

**MEETING NOTICE**

COMMITTEE NAME	Board of Trustees of Damon Memorial / Gale Free Library
DATE OF MEETING	Monday, November 13, 2023
TIME OF MEETING	4:00 pm
PLACE OF MEETING	Gale Free Library program room

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk  
1 copy to Town Manager

This notice submitted by:

Name

Town Clerk Received:

**ITEMS TO BE DISCUSSED**

1. Minutes from October 17 meeting
2. Public Forum
3. Report of the Chair
4. Director's Report
  - Capital budget
5. Committee Reports
  - Bailey Fund: Spending Policy
  - Windows project
6. Unfinished Business
7. New Business
8. Correspondence
9. Schedule next meeting
10. Adjourn