Newburyport

JEFFREY L. ROELOFS, P.C.

ENVIRONMENTAL AND LAND USE LAW

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January 12, 2021

Planning Board Town of Holden 1196 Main Street Holden, MA 01520-1067

RE: Permittee/Applicant: Newell Road Realty, LLC (as successor in interest to prior

developer, Fafard Real Estate and Development Corp.)

Project: Village at Westminster Place (f/k/a Sanctuary at Holden and

Trulson Property Retirement Community)

Property: Newell Road, southeast of Chaffins Pond

Assessor Map 223, Parcel 1

Property Owner: Newell Road Realty, LLC

Case #: SPR-0207 as amended (SPR#219/520/118/901/607/207/516/317)
Relief Sought: Modification of Site Plan Review Special Permit issued pursuant

to ZBL §§ XVIII and XI.J.3.g

Dear Members of the Planning Board:

I write on behalf of Newell Road Realty, LLC ("Permittee") in connection with the Village at Westminster Place retirement community to request a modification of the Planning Board's 2003 Site Plan Review Special Permit decision for this project, as subsequently extended/modified on several occasions (the "Special Permit"). Most recently, by decision dated August 21, 2020, the Planning Board approved a modification to the configuration of units on King Phillip Trail. A copy of that decision is included in Exhibit 5 and the approved modification is included in Exhibit 6.

I. <u>OVERVIEW OF PROPOSED MODIFICATION</u>

The Permittee is seeking to further modify the building configuration along King Phillip Trail and to also modify those in the vicinity of Settlors Lane. The building modifications can be summarized as follows:

Previously Approved Current Proposal

King Phillip 6 Duplexes (12) – as approved in 2020 4 Duplexes and 3 Singles (11)

Settlors Lane 3 Townhouse Bldgs – 8, 4 and 3 units (15) 1 Duplex and 13 Singles (15)

The proposal involves reducing the total number of units at the development from 125 to 124.

Holden Planning Board January 12, 2021 Page 2

These modifications are being proposed to reflect the realities of the current market. The demand has been strong for the single-family units. The demand for townhomes and even the duplexes has been weak. Without these proposed modifications, the build-out of the project is likely to stall.

The existing stormwater management system, with only a few minor adjustments, can accommodate the revised building configuration. The proposed modifications and related calculations are being detailed and compiled in a report from Guerriere & Halnon ("G&H"), which will be submitted shortly.

II. <u>ENCLOSURES</u>

Enclosed with this letter are a check for the \$250 filing fee, 2 oversized versions of the Modification Plan referenced below, and an original and 8 copies of this letter with the following enclosures (including 11" x 17" versions of the Modification Plan). A set of stamped envelopes with abutter labels as provided by the Assessor's office (with any redundant labels for the Petitioner or affiliates of the Petitioner excluded from the set) have been provided separately to the Planning Office.

- 1. Completed Application Form.
- 2. Proposed Modification Plan (5 sheets, 11 x 17).
- 3. 8/22/2020 Planning Board Approval Extension/Modification.
- 4. 2020 Approved Modification Plans, rev. 7/29/2020 (King Phillip Trail).
- 5. 2003 Site Plan Review Special Permit Decision (SPR 207).
- 6. 2003 Approved Overall Site Plan.

III. BACKGROUND

The Village at Westminster Place development is a retirement community that the Planning Board approved in 2003 pursuant to its Site Plan Review Special Permit Decision under the Town's Retirement Community Bylaw (Section XVIII). In approving this development, the Board found (Page 1 of Special Permit Decision) as follows:

- ➤ The development "meets the objective and intent of the Retirement Community Bylaw..."
- The development "is a development that meets the needs of the residents of Holden and is in the best interest of the Town."

- ➤ The development "successfully protects environmentally sensitive areas and preserves open space by limiting the total area to be disturbed by the development."
- ➤ The development "represents an enhancement to the tax base while minimally impacting Town Resources infrastructure and services."
- The development "meets the objectives set forth in Section 1 and 5 of the Retirement Community Bylaw."

IV. <u>COMPLIANCE WITH STANDARDS</u>

The Permittee's modification request should be granted because, among other reasons:

- 1. The revised building layout and associated modifications will be an improvement to the project, with the proposed single-family and duplex units representing a building style that is more desirable to buyers in today's market. As such, the project is likely to be constructed more quickly than the previously approved multi-plex townhome buildings.
- 2. The proposed modifications will result in one less unit than originally approved (reduced from 125 to 124). Otherwise, it involves the same roadway layout and essentially the same drainage layout as originally approved, with only minor adjustments.
- 3. The proposed modified building confirmation will result in a total of 61 single-family units out of the 124 total units, which is <50% of the total number of units. As such, no waiver is required to accommodate this modification request under Section XVIII.4 (which provides that no more than 50% of the units shall be in any one of certain referenced categories (including single-family) unless the Board grants a waiver based on its view that it would be in the best interests of the Town and its residents).
- 4. All of the findings made by the Planning Board in support of its Special Permit Decision in 2003 and Modification Decision in 2020 remain valid as applied to the project as proposed to be modified.

V. CONCLUSION

For the foregoing reasons, the Permittee respectfully requests that the Board grant the requested Modification.

Holden Planning Board January 12, 2021 Page 4

The Permittee also requests that the Board place this request on its first available meeting for which required notices can be provided. In the meantime, the Permittee will coordinate with Pam Harding and the Town's Office of Planning and Development with respect to hearing notices and compiling any additional information relevant to this request.

Sincerely,

Jeffrey L. Roelofs

Enclosures

cc: Town Clerk (By Federal Express)



TOWN OF HOLDEN MASSACHUSETTS

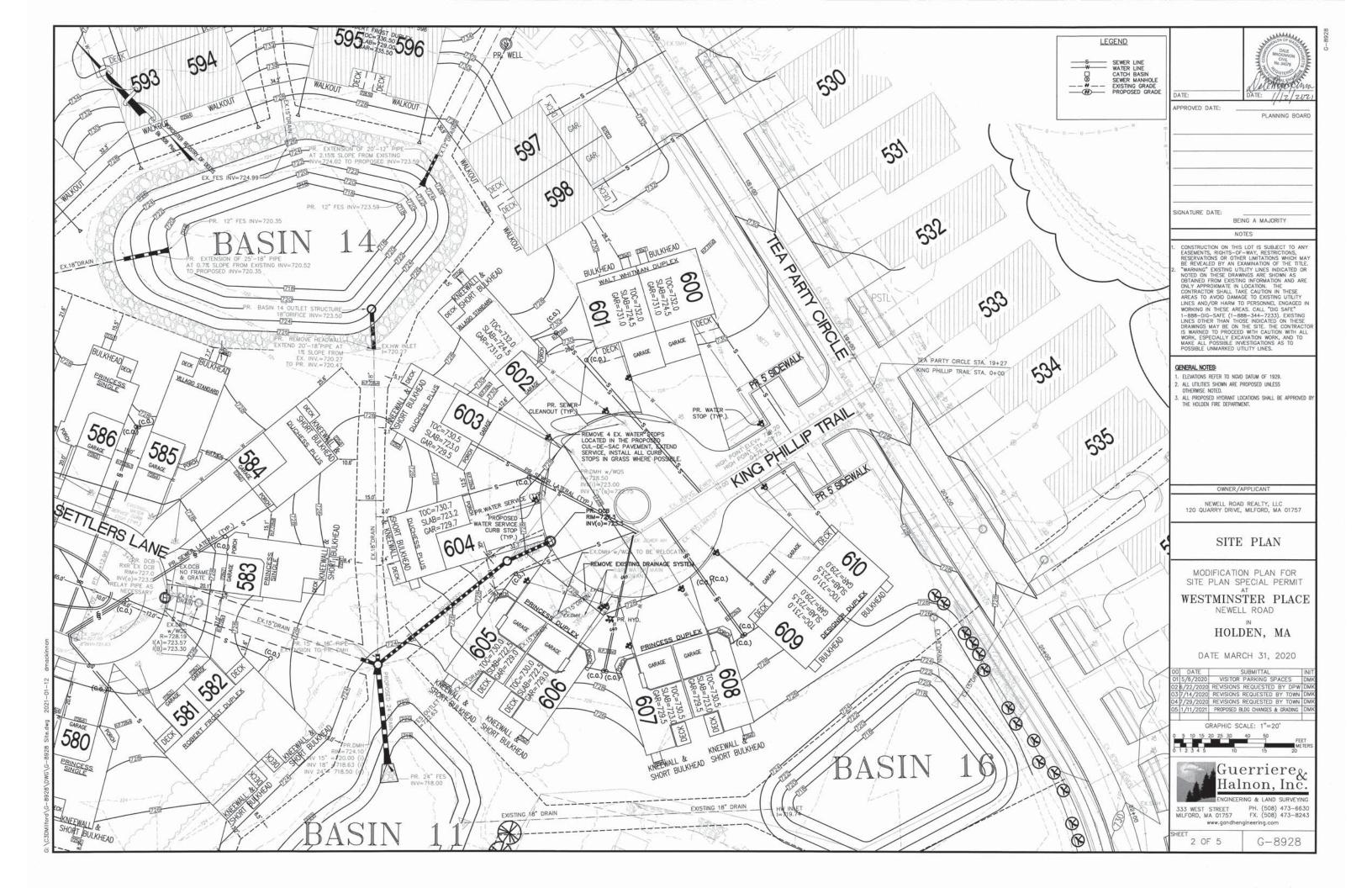
APPLICATION FOR MODIFICATION TO SITE PLAN REVIEW SPECIAL PERMIT

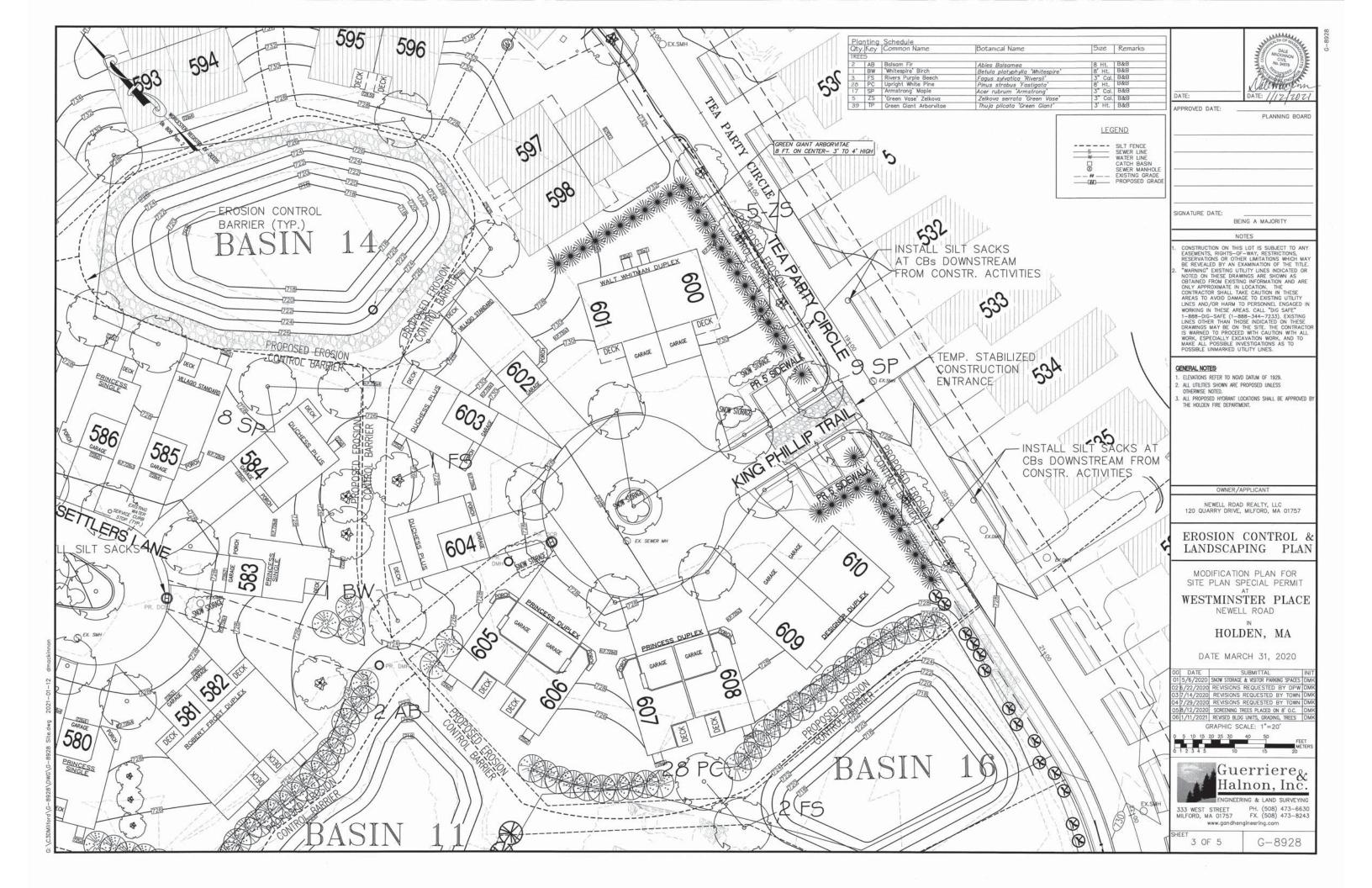
Name of Applicant: Newell Road Realty, LLC	MODIFICATION REQUEST SPR#219/520/118/901/607/207/516/317		
Address: 120 Quarry Drive, 2nd Floor, Milford MA 0175	7		
Telephone #: 508-881-1600 Village at Westminster Place (f.k.a. Location of Property: Newell Rd (Map 223, Parcel 1)	Sanctuary at Holden)		
Applicants Interest in Property: Owner and Project Propone	ent		
Zoning District: I-Q, R-20 & R-10			
State in full what petitioner desires to do at said property:			
Newell Road Realty, LLC is requesting a Modification of the Planning Board's Site Plan Review			
Special Permit decision filed with the Town Clerk on Se	ptember 17, 2003 (SPR 0207) and as subsequently		
extended/modified (219/520/118/901/607/207/516/317)	to allow a modified building and associated roadway		
utility configuration related to the units on and adjacent t	to King Phillip Trail and Settlers Lane. For details,		
see the attached cover letter to this application form and	referenced plans and exhibits.		
WHEREFORE, the applicant hereby requests a hearing before action as may be appropriate.	the Planning Board and requests that it take such		
	January 12, 2021		
(Applicant's Signature)	(Date)		
By Jeffrey Roelofs, Applicant's Attorney			

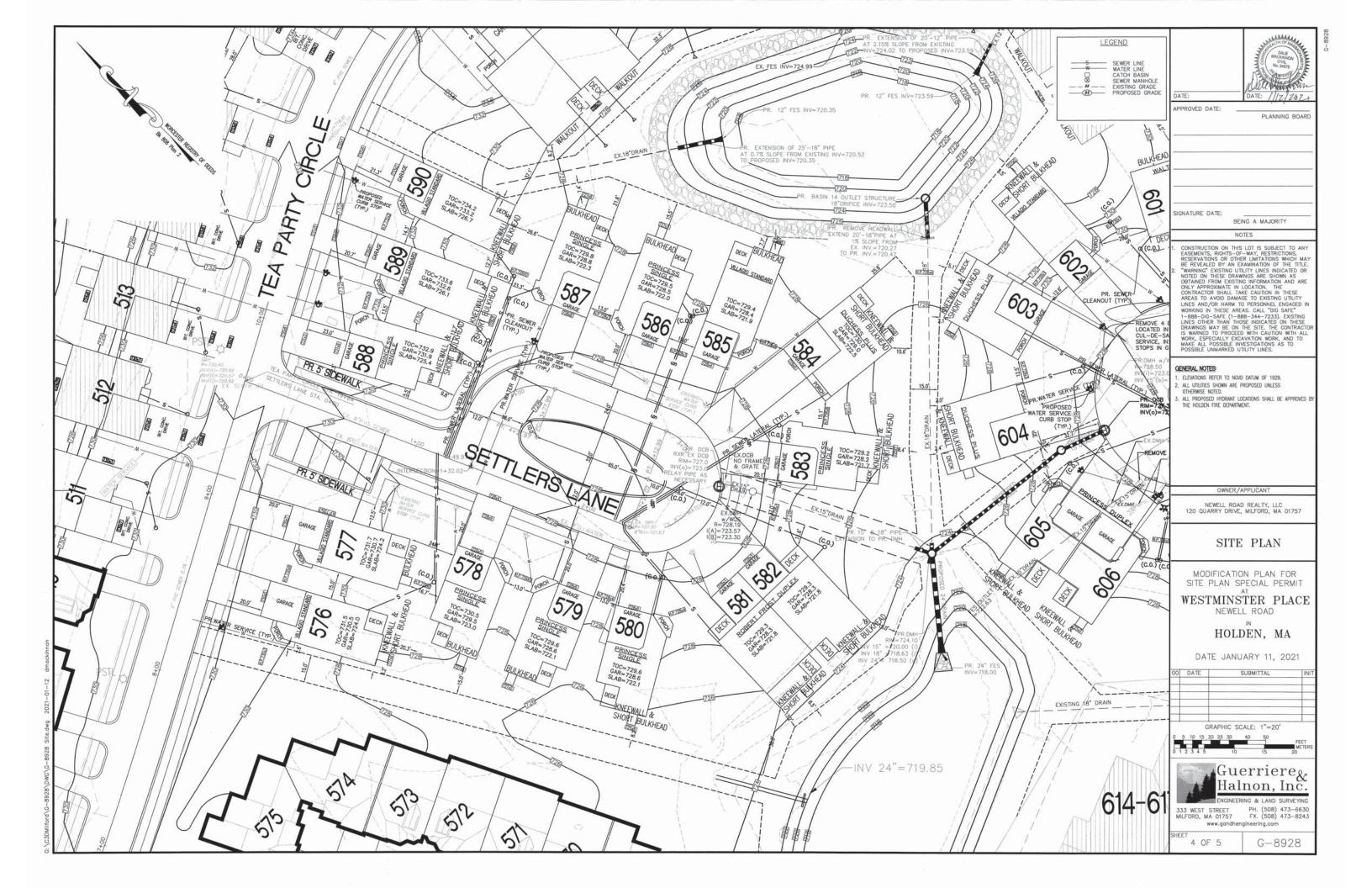
ONE COPY OF THIS APPLICATION SHALL BE FILED WITH THE OFFICE OF THE TOWN CLERK.

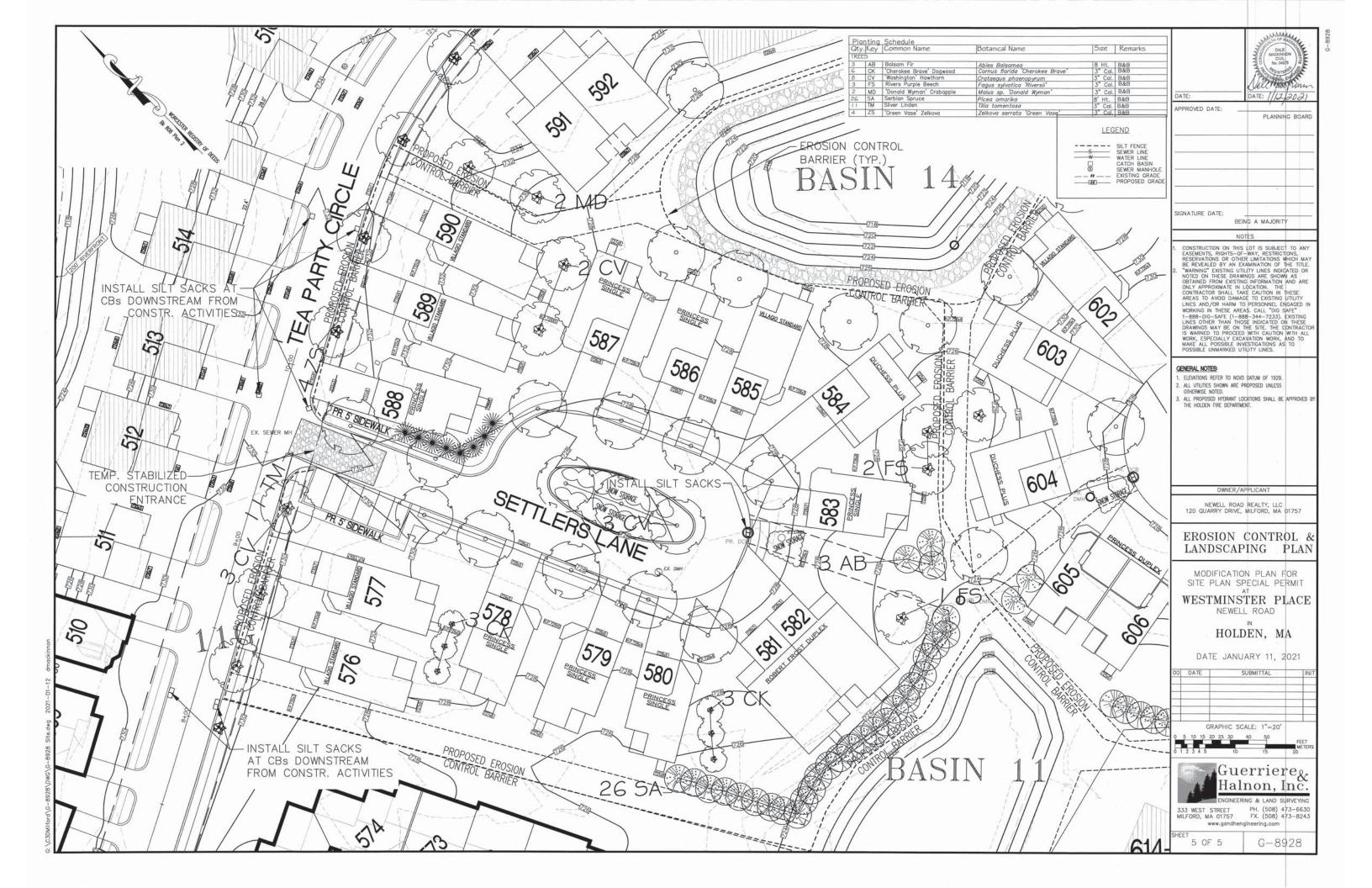
FEE SCHEDULE - \$100.00 per application











Town Clerk Filing

Holden Planning Board Notice of Decision Special Permit **Extension of Time and Amendment**

Village at Westminster Place

RECEIVED

AUG 2 1 2020

Town Clark's Office Holden, Measachusetts

Project Description: 125 Unit Continuing Care Retirement Community

Applicant:

Newell Road Realty, LLC

Owner:

Newell Road Realty, LLC 120 Quarry Drive 2nd Floor

Milford, MA 01757

Location:

Newell Road, southeast of Chaffins Pond

Assessing Map 223 Parcel 1

Special Permit File: SP# 0219 and SP #0520 ((0118(0901)(0607)(0207)(0516)(0317))

Notice is hereby given that on August 11, 2020 following a duly called and properly posted Public Hearing on the matter, the Holden Planning Board unanimously voted 6-0, to grant an Extension of Time and approval of an Amendment for a Special Permit under the Continuing Care Retirement Community Bylaw for the Village at Westminster Place incorporating all findings and conditions from the August 19, 2003, October 10, 2006, January 8, 2008, April 14, 2009, October 25, 2016, November 28, 2017 and December 18, 2018 approvals with the following amendment and additional conditions;

GENERAL CONDITION #6 IS AMENDED AS FOLLOWS:

If construction is not completed by March 30, 2022 the applicant must apply for an extension of time or approval will be automatically revoked. Construction shall refer to the completion of all common areas, utilities, drainage, and off-site improvements. Once construction is complete the applicant must notify the Holden Planning Board, the Board must issue a Certification of Completion ensuring that all conditions have been satisfied.

CONDITION #67 SHALL BE AMENDED: All roadway and infrastructure work associated with Phase 1 must be completed by November 15, 2020. Binder course shall be pulverized and replaced with new binder material prior to the installation of the top course. The replacement of binder shall begin at 98 Tea Party Circle and continue to the terminus of Phase 1. All sidewalks, berm, and street lighting in Phase 1 must be completed by November 15, 2020.

CONDITION #70 SHALL BE ADDED: Once the top coat is installed on the Phase 1 roadway all construction trucks must access the units on King Phillips Rd through Phase 2.

CONDITION #71 SHALL BE ADDED: This extension of time approves amended plans entitled Modification Plan for Site Plan Special Permit at Westminster Place with a date of March 31, 2020 with a revised date of July 29, 2020 consisting of three sheets. The plan was prepared for

Marginal Reference: Book 33316, Page 42

Village at Westminster Place (formerly the Sanctuary at Holden) Special Permit

Extension of Time #7 SP #0219 and SP #0520 August 11, 2020

Newell Road, Holden, MA

Newell Road Realty, LLC by Guierriere and Halnon, Inc. This modification replaces the original approval for the construction of two buildings with six attached units with an amendment for 6 duplex units on King Phillip Trail, previously referred to as Driveway D.

CONDITION #72 SHALL BE ADDED: The 25 Green Giant Arborvitae and 18 Upright White Pine must be planted 8' on center and cover the same linear area represented on the approved plan.

I certify that this is a true and correct action of a motion made by John Michalak, seconded by Michael Krikonis, and affirmed by Scott Carlson, Otto Lies, Robert Ricker, and Nancy Kielinen, representing a 6-0 vote of the Holden Planning Board taken on August 11, 2020.

Michael Krikonis

Holden Planning Board

cc: Newell Road Realty, LLC
Jeffrey Roeloffs, Applicant's Attorney
Ryan Mouradian, Water and Sewer Superintendent
Patrick Wood, DPW Civil Engineer, II
Isabel McCauley, Senior Civil Engineer
John Woodsmall, DPW Director
David Lindberg, Building Commissioner
Jane Parenteau, Municipal Light Department
Russ Hall, Fire Chief
Tim Sherblom, Police Chief
Rose Scully, Assessor
Stephanie King, Assistant Town Manager
Peter Lukes, Town Manager

CERTIFICATE BY THE TOWN CLERK FOR FILING OF THE DECISION IN THE REGISTRY

This is to certify that twenty (20) days have elapsed since filing of the decision of the Site Plan/Special Permit for the Extension of Time and Amendment for a Continuing Care Retirement Community referred to as the Village at Westminster Place with this office and:

bo	ok, page _	 .	
		court in the $$	 registry of deeds
	that the appeal of	Docket No	_ filed with the
	or		
X	ul no appeal has been filed in this office,		

A True Copy, Attest

Jeanne Survell, Town Clerk

September 15, 2020



Pamela Harding Director

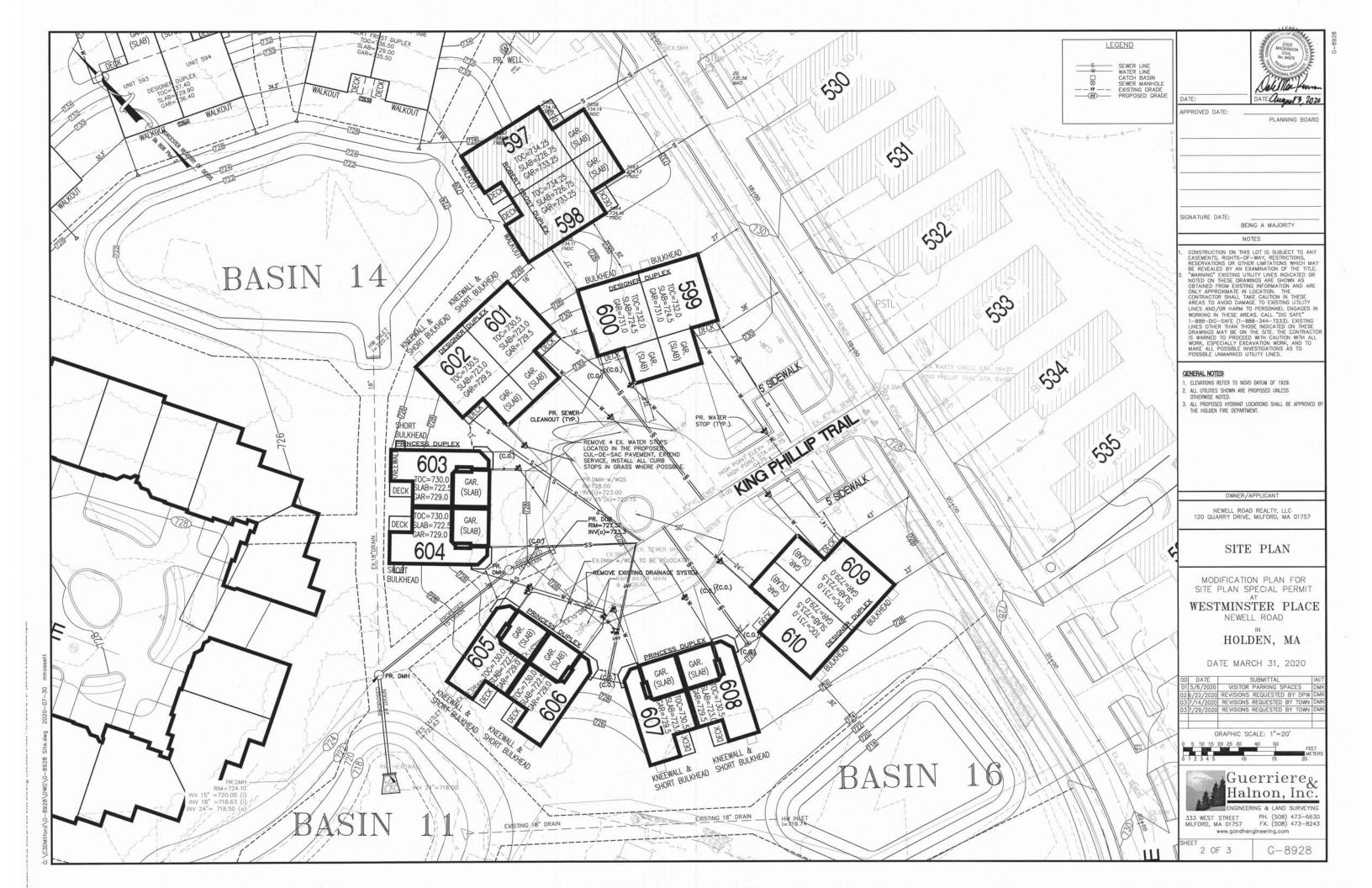
TOWN OF HOLDEN MASSACHUSETTS

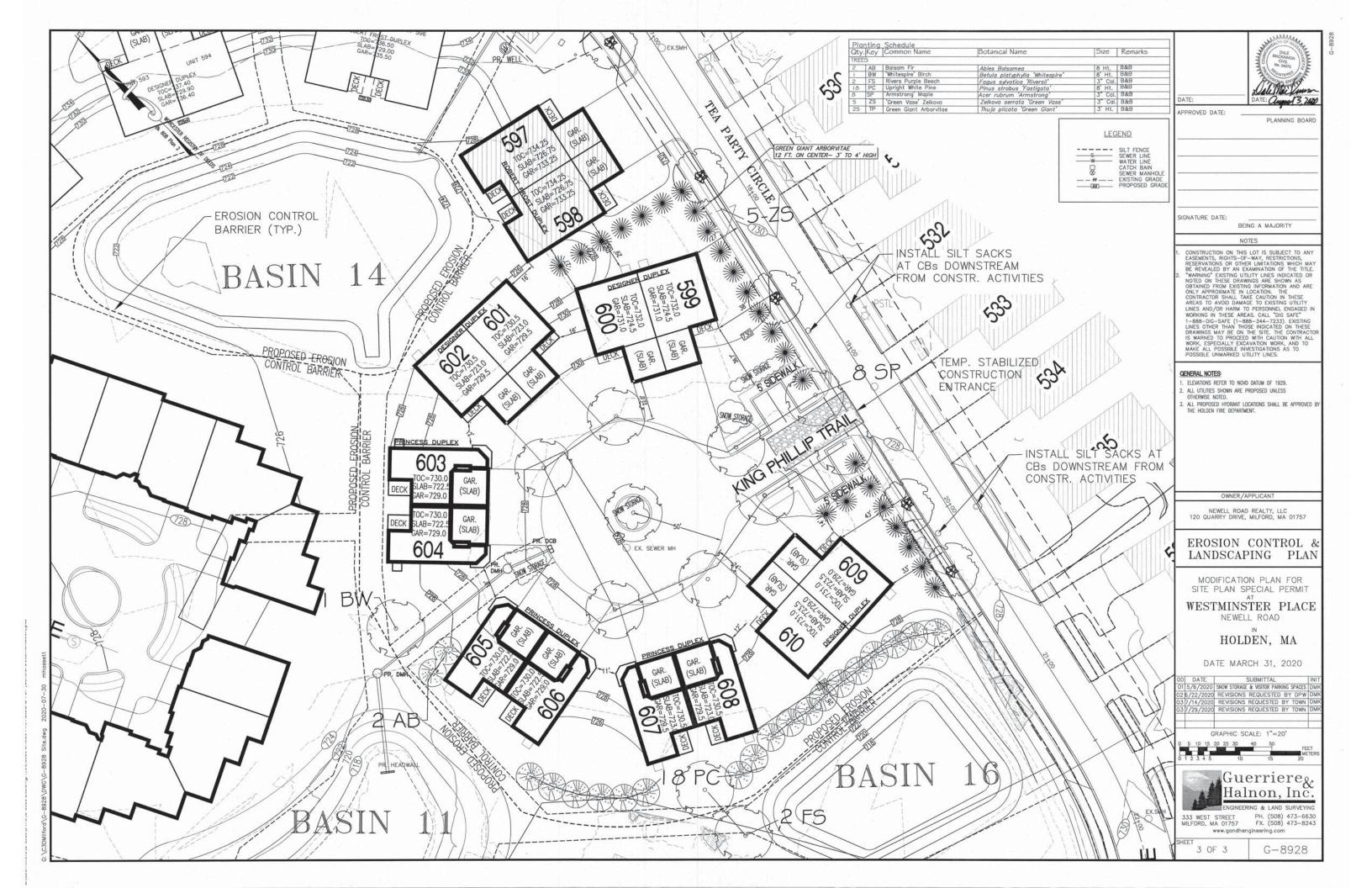
HOLDEN PLANNING BOARD

Pursuant to M.G.L. Chapter 40A the Holden Planning Board has conducted a Public Hearing remotely consistent with the Governor Baker's Executive Order, dated April 3, 2020 to amend the Open Meeting Law requirements in accordance with the State of Emergency restricting public gatherings as a result of the COVID-19 pandemic.

As a result, the Planning Board member signature on the decision represents the Board's vote









Town Of Holden MASSACHUSETTS

OFFICE OF THE TOWN CLERK

Kathleen M. Peterson, C.M.C. TOWN CLERK



October 8, 2003

CERTIFICATE BY THE TOWN CLERK FOR FILING OF THE DECISION IN THE REGISTRY

This is to certify that twenty (20) days have elapsed since filing of the attached decision with this office and no appeal concerning said decision has been filed or that any appeal that has been filed has been dismissed or denied.

75/6

A true copy.

Attest:

Kathleen M. Peterson

Town Clerk

Permit Granting Authority: Planning Board

Case No.: SPR 0207: Site Plan Review Special Permit

Applicant(s): Fafard Realty

retunn: Paul J. Beattie Esq 290 Eliot street Auhland, MA 01721

Premises Affected: Newell road, southeast of Chaffins Pond, Assessing Map 223 Parcel

TIRE REFERENCE: BOOK 16407 PAGE 351
PLAN BOOK 763 PLAN 33

SEP 17 10 25 AM '03

Town Clerk Filing

RECEIVED
TOWN CLERK'S OFFICE
HOLDER, MA.

Planning Board Notice of Decision Site Plan Review Special Permit

Project Description: 125 Unit Retirement Community

Toit Datinguage Community

Applicant:

Fafard Realty

290 Eliot St, Ashland, MA 01721

Owner:

Trulson Real Estate Corp. 186 Pilgrim Drive, Holden, MA 01520

Location:

Newell Road, southeast of Chaffins Pond

Assessing Map 223 Parcel 1

Special Permit File

SPR - 0207

Notice is hereby given that on August 19, 2003 following a duly called and properly posted Public Hearing on the matter, the Holden Planning Board unanimously voted 6-0 to grant a Special Permit and Site Plan Approval with the following:

FINDINGS OF FACT

- 1. In the opinion of the Planning Board the "Trulson Property" meets the objective and intent of the Retirement Community Bylaw as established by the Town of Holden.
- 2. In the opinion of the Planning Board, the "Trulson Property Retirement Community is a development that meets the needs of the residents of Holden and is in the best interest of the Town.
- 3. In the opinion of the Planning Board, the "Trulson Property" of Holden successfully protects environmentally sensitive areas and preserves open space by limiting the total area to be disturbed by the development.
- 4. In the opinion of the Planning Board the "Trulson Property" represents an enhancement to the tax base while minimally impacting Town Resources infrastructure and services.
- 5. In the opinion of the Planning Board the "Trulson Property" meets the objectives set forth in Sections 1 and 5 of the Retirement Community By law.

And with the following conditions and amendments:

GENERAL CONDITIONS

1. This special permit/site plan approval is given based upon the site plan dated August 25, 2003 entitled "the Trulson Property" with the following conditions:

Special Permit Site Plan Decision, Fafard Realty Trulson Property August 19, 2003

Page 1 of 6

2. This Special Permit is for a Retirement Community entitled "the Trulson Property" which shall be limited to person at least one of whom in each household shall have attained the age of fifty-five (55) as restricted under the Retirement Community By law, Chapter 7.3 Section XVIII. Each and every deed must contain a provision stating that each unit shall be limited to persons at least one of whom shall have attained the age of fifty-five (55). A copy of this deed shall be provided to the Department of Growth Management and must obtain final approval from Town Counsel.

- 3. The proponent has not requested any waivers from the Holden Subdivision Control Regulations or the Retirement Community By law, therefore, none are granted. The Planning Board will only consider future waivers of the Holden Subdivision Control Regulations or the Retirement Community By law following a formal plan submittal and after a new public hearing.
- 4. The plan is approved subject to receipt of proper and acceptable security for the installation of all municipal services which shall be completed in accordance with the Holden Subdivision Control Regulations.
- 5. In lie of inspection fees the applicant is responsible for hiring a third party inspector for the installation of the roadway and infrastructure. The Applicant shall submit a list of three qualified parties that are based in the general area of the Town of Holden. The Department of Public Works Engineering Department will then pick a consultant from this list. Inspections and findings shall be provided on a weekly basis to DPW Engineering, or as the DPW Engineering Department finds necessary.
- 6. Failure to complete construction within thirty-six (36) months from the day of approval shall result in an automatic rescission of approval by the Planning Board.
- 7. During construction all local, state and federal laws shall be followed regarding noise, vibration, dust and blocking of town roads. The proponent shall at all times use all reasonable means to minimize inconvenience to residents in the general area. Hours of operation for all construction activities are 7:00 a.m. 7:00 p.m., Monday to Friday and 7:00 a.m. 5:00 p.m. on Saturday.
- 8. An as-built for the entire development (including roadway locations, elevations and all utility locations and elevations) Shall be provided to the DPW/Engineering office within 6 months of the completion of the project and/or final paving.
- 9. Lots 2,3,4,and 5 as shown on a plan dated August 8, 2003 have been incorporated in the project parcel as shown on a revised plan dated August 25, 2003. These lots serve an important buffering purpose and must remain part of the Trulson Retirement Community in perpetuity in the current natural forested condition.

Special Permit Site Plan Decision, Fafard Realty Trulson Property August 19, 2003

WATER/SEWER

- 10. The water mains may be built in phases. No building permit shall be issued for a particular lot until there is a water main in front of said lot and it has been acceptably tested.
- 11. There must a minimum of a 10 foot separation between the water and sewer services.
- 12. All water mains and water services lines shall be entirely within the edge of pavement (including private drives) for ease of maintenance.
- 13. Approval of this Special Permit/Site Plan shall not be treated as, nor deemed to be, approval by the Director of Public Works, the Town Manager, or the Board of Selectmen for a permit to connect to the Town of Holden Water System. Water connections will be handled by the Department of Public Works under the Rules of the Board of Selectmen.
- 14. All pressure sewer are under the supervision of the Director of Public Works and shall be reviewed and approved by said Director prior to definitive approval.
- 15. Sewer Extension Permits are required for this development.
- 16. The water main and the MDC trunk sewer main must be concrete encased where they cross.
- 17. Details of the proposed sewer pump station must be provided and approved by the Department of Public Works prior to the start of construction.
- 18. Any private ejector pumps and forced mains must be deeded to the property owners of the lots they serve. The Town of Holden will, under no circumstances, accept this responsibility.

ROADS/SIDEWALKS

19. The developer is responsible for maintaining all roads (including sweeping, snow plowing, sanding, etc.) in passable condition at his own at his own expense a approval of completion is given by the DPW Engineering Department. The roadway maintenance will then become the responsibility of the homeowners in the development.

CONSTRUCTION DETAIL

- 20. A minimum depth of burial for the drain line shall be 36 inches. The detail shall be submitted on revised plans to show the minimum depth.
- 21. A plan for structural fill in roadway utility and building locations must be submitted. Compaction density testing must be conducted by an independent party to be approved by the Building Inspector and DPW Engineering. The results must be provided to the Department of Growth Management Building Inspector as well as the Town Engineer.

LIGHTING

22. Street lighting shall be purchased by the developer and installed by a licensed electrician. Lighting fixtures shall be placed a maximum of two hundred (200) feet apart, less on curves and other areas where safety requires, as determined by the Holden Municipal Light Department. Street lighting shall be 70 watt High Pressure Sodium bulbs. The lighting poles shall be 14 feet in height and consist of a minimum fiber glass Town and Country style lighting fixtures, a style upgrade is permissible with approval from the Light Department. The final lighting plan and fixtures shall be subject to the approval of the Holden Municipal Light Department.

FIRE PROTECTION

23. Any fire hydrants which must be relocated as a result of the Newell Road upgrades must have the new location coordinated and approved by the Town of Holden Water Department, Engineering Department, and the Fire Chief.

DRAINAGE

- 24. This approval is contingent upon the formation of a Homeownership Association and Maintenance Trust. A final document representing this Association must be submitted and approved by Town Counsel and DPW Engineering and Recorded at the Registry of Deeds. This document must represent the maintenance of the roadways, utilities, stormwater management facilities, including the pumping station. The retention ponds must be maintained in accordance with *The Stormwater Management Handbook* published by the Department of Environmental Protection, dated March 1997. Evidence of the completion of this maintenance must be submitted to the Town of Holden on a yearly basis, or as needed, determined by the DPW Engineering Department. Proof of the recording of this document must be provided within 30 days of Town Counsels final approval.
- 25. The Town of Holden will not accept easements, ownership nor responsibility for maintenance of the pumping station, detention/retention ponds, underground vaults, or downstream defender systems.
- 26. Fencing must be placed around the perimeter of retention ponds. The opening of the fencing shall be kept locked. The gate opening shall remain free of plantings
- 27. The Developer must sweep the streets and clean the catch basins twice per year during construction. More frequent sweepings and cleaning may be required at the request of the DPW if conditions warrant.
- 28. Catch basin hoods shall not be installed based on the recommendation of the Holden Department of Public Works.
- 29. The designs of the perimeter drain connection into the drainage infrastructure must be submitted to the DPW for approval prior to construction.

30. The Applicant must provide the final calculations (sizing requirements) for the structural BMP's used (downstream Defender Stormceptor, etc.). A minimum of 80% Total Suspended Solids (TSS) is required to be removed prior to discharging to any retention facility.

31. A copy of the Stormwater Management Report shall be kept on-site with the Site Contractor/General Contractor for reference.

EASEMENTS

- 32. The developer shall keep all easements as shown on the site plan in a condition passable to Town of Holden Department of Public Works vehicles. Section V. Subsection B. 1. requires that <u>all</u> easements shall be graded such that they are passable to DPW vehicles. Grades must meet DPW guidelines not to exceed a maximum grade of 10%.
- 33. Easements for <u>all</u> utilities shall be provided as required by Section V.B.1 of the Town of Holden Subdivision Control Regulations.
- 34. An easement shall be provided as shown on a plan dated August 25, 2003, for the purposes of providing access to a culvert that crosses Newell Road just north of the intersection of Cranbook Drive. A legal document reflecting the easement must be submitted to Town Counsel for Review and recorded at the Registry of Deeds prior to the start of construction.
- 35. Approval from the MDC allowing earthwork (both cuts and fills) over their easement will be required. A copy of which must be submitted to the DPW/Engineering office.

CONSERVATION ISSUES

- 36. The applicant must file an application for a NPDES Permit, ENF and MEPA and any other state or federal permits which are necessary. Any revisions that are not in accordance with the approved special permit are subject to review and a public hearing before the Planning Board.
- 37. Vegetation shall be preserved to the greatest extent possible as may be necessary or appropriate for the purposes of water conservation, decreasing erosion, preserving water quality, buffering and aesthetics.
- 38. Stockpiling of material is not anticipated however, all stockpile on-site material must have proper erosion and sedimentation controls to prevent any migration of soils or sediments.

NEWELL ROAD

39. Care must be taken to ensure positive drainage on Newell Road. Any locations of ponding or the improper redirecting of stormwater runoff that causes ponding or erosion of abutters

> Special Permit Site Plan Decision, Fafard Realty Trulson Property August 19, 2003

property is the sole responsibility of the applicant as part of the upgrades to Newell Road. Drain structures and/or drain systems may be required as determined by the DPW to eliminate potential ponding problems. A catch basin shall be installed in the location of the existing leaching catch basin in the vicinity of 106 Newell Road. This new catch basin shall discharge to a point approved by the DPW/Engineering Department.

- 40. The DPW reserves the right to adjust the length and location of the roadway transitions from the upgraded 24' width to the existing edge of pavement
- 41. The truck entrances will be limited to accessing the site from the Main Street intersection. The applicant must document the condition of Newell Road prior to the start of construction with the Department of Public Works Engineering and be responsible for repairing this area after completion of the project to the satisfaction of the DPW Engineering.
- 42. Improvements to the intersection of Main Street and Newell Road are required as submitted in a plan dated August 8, 2003. The final details must be approved by the Department of Public Works Town Engineer and must then be submitted to and approved by the Massachusetts Highway Department. No occupancy permits maybe be issued until a final plan is approved by all parties.
- 43. The applicant shall provide emergency contact information during construction activity to the Department of Public Works Engineering.
- 44. The applicant may be required to provide a police detail to direct traffic during construction as the Department of Public Works and/or the Town of Holden Police Department find necessary.

I certify that this is the true and correct action taken by the Holden Planning Board on August 19, 2003

Holden Donning Boo

Holden Planning Board

Cc: Fafard Realty
Town Manager
DPW Director
Board of Health
Fire Chief
Police Chief

