

REGULAR MEETING NOTICE

COMMITTEE NAME	Holden Housing Authority
DATE OF MEETING	Monday, January 30, 2023
TIME OF MEETING	5:00 p.m.
PLACE OF MEETING	9 Flagler Drive, Holden, MA

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk  
1 copy to the Town Manager. This notice was submitted by:

Name

Town Clerk Received:
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**ITEMS TO BE DISCUSSED:**

**Monday, January 30, 2023 – 5:00 PM – 9 Flagler Drive, Holden, MA**

Note: Proceedings of this meeting are being audiotaped. Please mute your telephone.

**1. PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 12/27/2022

**2. CORRESPONDENCE**

- a. None

**3. FINANCE**

- a. *Approval Request:* Finance Report – Through November 30, 2022

**4. ADMINISTRATION**

- a. Status Report: State-aided Public Housing Report
- b. Status Report: Leased Housing Report
- c. *Approval Request:* Policy Approval for Fair Housing Marketing Plan
- d. *Approval Request:* Policy Approval for Limited English Proficiency (LEP) Policy
- e. *Approval Request:* Policy Approval for Reasonable Accommodation Policy
- f. *Approval Request:* Policy Approval for Grievance Policy
- g. Executive Session: Discussion of Contract Negotiations

**5. MAINTENANCE, MODERNIZATION AND DEVELOPMENT**

- a. Status Report: Maintenance and Modernization Report
- b. *Approval Request:* Of Change Order No. 2 to the contract with Riverdale Plumbing & Heating, Inc. for WHA Contract No. 221-14 electric baseboard to ASHP Phase 1
- c. *Approval Request:* For the revised FY2023 Holden Housing Authority Capital Improvement Plan (CIP)
- d. Notification: ARPA Targeted Award: Fire Alarm System Design Contract Award

**6. EXECUTIVE DIRECTOR**

- a. Update to Resident Handbook Procedures
- b. Update to Community Room Policy Procedures

**7. CHECKERBERRY LOCAL TENANTS ORGANIZATION REPORT**

**8. TENANT PARTICIPATION / RECOGNITION – Please keep comments to 1 minute or less**

**9. ADJOURNMENT**