

PLANNING BOARD
MEETING MINUTES
October 10, 2023

7:00PM

Remote Meeting

Members Present: Scott Carlson, Otto Lies, Frank Doyle, Brynn Zawada and James Parker

Not Present: Nancy Kielinen

Others present: David George, Town Planner; Sara Flagg, Recording Secretary;

S Carlson called the meeting to order at 7:01 pm.

Lot 16, 310 Flagler Drive. Flagler Village Subdivision (meeting continued)

The Board discussed the applicant's request and recapped information from the last meeting.

*Motion by S Carlson, seconded by F Doyle to GRANT A PARTIAL RELEASE OF COVENANT FOR LOT 16 ONLY.
APPROVED 5-0*

Torrey Lane South Subdivision

D George clarified that the default letter was sent on Sept 28, 2023 so 10 calendar days have passed. There is a provision in the letter authorizing the funds to be released to DPW for the work to be completed. The Planning Board already took their action at the last meeting to set into motion the release. No further action by the Planning Board is required.

Zoning Diagnostic

D George updated that the CMRPC is working on this.

Jefferson Village Center Zoning

D George updated that he is still working on this.

Local Planning Assistance Hours

D George requested Planning Board authorization for assistance on this project.

Motion by S Carlson, seconded by F Doyle to APPROVE 10 HOURS TOWARD LOCAL PLANNING ASSISTANCE FOR THE CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION FOR THE VILLAGE CENTER ZONING PROJECT. APPROVED 5-0

Reduction in Number of Planning Board Members

The Board discussed the Executive Decision by the Town Manager to reduce to 5 members.

Upcoming projects:

788 Main St - November 14th

There is an application for a project, potentially a coffee shop. The Board discussed the definition of land use.

S Carlson updated that Pine Tree land is for sale as a whole.

Motion by O Lies, seconded by S Carlson TO ADJOURN THE OCTOBER 10, 2023 PLANNING BOARD MEETING AT 7:23 PM. APPROVED 5-0