

Holden Housing Authority

Board of Commissioners Monthly Meeting Agenda

November 27, 2018 – 9:00 AM – 9 Flagler Drive, Holden, MA 01520

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. PROCEDURES

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request: Minutes of Special Board Meeting on 10/16/18*

2. CORRESPONDENCE

- a. DHCD letter of November 1, 2018 re: Management Services Agreement

3. FINANCE

- a. *Approval Request: Treasurer's Report September 30, 2018*
- b. *Approval Request: Check Summary Report 9/20/18 – 10/31/18*
- c. *Approval Request: Treasurer's Report October 31, 2018*
- d. *Approval Request: Check Summary Report 11/1/18 – 11/30/18*
- e. *Approval Request: Budget Revision #1*
- f. *Approval Request: Banking Resolution - Switch Commerce to Fidelity*
- g. *Approval Request: Approval of Retirement Benefits for Cynthia Beard*

4. ADMINISTRATION

- a. Status Report: State-aided Public Housing Report
- b. Status Report: Leased Housing Report

c. Status Report: Maintenance and Modernization Report

d. *Approval Request*: Resolution for Approval of FY19 Capital Improvement Plan

5. EXECUTIVE DIRECTOR

a. Format for Board Meeting

b. Holden Personnel Policy

6. TENANT PARTICIPATION / RECOGNITION

7. ADJOURNMENT