

**HOLDEN CONSERVATION COMMISSION  
MEETING MINUTES  
February 2, 2022  
Town Hall**

**Members Present:** Kenneth Strom, Luke Boucher, Michael Scott, Heather Parry

**Not Present:** Elizabeth Parent, David Nyman, Cathy Doherty

**Others Present:** Glenda Williamson, Conservation Agent; Sara Flagg, Recording Secretary

M Scott opened the meeting at 7:00 pm

**OAK HILL SUBDIVISION**

K Strom abstained from the discussion.

The Commission reviewed the Stormwater Report. G Williamson expressed that the way the report read the focus of the report seemed to be the detention basins and infiltration system however it seemed unclear who is responsible for all the different areas in the subdivision. G Williamson stated that it appears that the Homeowners Association is only responsible for the O&M of the basins and components outside of the right of way.

L Boucher questioned who would be responsible for things in the easement. M Scott said that the way he remembers it is anything in the right of way is the Town's responsibility. M Scott suggested having a plan of the site showing the location of all the components. L Boucher also suggested they itemize the responsibility for each component in a key or list. M Scott expressed that this report could be accepted but the Conservation Commission should make the plan view and itemized list of components as a standard moving forward.

**PROJECT UPDATES**

**-Greenwood Estates**

G Williamson shared an email from Tom Larson, Martelli Construction. He said that due to the weather no additional work has been done on retaining wall, catch basin covers have been cleaned and swale from Catch Basin 2-3 was cleared just in case catch basins in that area got blocked.

**-Brattle Street/Doyle Road**

M Scott shared his email and stated that all evidence from the many discussions with current and former homeowners indicated that the wet condition was developing over the last several years. G Williamson shared that the Wetland Protection Act states that the regulation is clear that the indicator of Conservation Commission's authority is if there is an impact in the resource area or if work in the buffer has the potential to impact a resource area. In this case there is no evidence that the work that was done on 78 Doyle

Rd has had any impact on the resource area. M Scott suggested the findings be sent to Pam Harding, Director of Planning and John Woodsmall, Holden DPW.

#### **-51 Greystone Drive**

G Williamson updated the Commission on this project, shared site plan and photos. Tree cutting has been completed, driveway crossing is in and no one is maintaining the stormwater basin near the driveway entrance at this point. G Williamson said that she thinks the maintenance of the stormwater system is the responsibility of the homeowner and this was a condition from the Planning Board. L Boucher asked G Williamson to reach out to the Planning Board to inform them of the condition of the stormwater structure.

#### **-Main St. Drainage - Powers Road**

G Williamson updated the Commission that the project was supposed to start in January but they will be starting to clear the site along Powers Road soon. DOT is responsible for Powers Rd and Outlet 2. G Williamson expressed concern about erosion control at Outlet 2 where there is a very steep/rocky area near the stream. The Commission discussed some possible options but determined it is ultimately up to the applicant to determine what erosion controls they want to do and present it to the Commission.

#### **-Bob Elms Trail (Phase 2)**

G Williamson updated the Commission that there is no other place to cross Ball Brook other than where it is currently proposed. G Williamson and H Parry are going to do a site visit to look at the other bridges as the current proposed design is too complex. G Williamson shared photos of the site.

### **HOLDEN TOWN FOREST**

#### **Stewardship Plan - Update, Goals and Objectives**

G Williamson said that she will be updating the Holden Town Forest Stewardship Plan. This is a Conservation Commission Town Forest so the decisions will need to be made by the Commission and input is needed. The Commission suggested G Williamson reach out the Anthony Costello as he was very knowledgeable on this in the past. G Williamson shared plans of the area. G Williamson will be discussing this as well as doing a site visit with a forestry professional. After setting the goals and objectives they will be requesting a grant from the state to help achieve the goals.

### **OTHER BUSINESS**

#### **-Puffer/Heininger Property**

G Williamson updated that an application for OSRD has been submitted to the Planning Board for the 6 lots with 70' of frontage. The Commission reviewed plans of the site.

#### **-Conservation Fund/Trails**

G Williamson stated she is going to discuss with the Town Manager about establishing a Conservation Fund.

**-OSRP Update**

G Williamson and P Harding will be addressing comments from the State on the first submittal of the draft plan. It is expected the plan will be completed within the next several weeks.

**APPROVAL OF MINUTES**

**October 6, 2021**

No Quorum, continued to March meeting

**October 18, 2021**

Motion by K Strom, Seconded by L Boucher TO ACCEPT THE October 18, 2021 MINUTES AS AMENDED. APPROVED BY A VOTE 4-0-0.

Motion by L BOUCHER, Seconded by H PARRY TO ADJOURN THE FEBRUARY 2, 2022 CONSERVATION COMMISSION MEETING AT 8:37 PM. APPROVED BY A VOTE 4-0-0.

APPROVED: \_\_\_\_\_