

MEETING NOTICE

COMMITTEE NAME	DPW Building Committee
DATE OF MEETING	October 2 2017
TIME OF MEETING	7:00PM
PLACE OF MEETING	Holden Municipal Light Department (HMLD)

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING

Town Clerk Received:

Original and 1 copy to Town Clerk
1 copy to Town Manager, 3 copies to Holden Police Department

This notice submitted by:

Name/Tele #	Gary Kaczmarek	Owners Project Manager
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AGENDA:

Committee:

Chairman

Dan Nason

Town Manager

Peter Lukes

Committee Members

Chris Lucchesi

Scott Sundin

Jim Kempton

Mark Johnson

Jack Cross

Dawn Michanowicz

Project

Management:

Gary Kaczmarek

Town of Holden

Owners Project Manager

Maureen Burke

Recording Secretary

Architects:

Jeff Alberti

JP Parnes

Weston & Sampson Architects

DPW Director

John Woodsmall

A. Public Comment

B. Building Committee Chair

1. Meeting Minutes Review and approval
2. Discuss facility Tours
3. Review and discuss space needs

C. OPM Update

1. Discuss Westin & Sampson revised contract
2. DEP Required Environmental Reporting
3. Discuss FP and Security

D. Designer Update (W & S)

E. Next Meeting to be determined (TBD)