

Town of Holden

LICENSES, PERMITS, AND FEES

The Town of Holden is hereby not held responsible for errors and omissions in the list of licenses, permits, and fees herein contained.

<b>ASSESSORS</b>	Approved 6/1/15
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Reproducing Assessors Maps	\$5.00/Map
Abutters List with 2 Sets of Labels	\$25.00
Mailing List	\$25.00

<b>BOARD OF SELECTMEN</b>
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<b>ALCOHOLIC BEVERAGES</b>
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One day Wines & Malt	C138:14	\$50.00
One day All Alcoholic	C138:14	\$50.00

Package Store		
Wines & Malt	C138:15	\$500.00
All Alcoholic	C138:15	\$1,000.00

Sale on Premises		
Restaurant All Alcoholic	C138:12, 12A	\$1,200.00
Restaurant Wines & Malt		\$600.00

<b>AMUSEMENT (Dancing, Concert)</b>		
Single event	C136:4      Monday-Saturday	\$5.00 (non-profit)
Sunday before 1 PM	C136:4      ANNUAL	\$100.00
Sunday after 1 PM	C136:4      ANNUAL	\$50.00
Sunday before 1 PM	DAILY	\$5.00
Sunday after 1 PM	DAILY	\$2.00

<b>AUCTIONS</b>		
Auctioneers	one-day	\$20.00

<b>AUTOMATIC AMUSEMENT</b>		
Device (Jukebox-Pinball)	C140:177 A	\$25.00

<b>CAR DEALER</b>	C140:58,59	
Class I New and Used		\$25.00
Class II Used		\$25.00
Class III MV Junk		\$25.00

<b>EXPLOSIVES, STORAGE OF</b>	C148:13	
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<b>FLAMMABLE STORAGE</b>	C148:13	\$100.00(new) \$50.00 (renew)
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<b>FOOD</b>		
One Day Common Victual (nonprofit organization)		\$5.00
Common Victual	C140:2      ANNUAL	\$30.00

<b>GAMES/RIDES</b>	NON-PROFIT ORGANIZATIONS	\$5.00/GAME/RIDE UP TO MAX OF \$100.00
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<b>HAWKERS &amp; PEDDLERS</b>		
Transient vendors	C101:5	\$20.00
Stationary		\$20.00

**PUBLIC ENTERTAINMENT**      One Day      \$5.00

Fees cannot be charged for newspapers, religious publications, ice, flowering plants, and such flowers, fruits, nuts and berries as are wild or uncultivated. Municipalities may regulate but cannot charge a fee.

<b>JUNK COLLECTOR</b>	C140:54, 55, 202, 205
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<b>PUBLIC ENTERTAINMENT</b>	One Day	\$5.00
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<b>SOIL REMOVAL</b>	Town By-Law
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<b>GROWTH MANAGEMENT DEPARTMENT</b>
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<b>SOLID WASTE COLLECTION FEES*</b>	
Plan A 65 Gallon Tote	\$19.75
Plan B 35 Gallon Tote	\$14.50

<b>BOARD OF HEALTH Fee Schedule Effective October 6, 2003</b>		
<b>License Name</b>	<b>Expires</b>	<b>Fee</b>
<b>Animals:</b>		
Pigs - License to Keep	Dec. 31st	\$ 30.00
Stable Permit	June 1st	\$ 40.00
<b>Food Establishment:</b>		
Caterer	Dec. 31 <sup>st</sup> .	\$ 40.00
<i>Catered Event Registration</i>	<i>n/a</i>	\$ 30.00
Church (Limited Food Service)	Dec. 31 <sup>st</sup>	NC
Mobile Food Unit	Dec. 31st	\$ 50.00
Vendor	Dec. 31 <sup>st</sup>	\$ 30.00
Residential Kitchen	Dec. 31 <sup>st</sup> .	\$ 30.00
Temporary	Day after event	\$ 30.00
Restaurant - under fifty seats	Dec. 31 <sup>st</sup> .	\$ 150.00
- fifty seats & over	Dec. 31st	\$ 200.00
Retail Food Store - under 8,000 sq.ft.	Dec. 31st	\$ 100.00

- 8,000 sq.ft. & over	Dec. 31 <sup>st</sup>	\$ 200.00
Frozen Dessert	June 1 <sup>st</sup> .	\$ 40.00
Manufacturer of Frozen Desserts	March 1 <sup>st</sup> .	\$ 50.00
Milk & Cream License	June 1 <sup>st</sup> .	\$ 30.00
Milk Dealer	Every five years	\$ 30.00

**Services:**

Day Camp	One year from date of issue	\$ 50.00
Funeral Director	April 30 <sup>th</sup> .	\$ 50.00
Massage Therapy	June 1 <sup>st</sup> .	\$ 75.00
Tanning Salon	June 30 <sup>th</sup> .	\$ 75.00
Tobacco Permits	July 1 <sup>st</sup> .	\$ 100.00
<b>Septic, Plan Review, Water, Waste Disposal:</b>		
Disposal Works Installers	Dec. 31 <sup>st</sup> .	\$ 75.00
Plan Review (with one revision) - -(Additional Review \$30)	Septic Installation Permit	\$ 175.00
Perc Test	Dec. 15 - May 15	\$ 250.00
Septic Decommissioning	Dec. 31 <sup>st</sup> .	\$ 10.00
Septic Hauler	Dec. 31 <sup>st</sup> .	\$ 50.00
Trash Hauler/Commercial	July 31 <sup>st</sup> .	\$ 50.00
Well Installation Permit	90 days from date of issue	\$ 75.00

**BUILDING INSPECTION Fee Schedule effective 8/15/2000**

<b>RESIDENTIAL CONSTRUCTION</b>	
New Home - 2500 square feet or less (plus cert. of occupancy)	\$ 800.00
New Home - 2501 square feet or more (plus cert. of occupancy)	\$ 1100.00
Garage (per bay) (plus cert. of occupancy)	\$ 50.00
Additions, Renovations, Alterations (plus cert. of occupancy)	\$ 150.00 or \$5.00 per \$1000 of 75% of Contract Amount
Decks, Porches, Sun Rooms	\$ 75.00
New Roof	\$ 50.00
Vinyl Siding	\$ 50.00
Replacement Windows	\$ 30.00 plus \$50.00/ window or door replaced
Demolition (Residential structures only)	\$ 50.00
Garden Shed	\$ 30.00
Above Ground Swimming Pool (plus Cert. of Occupancy)	\$ 80.00
In Ground Swimming Pool (plus Cert. of Occupancy)	\$ 150.00
Basement Renovation (plus Cert. of Occupancy)	\$ 100.00
Wood or Coal Stove Installation	\$ 30.00
Minimum Permit Fee	\$ 30.00
Certificate of Occupancy	\$ 25.00

<b>COMMERCIAL CONSTRUCTION (Note: Permits for New Construction or Renovation and Wireless Communication Towers and Facilities require Certificates of Occupancy)</b>	
New Construction or Renovation	\$5.00/ \$1000 of 75% Contract Amount
Commercial Demolition	\$150.00
Sign Permits - New Sign	\$ 50.00
Renewal	\$ 40.00 for two years
Temporary Signs	\$ 25.00 per permit
Wireless Communication Tower	\$ 250.00
Wireless Communication Facility	\$ 175.00
Projects not listed	\$5.00/ \$1000 based upon 75% of contract cost

A \$25.00 fee will be charged for each inspection necessary above and beyond the required inspections.

Construction commenced without a Building Permit will be assessed a fee of \$250.00 plus the cost of the permit.

#### **CONSERVATION COMMISSION C236, Sect 10, Acts of 1988**

Wetlands	Category 1	\$ 110.00
	Category 2	\$ 500.00
	Category 3	\$ 1,050.00
	Category 4	\$1,450.00
	Category 5	\$4.00/linear foot
		minimum of \$50.00 and maximum of \$1,000.00
	Category 6	\$2.00/linear foot

For each resource area delineation, the fee shall not exceed \$200.00 for activities associated with a Single family house or \$2,000.00 for all other activities.

#### **ELECTRICAL INSPECTION - RESIDENTIAL Fee Schedule Effective October 6, 2003**

##### **NEW DWELLINGS**

Single family, temporary service & construction, meter service		Rough & Final Inspections	\$150.00
These inspections are requested by the builder to conform with sub-contractors work. All underground secondary lateral service shall be in PVC-#40 by the electrical contractor.			
Residential Additions	\$ 80.00	*Smoke/Heat Detectors, Burglar Alarms	\$ 40.00
Swimming Pool	\$ 60.00	Garage	\$ 40.00
Temporary Service	\$ 50.00	Air Conditioning Units	\$ 40.00
Residential Service Change	\$ 50.00	Solar Water Heater	\$ 40.00
Each Additional Apartment.	\$ 40.00	Jacuzzi	\$ 40.00
Each Additional Inspection	\$ 40.00	Heater Cable (de-icer)	\$ 40.00
Sewer Pump	\$ 40.00	Water Pump	\$ 40.00
Metal Siding	\$ 40.00	Solar Heat	\$ 40.00
Washers/Dryers	\$ 40.00	Oil Burners	\$ 40.00
Minimum Inspection Fee	\$ 40.00	Reinspections & Violations	\$ 40.00

##### **COMMERCIAL BUILDINGS**

New Commercial Space	\$ 200.00	Temporary Service (each tenant)	\$ 50.00
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Refit Existing Commercial Space	\$ 75.00	Cable TV on Pole (each)	\$ 50.00
Multi Family (3 or more units)	\$ 75.00	Trailer service, Carnivals	\$ 50.00
Commercial Garage (4 or more vehicles)	\$ 75.00	Central or Roof Air Conditioners (each)	\$ 40.00
Heater Cable (de-icer), Metal Siding, Signs, Billboards, Traffic Lights	\$ 40.00	*Commercial Alarms Fire & Burglar	\$ 40.00
Walk in Freezer	\$ 30.00	Reinspection/Violations	\$ 50.00

\*Fire Department permit number required.

### **SERVICES**

60 amp to 100 amp service	\$ 60.00	101 amp to 200 amp service	\$ 60.00
201 amp to 400 amp service	\$ 120.00	401 amp to 600 amp service	\$ 150.00
601 amp to 800 amp service (Plus Additional fee based on equipment)	\$ 250.00	Service 1200 amp	\$ 500.00
801 amp and above (Fee determined upon applicable equipment, machinery, motors, etc.)	\$10.00 ea	Service 1600 amp	\$ 700.00

### **ANNUAL INSPECTIONS/MISCELLANEOUS**

Commercial/Rest Home Inspection	\$ 40.00
Industrial Maintenance Yearly Permit	\$ 25.00 - \$100.00

A monthly report shall be filed with wiring inspector for work performed by maintenance electricians.

**NOTE: FAILURE TO OBTAIN PERMIT (PENALTY PLUS PERMIT FEE) \$ 100.00**

### **PLANNING BOARD**

Fee Schedule effective August 23, 2000

Approval Not Required (ANR/FORM A)	\$100 plus \$50/lot
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<u>Preliminary Plan</u>	
Submission	\$500 plus \$50/lot
Engineering Review	\$125 plus \$25/lot

<u>Definitive Plan</u>	
Submission	\$1,000 plus \$100/lot
Engineering Review	\$1,000 plus \$150/lot
Revisions	\$300 plus \$50 per affected lot

Site Plan Review	\$250 plus \$10/parking space
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Reapproval	25% of the Planning Board Filing Fee
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Inspection Fees	7.25% of Bond Amount
	½ due on anniversary date of approval
	½ due on 2 <sup>nd</sup> anniversary date of approval

### **PLUMBING AND GAS INSPECTIONS**

**PLUMBING FEES - RESIDENTIAL Fee Schedule Effective 10/6/2003**

Residential Basic (One Fixture Only, Includes Rough & Final Inspection) - Maximum 2.5 Baths, Water Heater/Boiler	\$ 175.00
Residential Renovations/Additions with Full Bath	\$ 100.00
Each Additional Fixture	\$ 10.00
Replacement Water Heater/Boiler, Second Meter Installation Backflow Preventer with Meter	\$ 75.00
Each Replacement Fixtures: Dishwasher, Disposal, Sink, Washing Machine, etc.	\$ 30.00
Each Additional Inspection	\$ 30.00
Sewer Connection Fee	\$ 60.00
Reinspection/Violation	\$ 40.00

**COMMERCIAL**

Commercial Flat Fee (Plus \$10 per Fixture)	\$ 150.00
Additional Inspection	\$ 30.00

**GAS FITTING FEES - RESIDENTIAL**

Residential Basic (Includes Up to Five Fixtures/Units & One Inspection)	\$ 125.00
Each Additional Fixture/Unit over Five	\$ 10.00
Replacement Fixture (Requiring No New Gas Fitting)	\$ 60.00
Each Additional Inspection	\$30.00
Reinspection/Violation	\$40.00

**COMMERCIAL**

Base Fee (Includes One Inspection, Meter & 3 Appliances)	\$ 150.00
Each Additional Fixture Beyond Base	\$ 20.00
Each Additional Inspection	\$ 40.00

**NOTE: FAILURE TO OBTAIN A PERMIT (PENALTY PLUS PERMIT FEE) \$ 100.00**

**CEMETERY** (Prices effective August 4, 1994)

COMPLETE INTERMENT - including opening, closing, lowering device, trimming and removal of funeral flowers

ADULT	Weekdays	\$400
	Saturdays, Holidays and Late Notifications	\$500
BABY	Weekdays	\$100
	Saturdays, Holidays and Late Notifications	\$200
CREMATED REMAINS INTERMENT	Weekdays	\$125
	Saturdays, Holidays and Late Notifications	\$225
<b>ADDITIONAL CHARGES</b>		
EXTRA CHARGE PER HOUR - ENTERING CEMETERY AFTER 3:30 PM		\$50

EXTRA DEPTH	\$100
TOMB STORAGE	\$75
FOUNDATION - PER SQUARE FT	\$50
SETTING OF FLAT MARKER	\$50
(CEMENT CONTAINER IS REQUIRED FOR ALL INTERMENTS)	

LOT PRICES		
Single Lot	AZALEA SECTION (Flat Marker Only)	\$325
Two Grave Lot	NEW AZALEA SECTION	\$800
Four Grave Lot	NEW AZALEA SECTION	\$1,600
Four Grave Lot	HILL SECTION	\$1,500
Four Grave Lot	VALLEY DRIVE SECTION	\$1,600
Six Grave Lot	HILL SECTION	\$2,250
Seven Grave Lot	VALLEY DRIVE SECTION	\$2,800
Single Lot	NEW ELM HILL	\$400
Two Grave Lot	NEW ELM HILL	\$800
Three Grave Lot	NEW ELM HILL	\$1,200
Four Grave Lot	NEW ELM HILL	\$1,600
Five Grave Lot	NEW ELM HILL	\$2,000
Six Grave Lot	NEW ELM HILL	\$2,400
Seven Grave Lot	NEW ELM HILL	\$2,800
Eight Grave Lot	NEW ELM HILL	\$3,200

VALLEY DRIVE URN GARDEN		
Two Grave Lot		\$175

DEED RECORDING		\$15
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<b>DPW</b>
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HIGHWAY ENTERING	C83:8, C81:21	\$10.00
DRAIN LAYERS LICENSE	New License	\$50.00

<b>FIRE DEPARTMENT</b>
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Burn Brush	C48:13	\$10.00
Install Oil Burning Equipment.	C148:10 A	\$25.00
Store Fuel Oil	C148:10 A	\$25.00
Install Smoke Alarms	C148:26 B	\$25.00
Smoke Detector Cert.	C148:26 F	\$25.00
Install Fuel Storage Tank	C148:10 A	\$50.00
Remove Underground Gasoline Tank	C148:38 A	\$200.00
Remove Underground Fuel Tank	C148:38 A	\$25.00
Blasting	C148:10 A	\$25.00

Fireworks	C148:10 A	\$25.00
Store Flammable Gas	C148:10 A	\$25.00
Store Gunpowder	C148:10 A	\$25.00
Install/Alter Fire Protection Equip.	C148:10 A	\$25.00
Tank Truck Permit	527CMR8.00	\$25.00

<b><u>FALSE ALARM FEES</u></b>	<b><u>1<sup>st</sup> Offense</u></b>	<b><u>2<sup>nd</sup> Offense</u></b>	<b><u>3<sup>rd</sup> Offense</u></b>	<b><u>4<sup>th</sup> &amp; subsequent Offense</u></b>
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<b>Failure to notify Fire Dept. that system is being tested or worked on</b>	Written Warning	\$200	\$250	\$300
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<b>System Malfunction</b> (Description below)	Verbal Warning	Written Warning	\$200	\$250
Battery Failure Low air pressure/dry sprinkler Telephone Line Dust or insects/ Smoke detector Faulty detectors Water surge/power spike Lack of Maintenance Design Errors Water entering system				

<b>Accidental Alarm</b>	Verbal Warning	Written Warning	\$200	\$250
Frozen/broken sprinkler heads/pipes, no Fire Department cleanup				
Excessive heat				
Mechanical Injury to pull box				

Frozen/broken sprinkler heads/pipes with Fire Dept cleanup	Actual cost to Fire Department			
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<b>PHOTOCOPY OF FIRE REPORT</b>	\$5.00
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**HAZARDOUS MATERIAL SPILLS OR LEAKS, INCENDIARY FIRES AND INTENTIONAL FALSE ALARMS OR BOMB THREATS:**

The billing rate for fire equipment for the Mid-State Mutual Aid District shall be the same rate schedule as most recently adopted and approved by the Mid-State Mutual Aid Association Board of Directors. The hourly rates for equipment will include depreciation, all maintenance, field repairs, fuel, lubricants tires, insurance, equipment shelter, and overhead.

#### **POLICE DEPARTMENT**

<b>ACCIDENT REPORTS, COPIES</b>	\$5.00
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Accidental Alarm	3 Free \$35.00 each after that	
Burglar Alarm Charges-Accidental	3 Free \$35.00 each after that	
Lock-up Fee	\$75.00 each	
Breathalyzer	\$30.00 each	
<b>FIREARMS</b>		
Firearms Identification Card	C140:131 E	\$100.00
License To Carry		\$100.00
Firearms Identification Card Age 15-17		\$25.00
Law Enforcement Officer Employed By Another Agency		\$25.00
Applicants for Renewal of FID or LTC over the Age of 70		N/A

## RECREATION

Recreation Pass	Resident	\$50.00/person \$160.00/family of 5 \$20.00/person for Additional Immediate Family Members
	Senior Resident (65+)	\$18.00/person
	Holden Resident Nanny	\$50.00
Single Day Pool Entry		\$8.00/resident \$15.00/non-resident
Field Usage		Varies
Recreation Activities & Classes		Varies
Picnic Grove Use Trout Brook		\$200.00/resident \$300.00/non-resident
Eagle Lake		Varies
Wilderness Camping Permit		Free

## SEALER OF WEIGHTS & MEASURES

<b>SEALER OF WEIGHTS &amp; MEASURES</b>	Voted 11.17.03	Effective 01.01.04
<b>BALANCES &amp; SCALES</b>		
over 10,000 lbs.		\$85.00
5,000 to 10,000 lbs		\$50.00
1,000 to 5,000 lbs		\$35.00
100 to 1,000 lbs		\$25.00
10 to 100 lbs		\$15.00
less than 10 lbs		\$12.00

<b>WEIGHTS</b>	
Avoirdupois	\$1.50
Metric	\$1.50
Apothecary	\$1.50
Troy	\$1.50

<b>CAPACITY MEASURES</b>	
Vehicle Tanks	\$30.00
1 Gal. or less	\$1.00
More than 1 gal.	\$2.00

<b>LIQUID MEASURING</b>	
Oil/Grease	\$5.00
Gasoline	\$15.00
Vehicle Tank Pumps	\$30.00

Rope, wire, cloth and yard stick for hardware and clothing stores that sell fabric	\$ 6.00 approved 6/4/01
Reverse vending - vending machines in stores for the return of bottle deposit	\$ 10.00 approved 6/4/01

<b>TOWN CLERK</b>
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<b>BLASTING</b>	C148:19	\$5.00
Bonding for	C262:34 (15)	\$5.00

<b>BUSINESS CERTIFICATE</b>	C110:5	
Certified copy	C262:34 (22)	\$8.00
Change of location, withdrawal, discontinuance or retirement	C262:34 (21)	\$20.00
Recording	C110:5, C262:34 (20)	\$40.00

<b>CERTIFICATION OF DOCUMENTS</b>	
Documents filed in Town Clerk's Office	\$3.00/page

<b>DOGS</b>		As Of 5/16/2022
Licensing	C140:139	
	January 1 – April 15 (Includes a dog licensed before six months of age or within 30 days of acquisition if the dog is older.)	Spayed/Neutered \$10 Intact \$15
	April 16 – December 31	Spayed/neutered \$35 Intact \$40 (\$25 Late Fee Added After April 15)

Kennels C140:137 A	<u>January 1 – April 15</u>	<u>On Or After 4/16</u>
4 dogs or less	\$20.00	\$40.00
10 dogs or less	\$40.00	\$80.00
Unlimited	\$60.00	\$120.00
Replacement Tag	C140:137	\$1.00

Transfer License	C140:146	\$2.00
Service Dog and Owners 70 or Older	Exempt from paying the fee but still must register their dog(s).	
Leash Law Violations	Town By-Law (Chapter 2, Article VIII)	

<b>DRAIN LAYERS LICENSE</b>	Renewal Only	\$50.00
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<b>FLAMMABLE STORAGE</b>	Renewal Only	\$50.00
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<b>MISC. RECORDINGS</b>		
Power of Attorney	C262:34 (54)	\$20.00
Registrations of Podiatry, Optometry, Physician or Osteopathy	C262:34 (24, 57, 58)	\$40.00
Complete inventory of all "closing out sales"	C262:34 (69)	\$12.00 -1 <sup>st</sup> page \$4.00-add'l page
Declaration of trust or amendment	C262:34 (75)	\$25.00
All other documents	C262:34 (79)	\$12.00-1 <sup>st</sup> page \$2.00-add'l pg.

<b>RAFFLES AND BAZAARS</b>	C271: 7A	\$10.00
<b>SELECTMEN LICENSES -</b>	application fee (non-refundable)	\$5.00

<b>UTILITY FILINGS</b>		
Locations of poles, piers, abutments or conduits, alternations or transfers and increase in number of wires and cable or attachments	C262:34 (62)	\$45.00 flat  \$15.00 additional street

<b>VITAL RECORDS - Births, Deaths &amp; Marriages</b>		
Delayed recording	C262:34 (14)	\$20.00
Correction	C262:34 (12 ,29, 45)	\$20.00
Amendment	C262:34 (11)	\$20.00
Certified Copy	C262:34 (13, 30, 44)	\$10.00
Abstract	C262:34 (13A, 30A, 44A)	\$5.00
Record search	C262:34 (66)	\$10.00
Marriage intention	C262:34 (42)	\$30.00
Burial permit or removal	C114:45, 46	\$10.00
Burial place-public	C114:24 ,C262:34 (78)	\$15.00

<b>VOTERS CERTIFICATE</b>		\$6.00
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<b>TREASURER/COLLECTOR</b>
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Certificate of Municipal Liens	C60:23 as amended	\$25.00
Certificate to Dissolve Betterment	C80:12 as amended	\$4.00
Returned Check Penalty	C60:57 as amended	\$25.00 min or 1% of check
Statutory Fees for Overdue Taxes	C60:15	Demand \$5.00
Overdue Taxes		Warrant \$5.00
Statutory Fees when making a Tax Taking on Real estate in accordance with Chapter 60:		
	Preparation of Ad	\$2.00
	Posting of Ad	\$2.00
	Preparation of Instrument of Taking	\$5.00
	Recording of Instrument of Taking	\$10.00

### **ZONING BOARD OF APPEALS**

Effective August 23, 2000

Appeal from decision of building inspector	\$100.00
Variance or Special Permit for Single Family Residence	\$100.00
Variance or Special Permit for two, three and four family, and duplex, and townhouse and multi-family residences and cluster residential	\$200 plus \$50 per unit
Variance or Special Permit for commercial or high density residential	\$500 plus \$50 per unit (multi-family only)
Soil Removal	\$200.00
Sign Variance or Special Permit	\$150.00
Wireless Communication Facility/Tower	\$5,000.00