



HOLDEN POLICE DEPARTMENT
Firearms Application Checklist

My appointment day & time are:

Notes: We recommend that all qualified applicants apply for a Class A LTC. If you are issued a lesser license and wish to own a handgun in the future, you would need to reapply and pay another fee.

Chemical Spray - State law no longer requires an LTC or FID for chemical spray only, if 18 years of age or older. Under 18 years of age must still possess a valid FID card (Class C or D).

APPLICATION REQUIREMENTS

NEW:	Appn Fee*	Application	Two References	Two Letters	Full Fingerprints	Class Certificate**	Letter from Employer***	Appointment
Class A LTC	\$100	YES	YES	YES	YES	YES	See note	YES
Class B LTC	New Class B LTCs are no longer being issued							
Class C FID	\$100/\$25	YES	NO	NO	YES	YES	"	YES
Class D FID	\$25	YES	NO	NO	YES	NO	"	YES
RENEWAL:								
Class A LTC	\$100	YES	NO	NO	NO	NO	See note	YES
Class B LTC	Class B LTCs are valid until they expire, but will not be renewed as a Class B							
Class C FID	\$100	YES	NO	NO	NO	NO	"	YES
Class D FID	Class D FID card renewal is no longer necessary							

* Fee is waived for renewals aged 70 or over. Fees apply for new applicants regardless of age. Fee for retired law enforcement personnel is \$25. All fees are forfeited if application is denied.

** Class requirement is waived for active military personnel. Your current ID must be presented at your appointment.

*** Applicants who need an LTC or FID for their job must submit a letter from their employer stating it is required.

You must bring your complete application packet with you, or your appointment will be forfeited and you will have to reschedule to the following month. No action can be taken without all of the applicable items:

- ALL applicants** must bring their application form, signed and dated.
 - All applicable questions must be completed.
 - If you answered "yes" to any question 1-14 on page 2, you must give details (1st question, page 3).
 - See table above for reference, letter of recommendation, and class certificate requirements.
- ALL applicants except those waived (see * note above)** must bring payment.
 - \$100 for Class A LTC (\$25 for retired law enforcement personnel).
 - \$100 for Class C FID if 18 years of age or older; \$25 if under age 18.
 - \$25 for Class D (Chemical Propellant Only) FID card (Class D renewals are no longer needed).
 - Cash or check made payable to: Town of Holden Police Department.
- ALL NEW applicants** must have full fingerprints taken.
 - Full prints will be taken at your appointment at no extra charge
 - Alternatively, you may bring prints taken at another Massachusetts police department (a fee may apply)
- NEW applicants for Class A License to Carry** must bring 2 letters of recommendation.
 - Letters must be on letterhead from a responsible non-family member, stating how long they have known you and that they feel you are a fit person to be licensed to carry firearms.
 - Letters should contain the word "firearm".
- Applicants applying in relation to their employment** must bring a letter from their supervisor on company letterhead verifying that the LTC or FID is required for employment purposes, and why.
- NEW applicants for Class A LTC or Class C FID** must bring a certificate of completion for the state-approved Basic Handgun Safety Course or Hunter Safety Course, completed anywhere in Massachusetts. This requirement is waived for active military personnel, with current ID.



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services**

200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY	
FTN:	_____
LIC #:	_____

**Submit this form and direct any questions to
your local police department**

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)**

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray)
- Firearms Identification Card
- License to Carry
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
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Residential Address	City	State	Zip Code	Telephone Number
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Mailing Address	City	State	Zip Code	Telephone Number
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Date of Birth	Place of Birth (City, State, Country)
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Mother's First Name	Mother's Maiden Name	Father's First Name	Father's Last Name
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Height	Weight	Build	Complexion	Hair Color	Eye Color
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Occupation	Social Security Number (Optional)	Drivers License Number
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Employed By	Business Address
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City/Town	State	Zip	Telephone Number
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ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO

If lawful permanent resident alien, give green card number and resident date

	Green Card Number	Resident Since (date)
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If naturalized, give date, place and naturalization number

	Date	Place	Naturalization No.
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2. Have you ever renounced your U.S. citizenship? YES NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO

5. Are you the subject of any pending criminal charges? YES NO

6. Have you ever been convicted of a felony? YES NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name		First Name	
Address		City/Town	State Zip

2.

Last Name		First Name	
Address		City/Town	State Zip

Reason(s) for requesting the issuance of a card or license:

- Unrestricted
- Target & Hunting
- Sporting
- Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: _____

Current LTC or FID card Number: _____

Please select one:

A. (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

List all lost or stolen firearms below; use additional sheets as necessary.

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

SIGNED UNDER THE PENALTIES OF PERJURY:

Signature: _____

Date: _____