Lyme Disease	34
Mumps	1
Salmonellosis	2
Shiga toxin producing organism	1
Varicella	1
Viral Meningitis (aseptic)	1
Total	81

TUBERCULOSIS

4 LTBI (confirmed/suspect)
2 Active TB cases (revoked)

Community Health

The Town of Holden is a member of the Worcester Regional Tobacco Control Collaborative, which provides enforcement of Mass General Laws and local regulations around youth access and environmental tobacco smoke. Youth access compliance checks, which involves a trained youth between the ages of 16-17 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are conducted one or two times per fiscal year, as determined by the Massachusetts Tobacco Control Program in the collaborative communities. Retailer education visits are also conducted to ensure all applicable permits and signage are displayed, humidors are

DEPARTMENT OF PLANNING AND DEVELOPMENT BOARD OF HEALTH

locked, and Massachusetts tax stamps are on tobacco products, all tobacco products are behind the counter and out of the customer's reach and the importance of checking identification. During 2016, there was one underage sales of tobacco products by retailers in the Town. Currently the Board of Health is updating existing environmental tobacco smoke regulations, including T21 with the assistance of WDPH/CMRPHA staff. Numerous presentations were made to the Board of Health on tobacco policy, regulations and substance use.

In June 2016, the CMRPHA released the 2016 Greater Worcester Community Health Improvement Plan. The plan provides a framework that will lead our region to become the healthiest region in New England by 2020. The new CHIP outlines a strategic plan for nine priority areas which include: access to care, access to healthy food, cultural competency, economic opportunity, mental health, physical activity, racism and discrimination, safety, and substance abuse. The CHIP was based on data from CMRPHA Community Health Assessment, which was released in November 2015 and highlights data from communities across the alliance. CMRPHA staff have been working with local community members to identify representatives from all alliance towns to participate in working groups for each priority area of the CHIP. During the summer we provided health education and information to our communities and tabled at Holden Days. CMRPHA staff also supported the District Attorney's Task Force Community Forum at Wachusett Regional High School in October. At the event we provided resources regarding youth and substance use prevention to parents and concerned citizens.

Holden is part of the Massachusetts Opioid Abuse Prevention Collaborative (MOAPC) which is a regional coalition that worked on collecting data and developing a regional plan on how to reduce or prevent opioid overdoses. The Coalition always welcomes residents and other key partners to participate in this important work. The Central Massachusetts Regional Public Health Alliance in partnership with the Regional Response to Addiction started the Youth Health Action Committee (YHAC). The YHAC is a new initiative comprised of young people from the Central Massachusetts area interested in driving social change efforts to promote healthier communities. Comprised of youth ages 15-18 from the towns of Grafton, Holden, Leicester, Millbury Shrewsbury, West Boylston, as well as the city of Worcester, YHAC members will develop the skills to be effective community health organizers by exploring health equity and health disparities.

Public Health Emergency Preparedness

WDPH has once again been awarded the Region 2 Health and Medical Coordinating Coalition (HMCC) grant by the Massachusetts Department of Public Health (MDPH) Office of Preparedness and Emergency Management (OPEM) with the goal of supporting regional multi-disciplinary emergency planning and response initiatives throughout the

DEPARTMENT OF PLANNING AND DEVELOPMENT BOARD OF HEALTH

74 cities and towns located in the MDPH Emergency Preparedness Region 2. A major component of this initiative is the development of a regional emergency support function (ESF-8) structure. As such, the City of Worcester now serves as an after-hours Duty Officer for all 74 municipalities and healthcare facilities that reside in those towns. Beginning in January of 2016, the City of Worcester piloted this with the towns in the Central MA Regional Public Health Alliance.

In October 2016, WDPH emergency preparedness staff attended a monthly BOH meeting to review and update the town's Emergency Dispensing Site (EDS) plan. This is an annual review of the town's comprehensive, written plan that facilitates the request, receipt, distribution, and dispensing of medical countermeasures quickly and efficiently based on a worst case scenario. In addition, staff continued to attend the South Wachusett Regional Emergency Planning Committee (REPC) meetings as scheduled to provide both local and regional public health and healthcare planning updates to the Town. Holden responded to all quarterly MDPH WebEOC drills last fiscal year with the support of WDPH emergency preparedness staff. The WebEOC system is an online network funded by MDPH that provides local, regional and statewide situational awareness during emergencies. Participation in quarterly drills is an MDPH requirement that Holden routinely fulfills.

There are currently 20 Holden residents listed in the MAResponds volunteer database. These 20 residents are part of the Worcester Regional Medical Reserve Corps. (WRMRC) which currently has more than 400 area residents. All WRMRC volunteers are available to the Town of Holden during an emergency situation such as a shelter or EDS activation or during more routine events such as yearly flu clinics or community events.

SOLID WASTE/TRASH COLLECTION AND RECYCLING

The Town of Holden continues to operate one the most innovative curbside recycling and residential trash collection programs in the Commonwealth. Partnering with Casella Waste Services for the collection of trash and recyclables, and the processing of recyclable materials, the Town continues to recycle more than one-third of the residential waste. In 2016, the program collected 6,493.44 tons of residential solid waste from approximately 5,700 single family homes. Of this amount, 4,4704.26 tons was residential trash disposed of at the Wheelabrator Trash to Energy Facility in Millbury, Mass. at a cost \$66 per ton for a total cost of \$301,072.64. The cost of collection of trash and recyclables for the year was approximately \$694,380.00 for weekly trash collection and bi-weekly recyclables collection. Casella conducted more than 444,600 stops in Holden. Holden residents recycled 1789.88 tons of material during 2016. If this material were disposed of at Wheelabrator as trash, the cost of disposal of this material would have been \$118,132.08.

Wachusett Watershed Regional Recycling Center

Holden is one of seven communities who are members of the Wachusett Watershed Regional Recycling Center. The mission of the Center is to promote recycling and reuse

DEPARTMENT OF PLANNING AND DEVELOPMENT BOARD OF HEALTH

for a healthy watershed community through the Wachusett Watershed Regional Recycle Center.

The Wachusett Watershed Regional Recycle Center opened in 2010 and is completely operated by volunteers. The organization accepts items that are not easily disposed of and uses various methods to reuse the material, appliances, television furniture and mattress material are all accepted and disposed of to varying facilities for recycling. In 2013 the Recycled Resource building was completed to provide free items for education, arts or household use. The Recycled Resource building incorporates the former Recycle Center, established in the 1990s by Karen Shapiro at Wachusett Regional High School in Holden, MA. The Recycle Center (then resurrected by Wachusett Earthday) moved to several Holden locations before closing at Oriol Health Care in 2010. Wachusett Watershed Regional Recycle Center is operated by Wachusett Earthday volunteers.

Due to popular demand starting in 2016, the Center increased the number of days household hazardous products are collected for a fee to six and increased the number of days for free document shredding from three to four.

DEPARTMENT OF PUBLIC WORKS

ADMINISTRATIVE DIVISION

John R. Woodsmall, III, P.E. - Director of Public Works

Brenda J. Harvey - Office Manager

Marlene Whipple - DPW - Senior Clerk

Maureen Burke - DPW – Senior Clerk

The Holden Department of Public Works (DPW) is comprised of six Divisions: Administration; Engineering; Highway; Equipment Repair; Building & Grounds (B&G), and; Water & Sewer (W&S). The Department is responsible for the planning, design, operations and management of the Town's public works infrastructure and assets and provides professional technical and management expertise to other municipal departments and town officials. Holden's infrastructure includes roads, sidewalks, bridges, guard rail and street signs; storm water, catch basins, culverts and outfalls; cemeteries, parks and playgrounds; town-owned buildings including four historical ones; the closed town landfill; town-wide fleet and equipment maintenance; public water supply including its storage, pumping and distribution; public sewer collection and pumping stations; winter snow & ice operations; and management necessary to provide safe and reliable transportation systems for each of our municipal public safety operations, residents, businesses and visitors.

Mission Statement & Focus

The principal mission and focus of the Holden Department of Public Works is to enhance the quality of life for all residents, businesses and visitors of Holden through responsible and sound management, innovation, teamwork and vision, and to provide dependable, high quality, responsive public works and utility services at reasonable costs.

Personnel

2016 was a year of change and growth the DPW. A total of 17 personnel changes occurred. Many of these were related to people earning promotions and new personnel being hired to replace those newly opened positions. Ultimately, the DPW welcomed Christopher DeMoranville, Gary Gauthier, Jason Putnam, Mathew Miles, Ryan Mouradian, and Maureen Burke into their new positions. Kyle Kelly, Jon Scott, Gary Gauthier, Philip Waldo, and Jason Putnam also received promotions in the calendar year. The DPW also saw Eric Fasshaurer, Marlene Whipple, and Mark Elbag leave for different positions, either in Town or elsewhere.

Operations

The Holden Department of Public Works had a very successful year. The winter of 2015-2016 was a relatively normal winter, with an average number of snow and ice events. The winter of 2016-2017 started off with an early season snow in November and then a warm December. Weather also factored into the Water & Sewer Division's

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operations. Due to a prolonged drought, three different levels of water restrictions were imposed on the Town's water customers.



A number of large construction projects were begun in 2016. The Engineering and Highway Divisions oversaw the rehabilitation of the parking lots of the Gale Free Library, Town Hall, Starbard Building, and Recreation Building. The Engineering also oversaw the design, bid, and construction of a 30-inch replacement culvert in Wyoming Drive. With help from the Engineering Division, the W&S Division oversaw the design, bid, and construction of a replacement water main in Main Street, as well as the complete painting of the

interior and exterior of the Avery Heights Water Storage Tank. Finally, the B&G Division brought in contracted custodial services for the first time to a number of Town buildings, allowing the B&G Division to focus their efforts on other tasks.

Including those above projects, the Department also successfully completed its annual road and sidewalk paving program, and continued its sound maintenance of the Town's buildings, grounds, vehicles and equipment, and the water and sewer infrastructure.

Holden is fortunate to have such a talented and hard working group of public works professionals who strive to deliver the highest level of customer service and satisfaction under the most challenging conditions and on a constant basis. I am very fortunate and proud to be surrounded by such a talented and dedicated group of public works professionals.

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ENGINEERING DIVISION

Isabel McCauley - Senior Civil Engineer
Christopher DeMoranville - Civil Engineer II

SEWER PERMITTING

The Department of Public Works (DPW) - Engineering Division continues to provide critical information to the residents about municipal sewer availability, connection procedures and required fees. To ensure proper sewer service installation the Engineering Division provides the inspections of installed sewer laterals prior to the contractor's backfilling the trench. A total of 69 new sewer connections were witnessed for 2015. All sewer lateral locations and depths of burial information as well as the permit applications are available in the DPW - Engineering Division office located in the Town Hall.

WATER QUALITY & SUPPLY

The DPW - Engineering Division assisted in the inspection of 76 new water service connections. New water meters were installed by the DPW - Water & Sewer Division for each of these new services. The DPW-Engineering Division continued the management of the Town's compliance with its National Pollutant Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer System (MS4) General Permit, as administered by the Environmental Protection Agency (EPA). In January, the DPW-Engineering Division submitted comments on behalf of the Town to the EPA on the EPA's new draft MS4 General Permit. The DPW-Engineering Division continued the Town's representation in the Central Massachusetts Regional Stormwater Coalition.

SUBDIVISIONS

The DPW - Engineering Division routinely assists the Planning Board, Conservation Commission, Transportation & Circulation Committee and Zoning Board of Appeals with the review of site plans; preliminary and definitive subdivision plans; Approval-Not-Required (ANR); and "as-built" plans, and offers professional technical review of hydrology and hydraulic modeling and studies for Site Plan and Definitive Subdivisions applications approval.

The DPW - Engineering Division is responsible for inspections of all utilities and roadway construction for all subdivisions. The inspections are performed routinely throughout the construction process to ensure proper construction methods are employed and that all utilities are installed in accordance with the approved plans and details. Post-construction inspections are performed by the Engineering Division as well as the witnessing of water and sewer main testing to ensure that the systems are free of any deficiencies. The DPW - Engineering Division also coordinates all work and procedures associated with other DPW Divisions, namely the Highway and Water & Sewer Divisions during proposed street acceptances.

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The DPW – Engineering Division provided inspections on a number of subdivisions, including Stoney Brook Estates (located off of Reservoir Street), Fisher Terrace (located off of Fisher Street), Bullard Estates (located off of Bullard Street), Oak Hill (located off of Salisbury Street), an extension of St. Mary's Drive, Wachusett Valley Estates (located off of Bullard Street) and Red Tail Estates (located off of Nola Drive).

STREET OPENING PERMITS

A total of 38 roadway opening applications were permitted for 2016. These permits include any and all excavation within the public right-of-way for utilities, driveways and new subdivision roadways. Inspections are required before and after the permits are issued to ensure compliance with the street entry requirements.

PROJECTS

The Division continued modernization program this year, with an efforts continuing to electronically scan and file all of the flat plan files found in the Engineering office. Doing so has allowed for the old plans to be moved to the Town's offsite file storage area at the Fire Department Annex.

The Division oversees and manages contracted services for all post-closure monitoring activities for the Town-owned landfill on River Street. In 2016, the Town continued to conduct additional Comprehensive Site Assessment (CSA) activities as required by the Massachusetts Department of Environmental Protection (MassDEP). These activities included the installation of fencing, sampling of additional monitoring wells, and monitoring and sampling of surface water and sediments within the leachate seeps along the Quinapoxet River banks.

The Division manages and maintains the Town's GIS online mapping system and a web-based management system for the administration of data, assets and time resources for each of the DPW Divisions. Public service calls are managed using an online work order system.



The Division continued its management of street line painting operations. The entire Town had existing street lines re-painted.

PROJECT SUPPORT

As an integral part of the Department of Public Works, the Engineering Division provided support to various levels of municipal Town operations throughout 2016 including drainage repairs and improvements, construction supervision, water main breaks/repairs, and Chapter 90 State-Aid and Town-funded road, sidewalk and drainage construction projects.

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HIGHWAY DIVISION

Daniel Hazen - Superintendent of Operations
John Whipple - Highway Working Foreman
Stephen Jenkins - EO III
Eric Fasshauer - EO III (resigned on 3/4/16)
Gregory Rozak - EO III
Jon Scott - EO II (appointed to EO III on 3/5/16)
John DiPerrio - EO II
Steven Stewart - EO II (transferred from B&G Division on 3/16/16)
Justin Kublebeck - EO II
Kyle Kelly - EO II
Philip Waldo - EO II (transferred from W&S Division on 11/4/16)

2016 HIGHLIGHTS

The winter of 2015-2016 was a welcome relief as compared to 2014-2015. A total of 23 snow and ice events occurred, with final snow amounts being average for the winter.

With a quiet January, Highway crews were able to perform tree and brush clearing along long portions of Reservoir Street, south of its intersection with Bailey Road. Later in the summer, a large amount of road and drainage work were performed on the streets of Holden. An important project to pulverize, re-grade, and re-pave the Gale Free Library, Town Hall and Starbard Building, and Recreation Building parking lots was completed in the early fall. The Highway Division also installed new granite curbing, asphalt berm, and asphalt sidewalks as part of this project.

The winter of 2016-2017 started a bit early, with snow in November, but was then quickly followed by a warm December.

GENERAL OPERATIONS

Snow removal remains a top priority of the Highway Division, in order to provide the safest possible road and sidewalk conditions during the winter months. This task is undertaken by the combined efforts of the DPW - Highway, Equipment Repair, Water & Sewer, and Building & Grounds Divisions. The Town does not contract outside snow plowing or salting services and all work is performed in a very cost-effective and professional manner utilizing dedicated town employees.

To provide reliable, safe and timely snow plowing and salting services - the Highway Division reminds Holden residents not to plow, shovel, or snow blow snow onto the public ways. Depositing snow onto a public way is a violation of a Holden "bylaw" and fines may be assessed to violators. To assist our equipment operators during plowing operations and to minimize damages to private property - residents are advised to install snow stakes at the edge of the street to identify walls, fences and/or other related private assets covered by snow. It is also recommended that mailboxes be secured and set back from the roadside to prevent damage from the snow that is displaced during the snow plowing operations. The majority of resident mailbox-related damage customer requests

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can be avoided if residents make necessary repairs and secure their mailboxes prior to the commencement of the winter season. Similarly, it is the property owner's responsibility to clear snow in front of their mailbox and at the end of their driveways. Property owners are also advised to place snow on the roadside end of their driveways on the downward side of the travel lane of their driveway aprons to reduce large deposits of snow resulting from snow plowing operations.

Members of the Highway Division have many years of experience dealing with winter weather conditions. During snow events it important to note that when traveling - residents and commuters alike - can assist our snow plow equipment operators and avoid collisions/minimize windshield damages - by keeping a safe distance of at least 300 feet behind Town-equipment at all times. Our trucks make frequent stops and turns to provide safe and reliable public roads (and sidewalks) for our residents and businesses. Your patience, courtesy, and stopping to think goes a long way in making winter driving safe for all.

In the spring, the Highway Division solicited bids for a variety of roadway treatments, including: cold-planing (or milling); crack sealing, and; new hot mix asphalt. Between June and November, a total of 31 streets received some type of surface treatment. Not including streets that were crack sealed, a total of 7.7-miles of roads were resurfaced in 2016. Each of these resurfacing projects was completed in a cost-effective and timely manner by utilizing the DPW – Highway Division acting as the General Contractor. The Highway Division also completed many smaller highway-related projects throughout the Town during the construction season and responded to numerous customer-related service requests.

The leaf composting and brush chipping facility was staffed during various times throughout the year by Highway, Equipment Repair, and Building & Grounds Division employees. This service is a very popular operation for the residents of Holden. The materials generated from this program are processed by the DPW and used on soccer fields, baseball fields, and numerous town-wide DPW projects. The Highway Division maintains a small quantity of compost materials at the DPW Facility at Adams Road for residents to use for potting soil etc., and at no charge. Woodchips are also made available for resident use at no charge. For winter use by residents, the DPW maintains a small quantity of winter sand/salt mix at our DPW Adams Road Facility.

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LOCAL ROADS

2016 – HIGHWAY MAINTENANCE

Sidewalk Maintenance and Construction

Routine “town-wide” sidewalk patching and repair was performed to existing sidewalks.

Service and Dig Safe Requests

The Highway responded to 264 service requests.

Drainage

Storm drainage work included the installation, replacement and/or repair of drain manholes, catch basins, and pipes of various sizes on all streets that received new hot mix asphalt overlays.

2016 – COLD PLANING WITH TWO (2) INCH – HOT MIX ASPHALT OVERLAY PROJECTS

Street	From	To
Boyden Road	Entire Length	
Bullard Street,	Preservation Lane	Malden Street
Canterbury Circle	Entire Length	
Chaffins Lane	Entire Length	
Coventry Circle	Entire Length	
Homestead Road	Shrewsbury Street	Chaffins Lane
Kenwood Drive	Entire Length	
Lexington Circle	Entire Length	
Malden Street	Bullard Street	W. Boylston Town Line
Manning Street	Wachusett Street (Rte. 31)	General Hobbs Road
Manning Street	#500 Manning Street	Springdale Avenue
Maple Street	Entire Length	
Phillips Road	Entire Length	
Princeton Street	Asnebumskit Brook Bridge	Whitney Street
Princeton Street (overlay only)	Whitney Street	Princeton Town Line
Reservoir Street	Bailey Road	South Road
Walnut Street	Entire Length	
Winthrop Lane	Pioneer Road	Kenwood Drive
Woodland Road	Entire Length	

In summary, the Highway Division completed a total of 7.7-miles of public road surface improvements, representing approximately 6.5-percent of the total miles of public roads in Holden.

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2016 – CRACK SEALING PROJECTS

Street	From	To
River Street	New Bridge	Landfill
Harris Street	Entire Length	
Nichols Street	Entire Length	
General Hobbs Drive	Entire Length	
Elmwood Avenue	Wachusett Street (Route 31)	Utility Pole #6
Jackson Street	Entire Length	
Eagle Terrace	Entire Length	
Spring Street	Entire Length	
Boulder Hill Road	Entire Length	
Cold Brook Circle	Entire Length	
Nottingham Drive	Entire Length	
Nottingham Circle	Entire Length	
Buckingham Road	Entire Length	
Piccadilly Circle	Entire Length	
Dominitus Drive	Entire Length	
Moscow Road	Entire Length	

GENERAL MAINTENANCE

General maintenance activities completed during 2016 includes:

- Cleaning and inspecting numerous drainage structures.
- 118 miles of roads were swept, plowed, sanded and/or inspected for defects.
- 20 miles of sidewalks were swept and plowed.
- Public schools including Dawson, Mayo, Davis Hill, and Mount View Schools were plowed, sanded and swept.
- Each of the public building facilities were plowed, sanded, and swept.
- Numerous street and warning signs were repaired and/or replaced town-wide.

DEPARTMENT OF PUBLIC WORKS **BUILDINGS & GROUNDS DIVISION**

Dennis Griffin - Working Foreman
Gary Kaczmarek - Facilities Manager (part-time)
James Ringgard - EOIII
Daniel Deptula - EOIII
Adam Hickey - EOIII
Steven Stewart – Laborer (transferred on 3/16/16)
Jeffrey Riggles – Laborer (resigned on 2/1/16)
William Martinez - EO II (resigned on 11/19/16)
Gary Gauthier - Laborer-Buildings
Jason Putnam - Laborer-Grounds
Mathew Miles - Laborer-Buildings

YEAR 2016 HIGHLIGHTS

The Building & Grounds (B&G) Division of the Department of Public Works is responsible for the maintenance of all Holden municipal properties, including the various cemeteries and all recreation areas. Daily janitorial services are also provided at the Town Hall, Starbard Building, Library and the Senior Center. The daily operations of the physical plant at the Dawson recreation area are included in the Division's duties from May through September. Dennis Griffin, Jim Ringgard, and Adam Hickey are each licensed certified pool operators.



The B&G Division completed several significant projects this past year. The First involved the repainting of much of the first floor areas of the Town Hall, as well as the Accountant's offices in the Starbard Building. Painting also occurred in the Gale Free Library. New rugs were installed in portions of the first floor of the Town Hall.

The former Recreation Building on the Creamer Property was scrapped, then burnt as a training exercise for the Fire Department, and then demolished. The area was then re-graded to accommodate future use as a community garden. Using a new infield grooming machine, the baseball and softball fields throughout Town were reconditioned. Taking advantage of the drought conditions in the summer, the B&G Division cleaned out the spillway of the dam at Trout Brook,

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and also re-pointed and made other masonry repairs to the dam at this important recreation facility.

As part of a reorganization within the B&G Division, a company was contracted with to provide custodial services at the Recreation Building, Starbard Building, Town Hall, Gale Free Library, and Senior Center. This reorganization allowed B&G Division staff to perform more work with existing manpower, while still accomplishing the daily cleaning activities necessary in these heavily trafficked buildings.

PARKS, RECREATION AREAS & SCHOOL FIELDS

Trout Brook Reservation Lodge received continued daily attention and weekend coverage throughout each of the seasons. The Lodge facility is used regularly for rentals by various church and civic groups and is well received by those who used the facility. Mayo Elementary School, Davis Hill Elementary School, Mountview Middle School, Dawson Elementary School and Recreation Area, and Jefferson Field were primarily maintained by William Martinez. Spring and fall turf maintenance for each of these areas are performed with the assistance from other B&G Division employees. Jason Putnam maintained each of the other smaller park areas with assistance from Gary Gauthier and Mathew Miles. This work also included grass mowing at the Town Hall, Starbard Building, Damon House, Hendricks House & Barn and the Senior Center.

Mason Park, Jefferson Park, Kimball Park and Winthrop Oaks Park were well-maintained on a regular basis throughout the growing season and all baseball and soccer fields received necessary field repairs throughout the season. As part of the Mountview Middle School project, the B&G Division participated in the re-building of the infields of the existing ballfields at the school. Also, the various mini-parks along Main Street were also maintained throughout the year to provide beautification to Main Street.

In conjunction with our Highway Division personnel, all roadway shoulders and intersections were mowed from May through October using our roadside tractor Boom Flail Mower operated by Adam Hickey. The Christmas tree program proved useful and was very well received. Numerous smaller projects were completed in Town buildings throughout the year. The combined cooperative efforts of the B&G and Highway Divisions resulted in the cost-savings and timely completion of numerous important behind-the-scenes projects and day-to-day tasks. All told, the B&G Division responded to 311 requests for service.

CEMETERIES

Grove Cemetery and Park Avenue Cemetery together with the Historic Cemetery were maintained by Daniel Deptula - an extremely large and busy task - but one that is managed well and which receives many compliments each year for the outstanding level of work performed. In 2016, 19 cremation burials and 21 full burials occurred.

DEPARTMENT OF PUBLIC WORKS **MECHANICS DIVISION**

David French - Mechanic Foreman

Paul DiNoia - Mechanic

Robert Schwartz - Mechanic

The DPW - Equipment Repair Division maintains all DPW, Municipal Light, Fire, Police and general municipal vehicles, in addition to servicing each of the 26 sewer pumping stations, generators and fuel storage tanks – to assure that all equipment is ready, reliable and safe for day-to-day and emergency-related use. The work completed this year included the complete overhaul of various Town vehicles in addition to providing day-to-day preventative maintenance and/or repairs for more than 120 pieces of Town-owned heavy equipment, vehicles and construction-related equipment. We are appreciative of the dedication and hard work performed by our talented equipment repairmen and mechanics.

The activities of the Equipment Repair Division in 2016 included:

- All DPW, Fire, Police, Light Department and general municipal vehicles were serviced and maintained.
- Continued to provide assistance to all Town Departments throughout the year on various projects.
- Monitored and maintained the fuel dispensing system and record-keeping aspects for all Town vehicles.
- Responded to 297 requests for service.



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WATER & SEWER DIVISION

Mark A. Elbag, Jr., P.E. - Water & Sewer Superintendent (resigned 6/14/16)

Ryan S. Mouradian, P.E. - Water & Sewer Superintendent (hired 7/26/16)

Marlene E. Whipple - DPW Senior Clerk (transferred to HMLD on 7/1/16)

Maureen A. Burke - DPW Senior Clerk (hired 8/1/16)

Adam T. Perkins - Water & Sewer Foreman

Kenneth J. Dunn - Water & Sewer Operator (WO) III

Russell T. Henderson - WO II

Justin M. Pedersen - WO III

Joseph R. Kenney - WO IV

Jesse M. Riedle - WO IV

Phillip S. Waldo - WO III (transferred to Highway on 11/4/16)

Jeremy Glynn - WO III

DPW - Water & Sewer (W&S) Division bid adieu to two long serving members. Mark Elbag, Water & Sewer Superintendent, left for a position in a larger municipality, and Marleen Whipple advanced into a new position in the Holden Municipal Light Department. They were each key contributors to the W&S Division, and we wish them well in their new endeavors. In their places, we welcomed Ryan Mouradian and Maureen Burke, respectively. Mr. Mouradian and Ms. Burke quickly settled into their positions and continued moving the W&S Division forward.

Two major projects were started in 2016. The first was the repainting of the Avery Heights water storage tank. The second was the placement of new water main in Main Street, from the Shrewsbury Street intersection to the Worcester city line.



The Avery Heights water storage tank holds one million gallons of finished water, and helps to regulate pressure throughout the Town's water system. Both the interior and exterior of the tank was sand blasted, cleaned, and three new coatings of paint installed. Additional safety devices were also installed. This project required much coordination between the W&S Division, its engineering consultant, the contractor, and AT&T cellular services, due to the cellular antenna service installed on the tank. The completion of the painting project began in early September, and was expected to be completed in January 2017.

The South Main Street water project involves the replacement of more than 4,300-linear feet of existing 6-inch cast iron water main with new 8-inch ductile iron water main. It also includes the replacement of existing water services from the main to the curb stop, and installation of new hydrants. This work began in September and will continue throughout the 2017 construction season.

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Of high impact to the W&S Division were drought conditions that were experienced through much of 2016. Through the course of the year, drought conditions worsened, and this led to increasing levels of water bans being enacted. As the W&S Division receives approximately 1/3 of its water supply from the City of Worcester, we are required to follow the City's water restriction requirements. From January to May, and then continuing to July, a Level 1 mandatory water ban was in place in Holden. This Level 1 ban is the same as the W&S Division's annual seasonal water restrictions, which limits the daytime use of outdoor water. On July 22, a Level 2 mandatory water restriction was declared. This limited the use of outdoor water to an odd/even daily schedule, as well as restricted certain uses. However, drought conditions continued to worsen, and on August 22, a Level 3 mandatory water restriction was declared. This Level 3 restriction prohibited most outdoor water uses, but allowed some vegetation watering only when using a handheld device. This Level 3 water ban remained in effect for the rest of 2016. We thank the water users of Holden with cooperating with this ban, as it has been effective in helping to reduce overall water usage.

In the late fall, a contractor for the W&S Division began a sewer Inflow/Infiltration (I/I) reduction project. I/I is clean water that enters into the sanitary sewer system, and is transported away for treatment. It represents an additional cost to the Division, and is beneficial to remove. The work this contractor was conducting involved the replacement of cracked sewer manholes, waterproofing of sewer manholes, and installation of short in-situ liners to repair some leaking pipes. The completion of this work is expected in early spring of 2017.

Using in-house personnel and devices, the W&S Division continued to conduct leak detection within the water distribution system. The in-house ability to conduct leak detection is a major step toward reducing the amount of leaks within the water distribution system. Additionally, a water billing audit was performed by an engineering consultant. This audit was done in conjunction with the Municipal Light Department, which handles the meter reading and customer billing activities for the W&S Division. This audit found no issues that would contribute to the Division's Unaccounted for Water (UAW) volumes, and provided several suggestions for improvement of billing processes. This audit was beneficial in checking the operations and procedures of the billing system.

The Division received an award from the United States Centers for Disease Control (CDC), issued by the Massachusetts Executive Office of Health and Human Services. The award was a 2015 Water Fluoridation Quality Award. This award was issued for maintaining a consistent and optimal level of fluoride in Holden's public drinking water system. Fluoridation of the water supply provides an important public health benefit, and this award recognizes the quality work that the DPW – Water & Sewer Division performs in ensuring that the fluoride is added to the drinking water a constant and well monitored level. Congratulations to the employees for the DPW – Water & Sewer Division for the work that they do every day that earned them this award.

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The Town has continued with ongoing litigation against the City of Worcester and the Massachusetts Department of Conservation and Recreation (DCR). This litigation process has been ongoing since May 2013. The litigation is in regards to the unfair charges paid by the Town for the transport of sewage through the City, to the Upper Blackstone Water Pollution Abatement District. The litigation process will take several years before it reaches a conclusion. However, given the extremely unfair sewer transport rates charged to the Town by the City, the potential exists for substantial cost savings in the Water & Sewer Enterprise fund, if the litigation is successful. The substantial work in 2016 involved the filing of Summary Judgement Motions and Cross-Motions. A Summary Judgement hearing was held in Worcester Superior Court on November 17. The Summary Judgement decisions are expected to be released in six to nine months from the hearing date.

GENERAL OPERATIONS

During Calendar Year 2016 the DPW - Water & Sewer Division personnel continued to diligently operate and maintain the water and sewer systems. Twenty-six water system breaks or leaks were identified and repaired (by the Division or private contractors). A total of 34 new water service connections were made with new water meters, and a total of 49 new sewer service connections were made.

The Division responded to a total of 426 requests for service in 2016.

In addition to providing diligent service to the Town of Holden during normal business hours, Water & Sewer Division personnel were essential in providing 24-hour a day on-call coverage for emergency calls from both police dispatch and automated water and sewer system alarms. Water & Sewer Division Personnel also provided staffing seven days a week over the course of the year to conduct all required daily activities, including all weekends and holidays.

Many thanks go out to the very dedicated, hardworking and talented DPW – Water & Sewer Division team, whose combined efforts made for a very productive, safe and successful year, delivering excellent service to the residents and rate payers.

WATER SUPPLY

Holden produced 289.694 million gallons of water (or 61-percent of the total supply) from our four well fields; Holden purchased 188.318 million gallons of water (or 39-percent of the total supply) from the City of Worcester through the Brattle Street and Salisbury Street Interconnections. In 2016, the total quantities of water produced and purchased are as follows:

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Wachusett Street Water Treatment Plant

(Includes Quinapoxet Wells and Mill Street Well Field)

Quinapoxet Wells	147.434 million gallons	31%
Mill Street Well Field	<u>86.588 million gallons</u>	<u>18%</u>
	234.022 million gallons	49%
Mason Road Well Field	29.714 million gallons	6%
Spring Street Well	25.958 million gallons	6%
Worcester Interconnections		
Salisbury Street	45.145 million gallons	9%
Brattle Street	<u>143.173 million gallons</u>	<u>30%</u>
	188.318 million gallons	39%
Total (produced/purchased)	478.015 million gallons	100%

The Town currently operates four groundwater well fields, four water storage tanks, two inter-connections with the City of Worcester, four booster pump stations, four pressure reducing/flow control vaults, and more than 108 miles of water mains of various types, sizes and ages with approximately 25 miles of cast iron water mains, 45 miles of asbestos cement water mains and 35 miles of cement lined ductile iron water mains.

The Town's water supply sources include the Spring Street Well which is a gravel-packed well that produces approximately 130,000 to 150,000 gallons per day; the Wachusett Street Water Treatment Facility which is comprised of the Quinapoxet two gravel-packed wells and Mill Street well field that produces approximately 700,000 to 800,000 gallons per day; and lastly, the Mason Road Well which is a tubular well field that produces approximately 90,000 to 130,000 gallons per day. Each of the wells is treated with Potassium Hydroxide that raises the pH to make water less corrosive and Sodium Fluoride for dental protection. Holden also purchases and treats water from the City of Worcester to supplement its water supply.

WASTEWATER DISPOSAL

The Town of Holden maintains 27 sewer-pumping stations, one sewer flow meter, and more than 78 miles of sanitary sewer mains. More than half of the Town remains on the municipal sewer system – of which 67% of the sanitary sewer mains are tributary to our sewer-pumping stations, 31% discharge directly into the Rutland-Holden Trunk and Relief Sewer (RHTRS), and 2% discharge into West Boylston, through the Parker Avenue sewer flow meter. The Town of Holden does not treat its own sewage and all sewage flows are transported into Worcester to the Upper Blackstone Water Pollution Abatement District (UBWPAD) treatment facility through the RHTRS and the Parker Avenue sewer flow meter.

The Town of Holden's wastewater is transported into the Department of Conservation & Recreation (DCR) – Commonwealth of Massachusetts sewer trunk line through the Rutland-Holden Trunk and Relief Sewer (RHTRS), through the City of Worcester and

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eventually to the Upper Blackstone Treatment Facility located in Millbury, Mass. In doing so, the Town of Holden makes annual payments to: DCR for the use of the RHTRS trunk line; the City of Worcester for the use of their sewer main system; and the Upper Blackstone Water Pollution Abatement District for the final treatment of the Town's wastewater.

Each of these payments makes up the majority of the Town's sewer expense line items in the sewer budget and in turn results in an increase to our customer's sewer bill. In total, these three expenses total \$2.30 million in the FY2017 projected expenditures which accounts for more than 34-percent of the projected expenditures in the Water & Sewer Enterprise Fund Budget.

During 2016, the Town conveyed approximately 331 million gallons of sewage to the City of Worcester system for ultimate treatment at the UBWPAD treatment facility and a total of 49 new sewer connections were inspected and approved by the DPW – Engineering Division.

Upper Blackstone Water Pollution Abatement District Facility

The Upper Blackstone Water Pollution Abatement District (District) has provided wastewater treatment to its member communities for more than 35 years. In 2016 the treatment facility continued to discharge the cleanest water to the Blackstone River in its history. The District continued to serve its members and the greater community by operating cost-effectively to provide advanced treatment for nutrient removal.

The District continues to face the challenge of satisfying more stringent federally mandated regulatory permit limits (some of the most stringent limits in the country). The District's previously contested 2008 National Pollutant Discharge Elimination System (NPDES) Permit limits became effective on October 10, 2012.

The mission of the Upper Blackstone Water Pollution Abatement District remains “to provide environmentally responsible, high quality, cost effective services to its customers in the Worcester area of Central Massachusetts while protecting the water quality and uses of the historic Blackstone River.”

HOLDEN MUNICIPAL LIGHT DEPARTMENT

Selectmen/Light Commissioners

Anthony M. Renzoni – Chairman

Kenneth O'Brien (resigned in May 2016)

Jeremy W. Kurtz

Robert P. Lavigne (did not seek re-election in May 2016)

Timothy C. Ethier

Geraldine A. Herlihy (elected May 2016)

Erik D. Scheinfeldt (elected Sept. 2016)

Municipal Electric Power Advisory Board

Peter Liddy – Chairman

Scott Carlson

Gary Harrington

Thomas Runstrom

John Shepherd

Joseph Sullivan

History

The Holden Municipal Light Department was established by Town Meeting on September 5, 1911 and delivered its first electricity on January 26, 1912. On 1911, \$600 was approved to “*install an electric lighting system in the Town Hall, Damon Memorial, two engine houses, the Rice School and the School house in Jefferson.*” Since then, the Department has expanded to provide reliable and efficient electric power and services to more than 7,800 customers within the Town with annual sales exceeding \$14 million and about 115 million KWH. The Board of Selectmen acts as Light Commissioners and are assisted by the Municipal Electric Power Advisory Board (MEPAB), which is consulted on various Department matters. At the end of 2016, Peter Liddy, a longstanding member of the Advisory Board stepped down. The Department thanks Peter for his decades of dedicated service and keen eye for doing the right thing. His expertise in his profession and applying to the activities of the Light Department have provided benefits that will serve the Town well, long into the future.

Delivering the Power

The Town's electric distribution system is connected to National Grid's 69,000 volt (69 KV) transmission system. At the Department's two substations, Chaffins and Bullard Street, the power is “stepped-down” to the system's primary voltage of 13,800 volts (13.8 KV). From there, the network further reduces the voltage to levels that support the needs of residential, commercial and industrial customers.

The Light Department is a member of the Massachusetts Municipal Wholesale Electric Company (MMWEC), a public joint action agency that owns and operates two power plants, is a joint-owner of several others, manages and brokers its members' bulk power supply and acts as an advocate among regional and federal power authorities.

The entire New England electric system operates under rules and requirements of ISO New England, a regional transmission organization under the jurisdiction of the Federal

HOLDEN MUNICIPAL LIGHT DEPARTMENT

Energy Regulatory Commission. Since ISO New England was established 20 years ago, the wholesale electricity market has become increasingly complex and, on several occasions, subject to dramatic price volatility.

Withstanding the many changes to the industry, public power has remained a good value for Holden customers. The Light Department is always monitoring opportunities to purchase power through contracts and/or joint ownership arrangements. Maintaining a secure, diverse, reasonably priced and carbon-neutral portfolio is a top priority.

A recent addition to our generation portfolio is wind. The Light Department is a member of the Berkshire Wind Power Cooperative that owns a 15 MW wind energy facility consisting of ten 1.5 MW wind turbines located on Brodie Mountain in Hancock, Mass. The project went into service in 2011. Holden's share is 6.8% or 1,022 KW. In December 2016, the Light Department also began receiving power from the Hancock Wind Project in Maine under a long term, fixed price contract.

Over the past several years, the Light Department was able to lock in a significant portion of its power needs through 2020 at very attractive prices. Since about 80% of the Light Department's costs are purchased power, these arrangements will assist in our objective of keeping rates stable going out in time.

Rate Study and Power Cost Adjustment

A comprehensive cost of service study and rate analysis was completed in 2009 and went into effect in October of that year. One component of the Light Department's rate structure is an adjustable component that tracks the cost of purchased power. This power cost adjustment (PCA) was reduced three times in 2010, resulting in an overall reduction in the cost to customers by 12% to 14%. Rates were reduced again in January 2011 to eliminate the temporary surcharge that was put in place following the ice storm in December 2008. The PCA rate was reduced again in August 2013. However, in July 2014, the PCA rate was increased by 1.0 cent per KWH to provide for the recovery in increased power expenses from the winter of 2013–14. With those costs fully recovered and the future cost of power projected to decline, the PCA rate was reduced in January 2016. Total rate reductions since 2010 exceed \$13.5 million.

Renewable Energy Trust / Solar Photovoltaic (PV) Energy Projects

In 2009, Board of Light Commissioners and MEPAB authorized the Light Department to join the Massachusetts Technology Collaborative (MTC). When the Light Department joined, the MTC was directing the activities of the Massachusetts Renewable Energy Trust. (The Trust has since been transferred to the Massachusetts Clean Energy Center – MassCEC.) Through the Renewable Energy Trust, grants and financial assistance are now available to Light Department customers and businesses to install alternative energy projects such as solar panels, wind turbines and geo-thermal. At the end of 2016,

HOLDEN MUNICIPAL LIGHT DEPARTMENT

there were 50 residential photovoltaic (PV) systems in place in Holden, having benefited from the Town's membership in the state's Renewable Energy Trust, as well as the Light Department's net metering program, where customers get full credit for excess energy delivered to the electric system. In addition to the residential systems, there are PV systems in place at the Senior Center, the Light Department office, the Recreation Department and the new Mountview Middle School.

A large commercial scale system is in place at the City of Worcester's water treatment plant in the southwest corner of the Town.

Major Projects

2011 was the first year of a multi-year program to replace aging equipment and strengthen the electric system. In 2011, two new large transformers were installed at the Bullard Street substation, replacing the old refitted units. The new units are larger and much quieter.

Several switching systems at the Chaffins substation were updated or replaced in 2011 and 2012. Several aging vehicles, which are the backbone of day to day operations, have been or are being replaced.

About \$220,000 is being spent annually reinforcing several of our major electric circuits, making them stronger and less likely to be damaged during weather events. The experiences of Tropical Storm Irene in 2010, the October snow storm in 2011, Hurricane Sandy in 2012 and the multiple heavy snow storms in 2014-15 have shown the value of strengthening the overhead circuits, in that there was not a great deal of damage to our system in either storm. (Power was lost to the Town, however, as transmission lines, not owned or operated by us, failed in 2011 and 2012.) Another valuable asset is having our own fully dedicated tree crew, which supports a robust tree trimming program.

Payments to Town

The Department is fully committed to supporting services provided by taxpayer dollars. Each year, the Department reimburses the Town for services rendered from various departments. In 2016, that amounted to more than \$181,200 for services rendered by the Treasurer/Collector, Accounting, Town Manager, Information Technology, Public Works and Police Departments.

The Department also makes a payment in lieu of taxes to the Town each year, based on the net value of HMLD's plant in service. Payment in lieu of taxes for 2016 was \$142,494.

Ongoing Initiatives

In addition to providing high quality, reliable electric service to all its customers, the Department operates several ongoing programs of note:

HOLDEN MUNICIPAL LIGHT DEPARTMENT

- Energy Conservation – The Department continued to offer the Residential Conservation Service Program, a statewide consumer/energy conservation effort. The program provides consumers with free information on home energy conservation, provides a telephone information line for energy conservation questions, conducts home energy audits, and makes referrals to a host of additional energy conservation services available to customers. A conservation program for commercial customers was implemented in 2013.
- Appliance Rebate Program – The appliance rebate program encourages consumers to purchase energy efficient appliances. The Department gives rebates, in the form of credits to customer electric accounts, for purchase of energy efficient (*Energy Star* rated) refrigerators, clothes washers, air conditioners, dishwashers, and dehumidifiers. The rebate is meant to make-up the difference between a less expensive model and the *Energy Star* rated efficient product.
- School Outreach – Educational safety and conservation programs at the Town's three elementary schools were continued. More than 700 students in Grades K, 3 and 5 participated.
- Key Accounts Program – The Department continued, through the assistance of a consultant, to develop our business relationships with our largest customers or our key accounts. In general, our a few dozen large manufacturing/industrial and commercial customers represent 20% of our annual electric sales. It is in the best interests of the Department and the Town to foster productive working partnerships with our key customers and to address their unique needs.
- CodeRED – CodeRED is the Town's emergency notification system that replaced the old Reverse 911 system that was in place for several years. CodeRED is an Internet-based system that notifies residents very quickly via home and cell phone, email and text messaging. It was put in place just prior to Tropical Storm Irene in August 2011 and have been used effectively during power outages as well as to advise residents of certain town DPW work activities

Community Outreach

During Public Power Week in October, the Light Department again sponsored a luncheon at the Holden Senior Center. Department staff had an opportunity to serve and dine with Holden seniors to become better acquainted and to promote increased communication between the Department and its senior customers. Once again the Senior Center staff, DPW staff and friends assisted in providing a delicious meal.

The Department works closely with customers who need assistance with paying their electric bills. Staff can also provide referrals to residents who may wish to apply for direct assistance through other local or state agencies. In 2016, HMLD once again included envelopes in monthly bills to solicit donations to the Town's Help at H.O.M.E./

HOLDEN MUNICIPAL LIGHT DEPARTMENT

Welcome Aldrich Relief Fund, a source of direct assistance administered by the Help at H.O.M.E. Committee and the Holden Council on Aging. Donations help residents in need to pay their utility and other essential bills.

Looking Ahead

The plan for 2017 is a continuation of the past several years. Solid growth in electric sales in recent years with modest growth anticipated in the next several years, coupled with stable power supply costs, support solid and predictable revenues and expenses. It also includes several initiatives that will:

- Make a contribution to the rate stabilization fund
- Build energy conservation/efficiency programs
- Replace many street lights with LED technology
- Replace aging equipment

Revenue growth and cost reductions in other areas will allow for the inclusion of these new initiatives without impacting customer rates.

Starting in 2013, the debt on the Seabrook and Millstone 3 projects began to be paid off. By mid-2018, all debt will be paid off, resulting in more than \$1 million of annual savings from past levels. Since that point is still several years away, we are looking at ways to stabilize our rates such that we can mitigate or avoid near term cost increases by utilizing our rate stabilization fund, if need be.

Dedicated Staff at Holden Light



Our operations staff, which was led by General Foreman Barry Tupper, is made up of line crew members, a forestry team and meter reader. You will see them often out in the field or perhaps working in your neighborhood repairing overhead and underground facilities, maintaining or upgrading the many miles of electric distribution facilities (more than 134 miles of overhead distribution lines), trimming and removing trees or reading meters. We thank them for their dedication and recognize the talents they bring to a job that sends them out in all kinds of weather conditions, and calls upon them to do emergency work – year round, 24 hours a day.

The staff in the office handles a wide-range of duties and responsibilities, not the least of which is the development, processing, and mailing of more than 90,000 utility bills each year and the maintenance of all customer accounts. The staff manages and maintains water, sewer and trash service billings in addition to electric service. Thanks to our entire office staff for their hard work and team spirit. In 2016, Sandi Tremblay, a longstanding member of the office staff, retired after more than 20 years of service. Also in 2016, Cheri Kerxhalli, our

HOLDEN MUNICIPAL LIGHT DEPARTMENT

Principal Bookkeeper of many years, left to pursue another opportunity. We thank Sandi and Cheri for their service to both the Department and our customers.

Administration

Jim Robinson - General Manager
Barry Tupper - General Foreman
Teresa Montoya - Business Office Manager
Lori Ensom - Financial Consultant (part-time)

Office Staff

Paula Howell - Senior Customer Service Representative
Rob Gorton - Customer Service Representative/Collections
Kim Brunell - Customer Service Representative/General
Marlene Whipple - Customer Service Representative/General
Rich Mattson - Principal Bookkeeper
Rick Grensavitch - Custodian (part-time)

Line Personnel

Brian Hickey - Service Foreman
Mike Griffin - Construction Foreman
Larry Josti - Line Foreman
Joe Hand - First Class Lineman
Nate Campaniello - First Class Lineman
Eric Horn - Second Class Lineman
John Mahaney - Second Class Lineman
Derek Peto - Second Class Lineman
Paul Granger - Third Class Lineman
Kyle Grendell - Forestry Foreman
Shane Lavoie - Forestry Apprentice
Bob Oliver - Meter Reader/Tester

HOLDEN MUNICIPAL LIGHT DEPARTMENT

MISSION STATEMENT



The mission of the Holden Municipal Light Department is to provide reliable and cost effective energy services in a responsible and courteous manner, which meets the current and future needs of our customers. In support of the mission, the Department is committed to the following:

Customers. The Department will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.

Employees. The Department will maintain a safe and positive work environment and provide the opportunity for professional and personal development. Employees will be properly trained for their responsibilities and regularly updated in current developments in their disciplines. The Department strives to ensure that employees interact in a courteous, professional manner with their fellow employees, other Town staff, and the community.

Power Supply. The Department has developed and will maintain a secure, diverse, reasonably priced and carbon-neutral portfolio.

Rates. The Department will deliver energy and associated services at competitive rates that are fair to all customers and based on a reliable delivery system and sound financial management.

Physical Plant. The Department will engineer, construct and maintain an electrical distribution system and related facilities and equipment, which will meet current and future customer needs and requirements. The latest technology and methods will be explored and evaluated to achieve this objective.

Environment. The Department will meet or exceed applicable environmental regulations, keeping customers informed of the progress and costs involved.

Efficiency. Education programs will provide information to customers in energy efficiency and the wise use of energy.

Community Service. The Department will participate in community outreach and education programs to promote good public relations and serve customers.

HUMAN SERVICES VETERANS SERVICES

Karen Greenwood – Veterans' Agent



The Veterans Services Department is under the direction of Chapter 115 of the General Laws of the Commonwealth of Massachusetts. Local veteran agents direct the veterans' benefits program, which is a joint program with the Commonwealth and the Town of Holden to deliver financial benefits for qualified veterans and/or their dependents. The office also assists and advises veterans and/or their dependents with questions and applications concerning their federal and other state benefits.

During this past year the budget for the Veterans Service Department has remained consistent with the budget the year before. Veterans with limited income are encouraged, if qualified, to file for a permanent income from the Veterans' Administration (www.va.gov) or Social Security. For those seeking employment, veterans are encouraged to contact the Veterans Representative at the local Workforce Development Office, 340 Main Street, Suite 400, Worcester. Veterans wishing to file for health care benefits can do so at the VA Medical Facility, located at 605 Lincoln Street, Worcester. We hope to assist some veterans, their families or widows of veterans with their monthly expenses only temporarily. Any veterans benefits expended through the town are reimbursed by the state at a rate of 75%.

HUMAN SERVICES DEPARTMENT SENIOR CITIZENS SERVICES

Jacquelyn Kelly –Town Manager and Director of Human Services

Louise Charbonneau – Director, Senior Services

Maureen Buffone – Secretary

Mary Sloan – Transportation Coordinator

Clare Nelson – Activities Coordinator (part-time)

Paula Earley – Outreach Worker (part-time)

Cynthia L. Smith – Outreach Worker (part-time)

Gregg Tivnan – Van Driver (part-time)

John Bianco – Van Driver (part-time)

George Warden – Van Driver (part-time)

Robert Giannotti – Van Driver (part-time)

The purpose of the Holden Council on Aging is to assist seniors and their families by providing services and activities that will enable them to stay independent and living in their own homes for as long as possible. Information and referral services and support groups are available.

The Senior Center is a focal point for Holden's 60-and-older population. Seniors come for socialization, meals, education, health and legal clinics, exercise programs, special events, and cultural programs. Programs include: knitting; Pitch; Bridge; Mah Jong; Cribbage; billiards; Meals on Wheels; congregate luncheon program; movies; blood



(l. to r.) Town Manager Jacquelyn Kelly (award recipient's daughter); Louise Charbonneau, COA Director; Helen Wisner, recipient of the 2016 Volunteer Lifetime Achievement Award; Susan Sullivan, COA Board Chairman; and Susan Weeks (award recipient's daughter)

pressure clinics; free legal, tax, and insurance counseling programs; health clinics; strength training; yoga; transportation; Friendly Visitors; RUOK; Book Express; outreach; activities and recreation; arts & crafts classes; piano lessons; community education; computer classes; information and referral; walking; day trips; entertainment and a book discussion group.

Special events included: the weekly Morning Glory Cafe; Valentine's Day Party; St. Patrick's Day Party; VNA wellness services; senior prom; Strawberry Social; annual picnic; summer social; Public Power Week Luncheon; home cooked meals; Volunteer Recognition; Best of Friends Craft Fair; veteran's luncheon/recognition; Christmas Party and New Year's Eve Party. The Senior Center received generous donations from the Friends of the Holden Council on Aging to enhance these programs for Holden's elders and generous support from the Holden Cultural Council and the Holden Women's Club. The Senior Center

HUMAN SERVICES DEPARTMENT SENIOR CITIZENS SERVICES

partnered with the Holden Fire Department to obtain a grant from the Massachusetts Department of Fire Services to provide a S.A.F.E. for Seniors program.

Intergenerational programs included the pen-pal program. This year, 88 Mayo Elementary School third graders were matched with 88 seniors. They exchanged letters bi-monthly and met twice during the school year. In the fall the elders traveled to Mayo School. Thanks to the generosity of the Friends of the Holden Council on Aging for subsidizing buses, the children visited the Senior Center in June.

Several volunteers created monthly favors for the trays of each of our Meals on Wheels clients. The Friends of the Holden Council on Aging co-sponsored, with the Mountaineer Volunteers from Wachusett Regional High School, to provide a "Senior Prom" dinner dance for area seniors. The Senior Center has also been fortunate to have the Holden Professional Firefighters offer a home-cooked lunch for Holden elders a few times throughout the year.

Outreach programs included: free legal, tax, and insurance counseling; blood pressure clinics through the generosity of volunteer nurses; a flu shot clinic, courtesy of Walgreen's Pharmacy; and the Book Express, in cooperation with the Gale Free Library. We coordinated with the Holden Police Department to offer our Telephone Reassurance Program. Also, each month a special distribution day for seniors was held at the Wachusett Food Pantry.

This year we partnered with the Holden Fire Department in obtaining grant monies through the Department of Fire Services to offer a SAFE for Seniors series. Three informative programs were offered, namely, "Slips, Trips and Falls," the Importance of Files of Life and Fire Safety in the Home.



(l. to r.) Lindsay Smith, Nutrition Site Volunteer of the Year Award Recipient; Susan Sullivan, COA Board Chairman; and Sue Donaldson, Nutrition Site Manager.

This year volunteers provided roughly 16,832 hours of service saving the Town approximately \$286,144.00. Volunteer positions include: activity leaders; craft instructors; Meals on Wheels drivers; kitchen workers; board members; computer consultants and teachers; tax consultants; attorneys; nurses;

Friendly Visitors; Book Express and Food Pantry deliveries; entertainers, and pen pals, to name a few. The Senior Center can always use volunteers of any age and would welcome new volunteers at any time.

HUMAN SERVICES DEPARTMENT SENIOR CITIZENS SERVICES

Besides the Town budget monies, we received a Formula Grant of \$32,256 from the state Executive Office of Elder Affairs. These monies were used to subsidize the salaries of our town van drivers; allowed us to add extra outreach hours; pay dues to professional organizations; provide van rides to the meal site and/or to participate in Senior Center events/classes; volunteer recognition events; and provide education and training for the staff.

We also received considerable support from the Friends of the Holden Council on Aging. Their funding went toward paying for half of the postage for our monthly newsletter, as

well as special events and programming. The Friends group works very hard to raise funds used to enhance programming. Thanks also goes to the Worcester Regional Transit Authority, which provides \$35,721 in funding for the operation of a van; Oriol Healthcare, which generously sponsored a fitness class call Oriol Fitness, the Massachusetts Department of Fire Safety; the Holden Professional Firefighters, the Holden Cultural Council, Holden Municipal Light Department; the students and staff of Mountview Middle School, the Mountaineer Volunteers at WRHS; the Holden Women's Club, and the Wachusett Area Rotary Club for their generosity in sponsoring special events for Holden's elders.

The Board and Staff of the Holden Council on Aging would like to thank the community for its continued support of the Senior Center and town elders.

***SERVICES PROVIDED FOR 2016**

***Approximate Numbers**

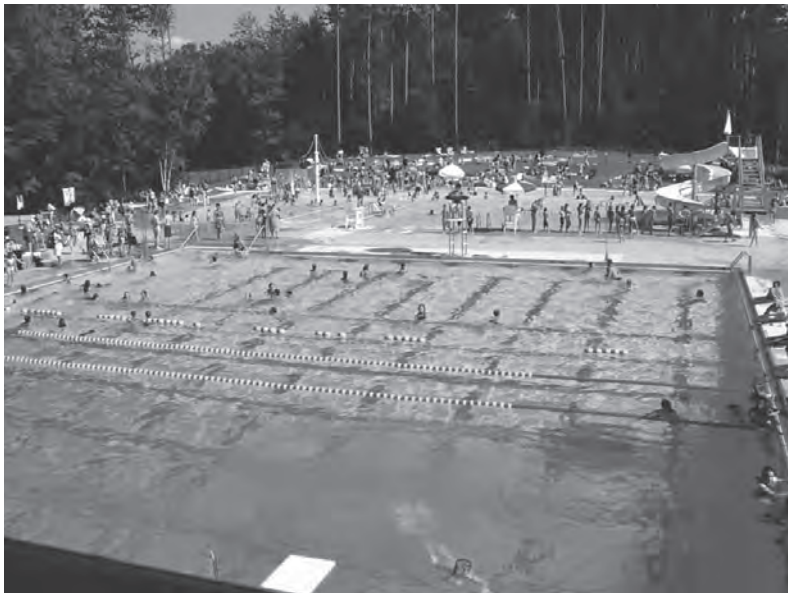
Holden's Elder Population 60+*	4,023
Elders Served	1,334
General Information*	12,000
Food Shopping	428
Health Screening & Services	622
Fitness/Exercise	5,009
Intergenerational*	4,370
Educational Programs	3,609
Congregate Meals	6,401
Meals on Wheels	10,570
Transportation	3,834
Newsletter*	22,080
Recreation	15,003
Tax Help	88
Volunteer Hours 2016	16,832

HUMAN SERVICES RECREATION DEPARTMENT

Denise M. Morano - Recreation Director
Wendy J. Nickel - Recreation Leader
Angela T. Greene - Senior Clerk

The Recreation Department has been able to expand its class offerings because of the studio and conference room. This past year, the Recreation Department offered more than 250 classes using the studio, conference room and pool area. Prior to its move, the Recreation Department was only able to offer the majority of its adult classes in the evenings when schools were not using the gyms. The Recreation Department had 365 people register for classes in the studio and 115 for classes in the conference room. Holden Recreation is using the Mayo Elementary School and Mountview Middle School gymnasiums for its larger classes that require a gym. On any given Thursday evening, 25 gentlemen are playing basketball at Mayo, and 15 women are playing volleyball at Mountview. Davis Hill allows the Recreation Department the use of the cafeteria for 56 young athletes registered in a very popular wrestling program.

The Before and After School Programs, located in the three elementary schools, reached maximum capacity at the beginning of the school year. The Recreation Department provides child care for 312 children daily. During the summer months, the All-Day Program reached maximum capacity as well, with 65 children per week. Holden Recreation had 585 children participate during the 9-week program. This is a tribute to the outstanding and high quality programs Holden Recreation provides to working parents. The staff that oversee the children, from high school students to grandparents, are caring, dedicated, compassionate and wonderful people that have the children's best interests at heart.



The Holden Pool and Dawson Recreation Area are the places to be in the summer. More than 47,100 people visited the pool, and 1,630 children participated in at least one of the many classes offered. The talented and dedicated water safety instructors taught 1,356 children swimming lessons from the beginner to advanced levels. Their teaching skills and knowledge of the progression of steps needed to succeed in swim levels was evident by the number of children that passed a class, advancing them to the next

HUMAN SERVICES RECREATION DEPARTMENT

level. The summer staff all have a passion for the classes they teach, and are quite adept at instilling their enthusiasm upon the children. The instructors want the children to reach their full potential, and they work hard to help each child become successful - whether it's the actress on stage in the drama class, hitting the perfect serve on the tennis court or making that difficult shot on the basketball court.

The Recreation Department offers many different classes throughout the year, but it is always looking for new ones. If you have a talent or craft you would be willing to share, please stop in or call, (508) 829-0263.

HUMAN SERVICES RECREATION DEPARTMENT

Seasonal & Part-Time Staff

HEAD LIFEGUARDS

Liz Ebbrecht
Katie Hughes

WSI/LIFEGUARDS

Abby Ebbrecht
Conor Hanlon
Alexis Hoffey
Amanda Hoffey
Shannon Kelley
Grant Woodin

LIFEGUARDS

Emily Gardner
Katie Horrigan
Dan McGrath
Riley Moore
Kathryn Morris
Christian Paredes
Cyrus Salmassi
Caroline Schaper
Alisa White

CRAFTS

Sarah Matys
Mackenzie Ryan

PASS CHECKER

Jill Decker
Will Horrigan
Emily Loughlin
Sarah Matys
Mackenzie Ryan
Allie Zeena

GAMES GALORE

Kathryn Putnam

HALF DAY PROGRAM

Carter Bergeron
Izzy Jacobsen
Autumn Kelly
Julia Lucchesi
Nick Marconi
Hannah Pavini
Amanda Rollins
Haley Woodward

BASKETBALL

Jack Grogan

DRAMA

Allie Zeena

ALL DAY PROGRAM

Cara Cammuso
Cece Fitzgerald
Brenda French
Olivia Gibbs
Amelia Hirtle
Mike McCarthy
Emily Oliver
Lauren Quinlivan
Tyler Rosseland
Maria Russo

TENNIS

Lindsay Bates
Kyle DeNorscia
Ashlyn Murphy
Ben Post

SNACK BAR

Britt Axelson
Tommy Chisholm
Catherine Elkas

HUMAN SERVICES RECREATION DEPARTMENT

BEFORE and AFTER SCHOOL PROGRAM STAFF

Anne Atkins
Maria Behonick
Beverly Berthel
Marie Clemente
Nancy Corrigan
Patty DiPietro
Lisa Ericksen
Brenda French
Timmy Gauthier
Judi Gluck
Izzy Jacobsen
Ginger Kopeski
Katherine Lindberg
Cindy Maki
Mike McCarthy
Lizzy Nadeau
Hannah Pavini
Tyler Rosseland
CJ Ward
Haley Woodward

Lexie Atkins
Carter Bergeron
Cara Cammuso
Kate Conlon
Georgie DeWitt
Jennifer Dupont
Cece Fitzgerald
Katie Gauthier
Olivia Gibbs
Donna Horsfall
Alyssa Kelley
Carol Leslie
Julia Lucchesi
Kyle Mayou
Caitlin Mott
Madison Oliver
MaryJane Quist
Muriel Ventres
Cassidy Windler
Allie Zeena

NEW CLASSES & INSTRUCTORS

Butts & Guts, Fit Camp
Noon Hour Barre; P90X; Our Time Yoga
Gingerbread House
Self Defense for Women
Thanksgiving Swag
Babysitter's Training
Junior Cool Plate Cooking
Friday Flow Yoga, Candlelight Yoga
Gentle Hatha Yoga
Cake Decorating

Kristen Mercurio
Paula Sheehan
Baked – Elena Viapiano
Holden Police Department
Bemis Farms
Century Health
Kelly Mahoney
MaryBeth Woodward
Marty Twomey
Sue Gaulin

ONGOING CLASSES & INSTRUCTORS

CCYo; Yoga for Everybody
Hatha Yoga; Restorative Yoga
Beginner's Golf
Men's Basketball
Women's Volleyball
Youth Wrestling
Barre Fitness

Marty French
Marty Twomey
Holden Hills
Mark Haynes
Marcia Sherbourn
Andy Meier
Paula Sheehan

CULTURE GALE FREE LIBRARY

Susan Scott – Director



Damon Memorial Building 1888

The Gale Free Library is in constant use and has consistent growth each year while maintaining a vibrant and current collection that reflects the community. The Gale Free library belongs to the Central/Western Massachusetts Automated Resource Sharing network, known also to our patrons as CW/MARS. This network allows library users access to hundreds of Massachusetts' Libraries materials, which can be reserved from any computer with Internet access and a library card. A continuing effort is being made to develop a broad E-Book and E-Audio Book collection, through CW/MARS and locally. The Gale Free Library recently added digital magazines to its collection.

Computer usage is on a steady incline due to limited resources at home and the introduction of new databases. The Library has become a destination for those who own their own mobile devices and those who have no Internet access outside of the Library. The reference department is always eager to assist patrons with any kind of questions and can also answer a broad range of technical questions. A new wireless upgrade has given the Library access points on all three floors, making access throughout the building easier.

The Children's Department has an excellent collection of books, DVDs and audio books which reflect the current curriculum of the school district, as well as popular titles for pleasure reading. In addition to serving those who visit the Library, the children's librarian visited individual classes in the elementary schools to promote reading and library use. Gale Free Library is committed to educating children about the various ways reading and libraries can affect success.

CULTURE

GALE FREE LIBRARY

The Children's Department also provides year-round programs for children ages newborn to 12 years. Among those programs offered are morning and evening story times, a winter reading program, family dinner and movies nights, writing workshops, crafts activities and scavenger hunts. The Summer Reading Program encourages reading over the summer and engages hundreds of participants.

Gale Free Library is also committed to creating a vibrant and engaging adult collection. Fiction and non-fiction bestsellers are purchased in multiples for maximum availability. First-time authors and small independent presses are encouraged in the collection; special attention is given to the large print and audio collections as they are most popular this year.

The Friends of the Library and other volunteers are the backbone of the Library. The Book Cellar bookstore continues to thrive and has raised much needed money for Library programming. This year the Friends once again funded the very popular museum pass collection, cooking club, author series, genealogical databases and a language learning platform. The Friends of GFL create a community spirit and enhance the role the Library plays in the community. The fundraising done by the Friends of the Library is vital to the diversity of Gale Free Library's programming. Other programs that continued this year were Food for Fines, art exhibits, local history tours and Book Express which lends to the homebound in cooperation with the Senior Center.

The Board of Trustees are elected officials who serve on the governing board of the Library. They support the annual budget request, address the needs of the Library and keep policy current. The board's meetings are on the third Thursday of the month.



The Library could not function without many people; the staff wishes to thank the Board of Selectmen and the Finance Committee for continued support of the Library's services and vision for Holden. The Library also would like to recognize Town Manager Jacquelyn Kelly for her support of GFL. The Director, staff and trustees would also like to highlight the dedicated work of the Buildings and Grounds crew who assist in tasks around the building, keeping the Library looking good. Thank you to our dedicated staff and trustees who contribute daily to the betterment of our library and our community.

CULTURE GALE FREE LIBRARY

Gale Free Library Staff

Jennifer Rhoades, Beverly Dinneen, Veronica BeJune, Caitlin McKeon, Joyce Golden, Nancy Richards, Sherry Pippert, Spencer Perry, Barbara Oberlin, Kim Challenger, Rachel Mimms, Kathleen Cargill, Kathy Youngs, Danielle Yanco, Carolyn Passey, Carol Bradway, Christine McKernan

Board of Trustees

Stephanie Borg - Chairperson
Stephanie Adams
Alan Degutis
Richard Maurer
Nina Mazloff
Virginia Powell-Frasier



CULTURE CULTURAL COUNCIL

Mary Copeland - Chair
Jane Becker
Simon Gregory
Nancy Rocheleau
Kathleen Welsh

The Holden Cultural Council is a five to seven member commission appointed by the Board of Selectmen. Its goal is to promote community access to education, diversity and appreciation of and through the arts, humanities and sciences. Grants given by the Council to organizations and individuals are intended to be used to improve the quality of life for all Holden residents and to encourage successful applicants to continue with their careers or missions.

The Holden Cultural Council receives its funding from the Massachusetts Cultural Council (MCC) in one lump sum every year. Although the Council accepts grant applications from submitters from Holden and throughout the region, projects funded must ultimately benefit the Holden community. The submission deadline is October 15 and is advertised through public notices and the local media. Applications for funding can be obtained at the Gale Free Library or can be found at www.mass-culture.org.

One public meeting was held in the fall for the Council to review and awards grants. This meeting was advertised through public notices and local media. Types of grants funded include: an artist sponsored by and providing a service to a Holden organization; individuals and organizations can apply for money to bring programs, groups, instructors or performers to Holden or a Holden organization.

2016 Specifics

This year Holden's allocation from MCC together with money not used in prior cycles and reverted back to the HCC was approximately \$5,600. Of the 17 applications received, the HCC approved seven totaling \$5,600. This preliminary approval was based on the content of the application and new programs. Grants were fully and partially funded. As in past years, the Council chose to fund a variety of population sectors. The following are samples of the grants approved:

Gale Free Library – "Build a Better World"
Davis Bates – "Halloween Harvest: A Performance for Seniors"
Fitchburg Art Museum – "82nd Regional Exhibition of Art & Craft"
Lynne McKenney Lydick – "To My Dearest: The Civil War Letters of General George Ward and Emily Ward"
2017 Holden Bandstand Concert Series
Wachusett Regional High School Art Department – "Creation of the Wachusett Regional School District Special Olympics Seal"

HOLDEN COMMUNITY TELEVISION

Jay Brunetta – Public Access Director
Evan Schakenbach – Production Assistant

Cable Advisory Committee
Lawrence Popple – Chairman
Patricia Popple
Hank Ouellette
Christopher Hugo
Beth Axelson
Louis Tilson

Holden Community Television (HCTV) was busy making upgrades and working on various video projects in 2016. At the Holden Senior Center new cameras, new wireless gooseneck microphones, audio speakers and a new LED projector were installed for the summer Holden Board of Selectmen meetings, as well as community events, giving a more enhanced picture and clearer sound to these productions.

HCTV continues to produce a wide variety of programs. The second season of “Wachusett Now” hosted by Wachusett Regional School District Superintendent Darryll McCall continued. Each episode of “Wachusett Now” spotlights a different school in the district and



highlights the unique characteristics of the school and the diverse opportunity provided at each school. “On the Road” with Jen Stanovich of the Wachusett Area Chamber of Commerce enters its 12th season. In the studio, the second season of “Chaka Kreyol” continues. This community-created series highlights Haitian American life in Central Massachusetts. HCTV continues to broadcast all Holden selectmen meetings, Wachusett Regional School District Committee meetings and other town events, such as the Holden Memorial Day Parade, Holden Days, Wachusett Flag Football Super Bowl, lectures and seminars taped at the Holden Senior Center, the Mountview Middle School graduation, and the seasonal musicals at the Wachusett Regional High School.

HCTV is thankful to our committed volunteers who have contributed to the continued success of our public access facility. A majority of our locally produced, original programs can be viewed at www.HCTV11.com. Certified producers and volunteers are always needed to help with all HCTV productions. If you or someone you know would like to receive free training in video or television production, you can contact HCTV at (508) 829-6185.

CULTURE HISTORICAL COMMISSION

Charles Skillings – Chairperson

Ida Nystrom

Louise Hugo

James Brantl

Janice Gage

Steven Cook

The chief goals of the Historical Commission this year were for historic preservation and historical education.

Members of the Commission continue to work to update the historic building surveys (B-Forms). Commission members are trying to create a detailed list of each owner of every historic building in Holden. A long range goal will be to computerize the inventory and make it more usable by the public.

The Commission is also trying to standardize the maps that accompany each of the B-Forms. Over the years as many individuals worked on the history of the buildings, the maps were drawn by hand with no standardization. It was decided to use the maps from the GIS & Property Data Base that is maintained by the Assessor's Office. It is hoped that by the end of the year every B-Form will have a standardized map.

Hendricks House

The Commission is pleased to be working in cooperation with the Holden Historical Society in many areas of local history. Volunteers from the Society allow the Hendricks House to be open most Saturdays throughout the year.

Third grade classes from Mayo and Davis Hill Elementary Schools visited the Hendricks House as part of their local history studies at school. Two local Cub Scout Packs were also given tours of the house.

For the first time in 36 years, there was no annual flea market held at Hendricks House during the August celebration of Holden Days. The Commission was not able to get enough volunteers to fully staff the day's activities.

In December, with the cooperation of the Holden Garden Club, the Hendricks House was decorated inside for the holidays and open for Holden's third Winter Festival celebration.

The Hendricks House is open most Saturday mornings. This has been accomplished through the efforts of a small group of dedicated volunteers.

Holden Historical Commission Meetings

The Historical Commission meets the third Wednesday of each month at 7 p.m. at the Hendricks House, 1157 Main Street. The public is invited to attend.

CULTURE HISTORIC DISTRICT COMMISSION

Larry Kowalczyk-Chairman

Lance Lazar

Susan Kowalczyk

Nicholas Langhart

Karen Clickner

Joseph Clancy, Jr.

Patrick Perkins

Matthew Vajda



The Holden Historic District Commission (HHDC) presides over the structures, grounds and monuments within our Town's two historic districts: Holden Center and Boyden Road. We review applications for maintenance issues and any changes to properties which can be seen from a public way.

Three types of applications are available: a Certificate of Appropriateness, a Certificate of Non-Applicability, or a Certificate of Hardship. One of these certificates

must be obtained prior to proceeding with any maintenance issues or changes within the district. The specified boundaries of the districts and our procedures are found on Holden's town website and literature is available at both the Town Hall and the Gale Free Library.

Member Michelle Leveillee resigned this past year. Committee members all expressed their thanks for her contributions to the committee.

The HHDC was in receipt of three applications in 2016. The first application was from the Town proposing the removal of decaying trees located in the town cemeteries. The next two applications were received from prospective new owners of the property located at 61 Boyden Road. These applications proposed routine maintenance, painting and replacement of the sign. All three applications were granted a Certificate of Appropriateness. The HHDC welcomes the new owners of 61 Boyden Road – Brian Moore of Boyden St. LLC. to the Boyden Road Historic District.

The HHDC again thanks all the homeowners and caretakers of our historic properties for their time, efforts and dedication to maintaining the integrity of our historic districts.

COMMITTEE REPORTS

250TH ANNIVERSARY PERMANENT GIFT COMMITTEE

Marilynn Foley – Chairman
Roy Fraser III
Jane Becker
Emma Riffelmacher

The 250th Permanent Gift Committee was created at the conclusion of Holden's 250th Anniversary in 1991. The goal was to decide on a permanent gift to the Town of Holden in celebration of that anniversary. The Bandstand was constructed in part from leftover funds raised for the anniversary. Many people donated time and materials for the construction of the bandstand.

Concerts have been held on Sundays in July and August from 6-8 p.m. since 1992. The Committee begins planning the summer concerts in the late fall and early winter, and has relied on community sponsors to fund the concerts. In case of inclement weather, the concerts are held in the Senior Center. The Committee passes the "hat" at each concert to help with additional funding for concerts. Each December, a Christmas tree is donated and placed in the center of the Bandstand. The Committee also raises funds through the Light-a-Light program each Christmas where donors light a light in memory or honor of someone or in support of the Bandstand. Those donors are listed at www.holdenma.gov. The Committee is also very grateful for the generous grant received from the Holden Cultural Council.

The Bandstand Concert Series is promoted in local papers, both the Bandstand sign and light-up board on Main Street, as well as on the Town of Holden website. The Bandstand is also used for events throughout the year such as weddings, Girl/Boy Scout programs, nursery school graduations and Holden Days events, as well as other special community events.

The Committee is looking for members to join us in future planning of our fun. As we look forward to our 25th year of presenting Sunday concerts, the Committee is very thankful of the community support of the Bandstand and our loyal audiences.

COMMITTEE REPORTS

250TH ANNIVERSARY PERMANENT GIFT COMMITTEE

Holden Bandstand Summer 2016 Concert Schedule
Sundays 6-8 p.m., Main Street, Holden

July 10 - Rachael and Western Partners
Classic Country, Hank Williams, Patsy Cline, Johnny Cash, Ray Price and more

July 17 - Illusions- Tim Hart
5 Piece Band playing music for all ages from the Fifties to the present

July 24 - The Main Event, Las Vegas Nightclub Show
Music from Frank Sinatra, Dean Martin, Bobby Darin, Frankie Valli and more

July 31 - Dana Lewis
50's to 80's Classics

August 7 - Rick Barron & The Quavers
Traditional Country/Western, Top 40 Country/ Western, "Blond Elvis" Medley

August 14 - Wachusett Community Band
Marches, Show Tunes, Classical Music, Patriotic Music

August 21 - Holdin Back
Classic Rock & Roll, Oldies, Sing Along Tunes

In cases of inclement weather, the concerts are held in the Senior Center.
The Committee is looking for new members. For more information contact the Town Manager's Office at (508) 210-5501 or fill out a Do Something Questionnaire online at www.holdenma.gov. The Summer Concerts are partially funded by a generous grant from the Holden Cultural Council, Oriol Health Care, Pepsi Cola Bottling Co. of Worcester, Janice Mitchell Real Estate and Sunnyside Motor Co. Thank you to our sponsors, our loyal audiences and our Light-A-Light donations.

COMMITTEE REPORTS

275TH CELEBRATION COMMITTEE

Eric Johansen-Co-Chairman
Roy Fraser-Co-Chairman
Marilynn Foley
Tina Stratus
Barbara Nystrom
Deb Osipov
Jeremy Kurtz
Cheryl Jenkins
Denise Morano
Lois Johansen- Secretary
Guest members: Sue and Leny Dinoia
Guest member: Holly Nylander

The Holden 275th Celebration Committee was comprised of volunteers gathered to organize activities to commemorate this great event. The Committee was formed in the summer of 2015 and worked to develop a series of activities through 2016 to involve as many of the townspeople as possible. Many different ideas were tossed around to make it a memorable year.



The celebration began with a Kickoff Gala held at Val's restaurant in early January. There were hors d'oeuvres, music played by Ross McGuinness as a donation to the event, a beautiful cake donated by Sweet Melissa's and many Silent Auction raffles donated by local businesses and families.

It was a great night with many in attendance. The food was great as always with Val's Restaurant cooking, the music was awesome and the congeniality was wonderful.

In May, the 275th Committee joined the Friends of the Council on Aging on celebrating the Friends' anniversary with a nice gathering at the Senior Center.

In June the Committee worked with the Holden Firemen's Association to hold a Muster on Main Street on Father's Day. Boy Scout Troop 182's High Adventure Group hosted a picnic meal during the muster competitions, which were put on by various muster teams from around the region. The 275th Committee sold popcorn, 275th memorabilia and had music again donated by Ross McGuinness as well as Sean Davis, a local guitar player and singer. Flippo, the Juggling Magician, provided great entertainment for the kids and the adults, too.

August brought Holden Days, where the 275th Committee had a booth to advertise the upcoming fireworks event as well selling memorabilia of the Holden 275th Anniversary.

COMMITTEE REPORTS

275TH CELEBRATION COMMITTEE

It was such a hot day that the Committee provided free water for the people enjoying the day's events.

The final event of the year was the fireworks event held at the Holden CRA Baseball Field on September 24. The fireworks were provided by Atlas Pyrotechnics of Rindge, NH. The major sponsors for this event were Oriol Healthcare as well as EJ's Painting. The DJ services were donated by Big Daddy DJ services.

The Holden 275th Committee would be remiss if it did not thank some very generous and supportive companies in Holden:

- Sunnyside Ford kicked off our events and donated for various activities.
- James Deignan printed banners and signs as well as created many of the memorabilia items
- Oriol Healthcare co-sponsored the Fireworks show
- EJ's Painting provided financial support for a variety of events including co-sponsoring the Fireworks
- Palomar Printing printed our Tee shirts and Sweatshirts
- Summit Printing printed flyers and cards



COMMITTEE REPORTS

275TH CELEBRATION COMMITTEE



COMMITTEE REPORTS
275TH CELEBRATION COMMITTEE



COMMITTEE REPORTS

AGRICULTURAL COMMISSION

Steven D'Aquila – Chairman

James Dunn

Denise-Marie Cummings

Maleah Gustafson

Eileen Charbonneau

The Agricultural Commission of Holden is charged to advise the Board of Selectmen, Planning Board, Zoning Board of Appeals, Conservation Commission, and the Board of Health on projects and activities related to agriculture, and to advise on town acquisitions related to agriculture. It also serves to promote the business, activities, tradition, and the preservation of farming, as well as present programs and serve at community events.

This year began and ended with the active participation of Jim Dunn, Denise-Marie Cummings, Maleah Gustafson, Eileen Charbonneau, and Steven D'Aquila. Timothy Ethier served as the representative from the Board of Selectmen. The role of chairman was transferred in May from Denise-Marie Cummings to Steven D'Aquila.

The year began with the continued recognition of the Town's Chapter 61, 61A, and 61B, properties in an attempt to properly catalogue for the Town's use during the First Right of Refusal decisions. A method of prioritization of these properties was produced by the Agricultural Commission as a checklist for the graded review of a property's attributes and criteria in a mathematical formula to help with decision making for the Town's departments.

This year, one property came up in the Commission's First Right of Refusal review: the Massey property on River Street. The review was seamlessly expedited by the Agricultural Commission and presented to its boards to weigh its value to the Town, and when no interest was shown, the Commission recommended that the Board of Selectman not to act.

The Open Space Preservation Fund, created by the Agricultural Commission, was presented to the Board of Selectman, received approval by the Finance Committee, and was voted and passed at the Annual Town Meeting. This fund is meant to earmark monies annually (\$50,000 in 2016) with earned interest, for the use of purchasing lands by the Town, in hope for providing open space in the face of increased building and the taxing of our existing town infrastructure.

COMMITTEE REPORTS

AGRICULTURAL COMMISSION

In July, the Agricultural Commission conferred upon the newly engaged Lilac Hedge Farm, a meat and vegetable producer operating out of the old Sandstrom Property on Bond Road, a Right to Farm sign to signify the Town's approval.

The Commission has produced, on a semi-regular basis, a newsletter to be distributed at town events and through social media. The AgComm has maintained strong ties with local farm support organizations, such as Central Mass Grown, and the Massachusetts Farm Bureau, as well as local community food cooperatives.

The Commission hopes to see an increase of agricultural activities in Holden in 2017.



COMMITTEE REPORTS

COMMUNITY GARDEN COMMITTEE

Jessica Pion–Chairperson (resigned 12/30/2016)

Marcia Hastbacka

Jessica Cosenza

Tanya Lewis

Michael Mazloff

Geraldine Herilihy – Selectman

Eileen Charbonneau (resigned 11/7/2016)

Joanne O'Brien (resigned 6/11/2016)

Stephanie Goodwin (resigned 7/29/2016)

The Holden Community Garden accomplished a great deal in the past year on the property at 175 Highland Street. There was an abundance of poison ivy on the property as well as many diseased and damaged trees that needed to be removed before the Committee could begin with any of its plans. With the assistance of the DPW and surplus funds left over from the FY2015 snow removal account, we were able to bid out the removal of trees as well as eradication of the poison ivy; this was completed in June. The DPW and Forestry Department have been of enormous assistance with all of the work done on this land and we thank them for all their assistance.

In the summer, a proposal was made by Everett Newman, a Holden resident to build a spiral herb garden as part of his Eagle Scout project. His project was completed late summer and with the assistance of the DPW, a rock wall was put in place to protect the area. The Spiral Herb Garden is at the side entrance of the property and once some perennials (the type that attracts butterflies) are added to the area, this will be a welcoming entrance to the Holden Community Garden.



In the coming year, the Committee's major task will be to "stump" some of the area and enrich the soil for gardens. After the land has been tilled and soil has been added to the area, we are planning to lay out individual garden plots for residents to plant their own gardens of vegetables, herbs, fruits and flowers. The Committee has done much research on other community gardens in the area and will be developing the Holden Community Garden in a similar fashion.

HOLDEN COMMUNITY GARDEN AT DAVIS HILL

The Davis Hill Elementary School has been working with the Holden Community Garden Committee for the past year in a joint-effort to establish a working children's garden on the school property. Thus far, six raised beds have been built, seeds have been planted, observations have been recorded and discussed, composting systems are installed onsite and have been set up in the classroom (worm composting), and a perimeter fence has been erected. The fifth grade successfully completed a field project which allowed

COMMITTEE REPORTS

COMMUNITY GARDEN COMMITTEE

the site to be designated as a Certified National Wildlife Habitat. A large group art project has been completed to create a banner for the site, and a grand opening is planned for early June.



Onsite, the Committee has two large water cisterns, which were donated by the Town. Last spring, these cisterns were filled with town water through a hose feed from the school. The ultimate goal is to create a model of sustainability by establishing a rainwater collection system onsite. The Committee feels that by building a system to collect rainwater, it can allow for experiential learning of the water cycle, discuss the science/environmental and community aspects of sustainable

practices, and allow for student involvement in planning through application of the scientific method. The Committee has received a grant from the Holden Garden Committee to allow this to be erected this year.

The Committee hopes that by allowing these practices to take place at the elementary school level, it will create a lasting impression that will trigger discussions at home, which lend to similar healthy gardening activities, environmental stewardship, and sustainable practices in residences throughout our community, and in the futures of our students for life.

The Committee welcomes residents to come to its meetings and invites them to participate. There are many areas that need assistance; watering the gardens at Davis Hill in the summer, planting some perennials around the entrance or volunteering when the Committee has a “work day.” A green thumb isn’t needed, just enthusiasm and energy for making this community garden a beautiful asset to Holden.

COMMITTEE REPORTS

WACHUSETT GREENWAYS

Wachusett Greenways Board of Directors

Colleen Abrams - Chair

David Fitzpatrick, Treasurer (moved July 2016)

Christy Barnes

Jeffrey Keay

Stephen Chanis

Troy Milliken - Treasurer

Michael Peckar - Secretary

Trail Connections

Wachusett Greenways is grateful to the community for another strong year of serving together. The Mass Central Rail Trail (MCRT) continues to draw visitors from the neighborhood and far beyond. If you haven't discovered the MCRT come find your rail trail! Visit any section between Sterling and Barre. Walk, bicycle, snow shoe or cross country ski. The MCRT is a place to meet your neighbors. Bring a stroller or a wheel chair. Now our neighbors to the east and west are building more of the MCRT to connect this cross-state trail along the 104-mile corridor between Northampton and Boston.



Wachusett Greenways (WG) has served central Massachusetts for 22 years. Wachusett Greenways has completed nearly 20 miles of the planned central 30 miles of the MCRT. Wachusett Greenways also built and maintains the four-mile Trout Brook/White Oak Trail in Holden which connects the lands of Holden's Trout Brook Reservation, Massachusetts Division of Fisheries and Wildlife, White Oak Land Conservation Society and the Grant and Dresser families.

Hold that Date

At 10 a.m., Saturday, September 30, 2017 Wachusett Greenways will celebrate the 20-year anniversary of completing the first Wachusett Greenways section of the Mass Central Rail Trail. Join us at the West Boylston entrance of the trail off Route 140. Let's thank each other and enjoy our trail together. The Springdale Mill Celebration on the MCRT in Holden will follow from 11 a.m. to 2 p.m.

Special Thanks 22 Years

Our partners, the Massachusetts Department of Conservation and Recreation (DCR); the towns of Barre, Holden, Paxton, Princeton, Rutland, Sterling, Oakham and West Boylston; the Massachusetts Division of Fisheries and Wildlife; the Massachusetts Office

COMMITTEE REPORTS

WACHUSETT GREENWAYS

of Travel and Tourism; each legislator; many local foundations and businesses; each member, donor and volunteer with Wachusett Greenways share the vision for a cross-Commonwealth Mass Central Rail Trail. Together we are completing and sustaining this treasured trail created from the amazing structure of the Mass Central Railroad chartered by our legislature and constructed in stages between 1868 and 1883.

Strong Support

Greenways grew to nearly 900 donors in 2016 including more than 90 new members. 470 generous donors contributed to Wachusett Greenways' Mass Central Rail Trail Construction Fund. Since 1997, nearly 3,000 friends have contributed to Wachusett Greenways. More than 200 volunteers of all ages helped this year.

In preparation for FY18, Wachusett Greenways met with the Boards of Selectmen in the eight towns of this trail's region: Barre, Holden, Paxton, Princeton, Oakham, Rutland, Sterling and West Boylston. Wachusett Greenways expressed gratitude to each Town for its support for Wachusett Greenways and the Mass Central Rail Trail and asked each town to budget a contribution to assist WG with operating expenses including portable restrooms and Mass Central Rail Trail maintenance. Every Board was unanimous in favor of providing modest financial support, and several members spoke of the high value of the Mass Central Rail Trail for the members of their communities.

Trail Stewardship

WG and Partners continued to steward the MCRT. Several trail improvements helped sustain the trail. The DCR oversaw paving of the River St. parking area. The Rutland DPW provided repaving of the Charnock Hill Road above the Charnock Tunnel. West Boylston DPW repaired a drainage issue which threatened to undermine the trail, The West Boylston Light Department removed overhanging dead branches of several large stately trees along the trail. WG trail volunteers removed hundreds of dead trees



overhanging the trail in Oakham, Rutland, Holden, West Boylston and Sterling to improve safety.

In regular annual maintenance, several Wachusett Towns and the DCR helped with mowing, plowing and machine maintenance. WG volunteers served as patrollers and with trail clearing and mowing. Student teams from Bancroft middle-school and WPI Alpha Phi Omega coed service fraternity brought fresh energy for trail clearing and cleaning ditches. Wachusett Greenways continues to

COMMITTEE REPORTS

WACHUSETT GREENWAYS

steward the Trout Brook/White Oak Trail. Trail users appreciate portable restrooms, a service which is also beneficial for the watershed. WG has expanded portable restrooms year round to: Sterling at the cider mill entrance, West Boylston at the Thomas Street entrance where there are two units which will be serviced twice a week during summer and autumn, Holden at River Street and Oakham at Coldbrook Road. The DCR provides portable restrooms at Gates Road in Sterling and at the MCRT/Midstate trail parking on Route 122 in Rutland.

Greenways installed beautiful new engraved granite benches in Oakham, Rutland, Holden and Sterling, and more are planned for 2017. WG intends to install new MCRT signage and bulletin boards for 2017.

WG is planning MCRT restorations and improvements in Rutland and Oakham with DCR Recreational Trails grants and WG matching funds in 2017. WG has applied for a 2018 DCR Recreational Trails Grant funding for major restorations of the Wachusett Street, Rutland trail section and for repair of the Sterling West Washacum bridge.

Mass Central Rail Trail Connection Plans

Preparation is underway to complete the MCRT connection along the Route 140/Beaman St. causeway in West Boylston. The DCR Recreational Trails Program and DCR Partnership Matching Programs have awarded grants to initiate the project. Wachusett Greenways is providing matching funds for grants for design and engineering. Wachusett Greenways is also providing the match for the first phase of construction of the connection from the West Boylston, Thomas Street parking lot through the Route 140 crossing.

Reaching Out

Greenways held several hospitality days and trail counts on the rail trail. WG also welcomed visitors at Holden Days and UMass Med School's Earthday Celebration. Greenways shared experience with others working on rail trails around the Commonwealth.

COMMITTEE REPORTS WACHUSETT GREENWAYS

Welcome Center and Vegetable Gardens



Not quite open, but WG made significant progress in 2016! A volunteer constructed a beautiful new concrete ramp in front of the future welcome center at 21 Miles Road, Rutland. WG will install railings early in 2017. Greenways harvested the first crop of delicious, fresh vegetables from four raised bed gardens. WG looks forward to sharing veggies with trail visitors and volunteers in the next season. Landscaper Doug Hagman continued to donate mowing and leaf removal. WG is grateful for good neighbors Everett Reynolds and Lynda Lambert, Seth Stidsen and

Dave Camarra who continue to help out with plowing and more. Wachusett Greenways also thanks Sentry Oil for continued support.

Outdoor Events



WG provided opportunities to meet new friends and try out new open spaces year round with free walks, bicycling and other outdoor adventure. New leaders and trail event suggestions are always welcome.

WG welcomes volunteers, members and supporters!

Sign up at www.wachusettgreenways.org to help. New members receive the *Wachusett Greenways* guide which includes a map for the regions' trails and greenways. WG volunteers are amazing!! Please thank them...and join them.

Wachusett Greenways, P.O. Box 121, Holden 01520

COMMITTEE REPORTS

WACHUSETT WATERSHED REGIONAL RECYCLE CENTER WACHUSETT EARTHDAY, INC.

2016 proved a continued and growing reliance on the services provided at the Regional Recycle Center. Located at 131 Raymond Huntington Highway in West Boylston, the Recycle Center is a partnership of the seven Wachusett Watershed towns (Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston), the Massachusetts Department of Conservation & Recreation (DCR), and Wachusett Earthday, Inc., with support from the Massachusetts Department of Environmental Protection.

Wachusett Earthday, Inc., the non-profit organization staffed by an all-volunteer group, operates the Wachusett Watershed Regional Recycling Center for the collection and disposal of household goods and items for reuse, bulk waste and recycling, and the proper disposition of hazardous household products. The Center operates on a year-round basis on Mondays from 5-7 p.m.; Tuesdays from 9-11 a.m.; Wednesdays from 2:30-4:30 p.m.; and every third Saturday of each month from 8-11 a.m. Please visit www.wachusettearthday.org or www.holdenma.gov for more information.

During FY16, 158 collections were held: four regular collections of Hazardous Household Products (HHP) were augmented by two HHP-only collections in May and October; three regular free shredding days were augmented by an additional free shredding day in July. The actual number of cars visiting the site over the course of the year increased 44%, from 17,735 in FY15 to 25,512 in FY16.

This fiscal year, more than 12,160 gallons of Hazardous Household Products (chemicals, paints, fertilizers etc.) were responsibly disposed of. Other items collected and properly disposed of included: 117 tons of appliances and metals; 1,190 tires; 724 propane cylinders; 62 fire extinguishers; 130 tons of paper, corrugated cardboard, plastic & mixed recycling; 446 tons of project debris & furniture; more than 2 tons of fluorescents; more than 2 tons of alkaline batteries; nearly 3 tons of rechargeable & lead acid batteries; thousands of pieces of electronic equipment including more than 3,600 computer monitors & TVs; and more than 3 tons of clothing. The Boy & Girl Scouts continued to assist with the collection of returnable cans and bottles. Additionally, Wachusett Earthday, Inc. initiated a mattress recycling program that, between March and June 30, has kept 239 mattresses out of landfills and/or incinerators. Site improvements included redirection of traffic flow for increased safety, relocation of the tire and propane tank depots, as well as plans for additional paving along the building; additional improvements are planned for the next year as funds permit.

The Recycle Center is staffed by 15 to 20 people during every two hour shift; between 4 and 10 volunteers put in an extra 4 hours every Friday afternoon, when the site is open for organization and restocking. Many additional behind-the-scenes hours, comprised of administrative, research and organizational work, are completed off-site. Between 50 and 75 volunteers regularly donate their time to the Regional Recycle Center as well as additional time donated by various Scout troops, the WPI Alpha Phi Omega service organization, the Sheriff's Community Service Program and an enthusiastic contingent

COMMITTEE REPORTS

WACHUSETT WATERSHED REGIONAL RECYCLE CENTER WACHUSETT EARTHDAY, INC.

from the Bancroft School. Earthday volunteers staffed booths and tents at the Sterling Fair and Holden Days, offering free items and educational information on reuse and recycling.

In the past year, Wachusett Earthday, Inc. continued the expansion of outreach programs into the seven watershed towns and the greater Worcester County community. The Salvation Army, the Worcester Free Store, several local animal shelters, Habitat for Humanity/ReStore. Toys for Tots, the Lions Club, Veterans Inc., the Department of Children & Families and the Montachusett Veteran's Outreach Center are among the partnerships proving fruitful.

For 2017, six Hazardous Household Products (chemicals, paints, pesticides, etc.) collections are planned from 8 a.m. to 12 p.m.

- HHP collections will be on the third Saturdays (June 17, September 16, November 18), and will also include bulk waste, recycling and reuse.
- Chemicals, paints, pesticides, etc. only will be collected on October 7. The remainder of the site will be closed on that Saturday.

Free document shredding will be held on May 20 and October 21 from 8 to 11 a.m. Holiday closings in 2017 will be on July 4, November 22 & 23 and December 26. The Center will close on Monday evenings in December but will be open instead on the first Saturday of that month, December 2.

The Wachusett Watershed Regional Recycle Center Town Representative Team includes designated representatives of the seven Wachusett towns, the Massachusetts Department of Conservation & Recreation and Wachusett Earthday, Inc. The team meets periodically to review operations. The board of directors of Wachusett Earthday, Inc. meets monthly to manage operations.

COMMITTEE REPORTS
WACHUSETT WATERSHED REGIONAL RECYCLE CENTER
WACHUSETT EARTHDAY, INC.

2016 Members of the Wachusett Watershed Regional Recycle Center

Town Representatives

Boylston – Martin McNamara

Rutland – Sheila Dibb

Holden – Pam Harding

Paxton – Carol Riches

Sterling – William Tuttle/Mike Szoslek/Kama Jayne

Princeton – Arthur Allen

West Boylston – Anita Scheipers/Mike Kittredge, Nancy Lucier

Wachusett Earthday – Helen Townsend

MA Department of Conservation & Recreation – John Scannell

2016 Board of Directors, Wachusett Earthday, Inc.

Norma Chanis, George Dvorak, Tim Harrington, Eric Johansen, Mark Koslowske, Patt
Poppo, Vanya Seiss, Helen Townsend and Robert Troy.

Retired in 2016: Colleen Abrams, Anna Perkins, Ben Ribeir. It is with sadness that we
noted the passing of C. Mary McLoughlin, Director Emerita, in June 2016.

COMMITTEE REPORTS

RECREATION COMMITTEE

Lisa Post - Chair
Erin O'Neil Bradbury - Co-Chair
Melissa Staiti
Robin Grady
Nancy Owens

The Holden Recreation Committee is an advisory board to Denise Morano, Recreation Director. The Committee meets monthly to discuss department procedures and program offerings. Although the Committee has no decision-making authority, it can and does make suggestions and recommendations to the Recreation Director.

The Committee also sponsors an annual event on the first Saturday in December called, "Santa's Arrival." This event takes place at Town Hall and the First Congregational Church and is open to all town residents. The Committee provides hot chocolate and popcorn and a nice place to warm up before and after Santa arrives on a fire truck.

In 2016, the Recreation Department offered several new programs including: a gingerbread house making class, Circuit Sculpt Fitness class, Hula Hoop Fitness Class, a babysitting course for children ages ten to thirteen and a cooking class for children ages eight to twelve. The Recreation Department hosts the majority of the programs at its office located at 1420 Main Street. The joint effort between the Recreation Department, Recreation Committee and town residents will continue to strengthen the relationships between the groups.



Figure 1(l. to r. Back Row: Recreation Leader Angela Greene; Recreation Committee Chairman Lisa Post; Recreation Director Denise Morano; member Nancy Owens; and member Erin Bradbury. (l. to r.) Front Row: members Robin Grady and Melissa Staiti

Anyone interested in joining the Holden Recreation Committee can obtain information by contacting the Town Manager's office or by filling out the "Do Something Questionnaire" available at www.holdenma.gov.

COMMITTEE REPORTS

HELP AT H.O.M.E. COMMITTEE

Karen Halley – Chairperson
Brian Bullock
Faye Ellis
Marty Holman
Susie Marsh
Jim Robinson
Joe Sullivan

Since Help at H.O.M.E. was launched in 2008, more than \$154,000 has been received in donations and \$120,200 has been disbursed (78%), and 218 disbursements have been made.

This past year (July 1, 2015 to June 30, 2016), Help at H.O.M.E. raised \$18,380 and disbursed \$10,841 to 25 Holden households (\$434/household). Most of the funds disbursed went to pay for utilities (electric and heating oil). Donations received in excess of disbursements are held to assist future recipients.

In addition to the assistance listed above, Holden families were also provided with information about other resources in the community, particularly, the Wachusett Food Pantry, Food Stamps, Housing, In Home Services and Fuel Assistance.

The Help at H.O.M.E. Committee is a Town committee which consists of seven members appointed by the Town Manager.

A key activity of Help at H.O.M.E. is to expand upon the principals of the Welcome Aldrich Relief Fund which is administered by the Holden Council on Aging on behalf of the Town of Holden. The Fund was created in the 1930s following the Great Depression to assist Holden residents in need, regardless of their age, who seek assistance with their heating, fuel and utilities bills.

We will continue this necessary work with the continued generosity of the Holden community.

If you know someone who may need assistance, please encourage them to contact the helpful staff at the Senior Center at (508) 210-5570.



COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS FACILITY COMMITTEE

Daniel Nason-Chairman
James Kempton
Dawn Michanowicz
Eugene Stirchak
Mark Johnson
John Cross, Jr.
William Randell

In 2015, the Town Manager created and appointed the Department of Public Works (DPW) Facility Committee (the “Committee”). The Committee was established to select a site and develop a plan to build a municipal DPW Facility in the Town of Holden. The DPW Facility Committee will work closely with consultants, and other officials to develop a plan that will accommodate the long-term garaging, office, and other physical plant needs of the DPW.

The Town Manager’s charge to the Committee is to:

The Committee will prepare a preliminary design based upon input from DPW, other departments, and officials as well as a project cost estimate and timetable for implementation.

FUNCTION: The Committee shall:

1. Review available information and data relative to modern public works facilities and conduct site visits at other municipalities’ public works facilities as necessary. The data would include information on all aspects of modern public works operations, customer service areas, private offices, garaging, storage, open yard requirements, salt sheds, fuel depots, safety standards and accessibility issues, materials and construction, and other issues related to successful DPW Facilities.
2. Meet with other Town boards, committees, citizens, and professionals as needed to receive input and comment.
3. Examine available sites within the Town of Holden including ownership, neighborhoods, convenience of location, safety and security, parking availability, accessibility, traffic, environmental impacts, etc.
4. Prioritize and select the most effective site for the development of the facility. Particular attention shall be devoted to site availability and readiness.

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS FACILITY COMMITTEE

5. Engage the services of qualified consultants as necessary to assist the Committee in the following:

- a. Identification, review and selection of the optimum site for the facility;
- b. Development of a preliminary design using state-of-the-art design methods and materials;
- c. Creation of a detailed project cost estimate including site preparation, demolition (if necessary), construction, and landscaping, as well as an estimate of future operating costs, if any.
- d. Determination of the future status of the existing DPW Facility on Adams Road.

6. Develop a recommendation to the Town Manager including detailed budget costs and impacts, legal planning, environmental, and zoning considerations if any, and a project implementation timetable. The Committee's recommendation is to be completed within six months of the beginning of deliberations.

7. Upon completion of an agreed upon final plan and budget for the facility, the Committee shall act as project advocate by holding public informational meetings, conferring with Town boards and committees, community groups and other organizations, preparing visual and other promotional materials for dissemination through various media, and presenting the project to voters at Town Meeting.

Geraldine Herlihy and David White were designated the non-voting liaisons from the Board of Selectmen and the Finance Committee, respectively. John Woodsmall, Director of Public Works; Ryan Mouradian, Water-Sewer Superintendent; and Isabel McCauley, Senior Civil Engineer serve as ex-officio members to the Committee without a vote. Maureen Burke, Senior Clerk, provides administrative support to the Committee.

In 2016, the Committee met on February 4, March 3 and 22, April 5, 21, 27, and 30, May 12 and 26, June 9 and 16, July 13 and 21, August 11, 18, and 25, September 7 and 29, October 13 and 25, November 16, and December 8 and 19. The April 30 meeting took place during the DPW Open House at the Adams Road garage. The November 16 meeting was a joint meeting with the Finance Committee. The December 19 meeting was with the Board of Selectmen.

The Committee worked diligently throughout the year to develop and advance the DPW project. First, the Committee, through a Request for Proposals for Designer Services process managed by the DPW, made a recommendation to the Town Manager to select

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS FACILITY COMMITTEE

Weston & Sampson Engineers (WSE) of Peabody, Mass. as the design firm to guide the Town through the development process. Second, the Committee spent a great deal of time performing a site selection process for a new DPW facility.

This site selection process involved examining 28 different publicly and privately-owned pieces of land in Town for their suitability for a new DPW facility. This process included the existing Adams Road facility. Taking into account 25 different criteria, two sites were found to be the most favorable for a new DPW facility. The highest rated site was 18 Industrial Drive. The second highest rated site, though at a much lower score than the first, was 724 Main Street. Conceptual site designs and cost estimates were then developed by WSE for these two sites. Based upon the results of those designs and estimates, the Committee voted to recommend 18 Industrial Drive as the preferred site for a new DPW Facility.

The Committee also recommended, and the Town was successful in obtaining at the 2016 Annual Town Meeting, funding to perform a “Due Diligence and Partial Schematic Design” for a new facility. \$315,000 was approved by the Annual Town Meeting. This money will be used to further investigate sites such as 18 Industrial Drive for their suitability for a new facility, and to advance early designs to develop construction estimates to be used to procure funding at future Town Meetings and Elections.

In order to develop a better idea of what modern DPW facilities look like and how they operate, the Committee visited three other recently constructed DPW facilities in the state. These site visits occurred on August 18. The Towns of Chelmsford, Wayland, and Weston were visited by the members of the Committee and DPW staff.

In addition to determining the recommended best site for a new DPW facility, the Committee also studied the appropriate size of a new facility. In 2015, WSE had prepared a draft needs assessment for the Committee that indicated approximately 74,000 of square feet would be required to house the DPW’s offices, staff areas, workshops, vehicle and equipment repair areas, and the DPW’s vehicles and equipment. The Committee, after viewing the existing DPW facility, observing the more modern facilities at other towns, and discussions with DPW staff, arrived at a lower value for the recommended space needs of a new DPW facility. The Committee recommended a total of approximately 64,000 square feet for a new facility. This represents an increase of approximately 8,000 square feet from what is currently being used by the DPW, across all of its multiple facilities. The DPW currently uses approximately 56,000 square feet of space for its operations.

In the fall of 2016, following meetings and discussions with the Town Manager, the Finance Committee, and the Board of Selectmen, the Committee voted to recommend that the Town Manager begin the process of obtaining 18 Industrial Drive for a new DPW facility. Subsequently, the Board of Selectmen voted to set a Special Town Meeting for early 2017 to accomplish that objective. The DPW Facility Committee looks forward to 2017 and to continuing to work on advancing this important project for the Town.

COMMITTEE REPORTS

MOUNTVIEW SCHOOL BUILDING COMMITTEE

Paul Challenger—Chair
David White—Vice-Chair
Larry Galkowski
Erik Githmark
Jacquelyn Kelly
Christopher Lucchesi
Darryll McCall
Robert McCarthy
Margaret Watson



In 2016, the Mountview School building project was completed, with students and faculty moving in during April; the former building was demolished over the summer; and the remaining site work was completed by year-end. The school is an attractive, well-constructed and modern educational facility that will serve the Town for many years. The building has been very well received by the community and educators, with many enjoying and appreciating the additional space, modern capabilities and security features. In the fall, the Mountview School

Building Committee hosted a dedication ceremony and open house that allowed all citizens the opportunity to tour the facility and learn about the building.

As the year started, construction was on track for an on-time delivery of the project. The last difficult hurdle was to get the flooring in place in time to allow the remainder of the finish work to take place. Due to the building having been left open the previous winter, the concrete floors had not properly cured as rapidly as needed. Working with general contractor, CTA Construction, the architects, Lamoureux Pagano and Associates, and the flooring contractor, a solution was developed using fans, heaters and advanced adhesives and the flooring was completed just a couple of weeks past the scheduled date.

After the typical rush to complete the required detail work, get the heating system functioning properly, test out all the electronics, kitchen equipment and other systems, the school received its provisional Certificate of Occupancy in the first week of April. This was a critical step as it allowed the building to be used as a school, having passed the Building Commissioner's inspection. There was still a lot of work to be done, but all the critical components were in place.

COMMITTEE REPORTS

MOUNTVIEW SCHOOL BUILDING COMMITTEE

The big day arrived on schedule. On April 11, 2016, classes were held in the new building for the first time. For such a momentous change, the first day went very smoothly, with parents and buses adapting to the new traffic pattern around the site, students learning where their classrooms were and teachers adapting to the new location and equipment. It was a tremendously exciting day for all involved in the project.

Work immediately began on the demolition of the old school. First everything had to be taken out of the building and dealt with. Some furniture and equipment went to the new

building, some went to other schools in the District, and some went to other area schools. What couldn't be re-used was recycled or disposed of. Once the building was emptied, the removal of hazardous material began. After 3 weeks, that task was complete and the demolition could begin. By the end of July, the old school was completely removed and construction on the parking lot and front fields commenced.



When students returned to school on August 29, the paving had been completed, allowing the final traffic and parking patterns to be used.

This made it much easier for all to get in and out of the school.

A dedication ceremony and open house was held on October 15. State Senator Harriette Chandler, State Representative Kimberly Ferguson, and Richard Hudson, representing the State Building Commission, all gave opening remarks praising the school and the project. Additional speakers included School Superintendent Darryll McCall; Town Manager Jacquelyn Kelly; Wachusett Regional School Committee Chairman Ken Mills; Riley Conger, a student at the school; and Paul Challenger, Chair of the Mountview School Building Committee.

After the ribbon was cut, the public was invited in to see the building. Students were stationed around the facility to answer questions and provide directions, and refreshments were served. The reactions from those seeing the school for the first time were that it was gorgeous and a huge step forward for the Town. Many people found one detail or aspect of the school that really meant something special to them or their families, whether it was the music rooms, the science labs or the gymnasium.

During the Open House, a separate ceremony was held, dedicating the Media Center to

COMMITTEE REPORTS

MOUNTVIEW SCHOOL BUILDING COMMITTEE

the memory of former Town Manager Nancy Galkowski. Nancy was a huge supporter of education and it was under her initiative that the building project was started. Larry Galkowski, Nancy's husband, made dedicatory remarks.

Overall, it was one of the great days in Holden's history, representing the opening of the largest building project that the Town has ever undertaken.

At the end of year there were a minimal number of open tasks to be completed and the project began to wind down. Discussions with the general contractor resulted in the settlement of all open financial issues. The Owner's Project Manager, Gary Kaczmarek, turned his attention to wrapping up all the paperwork and submissions needed to close out the project.

In 2013, the Town approved spending up to \$54.3 million for the project. Due to favorable conditions in the construction market when this job was put out to bid, and to strong cost controls during construction, the MSBC estimates that final total costs will be less than \$46.0 million, approximately \$8.6 million less than the appropriation.

The MSBC was formed in October 2010. In the 6-plus years since then, the Committee has held hundreds of meetings and made thousands of decisions in its mission to get the best school that it could. The Committee is grateful that it was given the opportunity to participate in this meaningful, long-term project that has added such value to the Holden community.



DO SOMETHING QUESTIONNAIRE

The purpose of the “Do Something” project is to mobilize Holden residents to “do something” for their community, to volunteer free time in areas needing able manpower.

Name_____Address_____

Home Phone_____

Business Phone_____

Occupation_____E-mail_____

Community Interests_____

Education_____

Please check below the areas in which you would be willing to “do something” for Holden.

PLEASE CHECK 3 COMMITTEES IN ORDER OF INTEREST (1,2,3)

- ☐ The Bandstand Committee
- ☐ Agricultural Commission
- ☐ Board of Health
- ☐ Cable Advisory Committee
- ☐ Community Emergency Response Team (CERT)
- ☐ Community Garden Committee
- ☐ Conservation Commission
- ☐ Council on Aging/Senior Citizens Committee
- ☐ Economic Development Commission
- ☐ Help at H.O.M.E. Committee
- ☐ Historic District Commission
- ☐ Historical Commission
- ☐ Holden Cultural Council
- ☐ Medical Reserve Corp (MRC)
- ☐ Municipal Electric Power Advisory Board
- ☐ Planning Board
- ☐ Recreation Committee
- ☐ Veterans Advisory Committee
- ☐ Water/Sewer Advisory Board
- ☐ Winter Festival Committee
- ☐ Zoning Board of Appeals
- ☐ Other_____

Date Submitted_____

NOTE: In order for a resident to serve on a Town Committee, he/she must be a registered voter in the Town of Holden. Please return to the Office of Town Manager, 1204 Main Street, Holden, MA or mail with any town bill.

TOWN STATISTICS

HOLDEN INCORPORATED JANUARY 9, 1741

Elevation at Town Hall - 818 feet

Longitude 71 51' 46" West

Latitude 42 21' 3" North

Miles of Street - Approximately 120

Town's Area - Approximately 36 Square Miles

22,178 acres of land - 447 acres of water

TOWN CLERK STATISTICS - 2016

Population as of January 1, 2016 - 18,838

Marriage Intentions Filed	73
Marriages Recorded	72
Births Recorded	178
Deaths Recorded	175
Certified Copies of Vital Statistics Issued	1641
Flammable Storage Renewals	21
Dog Licenses Issued	2837
Kennel Licenses Issued	3
Burial Permits Issued	129
Parking Tickets Processed	120
Business Certificates	60
Raffle Permits Issued	5
Drainlayer Licenses Processed	38
Selectmen Licenses Processed	101
Zoning Board of Appeals Decisions Received	18
Planning Board Filings Received	26
Conservation Commission Applications Received	24
Historic District Commission Applications Received	3

NUMBER OF REGISTERED VOTERS (as of December 31, 2016)

Democratic Party	2924
Republican Party	2159
Green Rainbow	13
United Independent Party	104
Unenrolled	8480
Political Designations	51
Total Registered Voters	13731

TOWN TELEPHONE DIRECTORY

www.holdenma.gov

Town of Holden Main Number (508) 210-5500

Town of Holden Emergency Information Recording (508) 210-5555

Police/Fire/Medical Emergency "911"

Accounting	Town Accountant	(508) 210-5525
Administration	Town Manager	(508) 210-5501
Real Estate Assessment	Assessors	(508) 210-5515
Births/Deaths/Marriages	Town Clerk	(508) 210-5530
Building Permits/Inspections	Building Commissioner	(508) 210-5536
Cable Television	Public Access Director	(508) 829-6185
Dog Licenses	Town Clerk	(508) 210-5530
Dog/Animal Issues	Animal Control	(508) 210-5649
Drainage	Dept. of Public Works	(508) 210-5550
Elections/Registration	Town Clerk	(508) 210-5530
Emergency Management	Director	(508) 210-5650
Engineering	Dept. of Public Works	(508) 210-5550
Fire (Open Burning)	Fire Department	(508) 210-5650
Fire (Non-Emergency)	Fire Department	(508) 210-5650
Public Health Issues	Board of Health	(508) 210-5540
Housing	Holden Housing Authority	(508) 829-9182
Library	Gale Free Library	(508) 210-5560
LIGHT DEPT. EMERGENCY	After Hours/Weekends	(508) 210-5600
LIGHT DEPT. EMERGENCY	Regular Business Hours	(508) 210-5400
Light Department-Billing	Municipal Light Dept.	(508) 210-5400
Motor Vehicle Excise Tax	Assessors	(508) 210-5515
Oil Burner Permits	Fire Department	(508) 210-5650
Personnel	Town Manager	(508) 210-5501
Planning	Senior Planner	(508) 210-5540
Police (Non-Emergency)	Police Department	(508) 210-5600
Recreation Department	Recreation Director	(508) 829-0263
Sanitary Inspection	Board of Health Agent	(508) 210-5540
Schools	WRSD	(508) 829-1670
Senior Citizen Matters	Senior Center	(508) 210-5570
Senior Bus	Senior Center	(508) 210-5573
Selectmen	Board of Selectmen	(508) 210-5501
Snow Removal	Dept. of Public Works	(508) 210-5550
Street Maintenance	Dept. of Public Works	(508) 210-5550
Tax/Bill Payments	Treasurer/Collector	(508) 210-5510
Trash Bills	Municipal Light Dept.	(508) 210-5402
Tree Removal	Municipal Light Dept.	(508) 210-5400
Veterans Affairs	Veterans Agent	(508) 210-5529
Water & Sewer Bills	Municipal Light Dept.	(508) 210-5401
WATER DEPT. EMERGENCY	NIGHTS, WEEKENDS	(508) 210-5600
Water/Sewer Superintendent	Dept. of Public Works	(508) 210-5550
Zoning	Building Inspector	(508) 210-5536