

Minutes Holden Finance Committee, October 11, 2023, Senior Center

Members Present: Paul Challenger, Chris Lucchesi, Dave White, Al Berg, Jane Titcomb, Stephanie Adams, Donna Wallace, Sarah Concannon, Marilyn Foley
Also Present: Peter Lukes, Town Manager

The meeting was called to order at 6:30 P.M.

Peter presented the Dawson School modular lease proposal that will be submitted for voter approval at the October 16, Special Town Meeting. The Committee asked questions and discussed the proposal. The priority is to get the classrooms functional as soon as possible by using temporary stairs, ramps and connection to the building. Money for an architect to design a permanent connection plan is included in the proposal, so that can move forward and be ready for construction next spring. A motion by Dave 2nd by Chris to approve up to \$361,000.00 from the General Stabilization Fund for the Dawson School modular project to include the lease, design, installation and any ancillary costs was voted unanimously. Donna will be the motion maker at the STM. Attached to the minutes are the calculated costs for the project.

The Selectmen did not put the proposed changes in the WRSD regional agreement on the Warrant for this STM, so it will be a one article meeting.

The Committee discussed the value of hiring a Building Facilities Manager to protect and oversee the town's municipal assets. Peter will keep this in mind when preparing the F/Y 25 budget. The town does have a 10-year capital plan in place now.

Donna shared information on the latest WRSD 10-year facilities plan. The WRSD priority in F/Y 25 is getting the same security systems installed in all schools in the district. Paul and Al will plan to meet with Peter and the Superintendent when planning for capital projects.

A motion by Dave 2nd by Stephanie to approve the minutes of September 6, 2023 was voted unanimously (abstained Jane).

A motion by Dave 2nd by Stephanie to approve the minutes of October 4, 2023 was voted unanimously.

The meeting adjourned at 8:25 P.M.

Respectfully Submitted,

Marilynn Foley, Clerk

Dawson Elementary School Modular Proposal STM 2023

Modular Unit Four Year Lease:

28' x 70' Modular Classroom Units @ \$3,500/ month	\$168,000
ADA Stairs @\$118.56/month	\$5,690.88
ADA Ramp @ \$750/ month	\$36,000

One Time Expenses:

Delivery, Setup, Permits/Escorts	\$26,530.64
Electric, excavation, sidewalk install/concrete, jersey barriers, Transom, etc	\$69,000
Architect for permanent connection plan	\$50,000

Recurring Expenses:

Insurance @\$1,400/year	\$5,600
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Total:	\$360,821.52
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