

Town of Holden

VOTE BY MAIL INSTRUCTIONS

The 2024 Vote by Mail package has been sent to you at your request. The package includes your ballot, a manila ballot envelope, and a prepaid white return ballot envelope.

Please read the instructions below before voting and returning your ballot.

STEP 1: VOTE

- **Mark your Ballot** according the instructions on the ballot with a black pen.
NOTE: if you need assistance because of disability or inability to read your ballot, you may choose any person to help you.
- **Put your ballot in the manila ballot envelope** and seal the ballot envelope.
- **Sign the ballot envelope.** Print your name and address below your signature.
NOTE: If you cannot sign your own name, you may choose someone to sign your name for you. That person will need to sign their own name on the bottom half of the envelope.

STEP 2: RETURN YOUR BALLOT

- **Place your signed manila envelope in the white return envelope** and seal the return envelope.
- **Return your ballot by USPS mail, or by putting the envelope in the Town Clerk's Drop Box** at Town Hall, 1196 Main Street, located on the side of the building next to the mail box. The Clerk's Drop Box has the Town seal on it. If returned by USPS mail, postage is pre-paid.
- **Ballots must be received by USPS mail or by deposit in the Town Clerk's Drop Box by 8PM on Election Day, Monday, May 13, 2024.** You may not deliver your ballot to the Precinct. (The Election Officials are unable to take it, and will direct you to the Town Clerk's Office.)

STEP 3: YOU'VE VOTED!

- Once your ballot has been returned to the Town Clerk's Office, your vote is final and you cannot take your ballot back or vote again.

If you decide NOT to mail this ballot back, you may still vote in person at your Precinct on Election Day.

Questions?

- If you have questions you may find further information on the Town Clerk's webpage at: <https://www.holdenma.gov/town-clerk>
- Or you may call the Office at 508-210-5530.